

Scotland Excel

To: Joint Committee

On: 30 June 2017

Report by Director Scotland Excel

Update on the Contract Delivery Plan

1. Introduction

This report provides a progress update on the 2017/ 2018 contract delivery plan.

2. Progress to Date

As detailed in Appendices 1 – 3, the 2017/2018 contract delivery plan comprises framework renewals, new developments, framework extensions and frameworks with ongoing contract management only.

There are 51 current frameworks in the Scotland Excel contract portfolio, with 11 of these current frameworks to be retendered in 2017/2018 (Appendix 1).

Scotland Excel plans to add a further 11 new frameworks to its contract portfolio by the end of the financial year (Appendix 2).

A further 15 of the frameworks on the current portfolio have extension options that will be considered in 2017/2018 (Appendix 3).

As detailed in Appendix 1, education materials will now be presented to the Executive Sub Committee on 30 June, with an August framework start date. This aligns with the reopening of schools after the summer break. In addition, there is likely to be a short delay in completing the library books and textbooks framework, as councils have requested Scotland Excel to ensure digital inclusion is addressed in the new framework scope. The remaining nine frameworks to be retendered in 2017/ 2018 are currently on track with the forecast schedule.

All 10 of the new frameworks planned for delivery in 2017/ 2018 are being coordinated through the newly created small value contracts team. This team has been established by Scotland Excel to deliver frameworks for commonly used goods and services with combined council spend levels of between £1 million and £2 million per annum.

In addition to the activity detailed in Appendices 1 – 3, Scotland Excel is exploring the benefits of further collaborative procurement across high spend, critical service areas of adult social care. Scotland Excel has released a Prior Information Notice to collate views on the current and future procurement of care home services for older people. Scotland Excel has also been commissioned to review how adult supported living and care at home services are procured and preliminary scoping work is underway.

Overall, efficiencies delivered to date continue to be within the 2-4% forecast range.

3. Conclusion

Members are invited to note the progress made to date.

Appendix 1 - List of contracts to be renewed

2017/18

Service	Estimated Annual Collaborative Contract Opportunity	Activity	Original Forecast Date	Previous Forecast Date	Delivered Date	Latest Forecast Date if Different	Forecast Savings Range	Delivered Savings Forecast	Comments
Education Materials	16,000,000	Renew	Mar-17			Jun-17	2% - 4%	6.9%	Recommendations to be presented to Executive Sub Committee on 30th June
Frozen Foods	25,000,000	Renew	Jun-17				2% - 4%	3.5%	Recommendations to be presented to Executive Sub Committee on 30th June
Organic Waste	12,000,000	Renew	Jun-17				2% - 4%	-1.4%	Recommendations to be presented to Executive Sub Committee on 30th June
Recycle & Refuse Containers	10,000,000	Renew	Oct-17				2% - 4%		Procurement strategy approved
Tyres	6,000,000	Renew	Oct-17				2% - 4%		Renewal project underway
Vehicle & Plant Hire	20,000,000	Renew	Oct-17				2% - 4%		Renewal project underway
Library Books & Textbooks	14,000,000	Renew	Nov-17			Jan-18	2% - 4%		Renewal project underway
Heavy Vehicles	35,000,000	Renew	Dec-17				2% - 4%		Procurement strategy approved
Milk	9,000,000	Renew	Jan-18				2% - 4%		Renewal project underway
Trade Materials	10,000,000	Renew	Jan-18				2% - 4%		Renewal project underway
Children's Residential	75,000,000	Renew	Mar-18				n/a		Renewal project underway

Appendix 2 – List of new contracts to be developed and delivered in 2017/2018

Service	Estimated Annual Collaborative Contract Opportunity	Activity	Original Forecast Date	Previous Forecast Date	Delivered Date	Latest Forecast Date if Different	Forecast Savings Range	Delivered Savings Forecast	Comments
Bottle Gas Suppliers	2,000,000	New contract	Oct-17				5.50%		Strategy in development
Laundry Equipment	1,100,000	New contract	Oct-17				5.50%		Strategy in development
Steeplejacks	1,200,000	New contract	Oct-17				5.50%		Strategy in development
Pest and Vermin Control	2,000,000	New contract	Dec-17				5.50%		Strategy in development
Water Coolers and Bottled Water	1,400,000	New contract	Dec-17				5.50%		
Shelving, Racking and Storage	800,000	New contract	Dec-17				5.50%		
Swimming Pool Contractors	1,200,000	New contract	Dec-17				5.50%		
Fire Fighting and Rescue Equipment	2,700,000	New contract	Mar-18				5.50%		
IT Training Providers	1,000,000	New contract	Mar-18				5.50%		
Vocational Training Services Providers	1,800,000	New contract	Mar-18				5.50%		
Catering Equipment Maintenance and Repair	2,200,000	New contract	Mar-18				5.50%		

Appendix 3 – Contracts with extension options and contract management activity ongoing in 2017/2018

Contracts with extension options in 2017/18

Contract Description	Est Annual Value
Asbestos	£ 8,000,000
Building and Timber Materials	£ 15,200,000
Building Related Engineering Consultancy	£ 10,000,000
Community Meals	£ 4,000,000
Domestic Furniture & Furnishings	£ 20,000,000
Electrical Materials	£ 14,000,000
Grounds Maintenance Equipment	£ 12,500,000
Heavy Plant	£ 12,500,000
Janitorial Products	£ 9,000,000
Meats - Fresh, Prepared and Cooked (incl. Fresh Fish)	£ 7,000,000
Presentation & Audio Visual Equipment	£ 6,000,000
Security Services & Equipment	£ 18,000,000
Signage	£ 2,000,000
Street Lighting Materials	£ 35,000,000
Washroom Solutions	£ 3,500,000

Contracts with no renewal or extension activity but with mobilisation

Contract Description	Est Annual Value
Agency Workers Social Care	£ 20,000,000
Bitumen	£ 15,000,000
Care Homes for Adults with LD	£ 31,000,000
Catering Sundries	£ 6,000,000
Customer Service Platform	£ 3,750,000
Demolition	£ 16,000,000
Education & Office Furniture	£ 9,000,000
Energy Efficiency Contractors	£ 200,000,000
Engineering Consultancy	£ 17,000,000
Fostering	£ 25,000,000
Groceries & Provisions	£ 30,000,000
Light Vehicles	£ 25,000,000
Online School Payments	£ 2,500,000
Personal Protective Equipment	£ 10,000,000
Playground Equipment & Artificial Surfaces	£ 17,500,000
Plumbing Materials	£ 20,621,122
Recyclable & Residual Waste	£ 25,000,000
Road Maintenance Materials	£ 2,500,000
Roadstone	£ 35,000,000
Salt for Winter Maintenance	£ 15,375,000
Secure Care	£ 20,000,000
Street Lighting (Bulk Renewal of Luminaires)	£ 5,000,000
Telecare & Telehealth Technologies	£ 3,400,000
Vehicle Parts	£ 12,000,000
Waste Disposal Equipment	£ 1,250,000