

To: Finance, Resources and Customer Services Policy Board

On: 2 June 2021

Report by: The Chief Executive and the Director of Environment and Infrastructure

Heading: Contract Award: New Street Lighting Installation at St Andrews Drive, Bridge of Weir (RC-CPU-20-388)

1. Summary

- 1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to award a Works Contract for New Street Lighting Installation at St Andrews Drive, Bridge of Weir (RC-CPU-20-388) to Lightways (Contractors) Limited.
 - 1.2 The procurement exercise was conducted as a Quick Quote in accordance with the Council's Standing Orders Relating to Contracts and below Regulated Threshold Procedure for Works Contracts.
 - 1.3 A Contract Strategy was approved by the Head of Operations and Infrastructure and the Strategic Commercial Category Manager on 2 March 2021. The terms and conditions for this Contract will be the NEC3 Engineering and Construction Short Contract April 2013 with Z Clauses.
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2. Recommendations

- 2.1 It is recommended that the Finance, Resources and Customer Services Policy Board:

- 2.1.1 Authorise the Head of Corporate Governance to award a Contract for New Street Lighting Installation at St Andrews Drive, Bridge of Weir (RC-CPU-20-388) to Lightways (Contractors) Limited;
 - 2.1.2 The awarded contract sum is £200,124.25 excluding VAT.
 - 2.1.3 Note that the starting date is 28th June 2021 and the anticipated completion date is 12 weeks from the starting date however the actual starting date and completion date will be confirmed the council's letter of acceptance.
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3. Background

- 3.1 The Council requires a suitably qualified and experienced Contractor to install 57 new street lighting columns with energy efficient (Light Emitting Diode) LED lanterns within St Andrews Drive, Bridge of Weir. The works will include the installation of a supply cabinet and underground cabling with associated ducting and trenching as well as carrying out excavation work for Scottish Power disconnections.
- 3.2 This procurement exercise has been tendered in accordance with Renfrewshire Council's Standing Orders Relating to Contracts for a below Regulated Threshold for Works Contracts.
- 3.3 The contract was tendered as a Quick Quote on the Public Contract Scotland – Tender Platform on the 15th March 2021, inviting four (4) tenderers to quote. By the closing date set for return of electronic tenders, 12 noon on 29th March 2021, three (3) tenderers submitted a response and one (1) tenderers did not respond.
- 3.5 The three (3) tender submissions received each contained a completed Single Procurement Document (SPD) in line with Council Standing Orders relating to contracts. The SPD was evaluated against a pre-determined set of criteria by representatives from Environment & Infrastructure, the Corporate Procurement Unit, Corporate Risk and Corporate Health and Safety.
- 3.6 All three (3) tenderers met the minimum selection, mandatory and discretionary criteria of the SPD and progressed to evaluation against the Award Criteria on a weighting of 30% Quality / 70% Price.

- 3.7 The scores relative to the Award Criteria for each tenderer that provided a Tender Submission are noted below:

		Quality (30%)	Price (70%)	Total (100%)
1	Lightways (Contractors) Limited	29.50	68.00	97.50
2	Pegasus Power and Communications Ltd.	25.25	66.85	92.10
3	Centregreat Limited	20.25	70.00	90.25

- 3.8 Community Benefits were requested as part of the procurement process and Lightways (Contractors) Limited have committed to the following Community Benefit:

Community Benefit Description	No of People / Activity
S/NVQ (or equivalent) for New Employee, or Existing Employee or Supply Chain Employee	1

Implications of the Report

1. **Financial**

The costs for this Works Contract will be met by the Environment and Infrastructures Capital – General Services budget.

2. **HR & Organisational Development**

None

3. **Community/Council Planning**

Reshaping our place, our economy and our future - the works proposed will support the delivery of this outcome.

4. **Legal**

The procurement of this Works Contract has been conducted as a Quick Quote Procedure in accordance with Renfrewshire Council's Standing Orders Relating to Contracts.

5. **Property/Assets**

None

6. **Information Technology**

None

7. **Equality & Human Rights**

(a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. **Health & Safety**

Lightways (Contractors) Limited's health and safety submission has been evaluated by Renfrewshire Council's Health and Safety section. Lightways (Contractors) Limited has met the minimum requirements regarding health & safety.

9. **Procurement**

The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.

10. **Risk**

Lightways (Contractors) Limited's insurances have been assessed and evaluated to confirm that they have met the minimum requirements regarding insurable risk.

11. **Privacy Impact**

No Privacy Impact implications have been identified or are anticipated.

12. **Cosla Policy Position**

No COSLA Policy implications have arisen or are anticipated.

13. **Climate Risk**

The level of impact associated with provision of these Works has been assessed using the Scottish Government Sustainability Test and is considered to be low risk.

List of Background Papers

None

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