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**To: Finance, Resources & Customer Services Policy Board**

**On: 8 November 2018**

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**Report by: Director of Finance & Resources**

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**Heading: Civic Hospitality**

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**1. Summary**

**1.1** The following requests for civic hospitality have been received for the financial year 2018/19.

- a) East Renfrewshire Council, in conjunction with Renfrewshire Council, have been arranging a Holocaust Memorial Service for the last three years. This year Interfaith Scotland has approached both Councils to ask them to host the Holocaust Memorial Day National Event. This event is to be held on Monday 28 January 2019, with a standalone event for our Schools also taking place that day in Eastwood Theatre in East Renfrewshire. Following consultation with the Provost, it proposed that the Board agree to provide support at an estimated cost of £1500 on Monday 28 January 2019 and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.
- b) Correspondence has been received from the RCA Trust to request civic hospitality in celebration of their 40<sup>th</sup> anniversary which will take place at the Glynhill Hotel on Wednesday 12 December 2018. The RCA trust is a Third Sector organisation based in Paisley which seeks to limit the effects of alcohol, gambling and other problematic behaviours, by providing a range of services and interventions designed to support individuals and their families.

Following consultation with the Provost, it proposed that the Board agree to provide civic hospitality in the form of a three course dinner for approximately 60 an estimated cost of £1500 and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

- c) Correspondence has been received from Paisley Indoor Bowling Club requesting civic hospitality to accompany the Blind Bowlers Annual Game which is being held on Friday 7 December 2018 at their club. Following consultation with the Provost, it is proposed that the Board agree to provide civic hospitality for approximately 35 at Paisley Indoor Bowling Club at an estimated cost of £700 and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements

- 1.2 Correspondence has been received from Provost Tom Kerr, Treasurer of the Scottish Provosts' Association (SPA), intimating that at the recent annual general meeting of the SPA it had been agreed to invite all Scottish local authorities to contribute £200 annually to the SPA. Following consultation with the Provost, it is proposed that Renfrewshire's contribution of £200 be paid from the civic hospitality budget.
- 1.3 The budget provision for 2018/19 for Civic Hospitality (including international Links) is £46,460. Should the above be agreed the remaining balance would be approximately £13,860.40.

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## 2. Recommendations

- 2.1 That the Board agrees to: (a) provide the hospitality as detailed above for the National Joint Holocaust Memorial Day Event, the 40<sup>th</sup> anniversary of the RCA Trust and Paisley Indoor Bowling Club; (b) contribute £200 to the Scottish Provosts' Association; and (c) that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

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## Implications of the Report

- 1. **Financial** – The costs of the request from civic hospitality will be met from the current budget
- 2. **HR & Organisational Development** - None
- 3. **Community/Council Planning** – Civic receptions provide recognition of the contributions made by individuals and organisations to the fabric of life in Renfrewshire.
- 4. **Legal** - none.

- 5. **Property/Assets** - none.
- 6. **Information Technology** – none
- 7. **Equality & Human Rights**

(a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

- 8. **Health & Safety** - none
- 9. **Procurement** - none
- 10. **Risk** – none
- 11. **Privacy Impact** - none.
- 12. **Cosla Policy Position** – not applicable

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#### **List of Background Papers**

- (a) Background Paper 1 – Email from RCA Trust
- (b) Background Paper 2 – letter from Paisley Indoor Bowling Club
- (c) Background Paper 3 – letter from Provost Kerr, Scottish Provosts' Association

The foregoing background papers will be retained within Finance & Resources for inspection by the public for the prescribed period of four years from the date of the meeting. The contact officer within the service is Donna Gallagher, Member Services Officer (Telephone – 0141 618 6794, e-mail – donna.gallagher-pt@renfrewshire.gov.uk)

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