

## Notice of Meeting and Agenda Scotland Excel Joint Committee

Date	Time	Venue
Friday, 21 June 2019	10:45	City Chambers, Glasgow City Council, 80 George Square, Glasgow, G2 1DU

KENNETH GRAHAM  
Clerk

### Membership

Councillor Alan Donnelly and Councillor John Reynolds (both Aberdeen City Council); Councillor Bill Howatson and Councillor Alastair Bews (Aberdeenshire Council); Councillor Angus Macmillan Douglas (Angus Council); Councillor Rory Colville (Argyll and Bute Council); Councillor Alasdair Rankin and Councillor Graham Hutchison (both City of Edinburgh Council); Councillor Donald Balsillie (Clackmannanshire Council); Provost Norman Macdonald (Comhairle Nan Eilean Siar); Councillor Stephen Thompson (Dumfries and Galloway Council); Bailie Willie Sawers (Dundee City Council); Councillor Gordon Jenkins (East Ayrshire Council); Councillor John Jamieson (East Dunbartonshire Council); Councillor John McMillan (East Lothian Council); Councillor Tony Buchanan (East Renfrewshire Council); Councillor Gary Bouse (Falkirk Council); Councillor Altany Craik and Councillor Ross Vettrano (Fife Council); Bailie Norman MacLeod and Councillor Martin McElroy (both Glasgow City Council); Councillor Alister Mackinnon and Councillor Matthew Reiss (Highland Council); Councillor Jim Clocherty (Inverclyde Council); Councillor Derek Milligan (Midlothian Council); Councillor Aaron McLean (Moray Council); Councillor Donald L Reid (North Ayrshire Council); Councillor Paul Di Mascio and Councillor Allan Graham (North Lanarkshire Council); Councillor Barbara Foulkes (Orkney Islands); Councillor Colin Stewart (Perth and Kinross Council); Councillor John Shaw (Renfrewshire Council); Councillor Simon Mountford (Scottish Borders Council); Councillor Amanda Hawick (Shetland Islands Council); Councillor Peter Henderson (South Ayrshire Council); Councillor Eileen Logan and Councillor Collette Stevenson (South Lanarkshire Council); Councillor Alison Laurie (Stirling Council); Councillor Ian Dickson (West Dunbartonshire Council); Councillor John McGinty (West Lothian Council).

Councillor John Shaw (Convener): Councillor Paul Di Mascio (Vice Convener).

## **Further Information**

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please either email

[democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) or telephone 0141 618 7112.

## **Members of the Press and Public**

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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|-----------|---|------------------|
| <b>1</b>  | <b>Minute of Joint Committee</b>  | <b>1 - 6</b>     |
|           | Minute of meeting of the Joint Committee held on 7 December 2018.   |                  |
| <b>2</b>  | <b>Minutes of Executive Sub-Committee</b>   | <b>7 - 32</b>    |
|           | Submit minutes of the Executive Sub-committee meetings held on 7 December 2018, 25 January, 22 March, 26 April and 31 May 2019. |                  |
| <b>3</b>  | <b>Membership of Executive Sub-committee</b>  | <b>33 - 34</b>   |
|           | Report by the Clerk.  |                  |
| <b>4</b>  | <b>Scotland Excel Unaudited Annual Accounts 2018-19</b>   | <b>35 - 72</b>   |
|           | Report by the Treasurer   |                  |
| <b>5</b>  | <b>Internal Audit Report Summary - Contract Management</b>  | <b>73 - 76</b>   |
|           | Report by Chief Auditor.  |                  |
| <b>6</b>  | <b>Annual Internal Audit Report</b>   | <b>77 - 86</b>   |
|           | Report by Chief Auditor.  |                  |
| <b>7</b>  | <b>Funding Model Update</b>   | <b>87 - 92</b>   |
|           | Report by Director, Scotland Excel.   |                  |
| <b>8</b>  | <b>Operating Plan Report 2018-19</b>  | <b>93 - 112</b>  |
|           | Report by Director, Scotland Excel.   |                  |
| <b>9</b>  | <b>Operating Plan 2019-20</b>   | <b>113 - 126</b> |
|           | Report by Director, Scotland Excel.   |                  |
| <b>10</b> | <b>Annual Procurement Report</b>  | <b>127 - 174</b> |
|           | Report by Director, Scotland Excel.   |                  |
| <b>11</b> | <b>Contract Delivery Plan</b>   | <b>175 - 182</b> |
|           | Report by Director, Scotland Excel.   |                  |
| <b>12</b> | <b>Community Benefits and Fair Work Practices</b>   | <b>183 - 188</b> |
|           | Report by Director, Scotland Excel.   |                  |

- 13 Procurement Commercial Improvement Programme (PCIP) Update** **189 - 192**  
Report by Director, Scotland Excel.
- 14 Special Leave and Hospitality** **193 - 194**  
Report by Director, Scotland Excel.
- 15 Date of Next Meeting**  
Note that the next meeting of the Joint Committee will be held at 10.45am on 6 December 2019 within City Chambers, Glasgow City Council, Glasgow.