

To: Finance, Resources and Customer Services Policy Board

On: 30 August 2017

**Report by: Chief Executive and the Director of Community Resources and the
Director of Finance and Resources**

**Heading: Contract Authorisation Report: Upgrade to Middleton Road Waste
Transfer Station**

1. Summary

- 1.1. The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to award a contract for the Upgrade of Middleton Road Waste Transfer Station.
 - 1.2 The recommendation to award the contract follows a procurement exercise which was conducted in accordance with the Council's Standing Orders Relating to Contracts and the below EU Threshold Open Procedure for Works.
 - 1.3 A contract strategy was approved by the Head of Property Services and the Strategic Commercial and Procurement Manager in June 2017.
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2. Recommendations

- 2.1 It is recommended that the Finance, Resources and Customer Services Policy Board authorise the Head of Corporate Governance to:
 - 2.1.1 Award the contract for the Upgrade of Middleton Road Transfer Station to Noel Regan & Sons Building & Civil Engineering Contractors UK Ltd.

- 2.1.2 Authorise a spend of the Contract Sum of £295,336.70 excluding VAT.
- 2.1.3 Authorise to spend up to an additional 10% of the Contract Sum as risk allowance for any unforeseen works.
- 2.2 The Finance, Resources and Customer Services Policy Board should note that the starting date is anticipated to be 18 September 2017 and the completion date is anticipated to be 9 April 2018 however these dates shall be confirmed in the Council's Letter of Acceptance.
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3. Background

- 3.1 The Council's Property Services is responsible for providing effective and best practice estate management services. The Council has a requirement to carry out upgrade works to Middleton Road waste transfer station as part of the Clyde Valley project. The works involve:

Work to the main shed comprising repair works to concrete slab and concrete retaining walls, servicing, cleaning and renewal of roller shutter doors, repair to wall cladding, repairs to gate posts, new vehicle bump stops and replacement gates, electrical works to the main board and roller shutters, works to the existing weighbridges and installation of a new weighbridge, fencing works, remedial works to gates, groundworks and drainage.

- 3.2 A contract notice was published on the Public Contract Scotland advertising portal on Thursday 13 July 2017 with the tender documentation available for downloading from the Public Contract Scotland – Tender website. During the tendering period nine (9) companies expressed an interest in the contract. By the closing date set for return of electronic tenders of 12 noon on Monday 31 July 2017, three (3) companies submitted a response.
- 3.3 The three tender submissions were initially evaluated against a set of predefined bid selection criteria in the form of the European Single Procurement Document (ESPD) by representatives from Corporate Procurement Unit, Corporate risk and Corporate Health & Safety.
- 3.4 One (1) Tenderer failed to submit a Declaration page therefore their bid was deemed non-compliant and rejected on this basis.
- 3.5 The remaining two (2) Tenderers confirmed compliance with the minimum criteria of the ESPD and were then evaluated against a set of award criteria which was based on 70% Technical (Quality) and 30% Commercial (Price).
- 3.6 The scores relative to the award criteria of the tenderers are noted below:

	Quality (70%)	Price (30%)	Total (100%)
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Noel Regan & Sons Building & Civil Engineering Contractors UK Ltd	48.50	30.00	78.50
Barhale Plc	50.85	25.61	76.46

- 3.7 The evaluation of tender submissions received identified that the submission by Noel Regan & Sons Building & Civil Engineering Contractors Ltd was the most economically advantageous.
- 3.8 Based on the costs submitted by Noel Regan & Sons Building & Civil Engineering Contractors Ltd, this is within budget
- 3.9 Community Benefits were requested as part of the procurement process and Noel Regan & Sons Building & Civil Engineering Contractors Ltd, confirmed within their tender submission that the following Community Benefits would be available:

Community Benefit Description	No of People / Activity
Work Experience Placements (16 + years of age)	1
School Visits	1
Career Event	1
Meet the buyer events	1
Financial Support for a Community Project	1

Implications of the Report

1. Financial

The financial status of Noel Regan & Sons Building & Civil Engineering Contractors Ltd was assessed by undertaking a Dun and Bradstreet evaluation and it confirmed that the company satisfied the Council's requirements in relation to financial stability.

2. HR & Organisational Development

No TUPE implications have arisen or are anticipated.

3. Community Planning

The community benefits submitted under this contract are listed within section 3.9 of this report.

4. Legal

The tendering procedures for the establishment of this Contract were in accordance with Renfrewshire Council's Standing Orders Relating to Contracts for below EU Threshold Works contracts.

5. Property Assets

In carrying out the work involved within the contract, it shall improve the waste transfer station at Middleton Road.

6. Information Technology

None

7. Equality and Human Rights

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. Health & Safety

There are no health and safety implications associated with award of the contract.

9. Procurement

The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.

10. Risk

Noel Regan & Sons Building & Civil Engineering Contractors Ltd insurances have been assessed and evaluated to confirm they meet the minimum requirements regarding risk.

11. Privacy Impact

No Privacy Impact Assessment requirements were identified within this procurement.

12. Cosla Policy Position

No Cosla Policy Position implications have arisen or are anticipated.

List of background papers

(a) None

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