

Minute of Meeting Leadership Board

Date	Time	Venue
Tuesday, 12 December 2017	13:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present: Councillor Derek Bibby, Councillor Jacqueline Cameron, Councillor Eddie Devine, Councillor Lisa-Marie Hughes, Councillor James MacLaren, Councillor Eileen McCartin, Councillor Cathy McEwan, Councillor Marie McGurk, Councillor John McIntyre, Councillor John McNaughtan, Councillor Iain Nicolson, Councillor Jim Paterson, Councillor John Shaw

Chair

Councillor Nicolson, Convener, presided.

In Attendance

P MacLeod, Director of Children's Services; A Morrison, Acting Director of Development & Housing Services; M Crearie, Strategic Director for Paisley 2021; A Russell, Director of Finance & Resources; D Leese, Chief Officer (Renfrewshire Health & Social Care Partnership); L Mahon, Head of Marketing, A Armstrong-Walter, Strategic Partnerships & Inequalities Manager and L McIntyre, Strategic Planning & Policy Development Manager (all Chief Executive's); J Trainer, Head of Early Years and Inclusion (Children's Services); D Gillies, Head of Facilities Management and O Reid, Head of Public Protection (Environment & Communities); K Graham, Head of Corporate Governance, A MacArthur, Head of Finance, R McGrath, Head of Business and Customer Services and D Low, Senior Committee Services Officer (all Finance & Resources).

Declarations of Interest

Councillors Hughes and McCartin declared a non-financial interest in items 12,13,14 and 15 of the agenda as they were members of the Board of Renfrewshire Leisure Limited and indicated that it was their intention to take part in the discussion as they had a general dispensation from the Standards Commission which allowed them to take part and to vote in relation to such matters.

1 Revenue Budget Monitoring Report

There was submitted a joint revenue budget monitoring report by the Directors of Finance & Resources, Children's Services and Development & Housing Services; and the Chief Finance Officer, Renfrewshire Health & Social Care Partnership relative to the financial position to 15 September 2017 for services reporting to this Board.

DECIDED: That the budget position be noted.

2 Capital Budget Monitoring Report

There was submitted a capital budget monitoring report by the Director of Finance & Resources to the period to 15 September 2017 for those services reporting to the Board.

DECIDED: That the report be noted.

3 Financial Outlook 2018-2020

There was submitted a report by the Director of Finance & Resources relative to an update on the Council's current financial position, projected position moving into 2018/19 and looking forward to 2019/20.

The report advised that the Council's current financial position remained stable and within the financial planning parameters established when the Council set its budget for 2017/18. Audit Scotland had recently completed their audit of the 2016/17 accounts and the audited financial position remained in line with that reported to Council in June 2017. A copy of the report was attached as an appendix. In addition and as acknowledged by Audit Scotland in their report, the Council's immediate financial position remained stable and consistent with existing financial and service plans notwithstanding the significant financial challenges which remained to be faced in the forthcoming years.

The report noted that based on current planning assumption it was expected that gross budget pressures across 2018/19 –19/20 would continue to be in the region of £17 million and £24 million respectively. The gross pressures however had been mitigated by a range of positive movements on a range of previous areas of uncertainty that had crystalised over the course of the current financial year. This had resulted in levels of financial provision made in the setting of the 2017/18 in relation to each of these areas being released and available to offset emerging pressures in 2018/19. In addition, an accelerated growth in the net council tax base that had emerged over and above that which was already planned for within the current year budget had provided a further positive boost to the 2018/19 budget forecast.

The report highlighted that key workstreams had been pro-actively progressed through the Better Council Change Programme and with Directors, which had supported the identification of planned release of resources in 2018/19 to meet emerging budget pressures along with a refinement of the Council's long-term debt smoothing strategy which would now support the release of additional medium term savings in 2018/19. Taking account of the impact of all of these factors, the updated forecast of the residual saving requirement in 2018/19 had been reduced to approximately £0.5 million prior to any movement on Council Tax levels while 2019/20 remained at a more significant level of approximately £21 million. The updated

forecast continued to be based on a range of key assumptions for which significant uncertainty remained, principally in respect to the scale of future grant loss and future pay increases. In the context of the outcome of the recent Autumn Budget Statement by the UK Chancellor, ongoing engagement between COSLA and the Scottish Government in respect to the Scottish Government Budget for 2018/19 and associated Local Government Finance Settlement and the developing agenda in respect to the end of pay restraint across the public sector, there was a risk that the position for both 2018/19 and 2019/20 could shift materially from the updated forecast outlined.

The report noted that the forecast budget gaps for both 2018/19 and 2019/20 made no provision for any change in Council Tax levels, any new investment in priority areas, or proposals to support re-investment in current programmes underpinned in whole or part by temporary funding streams, including the Tackling Poverty Programme and Invest in Renfrewshire, and which were coming to a planned funding conclusion moving towards the end of 2017/18. It was further noted that any desire to continue any aspect of these programmes would require the Council to identify and approve new resource provision.

The report advised that given the scale of uncertainty and potential for variability the Council continued to plan for a range of potential outcomes over even the short time horizon moving into 2018/19. It was critical that the Council continued to adopt a sustainable medium-term perspective in developing the budget planning for 2018/19, ensuring sufficient flexibility to manage in a sustainable manner the final position that emerged over the coming weeks and months. In this context, the Corporate Management team remained available to advise and work with political groups and elected members to assist in the development of budget strategies for 2018/19 which remained flexible, sustainable and focused on the delivery of key priorities detailed in the Council Plan.

DECIDED:

- (a) That the update on the Council's current financial position be noted;
- (b) That the updated forecast for 2018/19 and the range of uncertainty that still existed in relation to a range of financially-significant issues be noted;
- (c) That it be noted that the Scottish Government Budget announcement was expected on 14 December 2017 and was anticipated to be for a single year only and would be accompanied by a single-year local government settlement;
- (d) That the update on financial outlook for the Council in the context of current forecasts and the expectation of further significant budget reductions for the Council through to 2020 be noted; and
- (e) That the Council's ongoing commitment to the financial planning principles outlined at paragraphs 4.5 and 5.6 to 5.8 of the report be approved.

4 Tackling Poverty Programme - Progress Update

There was submitted a report by the Chief Executive relative to progress against the Tackling Poverty Action Plan as approved by the Council on 25 June 2015.

The report outlined highlights against the priority areas within Renfrewshire Council's Tackling Poverty strategy covering the last six months and provided information relating to various welfare reform changes and the potential implications on the Council and residents, in particular the planned roll-out of Universal Credit full service in September 2018.

It was noted that the Tackling Poverty Programme had had an extension to its funding agreed by Council in February 2017 for the last financial year and funding would run until the end of 2017/18, subject to any future budget decision taken by the Council.

Councillor Nicolson, seconded by Councillor McGurk, moved that progress on the delivery of the Tackling Poverty Action Plan be noted; that the end of Tackling Poverty Programme funding at the end of the 2017/18 financial year, subject to any further budget decisions taken by Council be noted; and that the work undertaken to explore the potential implications of Universal Credit roll-out and wider welfare reforms be noted.

Councillor Bibby, seconded by Councillor Devine, moved as an amendment that, in addition, Council will make provision to continue funding the Families First Project which will maintain the current level of service in the current locations across Renfrewshire including the service in Johnstone, Foxbar and Gallowhill.

On the roll being called the following members voted for the amendment: Councillors Bibby, Devine and McCartin.

The following members voted for the motion: Councillors J Cameron, Hughes, McEwan, McGurk, McNaughtan, Nicolson, Paterson, and Shaw.

The following members abstained: Councillors J MacLaren and McIntyre.

Three members having voted for the amendment, eight members having voted for the motion and two members having abstained, the motion was accordingly declared carried.

DECIDED:

- (a) That progress on the delivery of the Tackling Poverty Action Plan be noted;
- (b) That the end of Tackling Poverty Programme funding at the end of the 2017/18 financial year, subject to any further budget decisions taken by Council be noted; and
- (c) That the work undertaken to explore the potential implications of Universal Credit roll-out and wider welfare reforms be noted.

5 Council Plan Performance Framework

There was submitted a report by the Chief Executive relative to progress on the performance framework of the Council Plan 2017-2022.

The report advised that the new Council Plan was approved by the Council on 28 September 2017 and was developed in tandem with the Community Plan, with both plans being considered by the Cross Party Sounding Board in August 2017. This had allowed for the priorities as set out in the Council Plan, to be closely aligned to those of the Council's key partners, as agreed in the Community Plan.

The report highlighted that the Council Plan was purposefully high level and strategic in nature and set out how the Council would work with partners, communities and businesses to specifically progress five key outcomes: reshaping our place, our economy and our future; building strong, safe and resilient communities; tackling inequality, ensuring opportunities for all; creating a sustainable Renfrewshire for all to enjoy; and working together to improve outcomes.

The report advised that it was essential that the Council was able to monitor and report progress in relation to the five key outcomes and a robust performance framework for the Council Plan, as contained in Appendix 1, had now been developed by services. Officers within Policy and Commissioning were currently working with services to develop more outcome-focused performance measures, which would assist the Council in terms of demonstrating the impact that services had on the lives of local people and communities.

The report proposed that six monthly updates on progress would be reported to the Leadership Board in order to ensure that it remained aligned with strategic priorities of the Council as they evolved over time.

DECIDED:

(a) That the Council Plan performance framework as attached at Appendix 1 to the report be approved; and

(b) That it be noted that six-monthly updates on progress would be reported to the Leadership Board, with the first being presented in Spring 2018.

6 Living Wage Accreditation - Progress Report

There was submitted a joint report by the Chief Executive and Director of Environment & Communities relative to progress on the Council's Living Wage Accreditation and details of the activities which had been undertaken to mark the Living Wage Week. A copy of the current Living Wage Accreditation Plan was appended to the report.

The report advised that there had been an increase in the living wage rate from £8.45 to £8.75 per hour, as announced on 6 November 2017. The report also provided information which had been requested by members at the Council meeting on 28 September 2017 on the payment of the Council's Living Wage to employees of the PPP contractor working within Renfrewshire PPP Schools.

It was proposed that a new area of activity be added to the Living Wage Accreditation Action Plan which reflected the Council's ongoing discussion with Renfrewshire Schools Partnership/Amey Community Limited in relation to payment of the Living Wage to all employees within the Renfrewshire Schools Partnership Contract with progress updates being submitted to future meetings of the Board.

DECIDED:

(a) That the new Living Wage rate of £8.75 per hour and that the new rate would be implemented by the Council within the required six-month period be noted;

(b) That the activities and actions undertaken by the Council, partners and contractors to promote the Living Wage, to support Living Wage accreditation and progress against the actions contained in the Living Wage Accreditation Action Plan as appended to the report be noted; and

(c) That it be agreed that an item be added to the Action Plan as appended to the report to reflect the Council's ongoing discussions with Renfrewshire Schools Partnership / Amey Community Limited in relation to payment of the Living Wage to all employees within the Renfrewshire Schools Partnership contract and that it be noted that updates of progress against this action would be submitted to future meetings of this Board.

7 Empowering Communities

There was submitted a joint report by the Chief Executive and Director of Environment & Communities relative to proposed changes that would start to transform the relationship of the Council with the communities it served, including the development of a new Empowering Communities frontline service model.

The report advised that the Community Empowerment (Scotland) Act 2015 aimed to empower community bodies through the ownership of land and buildings, and would strengthen community voices in the decisions that mattered to them. There was a need, and a real opportunity, to consider the effectiveness and suitability of existing Council structures and approaches to service delivery, particularly in respect of how they supported the Council in its relationship with the communities it served.

Work had been carried out over the past year to develop this approach and had involved a review of best practice both locally and nationally. The transformational change being proposed was cultural as well as structural and would ultimately affect all service areas within the Council and take time to implement. The report set out a high-level design framework, with some anticipated milestones and outcomes that would be delivered over the next two years in a change journey that would continue and further develop over a five-year period.

The report highlighted that changes to the strategic governance arrangements for Community Planning were approved by Council on 15 December 2016 and currently community level governance arrangements were being developed through a review of Local Area Committees. The proposals outlined within the report were designed to deliver the principles outlined in the Community Empowerment Act and it was anticipated that over the next two years the Empowering Communities approach outlined in the report would start to strengthen the Council's ability to act as an effective partner for communities; build community capacity in all of Renfrewshire's communities; increase community ownership of service delivery and assets; improve Council support for communities: provide resources and specialist skills, grant funding, decentralised budgets and participatory budgeting; share power more equally between communities, individuals and professionals; and invest in and develop community potential, community assets and social networks.

DECIDED:

(a) That the design principles as set out in the report at sections 4, 5 and 6 which allowed the Council to implement an Empowering Communities approach to the future delivery of services be approved;

(b) That the requirement to undertake detailed design work as required to support implementation and develop organisational change be noted; and

(c) That it be noted that reports on progress of implementing an Empowering Communities approach would be submitted to future meetings of the Board or appropriate Policy Boards.

8 Update on Unaccompanied and Asylum Seeking Children and Child Refugees

Under reference to item 3 of the Minute of the meeting of the Leadership Board held on 19 September 2017 there was submitted a report by the Director of Children's Services relative to an update on the work of Children's Services to support the unaccompanied asylum seeking children (UASC) and child refugees.

The report advised that in September 2016, Council agreed to support a small number of UASC. It was originally believed that these children would be transferred from English local authorities but delays to the legislation required to allow this meant that Renfrewshire accepted a small number of children from mainland Europe in November 2016. The children had been supported by a specialist UASC team within Children's Services Throughcare Service. Council officers remained in contact with the COSLA-hosted Migration, Population and Diversity Team who acted as a point of contact for Scottish local authorities with the Home Office.

The report intimated that officers within Children's Services recently received two humanitarian appeals from the Home Office relating to two sibling groups, one of five children and one of two children. The urgency of the cases did not allow for Board approval prior to any agreement. The report sought to homologate the decision to accept the seven unaccompanied children on humanitarian grounds and to consider Vulnerable Children Resettlement Scheme (VCRS) resettlement cases for a period of two years from November 2017. This would align with the Board's existing approval to consider cases under the VCRS scheme for a further two years.

DECIDED:

(a) That Renfrewshire's commitment to provide support to a small number of unaccompanied children under the Vulnerable Children's Resettlement Scheme (VCRS) be noted;

(b) That it be noted that five children had already been accommodated by the Council under the VCRS and two more children would shortly be accommodated;

(c) That the decision to accept seven unaccompanied children on humanitarian grounds be homologated; and

(d) That it be agreed that Renfrewshire Council would consider VCRS cases for resettlement for a period of two years from December 2017.

9 Paisley West End Regeneration

Under reference to item 5 of the Minute of the meeting of the Leadership Board held on 19 September 2017 there was submitted a report by the Acting Director of Development and Housing Services relative to the finalised Paisley West End

Regeneration Masterplan and proposed delivery arrangements.

The report sought authority for the demolition of residential and commercial properties within the Regeneration Masterplan area to facilitate redevelopment. It also set out proposed partnership arrangements involving the Council, Sanctuary Scotland (the Council's housing association partner) and the Scottish Government. The final Regeneration Masterplan was appended to the report.

DECIDED:

- (a) That the finalised Paisley West End Regeneration Masterplan, as appended to the report be approved;
- (b) That it be agreed that the residential and commercial properties referred to in section 4 of the report, and listed in Table 1 and Table 2, be demolished;
- (c) That it be agreed that existing Council tenants within the Regeneration Masterplan area would be rehoused and that home loss and disturbance payments would be made as appropriate and subject to qualification criteria, as detailed in section 5 of the report; and
- (d) That the partnership arrangements for delivery of the Regeneration Masterplan as detailed in section 9 of the report be approved, and specifically that the Council would (i) transfer ownership of Council-owned residential and commercial properties and land within the Regeneration Masterplan area, and as detailed in section 4 of the report and shown in the appendix, to Sanctuary Scotland for nil cost; and (ii) use Compulsory Purchase Order powers to facilitate delivery of the Regeneration Masterplan if Sanctuary Scotland was not able, despite all reasonable attempts, to voluntarily acquire all privately owned residential and commercial properties and land within the Masterplan area as shown in the appendix.

10 Renfrewshire Economic Profile - November 2017

There was submitted a report by the Acting Director of Development and Housing Services relative to a revised format for the Renfrewshire Economic Profile. A copy of the revised format was appended to the report.

The report advised that if the format was approved then the Profile would be updated at regular intervals and submitted to the Board to allow Members to track changes in the local economy over time.

DECIDED:

- (a) That the attached format for a new Economic Profile for Renfrewshire be approved; and
- (b) That it be noted that regular updates of the Economic Profile would be submitted to future meetings of the Board.

11 Renfrewshire Visitor Plan 2018-2021

There was submitted a report by the Chief Executive relative to the implementation of the Renfrewshire Visitor Plan 2018-2021.

The report advised that the Economy and Jobs Board agreed in August 2016 to develop a new visitor plan to 2021, in consultation with the local tourism sector and national partners, to reflect a Renfrewshire-wide ambition to grow the local visitor economy. A copy of the new Renfrewshire Visitor Plan to 2021 was attached as an appendix to the report.

The Plan had been developed prior to the outcome of Paisley's Bid for UK City of Culture in 2021 being announced and would ensure a 4% growth in visitor numbers year on year and was endorsed by VisitorScotland and in line with national strategy.

DECIDED:

(a) That the highlights of the 2014-2017 action plan and the progress made to raise the profile of Renfrewshire's visitor offer – contributing to a 24% increase in visits to Renfrewshire attractions in 2016 from the previous year, outperforming the wider Glasgow and Clyde Valley region be noted; and

(b) That the implementation of the Renfrewshire Visitor Plan to 2021 as attached at Annex A, including the outlined objectives and targets; the establishment of seven strategic portfolios to support delivery of the Plan; and that an annual progress report would be submitted to Leadership Board in December 2018 be agreed.

12 Culture, Heritage and Events Fund Submission Deadlines 2018

There was submitted a report by the Strategic Director for Paisley 2021 relative to application deadlines and revised guidelines for the 2018 rounds of the Culture, Heritage and Events Fund.

The report advised that The Culture, Heritage and Events Fund had been designed to act as a significant building block in the development of Paisley's bid to become UK City of Culture in 2021. The initial fund amount of £500,000 was doubled in February 2017 and was intended to support relevant activities to support the bid from April 2016 and up to year 2021.

The report highlighted that there were five rounds of funding over 2016-2017 with 242 applicants from communities, businesses and cultural organisations in Renfrewshire and across Scotland. This amounted to a total funding request so far of £2,865,794 of which 65 projects had been supported, amounting to £462,030.97 committed funds to date which left £537,969.03 available from the £1,000,000 approved by Renfrewshire Council in 2017. A copy of the revised and updated Guidance Notes and Supplementary details form were attached as an appendix.

DECIDED:

(a) That the deadline dates for applications to the Culture, Heritage and Events Fund be agreed as 12 February 2018, 10 May 2018, 10 October 2018, and 10 December 2018; and

(b) That the revised and updated Guidance Notes and Supplementary details form be noted.

13 Transfer of Ownership of Dumbarton Castle Postern Gate to Historic Environment Scotland

There was submitted a report by the Chief Executive relative to the transfer of ownership of Dumbarton Castle Postern Gate to Historic Environment Scotland.

The report advised that the Dumbarton Castle Postern Gate had been donated to Paisley Museum in 1872 by McGee, Walter & Son, a Paisley based firm of engineers. In 1930 Paisley Museum lent the Gate back to Dumbarton Castle where it had been on display ever since. Historic Environment Scotland, (previously known as Historic Scotland) who were the custodians of the Castle, had approached Renfrewshire Leisure to request the transfer of ownership of the Gate to Historic Environment Scotland.

The report indicated that Renfrewshire Leisure managed the museum collections on behalf of Renfrewshire Council and the request was considered by the Board of Renfrewshire Leisure Limited on 24 April 2017. Their recommendation to Renfrewshire Council was to approve transfer of title.

DECIDED:

(a) That the recommendation of the Board of Renfrewshire Leisure Limited to transfer ownership of the Postern Gate to Historic Environment Scotland be noted; and

(b) That the transfer of ownership to Historic Environment Scotland be approved.

14 Renfrewshire Leisure Limited - Nomination of Board Members

There was submitted a report by the Chief Executive relative to the appointment of three independent directors to the Board of Renfrewshire Leisure Limited and a fourth independent director to be appointed in 2018 to represent the cultural sector.

The report advised that Renfrewshire Leisure Limited currently operated with 11 directors: five appointed by the Council; three independent directors from the business and sport community, with a vacancy for a fourth director from the cultural sector and two employee directors. Independent Directors were appointed for a maximum period of five years and the current Directors would have completed their term at the end of December 2017. Independent directors were appointed by Renfrewshire Council guided by a nominations committee established by Renfrewshire Leisure Limited. The nomination committee reviewed the skills of the nominees and assessed whether they met the requirements of the company before making a recommendation to the Council on their appointment.

DECIDED:

(a) That the nomination committee recommendation as outlined in section 3.6 of the report for the appointment of the following three independent directors to Renfrewshire Leisure Limited's Board: Robert Darracott, Business Representative; John Rodgers, Sports Representative; and Colin Neill, Business Representative be approved; and

(b) That the recommendation to seek the appointment of a fourth independent director to represent the cultural sector in 2018 be noted.

15 Suspension of Paisley Museum Loans and Curatorial Enquiries during Capital Redevelopment

There was submitted a report by the Chief Executive relative to the suspension of Paisley Museum loans and curatorial enquiries during capital redevelopment.

The report advised that during the period of the £42 million capital redevelopment of the Museum from 2018-22, it was proposed that Renfrewshire Leisure Limited suspended curatorial research to enquirers, and loans of collections to other institutions, to ensure the effective delivery of the Museum project.

DECIDED:

- (a) That the suspension of loans of Paisley Museum collections to other institutions during the period 2018-22, other than those already committed to be approved; and
- (b) That the suspension of curatorial enquiry service during the period 2018-22 be approved.

Minute of Special Meeting

Personnel Appeals and Applied Conditions of Service Appeals Panel

Date	Time	Venue
Tuesday, 19 December 2017	09:30	Corporate Meeting Room 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present: Councillor Jennifer Marion Adam-McGregor, Councillor Bill Brown, Councillor Lisa-Marie Hughes, Councillor Kevin Montgomery, Councillor Emma Rodden

Chair

Councillor Adam-McGregor, Convener, presided.

In Attendance

K Clark, Principal HR Adviser and E Currie, Senior Committee Services Officer (both Finance & Resources).

Apology

Councillor Michelle Campbell.

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Appeals Panel resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

1 Environment and Communities

Consideration was given to an appeal against dismissal submitted by a former Environment and Communities employee.

K Carr, Senior Facilities Manager (Environment & Communities) and A McBarron, Principal HR Adviser (Finance & Resources) represented management.

The Appeals Panel was advised that the appellant had withdrawn the appeal.

The Convener proposed that it be noted that the appellant had withdrawn the appeal and that the appeal be dismissed. This was agreed unanimously.

DECIDED: That it be noted that the appellant had withdrawn the appeal and that the appeal be dismissed.

Minute of Meeting

Renfrewshire Appointment Board - Head of Policy & Commissioning

Date	Time	Venue
Tuesday, 19 December 2017	11:30	Corporate Meeting Room 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present: Councillor Derek Bibby, Councillor Jacqueline Cameron, Councillor Michelle Campbell, Councillor Cathy McEwan, Councillor Jim Sharkey, Councillor John Shaw

Chair

Councillor McEwan, Convener, presided.

In Attendance

S Black, Chief Executive and R Laouadi, HR Manager (Finance & Resources).

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

Apologies

Councillor Alistair Mackay

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraph 1 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

1 Head of Policy & Commissioning - Interviews

The Board interviewed candidates for the post of Head of Policy and Commissioning.

DECIDED: That Laura McIntyre be appointed to the post of Head of Policy and Commissioning.