

Minute of Special Meeting

Finance, Resources and Customer Services Policy Board

Date	Time	Venue
Wednesday, 21 June 2017	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present: Councillor Tom Begg, Councillor Bill Brown, Provost Lorraine Cameron, Councillor Audrey Doig, Councillor Kenny MacLaren, Councillor John McNaughtan, Councillor Iain Nicolson, Councillor Jim Paterson, Councillor Jim Sharkey, Councillor John Shaw, Councillor James Sheridan, Councillor Andy Steel, Councillor Jane Strang

Chair

Councillor Shaw, Convener, presided.

In Attendance

A Russell, Director of Finance & Resources; B Lambert, Strategic Commercial & Procurement Manager and A Donaldson, Strategic Commercial Category Manager (both Chief Executive's); and K Graham, Head of Corporate Governance, J Lynch, Head of Property and A McNaughton, Senior Committee Services Officer (all Finance & Resources).

Apologies

Councillors Dowling and Harte.

Declarations of Interest

Councillor Audrey Doig declared a financial interest in item 7 of the agenda as she was an employee of Renfrewshire Leisure Limited and indicated that it was her intention to leave the meeting and not to take part in the discussion or voting thereon.

1 Contract Authorisation Report - Door Replacement Programme 2017 Phase 1

There was submitted a joint report by the Chief Executive and the Director of Development & Housing Services relative to the award of an SBCC Standard Building Contract with Quantities in respect of the Door Replacement Programme 2017 – Phase 1.

At the conclusion of a procurement exercise, conducted in accordance with both the Council and EU procedures, ten tenders were submitted. Following evaluation, the tender found to be the most economically advantageous was that submitted by Anglian Windows Limited, trading as Anglian Building Products.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award the contract for the Door Replacement Programme 2017 – Phase 1, RC/OC/303/17, to Anglian Windows Limited, trading as Anglian Building Products.

(b) That the contract sum of £616,534.87 excluding VAT be accepted; and

(c) That the start date for this contract would be 10 July, 2017 or the date stated in the Letter of Acceptance and the Date of Possession would be no later than six weeks from the date of the Letter of Acceptance with a completion date 20 weeks from the Date of Possession.

2 Contract Authorisation Report: Environmental Network Improvement

There was submitted a joint report by the Chief Executive and the Director of Community Services relative to the award of an NEC3 Term Service Short Contract for environmental network improvements.

At the conclusion of a procurement exercise, conducted in accordance with both the Council and EU procedures, six tenders were submitted. Following evaluation, the tender found to be the most economically advantageous was that submitted by Mac Asphalt Limited.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award the contract for environmental network improvements, RC/OC/110/18, to Mac Asphalt Limited;

(b) That the contract sum of up to £300,000 excluding VAT plus 10% contingency for any unforeseen works be accepted; and

(c) That the anticipated start dated for this contract would be Monday, 7 August 2017 for completion by 31 March 2018. The actual start date would be confirmed in the Letter of Acceptance.

3 Contract Authorisation Report: Carriageway Defect Patching

There was submitted a joint report by the Chief Executive and the Director of Community Services relative to the award of an NEC3 Term Service Short Contract for carriageway defect patching.

At the conclusion of a procurement exercise, conducted in accordance with both the Council and EU procedures, seven tenders were submitted. Following evaluation, the tender found to be the most economically advantageous was that submitted by J H Civil Engineering Limited.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award the contract for carriageway defect patching, RC/OC/310/17, to J H Civil Engineering Limited;

(b) That the contract sum of up to £300,000 excluding VAT plus 10% contingency for any unforeseen works be accepted; and

(c) That the anticipated start date for this contract would be Monday, 7 August 2017 for completion by 31 March 2018. The actual start date would be confirmed in the Letter of Acceptance.

4 Contract Authorisation Report: Provision of Residential Accommodation for Adults with Learning Difficulties at Beechmount, Johnstone

There was submitted a joint report by the Chief Executive and the Chief Officer of Renfrewshire Health & Social Care Partnership relative to the award of a contract for the provision of residential care services for adults at Beechmount Care Home in Johnstone for an initial period of three years, with the option to extend the contract for up to twelve months on two separate occasions.

The service was currently delivered jointly by Renfrewshire Health & Social Care Partnership and Voyage 1 Limited, trading as Voyage Care, and was a bespoke service provided for Renfrewshire Council that fell within the definition of 'Social and Other Specific Services'. As such the procurement process to secure a negotiated contract with Voyage 1 Limited, trading as Voyage Care, had been conducted in compliance with all relevant regulations and in terms of the Council's Standing Orders Relating to Contracts.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award the contract for the provision of residential care services for adults at Beechmount Care Home in Johnstone, to Voyage 1 Limited, trading as Voyage Care, on a conditional basis subject to clarification and agreement of approximate insurance cover;

(b) That the contract sum, including the maximum option period, of £1,800,000 excluding VAT be approved; and

(b) That the start date for this contract would be 3 July, 2017 for a period of three years with the option to extend the contract for one year on two separate occasions to not later than 2 July 2022.

5 Contract Authorisation Report: Bridge of Weir Primary School Construction Works (incorporating asbestos removal, electrical re-wiring and ceiling works)

There was submitted a joint report by the Chief Executive and the Director of Finance & Resources relative to the award of a negotiated contract for construction works incorporating asbestos removal, electrical re-wiring and ceiling works at Bridge of Weir Primary School (formerly known as Bridge of Weir Re-wire).

As only one non-compliant tender had been received following a procurement exercise conducted in accordance with both Council and EU procedures, a contract had been negotiated with the tenderer, Clark Contracts Limited to deliver this contract to the specification required.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award the contract for construction works incorporating asbestos removal, electrical re-wiring and ceiling works at Bridge of Weir Primary School to Clark Contracts Limited;

(b) That a maximum contract sum of £587,439.09 excluding VAT be approved; and

(c) That the start date for this contract would be 3 July 2017 or the date stated in the Letter of Acceptance and the Date of Possession would be 17 July 2017 with a completion date 21 weeks from the Date of Possession.

6 Contract Authorisation Report: Design and Build of Linwood Close Support Unit

There was submitted a report by the Chief Executive and the Director of Children's Services relative to the award of a contract to design and build Linwood Close Support Unit.

At the conclusion of a procurement exercise, conducted in accordance with both the Council and EU procedures, two tenders were submitted. Following evaluation, the tender found to be the most economically advantageous was that submitted by McTaggart Construction Limited.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award the contract for the design and build of Linwood Close Support Unit to McTaggart Construction Limited.

(b) That a maximum contract sum of £956,339.00 excluding VAT be approved; and

(c) That the start date for this contract would be 3 July 2017 or the date stated in the Letter of Acceptance and the Date of Possession would be six weeks from the award of contract with a completion date 40 weeks from the Date of Possession.

DECLARATION OF INTEREST

Having declared an interest in the undernoted item, Councillor Audrey Doig left the meeting and took no part in the discussion or voting thereon. Councillor Doig did not return to the meeting.

7 Contract Authorisation Report: King George V Pavilion Refurbishment

There was submitted a report by the Chief Executive and the Chief Executive of Renfrewshire Leisure Limited for the award of an SBCC Standard Building Contract without Quantities for the refurbishment of the King George V Sports Pavilion at Broadloan, Renfrew.

At the conclusion of a procurement exercise, conducted in accordance with both the Council and EU procedures, nine tenders were submitted. Following evaluation, the tender found to be the most economically advantageous was that submitted by Clark Contracts Limited.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award the contract for the refurbishment of the King George V Sports Pavilion at Broadloan, Renfrew (RC/OC/216/17) to Clark Contracts Limited;

(b) That the contract sum of £297,202.98 excluding VAT be approved; and

(c) That the start date for this contract would be 3 July 2017 or the date stated in the Letter of Acceptance and the Date of Possession would be two weeks from the date stated in the Letter of Acceptance with a completion date twelve weeks from the Date of Possession.

8 Notification of Contracts Proposed for Award under Delegated Powers during Summer Recess 2017

There was submitted a report by the Chief Executive relative to notification of contracts scheduled to be awarded during the summer recess by the Chief Executive exercising delegate power.

The report advised that two contracts for the provision of Telephony as a Service and Banking Services would be awarded by the Chief Executive during the summer recess.

DECIDED:

(a) That the report be noted; and

(b) That a report be submitted to the next meeting of this Board confirming the contracts that were awarded under delegated powers.