

Minute of Meeting Scotland Excel Chief Executive Officers Management Group

Date	Time	Venue
Friday, 17 September 2021	14:00	Remotely by MS teams,

Present

Angela Scott, Chief Executive (Aberdeen City Council); Annemarie O'Donnell, Chief Executive (Glasgow City Council); Sandra Black, Chief Executive (Renfrewshire Council); and Cleland Sneddon, Chief Executive (South Lanarkshire Council).

Chair

Sandra Black, Chair, presided.

In Attendance

J Welsh, Chief Executive, H Carr, Head of Strategic Procurement, S Brannagan, Head of Customer and Business Services, J McKerrall, Strategic Programme Manager, S Bawn, Category Manager, J Campbell, Category Manager, JJ Turner, Category Manager and K Forrest, Office Manager (all Scotland Excel); and K Graham, Head of Corporate Governance, P Shiach, Senior Committee Services Officer and E Gray Senior Committee Services Officer (all Renfrewshire Council).

Conflicts of Interest

There were no conflicts of interest intimated prior to the commencement of the meeting.

1 **Minute**

There was submitted the Minute of the meeting of the Chief Executive Officers Management Group (CEOMG) held on 18 August 2021.

DECIDED: That the Minute be approved.

2 **Consultation on the National Care Service**

There was submitted a report by the Chief Executive of Scotland Excel providing CEOMG members with initial proposals for Scotland Excel's response to the consultation on the National Care Service (NCS). These initial proposals had been shared to provide a structure to the discussion on the direction and content of Scotland Excel's consultation response.

The report advised that the consultation document covered a wide scope of services across health and social care. CEOMG members were asked to consider and support the proposals detailed in the report in respect of the overall approach and provide guidance to help shape the organisation's response.

The report indicated that the most significant area of concern for Scotland Excel related to the section 'Commissioning of Services' and proposals for national commissioning responsibility to sit within the NCS. It was therefore proposed that the final response focus on this area and that the organisation seeks to demonstrate its skill and experience in this area in the introductory text accompanying the main response.

A proposed timeline for the next step was detailed in the report.

The CEOMG was advised that the Scotland Excel Executive Sub-committee had considered the report earlier and had agreed that a special meeting of the Scotland Excel Joint Committee be scheduled to allow further discussion around the consultation response prior to its submission.

The Strategic Programme Manager submitted a presentation relative to governance proposals and timelines; key considerations in respect of the consultation response; the communications strategy overview; the consultation section proposal; and the commissioning of services – structure of standards and processes which contained the consultation questions and proposed responses.

The Chief Executive, Renfrewshire Council indicated that the Chief Executive of Scotland Excel should, as a priority, undertake a redraft of the responses in respect of the main Commissioning Section of the consultation, based on the comments of the CEOMG. Thereafter the response should reflect the broader issues which had commissioning aspects.

DECIDED:

(a) That the Chief Executive of Scotland Excel, as a priority, undertake a redraft of the responses in respect of the main Commissioning Section of the consultation, based on the comments of the Chief Officers Group and thereafter the response should reflect the broader issues which had commissioning aspects;

- (b) That the draft response be circulated to members of the CEOMG for any final observations; and
- (c) That it be noted that a special meeting of the Scotland Excel Joint Committee would be arranged to consider the response to the consultation.