

To: Finance, Resources and Customer Services Policy Board

On: 8 September 2022

Report by: The Chief Executive and the Director of Children's Services

**Heading: Notification of Correction to Report - Paisley Grammar School
Community Campus – Multi Disciplinary Design Team (RC-CPU-
21-153)**

1. Summary

- 1.1 The purpose of this report is to notify the Board of an error in the recommended fee for award in the recently approved Contract Authorisation Report for award of the Paisley Grammar School Community Campus – Multi Disciplinary Design Team (RC-CPU-21-153).
-

2. Recommendations

- 2.1 The Finance, Resources and Customer Services Policy Board are asked to:

- 2.1.1 Note that Recommendation 2.1 (b) in the Report submitted for approval to Finance, Resources and Customer Services Policy Board on 30 March 2022 contained an error as follows:

The fee was stated as £2,827,228.00 excluding VAT for this Contract including the authorisation of a 25% contingency to be added to cover for unforeseen circumstances;

This recommendation should have read:

Authorise the Fee of £2,898,139.69 excluding VAT for this Contract including the authorisation of a 25% contingency to be added to cover for unforeseen circumstances;

- 2.1.2 Note that the error was in the Board report only, the actual award was made in the correct amount;
 - 2.1.3 Note that the error does not impact upon the final score or the recommendation to award the contract to Ryder Architecture Limited.
-

3. **Background**

- 3.1 The recommendation to award the contract for the Paisley Grammar School Community Campus – Multi Disciplinary Design Team (RC-CPU-21-153) to Ryder Architecture Limited was approved at the Finance, Resources and Customer Services Policy Board on 30 March 2022.
 - 3.2 Following approval of the award the project team identified an error in the amount reported in the Board Report. As the amount reported was £70,911.69 less than the correct amount, this report is required to notify the Board of the error and to confirm that the actual amount of award should have read £2,898,139.69 excluding VAT.
-

Implications of the Report

- 1. **Financial** – None. The error was a typographical error and has no impact on the agreed budget or awarded fee.
- 2. **HR & Organisational Development** – n/a
- 3. **Community/Council Planning** – n/a
- 4. **Legal** - None
- 5. **Property/Assets** – n/a
- 6. **Information Technology** – n/a
- 7. **Equality & Human Rights** – the recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be

reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. **Health & Safety** – None
9. **Procurement** – None. The error has no implications in terms of the procurement regulations, the process or the award which was made in the correct amount.
10. **Risk** – None.
11. **Privacy Impact** – n/a.
12. **Cosla Policy Position** – n/a
13. **Climate Change** – n/a.

List of Background Papers

- (1) Contract Authorisation Report “Contract Award: Paisley Grammar School Community Campus – Multi Disciplinary Design Team (RC-CPU-21-153)” submitted to the Finance, Resources and Customer Services Policy Board on 30 March 2022

Author: Laura Gillan, Strategic Commercial Category Manager

laura.gillan@renfrewshire.gov.uk