

Scotland Excel

To: Executive Sub-Committee

On: 29th May 2020

**Report by:
Chief Executive of Scotland Excel**

Request for Associate Membership of Scotland Excel by Crown Estate Scotland

1. Summary

- 1.1 In addition to the 32 local authorities which are full members of Scotland Excel, applications can be made for Associate Membership by organisations such as council arm's length organisations, community groups, charities, housing associations and voluntary organisations which are a public body or a body that engages in activities of a public nature.

Organisations apply to Scotland Excel for Associate Membership to allow them to access the frameworks for goods and services which we have in place for our full members. Associates do not have the opportunity to influence the future contract delivery schedule which is reserved for the full local authority members.

2. Recommendations

- 2.1 It is recommended to committee that Crown Estate Scotland application to join Scotland Excel as an associate member be approved, with no annual fee, subject to the agreement document. No fee will be charged due to the reciprocal agreement with Scottish Government.
- 2.2 Scotland Excel monitors all requests from arm's length and other organisations to become associate members to ensure that any legal requirements are met. In this case, Crown Estate Scotland qualifies for membership in accordance with the Local Authorities (Goods and Services) Act 1970 section 1 (1B)(b) namely as a public authority or body.

3. **Background**

- 3.1 Crown Estate Scotland is a statutory public authority.
- 3.2 Crown Estate Scotland is an accredited Real Living Wage employer.
- 3.3 Crown Estate Scotland's purpose is investing in property, natural resources and people to generate lasting value for Scotland. This includes maintaining and seeking to enhance income from, and the value of, the Scottish Crown Estate while supporting delivery of the Scottish Government's purpose.
- 3.4 To ensure the efficient and cost-effective delivery of these services it has approached Scotland Excel and requested approval to become an associate member with access to our contracts.
- 3.5 Before any application is submitted for approval, a number of validation checks on the organisation are carried out. These include a review of the Memorandum & Articles of Association, the financial position and the type of contracts that the organisation is likely to access.