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**To:** Finance, Resources and Customer Services Policy Board

**On:** 10 November 2021

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**Report by:** Director of Finance and Resources

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**Heading:** Civic Hospitality

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## 1. Summary

1.1 The following requests for civic hospitality have been received for financial year 2021/22 & 2022/23.

- a) Correspondence has been received from St Vincent's Hospice to take a table at their Christmas Sparkler Lunch event being held in the Radisson Blu Hotel on Sunday 5<sup>th</sup> December 2021. St Vincent's Hospice are a local charity organisation, providing palliative and end of life care to those affected by a life limiting illness.

Following consultation with the Provost, it is proposed that the Board agree to take a table at St Vincent's charity event at a cost of £600 on the 5<sup>th</sup> December 2021 and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

- b) The Paisley Soroptimist Club have submitted a request for a civic reception on Sunday 13<sup>th</sup> March to help celebrate their 75<sup>th</sup> anniversary. This event has previously been postponed due to Covid-19. The Paisley branch of the Soroptimists are part of a worldwide organisation dedicated to promoting the cause of women and girls, locally, nationally, and internationally.

Following consultation with the Provost, it is proposed that the Board agree to provide hospitality in the form of a lunch for 100 people in the Glynhill Hotel, Renfrew at the cost of approx. £2500; and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

- c) Correspondence has been received from Paisley Ladies Ex- President's Association for some civic hospitality in the form of a lunch to celebrate their 25<sup>th</sup> anniversary. The event is scheduled to take place on Saturday 8<sup>th</sup> July at Hawkhead Bowling Club.

Following consultation with the Provost, it proposed that the Board agree to provide hospitality for approximately 80 people at a cost of approximately £1500 and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

- d) Ferguslie Community Council will be organising a programme of indoor and outdoor events on Saturday 30<sup>th</sup> April to commemorate the 75<sup>th</sup> anniversary of VE Day, as part of that day they wish to host an evening event for all volunteers and participants and have requested civic hospitality to accompany this. This event had been scheduled to take place originally in May of 2020 but has been postponed due to Covid-19.

Following consultation with the Provost, it is proposed that the Board agree to provide hospitality on Saturday 30<sup>th</sup> April 2022 for approximately 200 people at a cost of £3,000 and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

- e) Correspondence has been received from Renfrew Over 50s Swimming Club for civic hospitality to celebrate their 30<sup>th</sup> anniversary. The lunch is scheduled to take place towards the end e of November in the Piccolo Mondo, Renfrew.

Following consultation with the Provost, it is proposed that the Board agree to provide hospitality for 40 people at a cost of approximately £700 and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

- 1.2 The budget provision for 2021/22 for Civic Hospitality (including international Links) is £46,460. Should the above be agreed the remaining balance would be approximately £42,660. The budget provision for 2021/22 for Civic Hospitality (including international Links) has not yet been agreed.

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## **2. Recommendations**

- 2.1 That the Board agrees to: (a) provide the hospitality as detailed above for the Paisley Soroptimists, Paisley Ladies Ex-President's Association Renfrew over 50s Swimming Club and Ferguslie Community Council; (b) that the Board agree to take a table of 10 for St Vincent's Hospice and; (c) that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

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## Implications of the Report

1. **Financial** – The costs of the request from civic hospitality will be met from the 2021/2022 and 2022/23 budget provision.
2. **HR & Organisational Development** - None
3. **Community/Council Planning** – Civic receptions provide recognition of the contributions made by individuals and organisations to the fabric of life in Renfrewshire.
4. **Legal** - none.
5. **Property/Assets** - none.
6. **Information Technology** – none
7. **Equality & Human Rights**
  - (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** - none
9. **Procurement** - none
10. **Risk** – none
11. **Privacy Impact** - none.
12. **Climate Risk** – none
13. **Cosla Policy Position** – not applicable

## List of Background Papers

- (a) Background Paper 1 – Email correspondence from St Vincent's Hospice
- (b) Background Paper 2 – Email correspondence from Paisley Soroptimists
- (c) Background Paper 3 – Email correspondence from the Paisley Ladies Ex-president's Association
- (d) Background Paper 4 – Email correspondence from Ferguslie Community Council.
- (e) Background Paper 5 – Email correspondence from Renfrew over 50s swimming club

The foregoing background papers will be retained within Finance & Resources for inspection by the public for the prescribed period of four years from the date of the meeting. The contact officer within the service is Donna Gallagher, Member Services Officer (Telephone – 0141 618 6794, e-mail – donna.gallagher-pt@renfrewshire.gov.uk)

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