
To: Finance, Resources and Customer Services Policy Board

On: 5 September 2018

Report by: Director of Finance and Resources

Heading: Revenue Budget Monitoring – Council Overview to 22 June 2018

1. Summary

- 1.1 This report provides an overview of the budget performance for all Services for the period to 22 June 2018. The report confirms a net overspend of £115,000 (0.2%). The summary position for General Fund Services and the Housing Revenue Account is outlined in the table below:

| Division / Department | Current Reported Position | % variance | Previously Reported Position | % variance |
|-----------------------|---------------------------|------------|------------------------------|------------|
| General Fund Services | Net overspend £115,000 | (0.2%) | N/A | - |
| HRA | Break even | - | N/A | - |

- 1.2 The budget performance to date suggests a projected breakeven position at the year end
-

2. Recommendations

- 2.1 Members are requested to note the budget position.

3. **Service Commentaries**

3.1 Budget Monitoring reports will be considered by each Policy Board for services reporting directly to those Boards.

3.2 In terms of the Financial Regulations budgets have been approved on a service basis and Directors are expected to manage their spending needs within the bottom line of the budget approved. A brief commentary on budget variances by service is provided below and a Service overview is attached for information.

3.3 **Children's Services** (*Education and Children's Services Policy Board*)

| | |
|------------------------------------|-------------------|
| Current position: | Breakeven |
| <i>Previously reported:</i> | <i>n/a</i> |

The breakeven position reflects overspends in Additional Support for Learning and central administration, offset by underspends in primary and secondary schools.

Projected Year End Position

It is anticipated that Childrens' Services will achieve a break-even year-end position.

3.4 **Leisure Services** (*Leadership*)

| | |
|------------------------------------|-------------------|
| Current position: | Breakeven |
| <i>Previously reported:</i> | <i>n/a</i> |

At this stage in the financial year Leisure Services reflects a breakeven position with no significant variances to report.

3.5 **Projected Year End Position**

It is anticipated that Leisure Services will achieve a break-even year-end position.

3.6 **Chief Executive's Service** *(Leadership)*

| | |
|------------------------------------|-------------------|
| Current Position: | Breakeven |
| <i>Previously Reported:</i> | <i>n/a</i> |

At this stage in the financial year Chief Executives reflects a breakeven position with no significant variances to report.

3.7 **Projected Year End Position**

It is anticipated that Chief Executives will achieve a break-even year-end position.

3.8 **Adult Services** *(Leadership Board)*

| | |
|------------------------------------|-------------------|
| Current position: | Breakeven |
| <i>Previously reported:</i> | <i>n/a</i> |

At this stage in the financial year Adult Services reflects a breakeven position with no significant variances to report.

3.9 **Projected Year End Position**

It is anticipated that Adult Services will achieve a break-even year-end position.

3.10 **Environment & Infrastructure** *(Infrastructure, Land and Environment Policy Board)*

| | |
|------------------------------------|---------------------------|
| Current Position: | £115,000 overspend |
| <i>Previously Reported:</i> | <i>n/a</i> |

The overspend is mainly due to lower income levels from trade waste, special uplifts and parking income, and higher employee costs, which is partly offset by an underspend on property costs.

3.11 **Projected Year End Position**

It is currently forecast that the Environment & Infrastructure services reporting to this Policy Board will break even at year end as a result of remedial action being taken by the service to mitigate the current overspend.

There are a number of risks to this forecast position which the service will monitor and aim to address in relation to the costs of disposal of both residual and recycle waste, the levels of tonnages received for

recycling or disposal, roads maintenance throughout the autumn/winter period from October 2018 to March 2019.

3.12 **Communities, Housing and Planning Services (excl HRA)**

| | |
|------------------------------------|-------------------|
| Current Position: | Breakeven |
| <i>Previously Reported:</i> | <i>n/a</i> |

At this stage in the financial year, a breakeven position is being reported for those services reporting to the Communities, Housing and Planning Policy Board.

3.13 **Projected Year End Position**

It is also projected that a breakeven position will be achieved at the year end for these services

3.14 **Development & Housing Services – Economic Development Division** *(Leadership Board)*

| | |
|------------------------------------|-------------------|
| Current position: | Breakeven |
| <i>Previously reported:</i> | <i>n/a</i> |

At this stage in the financial year Economic Development reflects a breakeven position with no significant variances to report.

3.15 **Projected Year End Position**

It is projected that the Economic Development division will achieve a breakeven position by the year end.

3.16 **Finance and Resources** *(Finance, Resources and Customer Services Policy Board)*

| | |
|------------------------------------|-------------------|
| Current Position: | Breakeven |
| <i>Previously Reported:</i> | <i>N/a</i> |

At this stage in the financial year Finance and Resources reflects a breakeven position with no significant variances to report.

3.17 **Projected Year End Position**

It is anticipated that Finance and Resources will breakeven at year end.

3.18 **Miscellaneous Services** (*Finance, Resources and Customer Services Policy Board*)

Current Position: **break even**
Previously Reported: **N/a**

At this stage in the financial year Miscellaneous reflects a breakeven position with no significant variances to report.

3.19 **Projected Year End Position**

It is anticipated that Miscellaneous will breakeven at year end.

3.20 **Housing Revenue Account** (*Communities, Housing & Planning Policy Board*)

Current Position: **Breakeven**
Previously Reported: **First reporting period this year**

At this stage in the financial year, the Housing Revenue Account reflects a breakeven position, with no material variances to report.

3.23 **Projected Year End Position**

At this stage in the financial year, it is projected that the HRA will achieve a breakeven position at the year end.

Implications of the Report

1. **Financial** – Net revenue expenditure will be contained within available resources.
2. **HR & Organisational Development** – none
3. **Community Planning** – none
4. **Legal** – none
5. **Property/Assets** – none
6. **Information Technology** - none.

7. **Equality & Human Rights** The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – none
9. **Procurement** – none
10. **Risk** – none
11. **Privacy Impact** - none
12. **Cosla Policy Position** - none

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RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2018/2019
1st April 2018 to 22 June 2018

POLICY BOARD : GENERAL MANAGEMENT AND FINANCE : OVERVIEW

| Description | Revised Annual Budget | Revised Period Budget | Actual | Adjustments | Revised Actual | Budget Variance | | |
|--------------------------|-----------------------|-----------------------|-----------------|----------------|-----------------|-----------------|--------------|----------------------|
| (1) | (2) | (3) | (4) | (5) | (6) = (4 + 5) | (7) | | |
| £000's | £000's | £000's | £000's | £000's | £000's | £000's | % | |
| Employee Costs | 283,749 | 43,126 | 41,383 | 2,007 | 43,390 | (263) | -0.6% | overspend |
| Property Costs | 97,441 | 17,965 | 17,358 | 617 | 17,975 | (10) | -0.1% | overspend |
| Supplies & Services | 24,689 | 6,284 | 6,550 | (195) | 6,355 | (71) | -1.1% | overspend |
| Contractors and Others | 96,704 | 13,806 | 14,716 | (881) | 13,835 | (29) | -0.2% | overspend |
| Transport & Plant Costs | 12,609 | 2,772 | 2,361 | 422 | 2,783 | (12) | -0.4% | overspend |
| Administration Costs | 64,407 | 1,052 | 887 | 189 | 1,077 | (24) | -2.3% | overspend |
| Payments to Other Bodies | 52,488 | 9,720 | 9,679 | (12) | 9,667 | 53 | 0.5% | underspend |
| CFCR | 2,500 | 0 | 0 | 0 | 0 | 0 | 0.0% | breakeven |
| Capital Charges | 37,551 | 26 | 26 | 0 | 26 | 0 | 0.0% | breakeven |
| GROSS EXPENDITURE | 672,138 | 94,749 | 92,961 | 2,147 | 95,108 | (358) | -0.4% | overspend |
| Income | (276,529) | (35,354) | (32,607) | (2,990) | (35,597) | 243 | 0.7% | over-recovery |
| NET EXPENDITURE | 395,609 | 59,395 | 60,354 | (843) | 59,511 | (115) | -0.2% | overspend |

| | | |
|---|--------------|--------------|
| | £000's | |
| Bottom Line Position to 22 June 2018 is an overspend of | <u>(115)</u> | <u>-0.3%</u> |
| Anticipated Year End Budget Position is breakeven of | <u>0</u> | <u>0.0%</u> |

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2018/2019
1st April 2018 to 22 June 2018

POLICY BOARD : GENERAL MANAGEMENT AND FINANCE : OVERVIEW

| Description (1) | Revised Annual Budget (2) | Revised Period Budget (3) | Actual (4) | Adjustments (5) | Revised Actual (6) = (4 + 5) | Budget Variance (7) | | |
|------------------------------------|------------------------------|------------------------------|---------------|--------------------|---------------------------------|------------------------|--------------|------------------|
| £000's | £000's | £000's | £000's | £000's | £000's | £000's | % | |
| Education and Children | 206,063 | 28,610 | 28,598 | 12 | 28,610 | 0 | 0.0% | breakeven |
| Leisure Services | 12,430 | 2,538 | 2,568 | (30) | 2,538 | 0 | 0.0% | breakeven |
| Environmental & Infrastructure | 60,415 | 9,610 | 15,208 | (5,483) | 9,725 | (115) | -1.2% | overspend |
| Finance & Resources | 6,468 | 8,709 | 8,717 | (8) | 8,709 | (0) | 0.0% | breakeven |
| Other Housing | 4,758 | 15,225 | 14,739 | 486 | 15,225 | (0) | 0.0% | breakeven |
| Economic Development | 4,700 | 1,046 | 147 | 899 | 1,046 | 0 | 0.0% | breakeven |
| Chief Executives | 1,923 | 1,115 | 1,161 | (46) | 1,115 | (0) | 0.0% | breakeven |
| Miscellaneous | 31,847 | (10,802) | (13,236) | 2,434 | (10,802) | 0 | 0.0% | breakeven |
| Adult Services | 67,005 | 9,551 | 9,551 | 0 | 9,551 | 0 | 0.0% | breakeven |
| SUB -TOTAL GENERAL SERVICES | 395,609 | 65,602 | 67,454 | (1,736) | 65,718 | (115) | -0.2% | overspend |
| Housing Revenue Account (HRA) | 0 | (6,207) | (7,100) | 893 | (6,207) | (0) | 0.0% | breakeven |
| NET EXPENDITURE | 395,609 | 59,395 | 60,354 | (843) | 59,511 | (115) | -0.2% | overspend |

| | | |
|---|--------------|--------------|
| | £000's | |
| Bottom Line Position to 22 June 2018 is an overspend of | <u>(115)</u> | <u>-0.3%</u> |
| Anticipated Year End Budget Position is breakeven of | <u>0</u> | <u>0.0%</u> |