

Notice of Meeting and Agenda Joint Consultative Board (Non-Teaching)

Date	Time	Venue
Wednesday, 13 September 2017	15:00	Corporate Meeting Room 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM
Head of Corporate Governance

Membership

Councillor Tom Begg: Councillor Jim Harte: Councillor Jim Paterson:

Councillor Andy Steel (Convener): Councillor John McNaughtan (Depute Convener):

Representing APT&C Staff

M Ferguson (and 5 APT&C Staff)

Representing Manual Workers

Manual Spokesperson (and 4 Representatives of Manual Trade Unions)

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Items of business

- 1 Apologies**
Apologies from members.
- 2 Declarations of Interest**
Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.
- 3 Appointment of Chairperson**
- 4 Minute of Previous Meeting** **5 - 8**
Minute of meeting of JCB held on 14 June, 2017.
- 5 Developments in Health and Safety** **9 - 12**
Report by Director of Finance and Resources.
- 6 Agency Workers.**
Report by Interim Head of HR and Organisational Development.
Please note that the document related to this item is attached on CMIS as a meeting document.
For those receiving paper copies the document has also been attached at the back of the agenda pack.
- 7 Details of Grievances** **13 - 14**
Report by Interim Head of HR and Organisational Development.
- 8 Enterprise Resource Planning/CGI**
The Trade Union side have submitted this item for consideration.
- 9 Vacancy Management**
The Trade Union side have submitted this item for consideration.
- 10 School Janitorial Review**
The Trade Union side have submitted this item for consideration.
- 11 Group Life Assurance Scheme** **15 - 32**
Report by Director of Finance and Resources.
- 12 Timetable of Meetings 2018** **33 - 34**
Report by Director of Finance and Resources.

13 Date of Next Meeting

Note that the next meeting of the JCB Non- Teaching is scheduled to be held at 3pm on 25 October, 2017.