

Minute of Meeting

Forum for Empowering Communities Group

Date	Time	Venue
Thursday, 03 September 2020	14:00	Remotely via Microsoft Teams,

PRESENT

J Gonani, DEAR; N Hanssen, ROAR; S McLellan, RAMH; and M Mathieson, Barnados.

CHAIR

A McNiven, Chief Executive, Engage Renfrewshire, presided.

IN ATTENDANCE

C Masson, Save the Children; R Robertson, Renfrewshire Health & Social Care Partnership; K McIntyre, Engage Renfrewshire; and S Graham and C MacDonald, both Renfrewshire Council.

APOLOGIES

S Cruickshank, Renfrewshire Access Panel; S Kraft, Renfrewshire Council; S McDonald, Active Communities; I McLean, Bridgewater Housing Association;; K Taylor, Renfrewshire Citizens Advice Bureau; and J Wilby, Paisley West & Central Community Council.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to commencement of the meeting.

ORDER OF BUSINESS

The Chair intimated that he proposed to add an item to the agenda on Mutual Support and would consider the item prior to item 4 on the agenda.

1 **MINUTE OF PREVIOUS MEETING**

There was submitted the Minute of the meeting of the Renfrewshire Forum for Empowering Communities Group held on 9 June 2020.

DECIDED: That the Minute be approved.

2 **ROLLING ACTION LOG**

The Rolling Action Log was submitted for approval.

RFG. 28.11.19(9) – Stay Mobile, Stay Connected. It was noted that a report in relation to falls was on the Health & Social Care Partnership website. N Hanssen asked if this matter could be highlighted through the Council's website and distributed generally to other organisations. After discussion it was agreed that R Robertson would raise this matter through the neighbourhood hubs.

RFG.09.06.20 (4) - Mutual Support In Third Sector Management. K McIntyre advised that the new Engage website had just been launched and contained a section where members could log in to a secure area to access information and share their skills, knowledge and expertise.

DECIDED:

(a) That the possibility of highlighting falls prevention through the Council's website be investigated;

(b) That the possibility of highlighting falls prevention through neighbourhood hubs be investigated;

(c) That the updates be noted; and

(b) That the Rolling Action Log be approved.

3 **MUTUAL SUPPORT**

A McNiven advised the Forum of the potential for a Discussion/Support group for Third Sector Senior Managers.

He intimated that Derek Raffaelli, who had a long track record in supporting management groups in the private, public & third sector, had agreed to support the Forum with two or three introductory, 90 minute, sessions to look at how a support group would work and what benefits it could bring.

He advised that if anyone was interested in participating to let him know and dates would be scheduled to suit the Group.

DECIDED:

(a) That the Discussion/Support group support sessions be agreed; and

(b) That it be agreed that members notify the Chair of their interest in participating in the Group.

4 **NEIGHBOURHOOD HUBS**

S Graham gave a verbal update relative to the neighbourhood hubs.

He advised that more than 60 volunteers have been working with staff from Renfrewshire Council and partners to support people in the community at this time. Officers, partners and volunteers had been working together as one team to support people in a flexible and innovative way from the council's Neighbourhood Hubs.

The hubs were run by the Council in partnership with key local organisations such as the Health and Social Care Partnership, Renfrewshire Leisure and local voluntary and community groups, to provide general support and information to residents who needed extra help in coping with the effects of coronavirus.

The volunteers had been recruited through Engage Renfrewshire's Volunteer Reserve and had been carrying out a variety of tasks in the community including; doing doorstep deliveries, helping with daily errands such as dog walking and posting letters and keeping in touch with residents by making friendship calls.

After discussion it was agreed that this item would be submitted to a future meeting for further discussion.

DECIDED: That it be agreed that this item be submitted to a future meeting for further discussion.

5 **EARLY ACTION SYSTEM CHANGE**

There was submitted a report by the Community & Partnership Manager, Engage Renfrewshire relative to an update on the Early Action System Change.

The report advised that phase 1 of Early Action System Change was complete and phase 2 commenced in September 2020 with two commissions: Codesign and Collaboration. The report intimated that phase 2 would be complete at the end of June 2021.

DECIDED: That the update be noted.

6 **UPDATE ON COVID-19 RECOVERY**

The Chair gave a verbal update on the response to COVID-19 and ongoing recovery activity, focusing on activity undertaken since the last Forum Group on 9 June 2020.

Members then provided updates in relation to their specific service.

DECIDED: That the updates be noted.

7 **UPDATE FROM COMMUNITY PLANNING GROUPS**

A verbal update was given by members who had been present at the other Community Planning groups.

DECIDED: That the updates be noted.

8 **DATE OF NEXT MEETING**

DECIDED: That it be noted that the date of the next meeting of the Forum for Empowering Communities would be held remotely by Microsoft Teams at 2pm on 17 November 2020.