

Scotland Excel

To: Executive Sub Committee

On: 31st January 2020

**Report
by
Director Scotland Excel**

Request for Associate Membership of Scotland Excel by West College Scotland

1. Summary

- 1.1 In addition to the 32 local authorities which are full members of Scotland Excel, applications can be made for Associate Membership by organisations such as council arm's length organisations, community groups, charities, housing associations and voluntary organisations which are a public body or a body that engages in activities of a public nature.

Organisations apply to Scotland Excel for Associate Membership to allow them to access the frameworks for goods and services which we have in place for our full members. Associates do not have the opportunity to influence the future contract delivery schedule which is reserved for the full local authority members.

2. Background

- 2.1 West College Scotland is a Regional College under the Post-16 Education (Scotland) Act 2013, and a registered Scottish charity.
- 2.2 West College Scotland is a Higher Education Institution with campuses in Clydebank, Greenock and Paisley.
- 2.3 West College Scotland is an accredited Scottish Living Wage employer.
- 2.4 To ensure the efficient and cost-effective delivery of these services it has approached Scotland Excel and requested approval to become an associate member with access to our contracts.

- 2.5 Before any application is submitted for approval, a number of validation checks on the organisation are carried out. These include a review of the Memorandum & Articles of Association, the financial position and the type of contracts that the organisation is likely to access.

3. Recommendations

- 3.1 It is recommended to committee that West College Scotland's application to join Scotland Excel as an associate member be approved, with no annual fee, subject to the agreement document. All education establishments are covered under the reciprocal no fee agreement.
- 3.2 Scotland Excel monitors all requests from arm's length and other organisations to become associate members to ensure that any legal requirements are met. In this case, West College Scotland qualifies for membership in accordance with the Local Authorities (Goods and Services) Act 1970 section 1 (1B)(b) namely as a public authority or body.