

To: Finance, Resources and Customer Services Policy Board

On: Wednesday, 21 June 2017

Report by: Chief Executive

Heading: Notification of Contracts proposed for award during summer recess

1. Summary

- 1.1 The purpose of this report is to notify the Finance, Resources and Customer Services Policy Board of the Contracts scheduled for authorisation to award by the Chief Executive during the summer recess period.
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2. Recommendations

- 2.1 The Finance, Resources and Customer Services Policy Board is asked to note the table in paragraph 3.1 of this report which details the contracts proposed for award by the Chief Executive during the summer recess period, in accordance with A.8 of the Renfrewshire Council Scheme of Delegated functions.
- 2.2 The Finance, Resources and Customer Services Policy Board is asked to note a report will be submitted to the first Finance, Resources and Customer Services Policy Board after the summer recess period confirming the contracts that have been awarded under delegated powers.
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3. Background

3.1 In accordance with the authority granted by the Scheme of Delegation, it is proposed that Chief Executive authorise the award of the following contracts during the summer recess period:

Contract Description	Procedure	Estimated Contract Value as per contract notice	Contract Period	Funding Stream
Telephony as a Service (TaaS)	Mini Competition under Crown Commercial Services Framework Agreement reference RM1045	£5,000,000 (£7,000,000 with extensions)	5yrs +1yr +1yr	Renfrewshire Council ICT
Award Single Supplier Framework Agreement for Banking Services and award call off	Open Tender and direct call off	£294,000	Framework Period 4 yrs Call Off Contract: 5 yrs + 2	Finance

3.2 The procurement exercises referenced in table 3.1 have been conducted in accordance with the Councils Standing Orders Relating to Contracts and the procurement exercises subject to the full requirements of the EU Procurement Regulations were tendered in accordance with those Regulations.

3.3 The procurement for Telephony as a Service conducted as mini competition under the Crown Commercial Services Framework Agreement reference: RM1045 was conducted in accordance with the Framework Agreement terms and conditions.

3.4 The procurement for Banking Services was conducted as an Open Tender Procedure to establish a Framework Agreement for Renfrewshire Council and Associated Bodies and Renfrewshire Leisure Limited. The Direct Call Off will be awarded on behalf of Renfrewshire Council in full accordance with the Framework Agreement terms and conditions.

3.5 Procurement exercises referenced in table 3.1 will be evaluated on the basis of the most economically advantageous tender received which includes an assessment of both price and quality.

3.6 The contracts referenced in table 3.1 are subject to various funding streams as detailed.

3.7 Community benefit proposals will be requested where proportional to the value and term of the contract to be awarded.

Implications of the Report

1. **Financial**
The financial status of the successful tenderer for each contract will be assessed according to the Council's requirements.
2. **HR & Organisational Development**
None
3. **Community Planning**
The contracts will deliver against a number of themes linked to the Council Plan priorities and will result in a number of positive outcomes being achieved.
4. **Legal**
The procurement exercises will be in accordance with the Councils Standing Orders Relating to Contracts.
5. **Property Assets**
None.
6. **Information Technology**
None
7. **Equality & Human Rights**
All successful contractors have confirmed their compliance with the statutory obligations in respect of Equalities.
8. **Health & Safety**
All successful contractors will meet the minimum requirements regarding health and safety.
9. **Procurement**
The procurement procedures outlined within each report to the Chief Executive shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.
10. **Risk**
None
11. **Privacy Impact**
None – The Privacy Impact Assessments (PIAs) procedure was not deemed necessary for these procurements.

List of background papers

None

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