

Notice of Meeting and Agenda Joint Consultative Board (Non-Teaching)

Date	Time	Venue
Wednesday, 14 June 2017	15:00	CMR 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM
Head of Corporate Governance

Membership

Councillor Tom Begg: Councillor Jim Harte: Councillor Jim Paterson:

Councillor Andy Steel (Convener): Councillor John McNaughtan (Depute Convener):

Representing APT&C Staff

M Ferguson (and 5 APT&C Staff)

Representing Manual Workers

Manual Spokesperson (and 4 Representatives of Manual Trade Unions)

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

- 1 Appointment of Chairman**
- 2 Minute of Previous Meeting** **5 - 8**
Minute of meeting held on 26 April 2017.
- 3 Developments in Health and Safety** **9 - 12**
Report by the Interim Head of HR.
- 4 Agency Workers** **13 - 14**
Report by the Interim Head of HR.
- 5 Annual Absence Report 2016/17** **15 - 22**
Report by the Interim Head of HR.
- 6 Details of Grievances** **23 - 24**
Report by the Interim Head of IT.
- 7 Date of Next Meeting**
Members are asked to note that the next meeting of the Joint Consultative Board (Non Teaching) is scheduled for Wednesday 13 September 2017 at 3.00 pm