

Notice of Meeting and Agenda Scotland Excel Joint Committee

Date	Time	Venue
Friday, 30 June 2017	10:45	City Chambers, Glasgow City Council, 80 George Square, Glasgow, G2 1DU

KENNETH GRAHAM
Clerk

Membership

No appointment as yet (Aberdeen City Council); Councillor Bill Howatson and Councillor Alastair Bews (Aberdeenshire Council); Councillor Angus Macmillan Douglas (Angus Council); Councillor Rory Colville (Argyll and Bute Council); No appointment as yet (City of Edinburgh Council); Councillor Donald Balsille (Clackmannanshire Council); Councillor Norman Macdonald (Comhairle Nan Eilean Siar); Councillor Stephen Thomson (Dumfries and Galloway Council); Baillie Willie Sawers (Dundee City Council); Councillor Gordon Jenkins (East Ayrshire Council); No appointment as yet (East Dunbartonshire Council); Councillor John McMillan (East Lothian Council); Councillor Tony Vuchanan (East Renfrewshire Council); Councillor Gary Bouse (Falkirk Council); No appointment as yet (Fife Council); Baillie Norman MacLeod and Councillor Jane Morgan (Glasgow City Council); Councillor Alister Mackinnon and Councillor Andrew Baxter (Highland Council); Councillor Jim Clocherty (Inverclyde Council); Councillor Derek Milligan (Midlothian Council); Councillor Todd Ferguson (North Ayrshire Council); Councillor Paul Di Mascio and Councillor Kenneth Stevenson (North Lanarkshire Council); Councillor Barbara Foulkes (Orkney Islands); Councillor Ian Campbell (Perth and Kinross Council); Councillor John Shaw (Renfrewshire Council); Councillor Simon Mountford (Scottish Borders Council); No appointment as yet (Shetland Islands Council); Councillor Peter Henderson (South Ayrshire Council); Councillor Eileen Logan and Councillor Collette Stevenson (South Lanarkshire Council); Councillor Alison Laurie (Stirling Council); No appointment as yet (The Moray Council); Councillor Ian Dickson (West Dunbartonshire Council); Councillor John McGinty (West Lothian Council)

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to reception where they will be met and directed to the meeting.

Items of business

The Clerk to the Joint Board will preside prior to the election of the Convener

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

- 1 Appointment of Convener**
- 2 Appointment of Vice Convener**
- 3 Term of Office of Convener and Vice Convener** **5 - 6**
Report by Clerk.
- 4 Membership of Joint Committee** **7 - 10**
Report by Clerk.
- 5 Membership of Executive Sub-committee** **11 - 12**
Report by Clerk.
- 6 Minute of Joint Committee** **13 - 22**
Minute of meeting of the Joint Committee held on 9 December 2016.
- 7 Minutes of Executive Sub-committee** **23 - 40**
Minutes of meetings of the Executive Sub-committee held on 9 December 2016, 10 February 2017 and 31 March 2017.
- 8 Overview of Three Year Strategy**
Presentation by Director of Scotland Excel.
- 9 Elected Member Engagement Plan** **41 - 42**
Report by Director of Scotland Excel.
- 10 Operating Plan Update 2016/17** **43 - 58**
Report by Director of Scotland Excel.
- 11 Operating Plan 2017/18** **59 - 78**
Report by Director of Scotland Excel.

12	Unaudited Annual Accounts 2016/17	79 - 114
	Report by Treasurer.	
13	Budget Drawdown Reserves Usage 2017/18	115 - 116
	Report by Director of Scotland Excel.	
14	Contract Delivery Plan	117 - 124
	Report by Director of Scotland Excel.	
15	Community Benefits Update	125 - 128
	Report by Director of Scotland Excel.	
16	Risk Register	129 - 150
	Report by Director of Scotland Excel.	
17	Internal Audit Annual Report 2016/17	151 - 162
	Report by Chief Auditor, Renfrewshire Council.	
18	Organisation Information Report	163 - 164
	Report by Director of Scotland Excel.	
19	Date of Next Meeting	
	Note that the next meeting of the Joint Committee will be held at 10.45 am on Friday 8 December 2017 in Glasgow City Chambers.	