
To: Education and Children's Services Policy Board

On: 23 May 2019

Report by: Director of Finance & Resources

Heading: Provost's School Exchange Fund

1. Summary

- 1.1 The purpose of this report is to approve the arrangements for the administration of the Provost's School Exchange Fund.
- 1.2 The Council at its meeting held on 28 February 2019 agreed to commit £30,000 of revenue resources to establish a Provost's School Exchange Fund that will be targeted at supporting schools and pupils to develop their relationships with peers across the international spectrum.
- 1.3 In order that the administration of the fund is not so burdensome as to discourage applications, it is proposed that high schools which are undertaking international exchange visits will be able to apply to the fund for a grant of up to £10,000 per trip. No school would be able to apply to the fund more than once in any financial year and applications will not be accepted from individual pupils.
- 1.4 Trips that will be eligible for the fund will be to the Council's twin towns of Gladsaxe Kommune in Denmark and Furth in Germany, but exchange trips to other locations will also be considered. The purpose of the trips will be to expose students to new cultures, languages and international awareness. The benefits of such exchanges contribute towards acceptance and understanding of different cultural and community perspectives, language acquisition through practical immersion, and enhanced interest in global issues as well as a broader general knowledge.

- 1.5 The fund and application process will be administered by the Provost's Office.
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2. **Recommendations**

- 2.1 That the Board approves the arrangements for the Provost's School Exchange Fund as detailed in paragraphs 1.3 and 1.4 and that it be delegated to the Head of Corporate Governance in consultation with the Provost to approve applications for payment from the Fund.
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Implications of the Report

1. **Financial** – as detailed in the report
 2. **HR & Organisational Development** - None
 3. **Community/Council Planning** – None
 4. **Legal** – None
 5. **Property/Assets** - None.
 6. **Information Technology** – None
 7. **Equality & Human Rights**
 - (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
 8. **Health & Safety** - None
 9. **Procurement** - None
 10. **Risk** – None
 11. **Privacy Impact** - None.
 12. **Cosla Policy Position** – not applicable
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List of Background Papers - none

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