

Scotland Excel

To: Executive Sub Committee

On: 28 September 2018

**Report
by
Director Scotland Excel**

Update on the Contract Delivery Plan

1. Introduction

This report provides a progress update on the 2018/ 2019 contract delivery plan.

2. Progress to Date

As detailed in Appendices 1 – 3, the 2018/ 2019 contract delivery plan comprises framework renewals, new developments, framework extensions and frameworks with ongoing contract management only.

There are 62 current frameworks in the Scotland Excel contract portfolio, with nine of these frameworks to be renewed before 31 March 2019 (Appendix 1).

As detailed in Appendix 1, the social care agency workers framework was delivered ahead of schedule in June 2018. The delivery date for a renewal framework for the treatment of recyclable & residual waste has been moved from June to October to allow for the development of a dynamic purchasing system to be put in place. The remaining renewal frameworks in 2018/ 2019 are currently on track with the forecast schedule.

Scotland Excel plans to add a further six new frameworks to its contract portfolio by 31 March 2019 (Appendix 2). The six planned first-generation frameworks include five being coordinated through the operational supplies and services team.

A further eight of the frameworks on the current portfolio have extension options that are likely to be exercised in 2018/ 2019 with four of these extensions already approved (Appendix 3).

Overall, efficiencies delivered to date continue to be within the 2-4% forecast range.

In addition to the activity detailed in Appendices 1 -3, Scotland Excel is exploring the benefits of further collaborative procurement across high spend, critical service areas of adult social care and construction.

Scotland Excel has finalised the procurement strategy for care and support services. In 2018-2019, Scotland Excel will continue to work with a range of partners to implement the procurement strategy.

In 2018/ 2019, Scotland Excel will also deliver a new sourcing strategy for care home services for older people. This strategy, again co-produced with stakeholders, will build on current best practice and complement local strategic commissioning plans.

In the construction portfolio, Scotland Excel has released an updated prior information notice for a new build residential housing framework. The framework will aim to support council delivery of new affordable houses, enabling councils to attain a range of works and services.

Scotland Excel, working in partnership with the Digital Office, released a prior information notice (PIN) for market engagement across a range of projects to drive digital transformation across Scotland. A webinar Q&A exercise was held in January 2018 with interested parties involved. Following on from this webinar, extensive market engagement was undertaken in relation to a replacement social work system and with stakeholder support and involvement, this opportunity will be published to the market place late Autumn 2018

3. Conclusion

Members are invited to note the progress made to date.

Appendix 1 - List of contracts to be renewed

Service	Estimated Annual Collaborative Contract Opportunity	Activity	Original Forecast Date	Previous Forecast Date	Delivered Date	Latest Forecast Date if Different	Forecast Savings Range	Delivered Savings Forecast	Comments
Treatment Of Recyclable & Residual Waste	25,000,000	Renew	Jun-18			Oct-18	2% - 4%		Strategy in development
Street Lighting Materials	35,000,000	Renew	Jul-18		Aug-18		2% - 4%	13.0%	Framework is live
Salt	16,250,000	Renew	Jul-18		Jun-18		2% - 4%	-11.1%	Framework is live
Road Maintenance Materials	2,500,000	Renew	Jul-18		Aug-18		2% - 4%	2.0%	Framework is live
Roadstone	5,000,000	Renew	Jul-18		Jun-18		2% - 4%	13.3%	Framework is live
Social Care Agency Workers	20,000,000	Renew	Aug-18		Jun-18		2% - 4%	N/A	Framework is live
Fresh Meat, Cooked Meats & Fresh Fish	10,000,000	Renew	Oct-18		Jun-18		2% - 4%	2.3%	Framework is live
Washroom Solutions	3,500,000	Renew	Oct-18		Aug-18		2% - 4%	0.0%	Framework is live
Asbestos	12,000,000	Renew	Nov-18				2% - 4%		Recommendations to be presented to Executive Sub Committee on 28 September 2018
Presentation and AV Equipment	7,500,000	Renew	Nov-18				2% - 4%		Strategy in development
Online School Payments	2,500,000	Renew	Dec-18				2% - 4%		Strategy in development
Road Signage Materials	1,250,000	Renew	Dec-18				2% - 4%		Tender released
Technology Enabled Care	6,300,000	Renew	Jan-19				2% - 4%		Evaluating
Light & Heavy Plant	5,000,000	Renew	Mar-19				2% - 4%		Strategy in development
Ground Maintenance Equipment	5,000,000	Renew	Mar-19				2% - 4%		Strategy in development
Janitorial Products	9,000,000	Renew	Mar-19				2% - 4%		Strategy in development

Appendix 2 – List of new contracts to be developed and delivered in 2018/2019

Service	Estimated Annual Collaborative Contract Opportunity	Activity	Original Forecast Date	Previous Forecast Date	Delivered Date	Latest Forecast Date if Different	Forecast Savings Range	Delivered Savings Forecast	Comments
Vocational Training Service Providers	1,800,000	New Contract	Mar-18	Dec-18			5.5%		Development strategy under review
Power Tools	625,000	New Contract	Jun-18		Apr-18		5.5%	5.8%	Framework is live
Boiler Maintenance	10,000,000	New Contract	Jul-18		Sep-18		5.5%		Recommendations to be presented to Executive Sub Committee on 28 September 2018
First Aid Materials	2,000,000	New Contract	Sep-18		Aug-18	Oct-18	5.5%	15.0%	Framework is live
Commercial Catering Equipment	5,250,000	New Contract	Oct-18			Nov-18	5.5%		Recommendations to be presented to Executive Sub Committee on 28 September 2018
Social Work Health Care System	TBC	New Contract	Nov-18				5.5%		Strategy in development
Care Home Services for Older People	TBC	New Contract	Jan-19				N/A		Strategy in development
Hot Beverage Machinery & Supplies	TBC	New Contract	Jan-19				5.5%		Strategy in development
Home Energy Advice Services	TBC	New Contract	Jan-19				5.5%		Strategy in development

Appendix 3 – Contracts with extension options and contract management activity ongoing in 2018/2019

Contracts with extension options in 2018/19

Contract Description	Est Annual Value
Bitumen Products	£ 12,000,000
Education Materials	£ 17,500,000
Electrical Materials	£ 14,000,000
Fostering & Continuing Care	£ 25,000,000
Frozen Foods	£ 25,000,000
Outdoor Play Equipment and Artificial Surfaces	£ 17,500,000
Personal Protective Equipment	£ 10,000,000
Plumbing & Heating Materials	£ 20,621,122

Contracts highlighted in yellow have been approved for extension

Contracts with no renewal or extension activity in 2018/19

Contract Description	Est Annual Value
Bottled Gas	£ 2,000,000
Building And Timber Materials	£ 15,200,000
Buildings Related Engineering Consultancy	£ 10,000,000
Care Homes for Adults (LD)	£ 31,000,000
Catering Machines	£ 2,000,000
Catering Sundries	£ 6,000,000
Children's Residential Care	£ 105,000,000
Customer Service Platform	£ 3,750,000
Demolition	£ 16,000,000
Digital Publications and Services	£ 1,000,000
Domestic Furniture and Furnishings	£ 20,000,000
Education And Office Furniture	£ 9,000,000
Energy Efficiency Contractors	£ 200,000,000
Engineering Consultancy	£ 17,000,000
Fire Fighting & Rescue Services	£ 2,500,000
Groceries & Provisions	£ 30,000,000
Heavy Vehicles	£ 40,000,000
Laundry Equipment	£ 1,100,000
Library Books & Textbooks	£ 14,000,000
Milk	£ 9,000,000
Organic Waste	£ 12,000,000
Pest Control Services	£ 1,500,000
Recycle And Refuse Containers	£ 12,500,000
Secure Care	£ 20,000,000
Security Services and Equipment	£ 18,000,000
Steeplejack Services	£ 1,750,000
Street Lighting Bulk Renewal of Luminaires	£ 5,000,000
Swimming Pool Chemicals	£ 1,250,000
Trade Materials	£ 10,000,000
Tyres for Vehicles & Plant	£ 6,500,000
Vehicle & Plant Hire	£ 15,000,000
Vehicle Parts	£ 12,000,000
Vehicle Purchase RM1070	£ 15,000,000
Waste Disposal Equipment	£ 1,250,000
Water Coolers	£ 1,500,000