



To: JCB Non-Teaching

On: 10 December 2015

Report by: Director of Finance and Resources

Heading: Timetable of Meetings

1. Summary

1.1 The JCB Non-Teaching requires to agree a timetable of meetings for 2016.

2. Recommendations

2.1 That the Board considers, and, if appropriate, approves arrangements for meetings of the Board during 2016, as detailed in the report.

3. Background

3.1 Section 6 of the Constitution of the JCB Non-Teaching details to the requirement of the employees' JCB to meet as and when required, but not less than four times per year. At its meeting held on the 23rd April, 2014 the Board agreed that the frequency of the JCB Non-Teaching Board be increased from four to six meetings per year.

3.2 A timetable of Board meetings until the end of 2015 was agreed at the meeting of the Board held on 24 September, 2014. Accordingly

proposed arrangements for meetings of the JCB Non Teaching during 2016 require to be considered and agreed by the Board.

3.3 It has been the practice that meetings of the Board are held at 3pm

3.4 Following consultation, the following dates are proposed:-

- Wednesday 10th February 2016
 - Wednesday 27th April 2016
 - Wednesday 8th June 2016
 - Thursday 15th September 2016
 - Wednesday 26th October 2016
 - Thursday 8th December 2016
-

Implications of the Report

1. **Financial** - None
2. **HR & Organisational Development** - None
3. **Community Planning – None**
4. **Legal** - None
5. **Property/Assets** - None
6. **Information Technology** - None
7. **Equality & Human Rights** - The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report . If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** - None
9. **Procurement** – None

10. **Risk** - None
11. **Privacy Impact** – None

List of Background Papers

Author:

Robert Devine Senior Committee Services Officer

Phone: 0141 618 7107 or email robert.devine@renfrewshire.gcsx.gov.uk