

Minute of Meeting Renfrewshire Health and Social Care Integration Joint Board

Date	Time	Venue
Friday, 20 January 2017	09:30	Abercorn Conference Centre, Renfrew Road, Paisley, PA3 4DR

PRESENT

Councillors Iain McMillan, Michael Holmes, Jacqueline Henry and Derek Bibby (all Renfrewshire Council); Dr Donny Lyons, Morag Brown and John Legg (all Greater Glasgow & Clyde Health Board); Karen Jarvis (Registered Nurse); Dr Stuart Sutton (Registered Medical Practitioner (GP)); Alex Thom (Registered Medical Practitioner (non-GP)); Liz Snodgrass (Council staff member involved in service provision); David Wylie (Health Board staff member involved in service provision); Helen McAleer (unpaid carer residing in Renfrewshire); Stephen Cruickshank (service user residing in Renfrewshire); John Boylan (trade union representative for Council staff); Graham Capstick (trade union representative for Health Board staff); David Leese, Chief Officer and Sarah Lavers, Chief Finance Officer (both Renfrewshire Health and Social Care Partnership) and Peter Macleod, Chief Social Work Officer (Renfrewshire Council).

CHAIR

Councillor Iain McMillan, Chair, presided.

APOLOGIES

Dorothy McErlean (Greater Glasgow & Clyde Health Board) and Alan McNiven (third sector representative).

IN ATTENDANCE

Ken Graham, Head of Corporate Governance (Clerk), Iain Beattie, Head of Health and Social Care (Paisley), Elaine Currie, Senior Committee Services Officer and Mark McGeever, Communications Officer (all Renfrewshire Council); and Fiona Mackay, Head of Strategic Planning & Health Improvement, Katrina Philips, Head of Mental Health, Addictions and Learning Disability Services, Mandy Ferguson, Head of Health and Social Care (West Renfrewshire), Jean Still, Head of Administration, Clare Walker, Planning and Performance Manager, Craig Ross, RES Team, Lynsay Copley, School Nurse and James Higgins, Health and Social Care Integration Project Officer (all Renfrewshire Health and Social Care Partnership).

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

Prior to the start of the meeting the Convener welcomed Dr Stuart Sutton to the meeting.

SEDERUNT

Morag Brown entered the meeting prior to consideration of the following item of business.

1 MINUTE

The Minute of meeting of the Integration Joint Board (IJB) held on 25 November 2016 was submitted.

DECIDED: That the Minute be approved.

2 FINANCIAL REPORT 1 APRIL TO 30 NOVEMBER 2016

The Chief Finance Officer submitted a report relative to the revenue and capital budget positions from 1 April to 11 November 2016 for Social Work and from 1 April to 30 November 2016 for the Health Board, as detailed in appendices 1 and 2 to the report.

The report provided an update on the budget allocation for 2016/17 in respect of the Health Board contribution to the IJB and the implementation of the Living Wage.

The overall revenue position for the Renfrewshire Health and Social Care Partnership (HSCP) at 30 September 2016 was an overspend of £914,000, as detailed in Appendix 2 to the report, with a projected year-end adverse variance of £1.378 million. The key pressures were highlighted in sections 4 and 5 of the report. Appendices 3 and 4 to the report provided a reconciliation of the main budget adjustments applied this current financial year.

Since the meeting of the IJB held on 25 November 2016 the Chief Finance Officer had worked with the Chief Officer, the Chair of the IJB and parent organisations to agree a way forward in order to deliver financial balance at 31 March 2017. The NHSGG&C Director of Finance had confirmed an additional non-recurring allocation of up to £1.378 million in-year. The reference to 'up to' was simply to give the flexibility that if there was an underspend on the health budget in 2016/17 a draw-down of the full allocation might not be required. The report intimated that this was a fair approach and was consistent with the arrangements in place for other IJBs.

It was noted that there would be a requirement for the IJB to address this funding issue on a recurring basis as part of approving its 2017/18 budget. It was proposed that the 2017/18 budget be discussed at the planned development session on 3 February 2017 and that members be provided with the most up-to-date information available in relation to both the Council and Health Board budget allocations to the IJB prior to the development session. This was agreed.

DECIDED:

- (a) That the content of the report be noted;
- (b) That the additional allocation of up to £1.378 million of non-recurring resources in 2016/17 from NHS GG&C be noted;
- (c) That the requirement for the IJB to address this funding issue on a recurring basis as part of approving its 2017/18 budget be noted;
- (d) That it be noted that a date for the IJB to consider the 2017/18 budget had still to be set; and
- (e) That the 2017/18 budget be discussed as the planned development session on 3 February 2017 and that members be provided with the most up-to-date information available in relation to the both the Council and Health Board budget allocations to the IJB prior to the development session.

3 PERFORMANCE MANAGEMENT UPDATE - EXCEPTION REPORTS

Under reference to item 4 of the Minute of the meeting of this Joint Board held on 25 November 2016 the Chief Officer submitted a report providing an update on four indicators from the performance scorecard 2016/17.

The exception reports, which formed the appendices to the report, provided an update on the 95% of patients presenting with diabetic active foot disease seen by member of Multi-disciplinary Team within 48 hours; percentage of new referrals to podiatry service with four weeks; number of carers' assessments completed for adults (18+); and the average number of clients on the occupational therapy waiting list.

DECIDED:

- (a) That the updates on performance in podiatry, carers' assessments and occupational therapy be noted; and
- (b) That it be noted that the full scorecard updating all performance measures would be submitted to the next meeting of the IJB to be held on 23 June 2017.

4 UPDATE ON 2016/17 CHANGE AND IMPROVEMENT SERVICE

Under reference to item 6 of the Minute of the meeting of this Joint Board held on 24 June 2016 the Chief Officer submitted a report providing a mid-year update on the progress being made by the HSCP to implement the 2016/17 Change and Improvement Programme and deliver its intended benefits and outcomes.

The report intimated that the purpose of the 2016/17 Change and Improvement Programme was to establish a health and social care service which was managed and delivered through a single organisational model in order to optimise the benefits which could be derived from integration; and frame the delivery of social care savings and service improvement work.

DECIDED:

(a) That the progress being made to deliver the HSCP's 2016/17 Change and Improvement Programme, as detailed in the appendix to the report, be noted;

(b) That it be noted that the current programme of work, at present, did not take into account NHS GGC saving targets to be delivered during 2016/17;

(c) That it be noted that a further update report would be submitted to the next meeting of the IJB and that a final Programme Closure report would be submitted to the meeting of the IJB scheduled to be held on 23 June 2017;

(d) That it be noted that the Chief Officer would continue to work with his senior management team and with other Chief Officers and their management teams to develop a longer term transformational vision and approach to change which would deliver on the IJB's priorities and outcomes set out in the Strategic Plan in line with its Financial Plan;

(e) That it be noted that a draft 2017/18 Change and Improvement Programme would also be submitted to the meeting of the IJB to be held on 23 June 2017; and

(f) That it be noted that an annual report on the delivery of the HSCP's Organisational Development and Service Improvement Strategy would be submitted to the next meeting of the IJB. This report would provide reassurance to members on the work being progressed by the HSCP to ensure staff and managers were supported through the change process, to build greater capability for change within the organisation, and to ensure staff were appropriately equipped to carry out the requirements of their job roles.

5 RENFREWSHIRE ALCOHOL AND DRUG PARTNERSHIP (ADP) ANNUAL REPORT 2015/16

The Chief Officer submitted a report relative to the Renfrewshire Alcohol and Drug Partnership (ADP) Annual Report 2015/16, a copy of which formed the appendix to the report.

The report intimated that the ADP had key responsibility for implementing the National Policy Framework and driving forward local action to reduce the impact of alcohol and drugs. ADPs in Scotland produced annual reports for submission to the Scottish Government and to ensure consistency, the Scottish Government had developed a standard template designed to allow consistent reporting on how ADPs were meeting national and local priorities.

DECIDED: That the content of the report be noted.

6 CHANGES TO INTEGRATION JOINT BOARD MEMBERSHIP AND CHANGE TO DATE OF NEXT MEETING

The Head of Administration submitted a report advising that Dr Stuart Sutton would formally take up the role of Clinical Director from 16 January 2017 and would assume the non-voting position of Registered Medical Practitioner (GP) on the IJB.

The report proposed that, following discussion with the Chair and Vice-chair of the IJB, the meeting of the IJB scheduled to be held on 24 March 2017 be rescheduled to 10 March 2017.

DECIDED:

- (a) That the changes to the membership of the IJB be noted; and
- (b) That the meeting of the IJB scheduled to be held on 24 March 2017 be rescheduled to 10 March 2017.