



To: Procurement Sub Committee

On: 8 June 2016

Report by:

**Joint Report
by
The Chief Executive and the Chief Officer Renfrewshire Health & Social Care
Partnership**

**Contract Authorisation Report
for
Update to the Sub Committee on Care and Repair Services Contract**

1. Summary

- 1.1 The purpose of this report is to seek the approval of the Procurement Sub Committee to extend the existing Care and Repair Services Contract, which commenced on 1 November 2012, for the full extension period until 31 October 2017, and to approve additional spend on the original reported value
- 1.2 The contract value reported for the 3 years plus two year extension was £1,040,000. Recorded spend to date, plus anticipated spend during the full extension period will increase the total contract value to £1,399,567.00, an increase of £359,567.00 on the original reported value, which is 34.6% more than the total value reported to Board in October 2012.
- 1.3 Clause 20.3 of the Standing Orders Relating to Contracts 2016 notes that:

“.... where the value of the contract exceeds the Threshold and the estimated net cumulative additional cost is more than the greater of £100,000 or 25% of

the approved contract value, the Director shall ensure that a report on the matter is submitted to the next meeting of the Procurement Sub Committee.”

2. Recommendations

2.1 It is recommended that the Procurement Sub Committee authorise:

2.1.1 The Chief Executive and the Chief Finance Officer of Renfrewshire Health and Social Care Partnership to extend the current contract with Bridgewater Housing Association Limited for Care and Repair Services under the terms of original awarded contract.

2.1.2 The increase in original reported value from £1,040,000 to £1,399,567.00 (excluding VAT).

2.1.3 The full option to extend is utilised, the contract will end on 31 October 2017.

2.2 Note this extension relates to a collaborative contract with East Renfrewshire Council and that East Renfrewshire Council have confirmed their agreement to the proposed extension of contract.

3. Background

3.1 The Care and Repair Service assists elderly homeowners to deal with a range of repairs, improvements and adaptations to their homes. The service has been provided to residents of Renfrewshire since 2001 by Bridgewater Housing Association Limited. In 2012, following implementation of new National Standards for the core Care and Repair Service, it was agreed that a formal contract should be placed, to replace the original Service Level Agreement.

3.2 The contract was tendered in accordance with the above EU Threshold Open Procedure and was approved at the Procurement subcommittee of the 9th October 2012. The contract is delivered jointly for Renfrewshire Council and East Renfrewshire Council and was awarded on 17 October 2012, to commence on 1 November 2012 for a period of 3 years with an option to extend up to 24 months.

3.3 There has been a significant (near 50%) increase in referrals for the Care and Repair Service to Adult Services over the past 3 years. Requests for Occupational Therapy (OT) assessments constitute a substantial element of referrals and this growth has had an impact on the OT service. The increased productivity of the OTs has had a consequential effect on both equipment and adaptation budgets increasing pressures around service delivery for community equipment and major adaptations.

- 3.4 This increase in demand is reflected in the referral and performance of Care & Repair. The contract stipulated the completion of 250 adaptations over the term of the agreement. At the end of the original contract in October 2015, Care & Repair had completed 332 adaptations, significantly exceeding targets. Care & Repair also completed 138 adaptation advice cases during the contract which includes cancelled cases and feasibility visits.
- 3.5 To meet increasing demands, an additional budget of £400,000 has been made available to support the Aids and Adaptations Service of which £86,000 will be allocated to Bridgewater Housing to allow for the temporary recruitment of additional staff for a period of 1 year to
- 3.6 Care and Repair have project managed 120 jobs in 2015/16 and with additional monies will manage a minimum of 200 jobs in 2016.
- 3.7 Community Benefits: Bridgewater Housing Association Limited is a registered Community Jobs Scotland (CJS) organisation and through this programme has provided employment training and support to a number of young people from the local area, contributing to community regeneration, health improvement and safer & stronger/older community planning themes. Bridgewater Housing Association are also committed to supporting both Renfrewshire and East Renfrewshire Council with work experience placements for school pupils.
- 3.8 Bridgewater Housing Association are members of EVH and have a salary scheme in place.
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Implications of the Report

1. **Financial** - Bridgewater Housing Association Limited is a Scottish Charitable Incorporated Organisation registered with OSCR.
2. **HR & Organisational Development** – Not Applicable
3. **Community Planning** - Bridgewater Housing Association Limited provide a range of community based services including support and advice services for older people and vulnerable people in the community. The community benefits offered for this contract are set out in 3.7 above. In addition to the community benefits noted, Bridgewater Housing Association have recently replaced two vans with electric vehicles, reducing their carbon footprint and improving fuel economy, contributing to our objectives to achieve a Greener Renfrewshire.
4. **Legal** – The tendering procedures for the establishment of this contract was carried out in accordance with the Public Contracts (Scotland) Regulations 2012 and the Councils Standing Orders Relating to Contracts.
5. **Property Assets** – Not applicable, adaptations are carried out for private home owners / tenants in their own properties.

6. **Information Technology** – Not applicable
7. **Equality & Human Rights** - The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report.
8. **Health & Safety** – Health & Safety was evaluated by Corporate Health & Safety as part of the original tender process and Bridgewater Housing Association Limited were assessed as operating robust Health and Safety policies; processes and procedures
9. **Procurement** – The recommendations set out in this report meets statutory requirements in respect of procurement procedures, efficiency and modern Government.
10. **Risk** – N/A
11. **Privacy Impact** – The service will continue to be delivered under the terms of the current contract

List of background papers

- (a) Background Paper 1 (Board Report dated 9 October 2012)

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