

RENFREWESHIRE VALUATION JOINT BOARD

To: Renfrewshire Valuation Joint Board

On: 26 May 2023

Report by: Chief Auditor

Heading: Internal Audit Engagement – Risk Management

1. Summary

- 1.1 In line with the Public Sector Internal Audit Standards, Internal Audit must communicate the results of each engagement to the Board.
 - 1.2 The Chief Auditor will report summaries of completed audit engagements to the Joint Board on the conclusion of each engagement for formal consideration by member in line with the best practice referred to above.
 - 1.3 This report provides detail of the audit engagement completed in February 2023 with the overall assurance rating and the number of recommendations in each risk category. The detailed board summary for the report is also attached.
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2. Recommendations

- 2.1 Members are invited to consider and note the summary for the internal audit review of the risk management arrangements.
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For further information please contact Karen Campbell on 07768354651

Or via e-mail at karen.campbell@renfrewshire.gov.uk

Renfrewshire Council

Internal Audit Service

Update for Renfrewshire Valuation Joint Board on the Audit Engagement concluded in February 2023

Category	Engagement	Assurance Rating	Recommendation Ratings			
			Critical	Important	Good Practice	Service Improvement
Governance	Risk Management	Substantial	0	0	0	0

Assurance Level	
Substantial Assurance	<ul style="list-style-type: none"> There is a sound system of internal control designed to achieve the objectives of the area being reviewed. The control processes tested are being consistently applied.
Reasonable Assurance	<ul style="list-style-type: none"> The internal control processes are generally satisfactory with some areas of weakness being identified that could put some objectives of the area being reviewed at risk There is evidence that the level of non-compliance with some of the control processes may put some of the objectives of the area being reviewed at risk.
Limited Assurance	<ul style="list-style-type: none"> Weaknesses in the system of internal controls are such as to put the objectives of the area being reviewed at risk. The level of non-compliance puts the objectives of the area being reviewed at risk.
No Assurance	<ul style="list-style-type: none"> Control processes are generally weak with significant risk to the achievement of the objectives of the area being reviewed. Significant non-compliance with control processes leaves the processes/systems open to error or abuse.

Recommendation Rating	
Service Improvement	Implementation will improve the efficiency / housekeeping of the area under review.
Good Practice	Implementation will contribute to the general effectiveness of control.
Important	Implementation will raise the level of assurance provided by the control system to acceptable levels.
Critical	Addresses a significant risk, impacting on the objectives of the area under review.

Internal Audit Report

Renfrewshire Valuation Joint Board

Risk Management (B0005/2023/001)

Date: February 2023

BOARD SUMMARY

Audit Objectives

The objectives of the review were to ensure that:

1. A risk management policy and strategy has been agreed by the Board, sets out clear roles and responsibilities and the organisation's risk appetite;
2. Arrangements are in place for documenting risks on a risk register(s);
3. Risk prioritisation and scoring methodology are documented and followed consistently;
4. Risk mitigation and treatment are documented in the Corporate Risk Register;
5. Escalation processes are in place to escalate/de-escalate risks where necessary;
6. Review, monitoring and reporting arrangements are adequate and sufficiently regular;
7. There are clear links between risk management and business planning processes

Audit Scope

1. Assessed the risk management framework processes in order to provide an opinion on the risk management framework.
2. Reviewed the arrangements for recording Strategic, Corporate and Service level risks and for prioritising these risks
3. Reviewed risk mitigation/treatment actions for adequacy;
4. Reviewed the arrangements for reviewing, monitoring and reporting on risks.
5. Reviewed the arrangements for identifying risks and ensuring risk management is linked to the business planning process.

Key Audit Assurances

1. The Risk Management Strategy sets out clear roles and responsibilities and the organisations risk appetite and has been agreed by the Board;
2. Risks are documented on the corporate/service level Risk Registers which set out the risk scoring methodology and resulting risk prioritisation as well as mitigations for each risk;
3. Escalation processes are in place to escalate/de-escalate risks where necessary by the Corporate Governance Working Group and Management Team;
4. Review, monitoring and reporting arrangements are adequate and sufficiently regular;
5. There are clear links between risk management and the business planning processes.

Key Risks

There were no key risks identified during the audit.

Overall Audit Opinion

Internal Audit Report

Renfrewshire Valuation Joint Board

Risk Management (B0005/2023/001)



Date: February 2023

The Risk Management Strategy and Risk Registers were satisfactory. Escalation/de-escalation of risks are evaluated by the Corporate Governance Working Group which meets every month and has risk management as a standing item on its agenda. This group reports, as required, to the Management Team, who meet every 6 weeks. The Risk Register is reviewed by management every 6 months and changes are reported to the Renfrewshire Valuation Joint Board.