

To: Finance, Resources and Customer Services Policy Board

On: 07 June 2017

Joint Report

By

Chief Executive and the Director of Finance and Resources

Contract Authorisation Report

**Reinstatement of Natural / Grass Sports Pitches
at the King George V Playing Fields, Renfrew**

1. Summary

- 1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to award the Contract for the Reinstatement of Natural / Grass Sports Pitches at the King George V Playing Fields.
 - 1.2 The recommendation to award the Contract follows a procurement exercise which was conducted in accordance with the Council's Standing Orders Relating to Contracts and the below EU Threshold Open Procedure for Works.
 - 1.3 A contract strategy was approved by the Head of Property Services and the Strategic Commercial and Procurement Manager in March 2017.
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2. Recommendations

- 2.1 It is recommended that the Finance, Resources and Customer Services Policy Board authorise:
 - a. the Head of Corporate Governance to award the Contract for Reinstatement of Natural / Grass Sports Pitches at the King George V Playing Fields to Fairways Sportsgrounds Limited.

- b. the Contract Sum of £476,589.80 excluding VAT; and.
- c. Note the date for Possession of Site of Monday 17 July 2017 (or as confirmed in the Council's Letter of Acceptance) with completion of the Contract by 15 December 2017.

3. Background

- 3.1 The Council on behalf of Renfrewshire Leisure Limited has committed £5million of capital investment for the refurbishment of sports grounds throughout the Renfrewshire area.
- 3.2 The Council's department of Finance and Resources, Property Services sought bids from suitably qualified and experienced companies to undertake a contract for the Reinstatement of Natural / Grass Sports Pitches at the King George V Playing Fields, Broadloan, Renfrew, PA4 0SA.
- 3.3 The programme of construction works will be for a total period of twelve (12) weeks split in to two six (6) week periods. There shall be an estimated ten (10) week interval between the two construction periods to allow for natural grass cultivation however this timescale is wholly dependent on growing / weather conditions. The estimated completion date is Friday 15 December 2017.
- 3.4 A contract notice was published on the Public Contract Scotland advertising portal on Friday 10 February 2017 with the tender documentation available for downloading from the Public Contract Scotland – Tender website. During the tendering period eight (8) companies expressed an interest in the contract. By the closing date set for return of electronic tenders, 12 noon on Friday 03 March 2017, three (3) companies had submitted a response.

All three tender submissions were evaluated against a pre-determined set of criteria in the form of the European Single Procurement Document (ESPD) by representatives from Corporate Procurement Unit, Corporate risk and Corporate Health & Safety.

- 3.5 All three submissions confirmed compliance with the minimum criteria of the ESPD and were evaluated against a set of award criteria which were based on 60% Technical (Quality) and 40% Commercial (Price).
- 3.6 The scores relative to the award criteria of the tenderers are noted below:

	Technical (60%)	Commercial (40%)	Total (100%)
Fairways Sportsgrounds Ltd	46.45	35.44	81.89
Souters Sports Ltd	33.90	40.00	73.90
Sportsmasters UK Ltd	36.55	33.75	70.30

- 3.7 The evaluation of tender submissions received identified that the submission by Fairways Sportsgrounds Ltd was the most economically advantageous tender.
- 3.8 Community Benefits were requested as part of the procurement process and Fairways Sportsgrounds Ltd advised within their tender submission that the following Community Benefits would be available:

Community Benefit Description	No of People / Activity
Work Experience Placements (16 + years of age)	2
Further Education Visits	2
School Visits	2

Implications of the Report

1. Financial

The financial status of Fairways Sportsgrounds Ltd was assessed on Monday 06 March 2017 by undertaking a Dun and Bradstreet evaluation and it confirmed that the company satisfied the Council's requirements in relation to financial stability.

2. HR & Organisational Development

No TUPE implications have arisen or are anticipated.

3. Community Planning

The community benefits submitted under this contract are listed within section 3.8 of this report.

4. Legal

The procurement of this contract has been conducted as an open tender in accordance with the Council's Standing Orders relating to Contracts for a contract below the EU threshold for Works Contracts

5. Property Assets

In carrying out the work involved within the contract, the natural / grass sports pitches at the King George V Playing Fields will be upgraded providing the community with improved sports facilities.

6. Corporate Services

None

7. Information Technology

None

8. **Equality and Human Rights**

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

9. **Health & Safety**

There are no health and safety implications associated with award of the contract.

10. **Procurement**

The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.

11. **Risk**

Fairways Sportsgrounds Ltd insurances have been assessed and evaluated to confirm they meet the minimum requirements regarding risk.

12. **Privacy Impact**

No Privacy Impact Assessment requirements were identified within this procurement.

List of background papers

- (a) Capital Investment Programme 2014/15 – 2015/16 (Dated February 2014)
- (b) Sports Pitches, Playing Fields and Pavilions Strategy (Dated November 2014)
- (c) Budget Motion – Item 2 (Dated March 2016)

Author: *Euan Walker, Senior Procurement Specialist, Corporate Procurement Unit, Tel. 0141 618 7791.*