

## Notice of Meeting and Agenda Scotland Excel Executive Sub-committee

| Date                  | Time  | Venue                 |
|-----------------------|-------|-----------------------|
| Friday, 23 April 2021 | 09:30 | Remotely by MS teams, |

KENNETH GRAHAM  
Clerk

### Membership

Provost Bill Howatson (Aberdeenshire Council); Councillor Angus Macmillan Douglas (Angus Council); Councillor Graham Hutchison (City of Edinburgh Council); Provost Norman A Macdonald (Comhairle Nan Eilean Siar); Councillor Stephen Thompson (Dumfries and Galloway Council); Councillor Altany Craik (Fife Council); Councillor Ruairie Kelly (Glasgow City Council); Councillor Jimmy Gray (Highland Council); Councillor Joe Cullinane (North Ayrshire Council); Councillor Paul Di Mascio (North Lanarkshire Council); Councillor John Shaw (Renfrewshire Council); Councillor Amanda Hawick (Shetland Islands Council) and Councillor Collette Stevenson (South Lanarkshire Council)

Councillor John Shaw (Convener): Councillor Paul Di Mascio (Vice Convener)

### Further Information

If you require any further information in relation to this meeting please contact [elaine.currie@renfrewshire.gov.uk](mailto:elaine.currie@renfrewshire.gov.uk)

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

- |          |   |                |
|----------|---|----------------|
| <b>1</b> | <b>Minute</b>   | <b>3 - 8</b>   |
|          | Minute of meeting of the Executive Sub-committee held on 19 March 2021.                           |                |
| <b>2</b> | <b>Chief Executive's Update</b>   | <b>9 - 22</b>  |
|          | Report by Chief Executive of Scotland Excel.  |                |
| <b>3</b> | <b>Annual Audit Plan 2020/21</b>  | <b>23 - 34</b> |
|          | Report by Treasurer.  |                |
| <b>4</b> | <b>Contract for Approval: Supply and Delivery of Vehicle Parts</b>                                | <b>35 - 48</b> |
|          | Report by Chief Executive of Scotland Excel.  |                |
| <b>5</b> | <b>Update on the Contract Delivery Plan</b>   | <b>49 - 58</b> |
|          | Report by Chief Executive of Scotland Excel.  |                |
| <b>6</b> | <b>Operating Plan Update 2021/22</b>  | <b>59 - 72</b> |
|          | Report by Chief Executive of Scotland Excel.  |                |
| <b>7</b> | <b>Employee Absence Management Report</b>   | <b>73 - 76</b> |
|          | Report by Chief Executive of Scotland Excel.  |                |
| <b>8</b> | <b>Date of Next Meeting</b>   |                |
|          | Note that the next meeting of the Executive Sub-committee will be held at 9.30 am on 21 May 2021. |                |