

To: Finance, Resources and Customer Services Policy Board

On: 15th June 2022

Report by: The Chief Executive and the Director of Communities and Housing Services

Heading: Contract Authorisation Report for The Provision of Housing Support Services for Single Homeless People & Childless Couples who may have Complex Needs (RC-CPU-21-267)

1. Summary

- 1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to award a contract to Blue Triangle (Glasgow) Housing Association Limited for the Provision of Housing Support Services for Single Homeless People & Childless Couples who may have Complex Needs.
- 1.2 The recommendation to award this Contract follows a procurement exercise which was conducted as an open procedure in accordance with the Public Contracts (Scotland) Regulations 2015 for a Social and other Specific Services contract and the Council's Standing Orders Relating to Contracts.
- 1.3 A Contract Strategy for this contract was approved by the Strategic Commercial and Procurement Manager and the Head of Housing Services on 11th August 2021.

2. **Recommendations**

- 2.1 It is recommended that the Finance, Resources and Customer Services Policy Board authorise the Head of Corporate Governance to:
- 2.1.1 Award the Contract for the Provision of Housing Support Services for Single Homeless People & Childless Couples who may have Complex Needs to Blue Triangle (Glasgow) Housing Association Limited;
- 2.1.2 Award the Contract for a Period of 2 years, anticipated to commence on 1st October 2022 and end on 30th September 2024 with the Council having the option to extend for up to 12 months on two (2) separate occasions. If the maximum extension option is taken up, the anticipated end date will be 30th September 2026. The exact dates will be confirmed in the Council's Letter of Acceptance; and
- 2.1.3 To award the Contract up to a maximum value of £799,984 excluding VAT for the entire contract period (£199,996 per annum).

3. **Background**

- 3.1 This new contract will replace an existing contract that is due to expire on 30th September 2022.
- 3.2 The contract is for the provision of a housing support service primarily for single homeless people or childless couples who may have complex needs, residing in supported interim accommodation. The service will be provided from accommodation in Abercorn Street, Paisley. The Provider will also deliver a Housing Management Service for the accommodation at the premises, which does not form part of this contract.
- 3.3 The main aim of the Contract is to support people living in interim accommodation and to support their transition to move on, maintain and manage their settled accommodation. The service will be focussed on the specific needs of the person and based on the individual's personal plan for support. The service will be accessible seven days a week, 24 hours per day and will deliver the following:-
- A model of support that is open, responsive, needs-led and positively integrates with the wider health and social care system;

- The facilitation and active engagement of clients by working in partnership with support agencies such as Invest in Renfrewshire, Engage Renfrewshire and the local Health and Social Care Partnership; and
- Focus on a best practice approach to deliver improved levels of positive resettlement and tenancy sustainment.

3.4 The procurement process for this Contract was conducted as an open procedure in accordance with the Public Contracts (Scotland) Regulations 2015 for a Social and other Specific Services contract and the Council’s Standing Orders Relating to Contracts.

3.5 A Prior Information Notice was despatched via the Public Contracts Scotland portal and published on Find a Tender Service (FTS) on 24th December 2021, inviting interested providers to attend market engagement sessions with the Council in January 2022.

3.6 Following this, a Contract Notice was despatched via the Public Contracts Scotland portal and published on FTS on 17th March 2022 with a tender return deadline of 12 noon on 25th April 2022.

3.7 During the tender period, eleven (11) economic operators expressed an interest in the tender opportunity and at tender return deadline one (1) response was submitted with a further ten (10) economic operators failing to respond. The tenderer who submitted a tender response is detailed in 3.10 of this report.

3.8 In accordance with Standing Order relating to Contracts 11.5, the tender submission was evaluated against a predetermined set of criteria in the form of the Single Procurement Document (SPD) by representatives from Housing Services, Chief Executive’s Services, Corporate Procurement Unit, Corporate Risk and Corporate Health and Safety. The tender submission was compliant with the minimum selection criteria set within the SPD and was then evaluated against the published award criteria of 70% Quality and 30% Price.

3.9 The tender documentation detailed minimum requirements in relation to insurance provision and health and safety requirements.

3.10 The scores relative to the Award Criteria for the tender submission is noted below.

Tenderer	Quality Score (70%)	Price Score (30%)	Total Score (100%)
Blue Triangle (Glasgow) Housing Association Limited	63.75%	30%	93.75%

- 3.11 The tender submission from Blue Triangle (Glasgow) Housing Association Limited is considered the most economically advantageous with the price offered within the budget available for the service and the Council is satisfied that the tender submission is also of suitable quality to provide the service required.
- 3.12 Community Benefits were requested as part of this procurement process. Blue Triangle (Glasgow) Housing Association Limited has confirmed the following will be delivered as part of the contract:

Community Benefit	Number Offered
Job for someone who is unemployed	1
SVQ's	2
Industry skill transfer to school	1

Implications of the Report

1. **Financial** - Using Dun & Bradstreet, the financial status of Blue Triangle (Glasgow) Housing Association Limited was assessed which confirmed that the organisation satisfied the Council's requirements in relation to financial stability.
2. **HR & Organisational Development** – None.
3. **Community/Council Planning** –
 - **Our Renfrewshire is thriving** – Maximising economic growth, which is inclusive and sustainable - Equipping people with the skills and pathways to access opportunities.
 - **Our Renfrewshire is well** - Supporting the wellness and resilience of our citizens and communities - Promoting wellbeing and good mental health and developing strong community-based services that respond to local need.
 - **Our Renfrewshire is fair** - Addressing the inequalities which limit life chances - Tackling health inequalities and narrowing the gaps in healthy life expectancy, reducing drug and alcohol misuse in our communities and ensure that people currently facing disadvantage get access to opportunities to improve their health, skills and income.
 - **Our Renfrewshire is safe** - Protecting vulnerable people and working together to manage the risk of harm - Protecting vulnerable adults, ensuring they can live safely and independently.

4. **Legal** - This procurement process was conducted as an open procedure in accordance with the Public Contracts (Scotland) Regulations 2015 for a Social and other Specific Services contract and the Council's Standing Orders Relating to Contracts.
5. **Property/Assets** – None.
6. **Information Technology** – None.
7. **Equality & Human Rights** - The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** - Blue Triangle (Glasgow) Housing Association Limited Health and Safety submission has been evaluated by Corporate Health and Safety and meets the Council's requirements.
9. **Procurement** – The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.
10. **Risk** - Blue Triangle (Glasgow) Housing Association Limited insurances have been assessed by Renfrewshire Council's Risk Officer and meet the minimum requirements regarding insurable risk.
11. **Privacy Impact** - The contract contains Renfrewshire Council's General Conditions of Contract data protection provisions. Blue Triangle (Glasgow) Housing Association Limited will be a Data Controller and, as such, have a legal responsibility to comply with Data Protection legislation when collecting, processing and storing personal data to those receiving a service under this contract.
12. **Cosla Policy Position** – No Cosla policy position implications have arisen or are anticipated.
13. **Climate Risk** – The level of impact associated with provision of this service has been assessed using the Scottish Government Sustainability Test and no climate change implications were noted as part of this Contract.

List of Background Papers

None.

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