



# Renfrewshire Valuation Joint Board

**Report to:** Renfrewshire Valuation Joint Board  
**Meeting on:** 17<sup>th</sup> August 2018  
**Subject:** Performance Report  
**Author:** Assistant Assessor & Electoral Registration Officer

## 1.0 Introduction

This performance report covering the first six months of the rating year provides an update to the ongoing reporting of performance to the members and is intended to keep members informed of current performance and workload issues facing the Board.

## 2.0 Council Tax

The main work involved in Council Tax at the moment remains the addition of new houses to the Valuation List and the deletion of demolished houses. I include a summary of new additions to the Council Tax List for information.

### 2.1 Time taken to enter new houses into the Valuation (Council Tax) List

#### Period 1st April 2018 to 30th June 2018

Council Area	No. Added	Within 3 months	%age of total added	Between 3 and 6 months		%age of total added	Added within 6 months	More than 6 months	%age of total added
Renfrewshire	220	218	99.09%	1		0.46%	99.55%	1	0.45%
East Renfrewshire	44	44	100.00%	0		0.00%	100.00%	0	0.00%
Inverclyde	81	81	100.00%	0		0.00%	100.00%	0	0.00%
RVJB totals	345	343	99.42%	1		0.29%	99.71%	1	0.29%

This performance exceeds our target of 95% within three months and also our target of 99.5% within 6 months.

In the period from 1<sup>st</sup> April 2018 to 30<sup>th</sup> June 2018, the average number of days taken to add a house was as follows:

Council Area	No. Added	Average No. of Days
Renfrewshire	220	23.70
East Renfrewshire	44	20.59
Inverclyde	81	25.58
<b>RVJB Totals</b>	<b>345</b>	<b>23.75</b>

This measure is within our target of 38 days.

## 2.2 Information on Deletions from the Council Tax List

The main reasons for deleting a property from the valuation list would be: where the property is demolished, where a house is now being used for Non-domestic purposes or where two or more houses are combined to form one house.

### 2.2.1 Number of Deletions from the Valuation (Council Tax) List between 1<sup>st</sup> April 2018 to 30<sup>th</sup> June 2018

Council Area	No. Deleted 2017	No. Deleted 2018
Renfrewshire	6	16
East Renfrewshire	4	4
Inverclyde	28	6
<b>RVJB Total</b>	<b>38</b>	<b>26</b>

## 3.0 Non-domestic Valuation

One of the main areas of work in non-domestic valuation is the maintenance of the Valuation Roll. The table below is a summary of the statutory amendments to the Valuation Roll. These are new entries being added to the Roll, entries being deleted or properties that have been altered. Each of these amendments has been made after a member of staff has inspected the premises.

### 3.1 Time taken to make statutory amendments to the Valuation Roll (excluding appeal settlements and amendments to prescribed entries)

Period 1st April 2018 to 30th June 2018

Council Area	No. of Alt'ns	Within 3 months	%age of total added	Between 3 and 6 months	%age of total added	Added within 6 months	More than 6 months	%age of total added
Renfrewshire	86	85	98.84%	1	1.16%	100.00%	0	0.00%
East Renfrewshire	34	33	97.06%	1	2.94%	100.00%	0	0.00%
Inverclyde	44	42	95.46%	1	2.27%	97.73%	1	2.27%
<b>RVJB totals</b>	<b>164</b>	<b>160</b>	<b>97.56%</b>	<b>3</b>	<b>1.83%</b>	<b>99.39%</b>	<b>1</b>	<b>0.61%</b>

The above alterations to the Valuation Roll are value changes only and do not reflect alterations where overall value is unchanged, changes to occupancy details or other administrative changes.

The performance targets of 80% to be actioned within 3 months and 95% within 6 months have been exceeded.

### 4.0 General Conclusions

The performance levels detailed above are in line with our expectations.

### 5.0 Recommendations

- i. The Board note the contents of this report.

Lindsey Hendry  
Assistant Assessor & ERO  
6 August 2018

For further information please contact Lindsey Hendry at 0141-618-5927 or via email at [lindsey.hendry@renfrewshire-vjb.gov.uk](mailto:lindsey.hendry@renfrewshire-vjb.gov.uk)