

JOINT CONSULTATIVE BOARD - (Non-teaching) March 2015

DETAILS OF GRIEVANCES (Informal stages onwards)

SERVICE	INFORMAL STAGE	FORMAL STAGE 1	FORMAL STAGE 2	TOTAL	TOTAL 01/15
Chief Executives				0	0
Community Resources	1			1	0
Development & Housing Services	1			1	1
Education & Leisure Services		1		1	1
Finance & Corporate Services				0	0
Social Work				0	0
TOTAL	2	1	0	3	2

(Information as at March 2015)

Operation of the Grievance Procedures -

The time limits below may be modified by mutual consent. It is also noted that depending on the complexity of the issue reasonable time should be allowed to ensure the issue is investigated as fully as possible.

If a supervisor has been unable to provide a remedy or the employee is dissatisfied with the response to the informal stage the employee can pursue the grievance to formal stage 1. On receipt of the paperwork a meeting will be arranged (but not necessarily take place) within 5 working days. Following the meeting, a written reply will be made to the employee as soon as possible, but in any event, within 5 working days of the meeting taking place.