

Minute of Meeting

Renfrewshire Health and Social Care Integration Joint Board.

Date	Time	Venue
Friday, 24 June 2022	10:00	Remotely by MS Teams,

Present

Councillor Jacqueline Cameron, Councillor Jennifer Adam, Councillor Fiona Airlie-Nicolson and Councillor Iain McMillan (all Renfrewshire Council); Margaret Kerr, John Matthews, Frank Shennan and Ann Cameron Burns (all Greater Glasgow & Clyde Health Board); Karen Jarvis (Registered Nurse); Paul Higgins (Health Board staff member involved in service provision); Alan McNiven (third sector representative); Fiona Milne (unpaid carer residing in Renfrewshire); John Boylan (Trade Union representative for Council); Annie Hair (Trade Union representative for Health Board); Dr Stuart Sutton (Registered Medical Practitioner (GP)); Christine Laverty, Chief Officer (Renfrewshire Health and Social Care Partnership) and Sarah Lavers, Chief Finance Officer (Renfrewshire Health and Social Care Partnership); and John Trainer, Chief Social Work Officer (Renfrewshire Council).

Chair

John Matthews, Chair, presided.

In Attendance

Mark Conaghan, Head of Corporate Governance (Clerk), Mary McKillop, Senior Auditor and Elaine Currie, Senior Committee Services officer (all Renfrewshire Council); Jackie Dougall, Head of Health and Social Care (West Renfrewshire), Frances Burns, Head of Strategic Planning and Health Improvement, Carron O'Byrne, Head of Health and Social Care (Paisley), Laura Howat, Interim Head of Mental Health, Alcohol and Drugs Recovery and Learning Disability Services, James Higgins, Corporate Business Officer, John Millar, Communications Business Lead (Transformation) and Clare Walker, Planning and Performance Manager (all Renfrewshire Health and Social Care Partnership) and Mark Ferris, Senior Audit Manager (Audit Scotland).

Recording of Meeting

Prior to the commencement of the meeting the Chair intimated that this meeting of the IJB would be recorded and that the recording would be available to watch on both the Council and HSCP websites.

Welcome

The Chair welcomed Paul Higgins, Councillor Fiona Airlie-Nicolson and Councillor Iain McMillan to this meeting of the Integration Joint Board.

Apologies

Lisa Cameron (Council staff member involved in service provision) and Annie Hair (Trade Union representative for Health Board) (for lateness).

Transparency Statement

Councillor McMillan indicated that he had a connection to item 16 by reason of him being an ambassador for and volunteer at St Vincent's Hospice. However, he indicated that he had applied the objective test and did not consider he had an interest to declare.

1 Minute

The Minute of the meeting of the Integration Joint Board (IJB) held on 25 March 2022 was submitted.

DECIDED: That the Minute be approved.

2 Governance Arrangements and Code of Conduct

The Clerk submitted a report relative to the appointment of Renfrewshire Council voting members and substitute voting members and the revised IJB Code of Conduct, a copy of which was appended to the report.

The report advised that at the statutory meeting of Renfrewshire Council held on 19 May 2022, Councillors Jacqueline Cameron, Jennifer Adam, Fiona Airlie-Nicolson and Iain McMillan had been appointed to the IJB as voting members and that Councillors Robert Innes, Mags MacLaren, Michelle Campbell and Alison Ann-Dowling had been appointed to the IJB as substitute voting members.

In accordance with the terms of the Integration Scheme, Councillor Jacqueline Cameron, seconded by Councillor Airlie-Nicolson, proposed that Councillor Adam be appointed as Vice Chair of the IJB until September 2023 when she would then take up the position of Chair.

There being no further nominations, it was noted that Councillor Adam would be Vice Chair of the IJB until September 2023 when she would then take up the position of Chair. John Matthews, the current Chair of the IJB, would then be appointed as Vice Chair of the IJB in September 2023.

The report intimated that the IJB had established an Audit Committee which came into effect on 1 April 2016, now known as the Audit, Risk and Scrutiny Committee. It had

been agreed that the membership would comprise two voting members from the Health Board, two voting members from the Council and two members from the non-voting membership. Also, that the Chair of the Audit, Risk and Scrutiny Committee must not be the Chair of the IJB or be a representative of the same constituent authority as the Chair of the IJB. Following the appointment of new Council voting members on the IJB, the four Council voting members were invited to nominate two of their number to sit on the Audit, Risk and Scrutiny Committee and were also invited to propose which of the two nominated members was to be appointed as Chair of the Audit, Risk and Scrutiny Committee.

Councillor Adam moved that Councillors Jacqueline Cameron and Fiona Airlie-Nicolson be nominated to sit on the Audit, Risk and Scrutiny Committee and that Councillor Jacqueline Cameron be nominated as Chair of the Audit, Risk and Scrutiny Committee until September 2023. Councillor Jacqueline Cameron seconded the nomination of Councillor Fiona Airlie-Nicolson as a member of the Audit, Risk and Scrutiny Committee and Councillor Fiona Airlie-Nicolson seconded the nomination of Councillor Jacqueline Cameron as Chair of the Audit, Risk and Scrutiny Committee.

Councillor Iain McMillan proposed that he be nominated to sit on the Audit, Risk and Scrutiny Committee. As he failed to find a seconder, Councillor McMillan requested that his dissent be recorded in the Minute.

The report advised that at the meeting held on 24 June 2016, the IJB approved a Code of Conduct setting out how members should conduct themselves in undertaking duties. This was based on a model Code of Conduct produced by the Scottish Government. It was noted that a new model Code of Conduct had been published and there was now a requirement for the IJB to revise its Code of Conduct in keeping with the new model Code and submit the revised Code of Conduct to Scottish Ministers for approval.

The Chair thanked those councillors who were no longer members of the IJB for the commitment and work undertaken on behalf of the IJB.

DECIDED:

- (a) That the appointment of the Council voting members and substitute voting members to the IJB be noted;
- (b) That it be noted that Councillor Jennifer Adam had been appointed as Vice Chair of the IJB until September 2023 when she should then take up the position of Chair;
- (c) That it be noted that John Matthews would then be appointed as Vice Chair of the IJB in September 2023;
- (d) That it be noted that in line with the proposed approach to the appointment of members of the Audit, Risk and Scrutiny Committee, Councillors Jacqueline Cameron and Fiona Airlie-Nicolson had been nominated by the voting members to sit on the Audit, Risk and Scrutiny Committee and that Councillor Jacqueline Cameron had been appointed as Chair of the Audit, Risk and Scrutiny Committee until September 2023; and
- (e) That the content of the report in relation to the revised Code of Conduct be noted and that the revised Code of Conduct, as appended to the report, be approved for onward submission to Scottish Ministers for approval.

3 Chief Officer

Under reference to item 3 of the Minute of the meeting of the IJB held on 25 March 2022, the Clerk submitted a report relative to the appointment of Christine Lavery as Chief Officer.

The report intimated that in terms of Section 10 (1) of the Public Bodies (Joint Working) (Scotland) Act 2015, the IJB was required to appoint, as a member of staff, a Chief Officer.

It was noted that at the meeting of the IJB held on 25 June 2021, a report advised that following a selection process the Appointment Panel decided to appoint Christine Lavery, one of the Health and Social Care Partnership's Heads of Service as Interim Chief Officer for a period of six months beginning on 28 June 2021. This period had been extended, most latterly, until the permanent Chief Officer had been appointed.

The report advised that Christine Lavery had been appointed to the post of Chief Officer, effective from 25 April 2022, and that the appointment of Christine as Chief Officer now required to be ratified by the IJB.

DECIDED: That the appointment of Christine Lavery as Chief Officer be ratified and that it be noted that Christine would continue to be a member of the IJB.

4 Rolling Action Log

The rolling action log for the IJB was submitted.

DECIDED: That the updates to the rolling action log be noted.

5 Chief Officer's Report

The Chief Officer submitted a report providing an update on key operational activity, including the HSCP's operational response to COVID-19, since the last meeting of the IJB held on 25 March 2022.

The report intimated that the impact of the pandemic continued to fluctuate, however the spread and severity of the virus appeared to have significantly reduced and in response, the Scottish Government had scaled back the COVID-19 response as we moved to an 'endemic' state.

The report provided an update on operational services, including the agreement across NHS Scotland to remove social distancing in most settings for healthcare professionals, reflecting reduced infection rates and updated national guidance.

The report advised that considering the decreased infection rates, hospitalisations, and a move to a lower threat level, the HSCP anticipated that this report would be the last separate COVID update report to the IJB.

DECIDED:

(a) That the implications of the Scottish Government's updated physical distancing guidance, as detailed in section 4 of the report, be noted; and

(b) That the updates provided on COVID-19 services, the current impact of the pandemic on the provision of operational services and the extension of elements of

financial support for adult social care providers, as detailed in sections 5 to 12 of the report, be noted.

6 Chief Officer's Operational and Policy Briefing

The Chief Officer submitted a report providing an update on key operational activity and additional policy developments being built into future workplans, since the last meeting of the IJB held on 25 March 2022.

The report outlined the Scottish Government approach to the UK Government Ukrainian resettlement scheme for asylum seekers and refugees and the broad expectations on Health Boards to effectively deliver health services.

The report informed on two new Health and Social Care Standards, which would be incorporated into primary legislation, for people living in adult care homes and other Scottish Government policy developments.

DECIDED:

(a) That the Scottish Government's position on the UK Government's Ukrainian Resettlement Scheme and the recommendations and expectations for Health Boards, as detailed in section 4 of the report, be noted;

(b) That the two new Health and Social Care Standards developed by the Scottish Government due to be incorporated within legislation, as detailed in section 5 of the report, be noted;

(c) That the update provided on Scottish Government timelines for annual performance reports publication, as detailed in section 6 of the report, be noted;

(d) That the update on the IJB's Records Management Plan 2022, as detailed in section 7 of the report, be noted;

(e) That the confirmation of cohorts for the Seasonal Flu Immunisation Adult Programme 2022/23 and respective timescales, as detailed in section 8 of the report, be noted;

(f) That the further strategy development updates on the GMS Contract and Primary Care Improvement Plan, as detailed in section 9 of the report, be noted;

(g) That the launch of the formal consultation on the Data Strategy for Health and Social Care, as detailed in section 10 of the report, be noted; and

(h) That the update provided on the Scottish Government's Resource Spending Review published in May 2022, as detailed in section 11 of the report, be noted.

7 Financial Report 1 April 2021 to 31 March 2022

The Chief Finance Officer submitted a report relative to the revenue budget year-end outturn for the HSCP for the 2021/22 financial year, as detailed in appendices 1 to 4 to the report. The report also sought approval for the transfer of funds to reserves to allow completion of the IJB's accounts by the statutory deadline of 31 October 2022.

The report intimated that, as highlighted throughout both financial years 2020/21 and 2021/22, the impact of COVID-19 on services delivered by the HSCP had been

unprecedented and that this continued to create additional delivery and financial pressures for the HSCP as well as impacting on the HSCP's transformation and savings plans, which were subject to ongoing review and realignment.

The report advised that budget monitoring throughout 2021/22 had shown the IJB projecting an underspend, prior to the transfer of year-end balances to general and earmarked reserves. The IJB final outturn was an underspend of £32,899k, as detailed in section 3.5 of the report, prior to the transfer of ring-fenced year-end balances to reserves, including the net impact of delivering additional services as part of the IJB's response to COVID-19 and for which additional funding had been provided by the Scottish Government at regular intervals. It was noted that once all ring-fenced balances had been transferred to the relevant earmarked reserve, in line with Scottish Government guidance, the revised outturn for the IJB was an underspend of £2,266k.

The key pressures were highlighted in section 4 of the report; appendices 5 and 6 to the report provided a reconciliation of the main budget adjustments applied this current financial year; Appendix 7 to the report detailed the Scottish Government funding streams; Appendix 8 to the report detailed the HSCP funded earmarked reserves and Appendix 9 to the report detailed HSCP vacancies per client group and job description.

The report provided information on responding to the COVID-19 pandemic; the current vacancy position; Scottish Government funding 2021/22; other delegated services; reserves and the adult social care pay uplift.

In line with the IJB's Reserves Policy the report sought approval of reserves split over three distinct elements of Scottish Government ring-fenced monies; grant funding monies; and funding carried forward to deliver on specific projects, as detailed in section 9.4.7 of the report and the realignment of reserves, as detailed in section 9.4.8 of the report.

DECIDED:

- (a) That the year-end financial position for 2020/21 be noted;
- (b) That the proposed transfers to earmarked reserves, as detailed in section 9.4.7 of the report, be approved; and
- (c) That the proposed realignment of earmarked reserves, as detailed in section 9.4.8 of the report, be approved.

8 Internal Audit Annual Report 2021/22

The Assistant Chief Internal Auditor submitted a report relative to the Internal Audit annual report on the IJB for 2021/22.

The report intimated that the Public Sector Internal Audit Standards required that the Chief Auditor must deliver an annual internal audit opinion on the overall adequacy and effectiveness of the internal control environment that could be used by the organisation to inform its governance statement. The report advised the IJB of the Internal Audit annual report and the annual internal audit opinion. It was noted that the Chief Internal Auditor was not currently at work and that her duties were being covered by the Assistant Chief Internal Auditor.

The Internal Audit annual report outlined the internal audit work carried out for the year ended 31 March 2022 and it was noted that the internal audit opinion must conclude on

the overall adequacy and effectiveness of the organisation's framework of governance, risk management and control.

The annual report for the IJB was attached as an appendix to the report and included the Assistant Chief Internal Auditor's independent and objective opinion as to the adequacy and effectiveness of the internal control environment. It was noted that, in forming the opinion, the Assistant Chief Internal Auditor had conducted a review of the Internal Audit reports issued to the IJB in the year and the Internal Audit annual report from Renfrewshire Council and Internal Audit progress reports from NHSGGC.

It was noted that the Internal Audit annual report would normally be considered by the IJB Audit, Risk and Scrutiny Committee. Owing to circumstances where it had been necessary to cancel the planned meeting of the IJB Audit, Risk and Scrutiny Committee on 17 June 2022, the annual report now required to be considered by the IJB as part of the requirements and timescales linked to the development of the unaudited annual accounts for 2021/22.

DECIDED: That the Internal Audit annual report for 2021/22 be noted.

9 Unaudited Annual Governance Statement 2021/22

The Chief Finance Officer submitted a report relative to the unaudited Annual Governance Statement 2021/22, a copy of which was appended to the report.

The report intimated that the unaudited Annual Governance Statement would normally be considered by the IJB's Audit, Risk and Scrutiny Committee prior to submission to the IJB for approval with the unaudited accounts. Owing to circumstances where it had been necessary to cancel the planned meeting of the IJB Audit, Risk and Scrutiny Committee on 17 June 2022, the report now required to be considered and approved by the IJB as part of the requirements and timescales linked to the development of the unaudited annual accounts for 2021/22.

The report set out the IJB's unaudited Annual Governance Statement for 2021/22 and provided an opportunity to review and comment on the content. It also allowed for agreement to be sought on the assurances on the governance framework which could be provided to Renfrewshire Council and NHSGGC.

The report advised that the IJB was responsible for ensuring that its business was conducted in accordance with the law and appropriate standards and that public money was safeguarded, properly accounted for, and used economically, efficiently and effectively. The IJB also aimed to foster a culture of continuous improvement in the performance of its functions and to secure best value. In discharging these responsibilities, the Chief Officer relied on NHSGGC and Renfrewshire Council's systems of internal control which supported compliance with both organisations' policies and promoted achievement of each organisation's aims and objectives, as well as with those of the IJB.

The report intimated that the IJB had adopted governance arrangements consistent, where appropriate, with the principles of CIPFA and the Society of Local Authority Chief Executives' (SOLACE) framework, "Delivering Good Governance in Local Government". The Annual Governance Statement explained how the IJB had complied with these governance arrangements; met the requirements of the Code of Practice on Local Authority Accounting in the UK; and provided assurance that the governance framework was fit for purpose.

The Annual Governance Statement had been prepared in accordance with the relevant regulation and guidance, taking account of the Internal Audit annual report and the Chief Officer's evaluation of the operation of the governance arrangements within each service area and would be subject to statutory audit by the Council's External Auditors as part of their review of the annual accounts.

On behalf of the IJB, the Chair thanked the Chief Finance Officer and her team for both the work undertaken and the quality of the work delivered.

DECIDED: That the draft Annual Governance Statement, as appended to the report, be approved.

10 **Unaudited Annual Accounts 2021/22**

The Chief Finance Officer submitted a report relative to the unaudited annual accounts 2021/22 for the IJB which would be submitted for audit by the statutory deadline of 30 June 2022, a copy of which was appended to the report.

The report intimated that the accounts fully complied with International Financial Reporting Standards and that once approved the unaudited accounts and associated working papers would be passed to Audit Scotland for review. The auditor's report on the accounts would be submitted to a future meeting of the IJB Audit, Risk and Scrutiny Committee for consideration prior to the audited accounts being presented to the IJB for approval.

It was noted that The Coronavirus (Scotland) Act 2020 provided flexibility in terms of the timescales for approval of the annual audited accounts and Audit Scotland had set a date of 31 October 2022 as the audit completion deadline in respect of the 2021/22 IJB accounts.

The report provided an overview of the annual accounts process and detail on the external auditors' report and audit certificate and the approval process and timetable in relation to approval of the IJB's annual accounts.

DECIDED:

(a) That, subject to audit, the annual accounts for 2021/22, as appended to the report, be approved; and

(b) That it be noted that Audit Scotland would endeavour to complete the audit of the annual accounts in line with the timescales indicated in section 5 of the report.

Sederunt

Alan McNiven left the meeting during consideration of the following item of business. Annie Hair joined the meeting during consideration of the following item of business.

11 **Performance Management Report 2021/22**

The Head of Strategic Planning and Health Improvement submitted a report relative to the year-end performance for financial year 2021/22, the Performance Framework 2022/23 and the Annual Performance Report for 2021/22. The Performance Scorecard for 2021/22 was appended to the report.

The report intimated that there were 57 performance indicators of which 37 had targets set against them. Performance status was assessed as either red, more than 10%

variance from target; amber, within 10% variance of target; or green, on or exceeds target. At the financial year-end 2021/22, the scorecard showed an improved position compared to 2020/21 and detailed the status of the 37 indicators which had targets set against them and it was noted that 12 had red status, 8 had amber status and 17 had green status.

It was noted that section 5 of the report detailed the performance indicators that had improved; section 6 of the report detailed the indicators where performance had deteriorated; and section 8 of the report provided an update on unscheduled care indicators.

The report advised that the Scottish Government had advised that IJBs were able to extend the date of publication of Annual Performance Reports for 2021/22 to November 2022 and that, in taking advantage of this extension, the data within the report would be more robust, having been validated through the appropriate structures. The Annual Performance Report for 2021/22 would be presented to the IJB for approval in November 2022.

DECIDED:

- (a) That the Performance Management End of Year Report 2021/22 be approved;
- (b) That it be noted that the update on the Performance Framework for 2022/23 would be presented at the September 2022 IJB meeting; and
- (c) That, as advised by the Scottish Government, the extension to publish the Annual Performance Report for 2021/22 in November 2022 be approved.

12 Strategic Plan 2022/25 - Delivering the Strategic Objectives

Under reference to item 12 of the Minute of the meeting of the IJB held on 25 March 2022, the Head of Strategic Planning and Health Improvement submitted a report providing further detail on how the strategic objectives set out in the Strategic Plan would be achieved in Year 1 2022/23. The appendix to the report provided the identified owners of each strategic objective and the deliverables agreed for achievement by March 2023.

The report set out the next steps which would be focussed on the finalisation of supporting Year 1 action plans by each Care Planning Group. These plans would set out a further level of detail, confirming actions to be taken by each Care Planning Group in Year 1 of the Plan in alignment with the strategic objectives within the IJB's Strategic Plan. These actions would be linked to existing performance indicators, where possible and additional measures would be identified to enable progress to be tracked and reported to the IJB through existing performance management processes, where necessary.

DECIDED:

- (a) That the Strategic Delivery Plan for Year 1 of the Plan be approved; and
- (b) That the next steps outlined regarding the development of supporting Year 1 Action Plans by each Care Planning Group to further assist the achievement of the strategic objectives set out within the Strategic Delivery Plan be noted.

13 **Draft Workforce Plan 2022/25**

Under reference to item 8 of the Minute of the meeting of the IJB held on 25 March 2022, the Head of Strategic Planning and Health Improvement submitted a report relative to a draft Workforce Plan for 2022/25, a copy of which was appended to the report.

The report intimated that at the end of March 2022, the Scottish Government had published a National Workforce Strategy for Health and Social Care and had confirmed timescales and guidance for the development of NHS Board and HSCP Workforce Plans for 2022/25.

The report advised that the HSCP had worked with partners across the health and social care system to develop a draft Workforce Plan setting out the objectives and supporting actions that the HSCP and partners would seek to deliver over the coming three years to develop a sustainable workforce which provided career choices and opportunities for those who currently worked in the sector and attracted people with a range of experiences and skills to work in health and social care in Renfrewshire.

The report noted that that the HSCP required to submit a draft of its Workforce Plan to the Scottish Government by 31 July 2022. An analysis process would then take place and feedback provided by the Scottish Government by the end of August. The HSCP would then update the draft Workforce Plan, as required, with the final Workforce Plan being submitted to the Scottish Government alongside an electronic version published on the HSCP's website. The deadline for this submission had now been extended to the end of November 2022 to reflect the scheduling of local governance within NHS Boards and IJBs.

DECIDED:

- (a) That the progress made in developing a draft Workforce Plan for 2022/25 be noted;
- (b) That the timelines for submission of the draft and final Workforce Plan to the Scottish Government for review, and the HSCP's supporting consultation plans be noted; and
- (c) That the Workforce Plan, as appended to the report, subject to the further additions set out, be approved for submission to the Scottish Government as a working draft for review and comment.

14 **Local Code and Sources of Assurance for Governance Arrangements**

The Head of Strategic Planning and Health Improvement submitted a report seeking approval on the annual review of the Local Code and Sources of Assurance for Governance Arrangements, a copy of which was appended to the report.

The report intimated that Renfrewshire IJB operated through a governance framework based on legislative requirement, governance principles and management processes. The IJB had worked to ensure that its governance arrangements were robust and based on good practice.

It was noted that the Local Code and Sources of Assurance for Governance Arrangements would normally be reviewed by the IJB Audit, Risk and Scrutiny Committee prior to consideration by the IJB. As the IJB Audit, Risk and Scrutiny Committee had not met prior to this meeting of the IJB, the Local Code and Sources of

Assurance for Governance Arrangements required to be reviewed and approved by the IJB.

DECIDED:

(a) That, following review, the Local Code and Sources of Assurance, as appended to the report, be approved; and

(b) That it be noted that any recommendations arising from the current audit of the Local Code and Sources of Assurance would be taken forward by the relevant officers with progress reported back to the IJB Audit, Risk and Scrutiny Committee.

15 Adult Carers' Strategy, Short Breaks Statement and Adult Eligibility Criteria

The Head of Strategic Planning and Health Improvement submitted a report relative to the Adult Carers' Strategy, Short Breaks Statement, and Adult Carer Eligibility Criteria.

The report intimated that the Carers (Scotland) Act 2016 required local authorities to prepare and publish a Carers' Strategy, a Short Breaks Statement and set local eligibility criteria for carers and review these documents after three years. It was noted that, on behalf of the IJB, the HSCP would take the necessary statutory steps to review and refresh these documents over 2022 and that the Adult Carers' Strategy 2020/22 was being reviewed earlier to align with the HSCP's Strategic Plan timeframe.

The report advised that the Carers' Planning Group would provide oversight of the review process which included a programme of consultation. The consultation plan was appended to the report. It was noted that following analysis of responses, the Carers' Planning Group would review and refresh the Carers Strategy, Statement and eligibility criteria to reflect the feedback received. The documents would then be presented to the IJB for approval at its meeting in September 2022.

The report noted that in Renfrewshire, the IJB had responsibility for implementing the duties in the Carers Act relating to unpaid carers and that Renfrewshire Council had responsibility for the duties in the Act relating to young carers, including the development of a Young Carers' Strategy.

Fiona Milne thanked the Head of Strategic Planning and Health Improvement and her team and advised that carers felt listened-to, valued and very much included in the process and that this was appreciated.

DECIDED:

(a) That the proposed approach to review and refresh the Adult Carers' Strategy, the Short Breaks Statement and the Adult Carer Eligibility Criteria, encompassing the role of the Carers' Planning Group in providing oversight and the consultation on unpaid carers, staff, the voluntary sector and the wider community, be approved;

(b) That the timeline detailed in the report be approved; and

(c) That the intention to present the draft Adult Carers' Strategy 2022/25, the draft Short Breaks Statement, and the draft Adult Carer Eligibility Criteria to the IJB for approval at its meeting in September 2022 be noted.

Chair

Nearing the end of item 15, the Chair lost connectivity and Councillor Adam, Vice Chair, assumed the Chair.

Order of Business

At this point in the meeting, due to technical difficulties being experienced by Karen Jarvis, in terms of Standing Order 4.1, the Vice Chair intimated that she proposed to alter the order of business to facilitate the conduct of the meeting by considering item 16 of the agenda after item 17 of the agenda.

16 NHSGGC Mental Health Strategy: Renfrewshire Implementation Update

Under reference to item 11 of the Minute of the meeting of the IJB held on 28 January 2022, the Interim Head of Mental Health, Alcohol and Drug Recovery and Learning Disability Services submitted a report providing an update on the NHSGGC Adult Mental Health Strategy 2018/23.

The report intimated that the strategy spanned both adult mental health inpatient and community services to ensure services were modern, patient focused, effective and efficient. The strategy took a whole-system approach, linking the planning of services across NHSGGC incorporating the planning priorities of the six HSCPs and was aligned with delivery of the Scottish Government's Mental Health Strategy 2017/27. The report advised that the strategy had a range of workstreams that reported to a Programme Board led by Glasgow HSCP on behalf of the six HSCPs.

The report advised that the GGC wide Programme Board was preparing to review all activity against the objectives set within the 2018/23 Strategy and would refresh and rewrite the strategy within a new timeline of 2022/27. It was noted that full details of the evaluation and refreshed strategy would be reported to a future meeting of the IJB.

The report noted that, as part of the Scottish Government Recovery and Renewal Programme, additional funding would be provided to develop mental health and wellbeing in primary care services. Funding over a three to four-year period would support a programme of work to ensure a coordinated and responsive approach between adult mental health and primary care services to support the needs of all Renfrewshire adults who required support for their mental health and wellbeing.

The appendices to the report illustrated the model, planning intentions and Year 1 costed plan.

DECIDED:

- (a) That the work that had been progressed be noted; and
- (b) That it be noted that an update would be received, when available, on the funding allocations and evaluation of the activity within the 2018/23 Strategy and the refreshed Strategy to 2027.

Chair

The Chair re-joined the meeting prior to consideration of the following item of business and assumed the Chair.

17 **Draft Palliative Care Strategy 2022/25**

The Head of Strategic Planning and Health Improvement submitted a report providing an overview on the content of the draft Palliative Care Strategy for Renfrewshire, a copy of which was appended to the report.

The report described the direction of travel for palliative and end of life care in Renfrewshire over the next three years; the key opportunities and challenges faced and detailed the next steps in formalising the strategy, which would involve formal consultation and engagement with wider stakeholders, with the final version of the strategy being presented to the IJB for approval in September 2022.

DECIDED:

(a) That the draft version of the Palliative Care Strategy 2022/25 be approved;

(b) That the next steps outlined regarding wider consultation to inform and develop the final version of the strategy, which would be brought for approval to the IJB in September 2022, be noted; and

(c) That it be noted that the new Palliative Care National Strategy and action plan was expected to be published by the end of 2022 and that the Renfrewshire Strategy and plan would be adjusted to align with the outlined vision and objectives.

18 **Mid-term Mainstreaming Progress Report on Equality Outcomes 2020/24**

The Chief Officer submitted a report providing a mid-term update on progress to the Equality Outcomes 2020/24 Action Plan.

The report advised that the IJB had a statutory duty to publish a set of equality outcomes every four years. It was noted that at the meeting of the IJB held on 20 March 2020, the 2020/24 Equality Outcomes and Mainstreaming Progress report had been approved with the Equality Outcomes Action Plan approved at the meeting of the IJB held on 2 October 2020.

The report noted that the IJB was required to report mid-term progress on the equality outcomes action plan in 2022 and then, in line with legislation, an Equality Outcomes and Mainstreaming progress report together with a set of revised Equality Outcomes would be submitted to the IJB in 2024.

The IJB's draft Mainstreaming and Progress report 2020 was attached as Appendix 1 to the report; the Equality Outcomes Action Plan was attached as Appendix 2 to the report and an extract from the Workforce Plan was attached as Appendix 3 to the report.

DECIDED: That the mid-term update report, as detailed in Appendices 1 and 2 to the report, be approved.

19 **Arrangements for Future Meetings**

Under reference to item 15 of the Minute of the meeting of the IJB held on 25 March 2022, the Clerk submitted a report relative to the arrangements for future meetings of the IJB and the IJB Audit, Risk and Scrutiny Committee.

The report intimated that, following discussion with the Chair of the IJB, it was proposed that for the next six months, meetings of the IJB and the IJB Audit, Risk and Scrutiny Committee be held remotely using MS teams. Therefore, the meetings of the IJB scheduled to be held on 16 September and 25 November 2022 and the meetings of the IJB Audit, Risk and Scrutiny Committee scheduled to be held on 9 September and 18 November 2022 would be held remotely using MS teams.

The report advised that a further report would be submitted to the meeting of the IJB scheduled to be held on 25 November 2022 to consider arrangements for the agreed meetings in 2023.

DECIDED:

(a) That for the next six months, meetings of the IJB and the IJB Audit, Risk and Scrutiny Committee be held remotely using MS teams, and that meetings of the IJB scheduled to be held on 16 September and 25 November 2022 and the meetings of the IJB Audit, Risk and Scrutiny Committee scheduled to be held on 9 September and 18 November 2022 would be held remotely using MS teams; and

(b) That it be noted that a further report would be submitted to the meeting of the IJB scheduled to be held on 15 November 2022 to consider arrangements for the agreed meetings in 2023.

20 **Date of Next Meeting**

DECIDED: That it be noted that the next meeting of the IJB would be held at 10.00 am on 16 September 2022 and that this meeting would be held remotely using MS teams.