



Renfrewshire Valuation Joint Board

Notice of Meeting and Agenda Renfrewshire Valuation Joint Board

Date	Time	Venue
Friday, 19 August 2016	14:00	Inverclyde Council, Municipal Buildings, Clyde Square, GREENOCK, PA15 1LZ

KENNETH GRAHAM
Clerk to the Joint Board

Membership

Provost Carmichael, Councillors O'Kane, Gilbert and Green (East Renfrewshire Council); Brennan, Nelson, Loughran and Shepherd (Inverclyde Council); and Lawson, M Sharkey, Williams, Hood, McGee, Bibby, Audrey Doig, and Mullin (Renfrewshire Council).

Convener - Councillor Mullin.

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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| 1 | Minute | 5 - 10 |
| | Minute of meeting of the Joint Board held on 20 May 2016. | |
| 2 | Response to Matters raised regarding Scottish Parliamentary Elections in May 2016 | 11 - 12 |
| | Report by Assessor and Electoral Registration Officer. | |
| 3 | Audited Annual Accounts 2015/16 | 13 - 78 |
| | Report by Treasurer. | |
| 4 | Budget Monitoring | 79 - 82 |
| | Report by Treasurer. | |
| 5 | Budgetary Risks and Future Restructuring | 83 - 86 |
| | Report by Assessor and Electoral Registration Officer | |
| 6 | Electoral Registration Annual Report 2016 | 87 - 108 |
| | Report by Assessor and Electoral Registration Officer | |
| 7 | Performance Report | 109 - 112 |
| | Report by Divisional Assessor and Assistant Electoral Registration Officer. | |
| 8 | 2017 Non Domestic Rating Revaluation Progress Report | 113 - 116 |
| | Report by Divisional Assessor and Assistant Electoral Registration Officer. | |

9	Corporate Risk Register	117 - 136
	Report by Assessor and Electoral Registration Officer.	
10	Business Continuity Plan	137 - 158
	Report by Assessor and Electoral Registration Officer.	
11	Re-use of Information Procedures and Asset List for Councils and Joint Boards	159 - 170
	Report by Assessor and Electoral Registration Officer.	
12	Update on Temporary Posts - Property Assistants	171 - 172
	Report by Depute Assessor and Electoral Registration Officer.	
13	Date of Next Meeting	
	The next meeting will be held on Friday, 18 November 2016 in the Robertson Centre, Glasgow Road, Paisley.	