

Notice of Meeting and Agenda Forum for Empowering Communities Group

Date	Time	Venue
Tuesday, 08 June 2021	14:00	Remotely via Microsoft Teams,

KENNETH GRAHAM
Head of Corporate Governance

Chair

A McNiven, Chief Executive, Engage Renfrewshire.

Membership

S McDonald, Active Communities; M Mathieson, Barnados; I McLean, Bridgewater Housing Association; J Gonani, DEAR; A McNiven, Engage Renfrewshire; J Wilby, Paisley West & Central Community Council; S McLellan, RAMH; S Cruickshank, Renfrewshire Access Panel; M Fotheringham, Renfrewshire Citizens Advice Bureau; C Forbes, ROAR; and C Masson, Save the Children.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

- 1 Minute of Previous Meeting** **3 - 8**
Minute of previous meeting held on 11 March 2021.
- 2 Matters Arising**
- 3 Rolling Action Log** **9 - 10**
Report by Clerk.
- 4 Renfrewshire Falls Prevention Group**
Verbal Update by C Forbes, ROAR.
- 5 Social Renewal Plan**
Presentation by the Strategic Partnership and Inequalities Manager.
Chief Executive's Service, Renfrewshire Council.
- 6 Local Partnership Review**
Verbal Update by Partnerships Planning and Development Manager,
Chief Executive's Service, Renfrewshire Council.
- 7 Assets and Return to Office**
Discussion led by Chair.

As the country moves towards 'Level 0' some organisations may be looking at the arrangements for re-opening of offices as well as other works spaces. Some may be looking at blended working too. This item will give us a chance to explore and discuss this topic, whilst sharing emerging approaches.

Minute of Meeting

Forum for Empowering Communities Group

Date	Time	Venue
Thursday, 11 March 2021	14:00	Remotely via Microsoft Teams,

PRESENT

C Forbes, ROAR; J Gonani, DEAR; S McDonald, Active Communities; S McLellan, RAMH; M Mathieson, Barnados; and J Wilby, Paisley West & Central Community Council.

CHAIR

A McNiven, Chief Executive, Engage Renfrewshire, presided.

IN ATTENDANCE

K McIntyre, Engage Renfrewshire; R Robertson, Renfrewshire Health & Social Care Partnership; and S Graham, S Kraft, C MacDonald and R Devine (all Renfrewshire Council).

APOLOGIES

G Lovesey, Renfrewshire Citizens Advice Bureau; I McLean, Bridgewater Housing Association; C Masson, Save the Children; M Hill, Scottish Fire and Rescue Service.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to commencement of the meeting.

SEDERUNT

The Chair intimated that Kay Taylor from Citizens Advice Bureau (CAB) and Nicola Hanssen from ROAR had both left their respective posts. He thanked them both for their valuable contribution and participation and he welcomed Cassie Forbes from ROAR to the meeting and advised that Gavin Lovesey who had now replaced Kay Taylor at CAB had sent apologies as he had a previous engagement.

1 **MINUTE OF PREVIOUS MEETING**

There was submitted the Minute of the meeting of the Renfrewshire Forum for Empowering Communities Group held on 17 November 2020.

DECIDED: That the Minute be approved.

2 **MATTERS ARISING**

In relation to Item 4 – Local Hubs, S Graham advised that the Hubs were still in operation and January 2021 was the busiest month to date since Covid-19 commenced in March 2020. He intimated that the Community Planning team were developing plans for the future and were looking at integrating the Hubs into mainstream work.

In relation to Item 2 – Matters Arising S McLellan asked if there had been any feedback in relation to his query on conditions of grant for directors to sign. S Graham advised that this was being looked in to and he would update the Group on progress at a future meeting.

DECIDED: That it be agreed that S Graham to update the Group on progress in relation to feedback on query on conditions of grant for directors to sign at a future meeting.

3 **ROLLING ACTION LOG**

The Rolling Action Log was submitted for approval.

RFG. 17.11.20(2) – Greener Communities - S Graham and J Wilby updated the Group on the projects which had taken place with the Clyde River Foundation.

RFG.12.06.19(2) – Membership of the Forum – It was agreed that the Clerk would reissue the biography forms to existing members to update and send forms to the new members.

RFG. 28.11.19(9) – Stay Mobile/Stay Connected – C Forbes advised that she would be chairing the Falls Prevention Renfrewshire Group on 12 April 2021 and would update the Group at the next meeting.

RFG 03.09.20(4) – Mutual Support – A McNiven advised that more dates had been set for meetings this year and members would be advised in due course.

DECIDED:

(a) That it be agreed that the Clerk would reissue the biography forms to existing members to update and send forms to the new members.

(b) That it be agreed that C Forbes update the Group on feedback received from the Renfrewshire Falls Prevention Group at the next meeting; and

(c) That the Rolling Action Log be approved.

4 **INDEPENDENT REVIEW OF ADULT SOCIAL CARE IN SCOTLAND**

There was submitted a report by S McLellan, RAMH relative to the Independent Review of Adult and Social Care in Scotland. The link to which was included within the report.

The review was commissioned by Scottish Ministers in September 2020 with the Core remit recommending improvements to adult social care in Scotland. The report recognised that adult social care in Scotland was one of “unrealised potential” and highlighted the importance of collaborative partnerships with people who had a right to receive care, in association with providers.

The report recommended the establishment of a “National Care Service”, with equal status to that given to NHS Scotland and outlined key functions and fundamental areas for consideration. Particular reference was made to challenges transporting care services across geographical boundaries, hence the focus on a National service, which would oversee care delivery. The report also recommended: changes, as necessary, to the scope and numbers of Integration Joint Boards, whilst recognising the relevance of evolution in their function; wider community participation in governance of IJB’s and associated bodies; and proposals were being considered which focused on co-production, peer involvement and general partnerships with communities, individuals and providers across the third sector.

Staff issues were addressed within the report and noted the current employment baseline numbers as 148,000 people directly employed in Adult social care in Scotland, 83% of whom were female. Recommendations included: rapid delivery of the Fair Work convention recommendations; national job evaluation; career progression pathways; minimum terms and conditions; and national training and professional oversight.

The report stimulated discussion, and it was agreed that Forum Members would work with colleagues in statutory services to contribute local initiatives to reflect the substance of the final recommendations. The Chair thanked S McLellan for bringing the report to the Group.

DECIDED:

- (a) That it be agreed that Forum Members work with colleagues in statutory services to contribute local initiatives to reflect the substance of the final recommendations; and
- (b) That the report be noted.

5(a) **BLACK LIVES MATTER**

J Gonani, DEAR gave a verbal presentation and advised the Group of the Black Lives Matter (BLM) long-term objectives.

A McNiven advised the Group that he had sent an email to Members offering his support for both the mission statement of the Black Lives Matter Renfrewshire Chapter and its objectives which was presented at the Forum meeting on 17 November 2020. He encouraged members of the Forum to consider their support and the objectives of the Black Lives Matter Renfrewshire Chapter from the perspective of their own organisations, especially where they could promote the priorities.

The update stimulated discussion and it was agreed that S Graham would discuss the BLM strategy with the Head of Policy & Commissioning and the Community Planning Team to ensure that Community Planning partners were connected to the aims and objectives of the strategy and that it fed into the wider community planning system.

DECIDED:

(a) That it be agreed that S Graham discuss the BLM strategy with the Head of Policy & Commissioning and the Community Planning Team to ensure that Community Planning partners were connected to the aims and objectives of the strategy and that it fed into the wider community planning system; and

(b) That the verbal update be noted.

5(b) **DEAR GROUP ANNUAL UPDATE REPORT 2020**

There was submitted a report by the Diversity Equality Alliance in Renfrewshire Group (DEAR) relative to the Annual Update report 2020.

The report advised that at the beginning of 2020 the DEAR group established new terms of reference and agreed key outcomes along with operational structures on how the outcomes would be delivered. Under the new arrangements, the Group also agreed to produce annual update reports which aimed to provide an update on key achievements and developments.

The report provided an overview of the DEAR Group's activity, highlighted partnership working and major developments between January and December 2020.

DECIDED: That the DEAR Group annual update report 2020 be noted.

5(c) **IMPACT OF COVID-19 AND LOCKDOWN ON RENFREWSHIRE'S EQUALITY COMMUNITIES**

A presentation was given by S Kraft relative to the Impact of Covid-19 and Lockdown on Renfrewshire's Equality communities.

The presentation gave a brief overview of the listening exercise which was carried out between 15 and 22 December 2020 and 6 and 15 January 2021 which took the form of a group discussion and five one-to-one interviews and an online survey. The research limitations were highlighted along with the results of what had affected people most during the coronavirus pandemic and the key findings of the exercise.

S MacLellan advised that a new leaflet was being developed in conjunction with the Health & Social Care Partnership and other local organisations which detailed core organisations as a first point of contact that people could get in touch with. He intimated that the leaflet was to be distributed as widely as possible and in a variety of languages and would be the start of a multi-lingual information and communication process.

DECIDED: That the presentation and update be noted

6 **EARLY ACTION SYSTEM CHANG, BARNARDO'S HOME & BELONGING & RACA**

K McIntyre gave a presentation in relation to an update on the projects/groups she was involved with.

She outlined the present position in relation to the Early Action System Change; Barnardos Mental Health & Wellbeing Strategic Partnership; Home & Belonging; Improving the Cancer Journey; and Renfrewshire Affordable Credit Alliance.

Members noted that a premises directory was being developed by Engage Renfrewshire and was due to be launched on their website the following week. K McIntyre also advised that a Renfrewshire Recipes page was being developed to help families cooking on a budget. It was noted that Renfrewshire Recipes would be launched on 7 April 2021 (National Healthy Eating Day).

DECIDED: That the updates be noted.

SEDERUNT

Prior to the commencement of the item below S McLellan and M Mathieson left the meeting.

7 **UPDATE FROM OTHER COMMUNITY PLANNING GROUPS**

A verbal update was given by members who had been present at the other Community Planning groups.

DECIDED: That the updates be noted.

8 **DATE OF NEXT MEETING**

DECIDED: That it be agreed that the next meeting of the Forum for Empowering Communities Group would take place on 8 June 2021 at 2pm.

**RENFREWSHIRE COUNCIL
RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES GROUP
ROLLING ACTION LOG**

	Action is on track	KEY
	Areas for concern that will impact on completion date if not fixed. Action required to bring up to satisfactory level	
	Past deadline date and action required.	

Action No.	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update & Comments
<u>RFG.13.12.17(4b)</u>	<u>Greener Communities</u> an informal grouping be convened of third sector organisations with expertise and interest in environmental issues as a sounding board for responding to greener issues.	AMcN/SG JW/IMcL/A McN SG				<p><u>RFG. 28.11.19(3) - Greener Communities Climate Change</u> (a) Informal network to be set up with I McLean, J Wilby and A McNiven in order to take forward the actions and pick up developments;</p> <p>(b) S Graham to contact the Clyde River Foundation to ascertain further information in relation to the ecological health of the river and report back to the Group at a future meeting.</p> <p><u>RFG.05.03.20(2)</u> Update given on informal network being set up and Clyde River Foundation.</p> <p><u>RFG.17.11.20(2)</u> S Graham/J Wilby to update Forum on Clyde River Foundation at next meeting</p> <p><u>RFG.11.03.21(2)</u> S Graham updated the Group on the work being delivered by the Clyde River Foundation.</p>
<u>RFG.12.06.19(2)</u>	Membership of the Forum to be reviewed and update to be submitted to next Forum meeting	CMacD				<p>Members to complete their biography forms and send it along with a recent photograph by no later than 13 January 2020 to the Clerk</p> <p><u>RFG.05.03.20(5)</u> Clerk to email members again who have not submitted their biographies.</p> <p><u>RFG171120</u> Clerk advised responses received and bio handbook in progress</p> <p><u>RFG.11.03.21(2)</u> Clerk to send out existing bios for refresh and send out forms to new members for completion..</p>
<u>RFG. 28.11.19(9)</u>	<u>Stay Mobile/Stay Connected</u> The issues discussed in relation to bins and vulnerability of the elderly be raised with the Director of Environmental Services	SG/RR				<p><u>RFG 03.09.20(3)</u> That the possibility of highlighting falls prevention through Council website and neighbour hubs to be investigated.</p> <p><u>RFG 17.11.20</u> Meeting took place with L Hepburn and members updated.</p> <p><u>RFG.11.03.21(2)</u> C Forbes advised that she would be attending a meeting of falls prevention group and would update members at next meeting.</p>

<u>RFG 03.09.20(4)</u>	MUTUAL SUPPORT (a) Discussion/Support group support sessions to be set up; and (b) Members to notify the Chair of their interest in participating in the Group.	AMcN/ALL				<u>RFG 17.11.20</u> Meeting will take place on 2 nd December and further update will be given to Members after that date <u>RFG.11.03.21(2)</u> Members were updated and advised more meetings in diary for 2021..
<u>RFG.11.03.21(4)</u>	INDEPENDENT REVIEW OF ADULT SOCIAL CARE IN SCOTLAND Agreed that Forum Members work with colleagues in statutory services to contribute local initiatives to reflect the substance of the final recommendations	All Members				
<u>RFG.11.03.21(5a)</u>	BLACK LIVES MATTER Agreed that S Graham to discuss the BLM strategy with the Head of Policy & Commissioning and the Community Planning Team to ensure that Community Planning partners were connected to the aims and objectives of the strategy and that it fed into the wider community planning system	SG				

Updated 11/05/2021