

Minute of Meeting

Infrastructure, Land and Environment Policy Board

Date	Time	Venue
Wednesday, 15 June 2022	13:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present: Councillor Jennifer Adam, Councillor Stephen Burns, Councillor Jacqueline Cameron, Councillor Michelle Campbell, Councillor Carolann Davidson, Councillor Audrey Doig, Councillor Chris Gilmour, Councillor John Hood, Councillor James MacLaren, Councillor Janis McDonald, Councillor John McNaughtan, Councillor Will Mylet, Councillor Iain Nicolson, Councillor Ben Smith

Chair

Councillor Campbell, Convener, presided.

In Attendance

G McNeil, Director of Environment & Infrastructure; A Morrison, Head of Economy and Development Services, G Crawford, Senior Communications Officer, A Johnston, Principal Estates Surveyor and C Horn, Senior Planning & Policy Development Officer (all Chief Executive's); O Reid, Head of Communities & Public Protection, F Carlin, Head of Housing Services and C Dalrymple, Communities & Regulatory Manager (all Communities & Housing Services); G Hutton, Head of Operations & Infrastructure, K Anderson, Amenity Services Manager - Waste and S Heron, Facilities Manager (Soft Services), K Gray, Streetscene Manager, D Kerr, Service Co-ordination Manager and G Heaney, Assistant Infrastructure & Assets Manager (all Environment & Infrastructure); and G Dickie, Partnering & Commissioning Manager, D Pole, End User Technician, R Devine and E Gray, both Senior Committee Services Officers and D Cunningham, Assistant Committee Services Officer (all Finance & Resources).

Webcasting of Meeting

Prior to the commencement of the meeting the Convener intimated that this meeting of the Board would be filmed for live or subsequent broadcast on the Council's website.

Transparency Statement

Councillor Nicolson indicated that he had a connection to item 8 of the agenda – India Tyres Playing Fields, Community Asset Transfer request by Inchinnan Development Trust - as he was a member of the Inchinnan Development Trust. However, he indicated that he had applied the objective test and did not consider he had an interest to declare and intimated that it was his intention to remain in the meeting and to take part in any discussion or voting thereon.

1 Operational Performance Report

There was submitted a joint report by the Directors of Environment & Infrastructure and Communities & Housing Services relative to operational performance.

The report provided updates since the previous Policy Board meeting in respect of key areas delivered by services within Environment & Infrastructure, which were within the remit of this Policy Board, including fleets, roads and transportation, active travel, parks investment, StreetScene, climate change, Team Up to Clean Up and waste recycling services.

DECIDED: That the operational performance update detailed within the report be approved.

2 Environment & Infrastructure Service Improvement Plan 2022/23-24/25 and Service Delivery Plan 2021-22 Outturn Report

There was submitted a report by the Director of Environment & Infrastructure relative to the proposed Service Improvement Plan 2022/23 - 24/25 and the Service Delivery Plan 2021-22 Outturn Report. The Service Improvement Plan was set out at Appendix 1 to the report and the outturn report at Appendix 2.

The report set out the achievements by the service in 2021/22 and summarised the progress made against each of the strategic outcomes. Service priorities and key tasks the Service Improvement Plan 2022/23 - 24/25 were detailed along with the schedule for measuring and reporting progress.

DECIDED:

(a) That the 2022/23 – 24/25 Service Improvement Plan for Environment & Infrastructure, as set out at Appendix 1 to the report, specific to the areas of activity delegated to this Policy Board, be approved;

(b) That the progress made in delivering the Service Delivery Plan 2021/22 be noted; and

(c) That a report on the progress in respect of areas of activity delegated to this Policy Board be submitted to the Policy Board meeting on 2 November 2022.

3 **Environment and Infrastructure Health, Safety and Wellbeing Plan 2022/23**

There was submitted a report by the Director of Environment & Infrastructure relative to the Environment & Infrastructure Health and Safety Policy. The policy was set out at Appendix 1 to the report.

The report provided a background to the Council's health and safety policy which required each service to review its health and safety policy every three years, or earlier if significant service changes occurred and detailed the developments to the policy which had been introduced across the service during the Covid-19 pandemic. The updated policy was set out and identified a range of actions that would be undertaken to support and improve Health & Safety compliance and performance.

DECIDED: That the Health and Safety Policy for Environment & Infrastructure, as set out at Appendix 1 to the report, be approved.

4 **School Parking Exclusion Zones – Safer Schools Evaluation**

There was submitted a joint report by the Directors of Communities & Housing and Environment & Infrastructure relative to the results of an evaluation of the School Parking Exclusion Zones/Safer School pilot. The evaluation survey questions were set out at Appendix 1 to the report and an example of an Active Travel Leaflet used at one of the pilot schools at Appendix 2.

The report set out that the scheme had been due to begin in 2020, that it was delayed by the Covid-19 pandemic and that it then started in April 2021, running to the end of March 2022. The pilot scheme saw exclusion zones set up around four schools in Renfrewshire which prohibited cars from entering at set times including the start and end of the school day. Details of the evaluation exercise were provided along with the results of a questionnaire on the pilot which was circulated to residents, parents and staff. A number of proposals on the next steps were provided at Section 5 of the report.

DECIDED:

(a) That the School Parking Exclusion Zones pilot, undertaken between April 2021 and March 2022, and the evaluation of the pilot, undertaken in February and March 2022, be noted; and

(b) That the use of a range of interventions, as set out in section 5 of the report, to improve the safety of children and tackle parking patterns and traffic movements around schools be approved.

5 **Community Asset Transfer Policy and Procedures**

There was submitted a report by the Chief Executive relative to the Council's policy and procedures in relation to Community Asset Transfers (CAT). The proposed policy was set out at Appendix 1 to the report and the proposed process guide at Appendix

2.

The report provided a background to CATs including details on the relative legislation, the policy which was currently in place in Renfrewshire, issues which were encountered during the Covid-19 pandemic in terms of progressing CATs and changes which were set out in the refreshed policy to help address these issues and streamline process and procedures.

DECIDED:

(a) That the content of the refreshed Renfrewshire Council Community Asset Transfer Policy and Community Asset Transfer Process Guide, as set out at Appendices 1 and 2 to the report, be noted; and

(b) That the Renfrewshire Council Community Asset Transfer Policy and Community Asset Transfer Process Guide, as set out at Appendices 1 and 2 to the report, be approved for implementation.

6 Community Asset Transfer Return (1st April 2021 – 31st March 2022)

There was submitted a report by the Chief Executive relative to the Community Asset Transfer (CAT) return for the period 1 April 2021 to 31 March 2022.

The report set out that in accordance with the Community Empowerment (Scotland) Act 2015 the Council was required to publish an annual return summarising the status of CAT applications in the reporting period. It was noted that 11 new enquiries/interests regarding asset transfers and three full requests being received. One request was validated in the period but no requests were concluded.

DECIDED: That the Community Asset Transfer Return for the period 1 April 2021 to 31 March 2022 be approved for publication on the Council's website.

7 Lease of Craigielea House, Blackstoun Road, Paisley, PA3 1NB

There was submitted a report by the Chief Executive relative to the provisional terms and conditions which had been agreed for a lease of Craigielea House, Blackstoun Road, Paisley.

The report set out a project which aimed to transform Craigielea House, Blackstoun Road, Paisley into 'The Sculpture House' studio facilities, a background to Craigielea House which was declared surplus to requirements in 2010 and the proposed terms and conditions of the lease.

DECIDED: That the Head of Corporate Governance be authorised to conclude a lease of Craigielea House, Blackstoun Road, Paisley, PA3 1NB as per the terms and conditions set out in the report.

8 India Tyres Playing Fields, Community Asset Transfer request by Inchinnan Development Trust

There was submitted a report by the Chief Executive relative to a Community Asset

Transfer request in relation to the India Tyres Playing Fields, Inchinnan.

The report provided a background to the relative Community Asset Transfer legislation along with details of the request which had been submitted by Inchinnan Development Trust, the site in question, and the evaluation process which had been undertaken.

DECIDED:

(a) That the granting of a 50-year lease through Community Asset Transfer to Inchinnan Development Trust (IDT) for the India Tyres Playing Fields, India Drive, Inchinnan as per the terms and conditions set out in the report be approved; and

(b) That the Head of Economy and Development and the Head of Corporate Governance be authorised to conclude the lease with Inchinnan Development Trust, on the Council's standard Full Repairing & Insuring lease and on such other terms as required to protect the Council's interest.

9 Shop at 30 Glenburn Road, Paisley

There was submitted a report by the Chief Executive relative to an application for a change of use of a shop at 30 Glenburn Road, Paisley.

The report set out the history of the shop at 30 Glenburn Road and the lease arrangements and provided details on an application for a change of use to allow the unit to operate as an Ice Cream Parlour & Confectioners.

DECIDED: That the Head of Corporate Governance be authorised to conclude a lease of the shop property at 30 Glenburn Road, Paisley on the basis of the change of use detailed in this report.

10 Disposal of land from Paisley Common Good, Bridge Street, Paisley

There was submitted a report by the Chief Executive relative to proposals to declare an area of land on Bridge Street, Paisley surplus to requirements.

The report provided detail on the site which was currently owned by the Paisley Common Good Fund and was situated next to a residential development. Correspondence had been received from the developers of the neighbouring residential site seeking to acquire the land and further details of the proposal were provided. The process for disposing of Common Good land was also set out.

Councillor Mylet, seconded by Councillor Campbell, moved that the application be continued to a future meeting of this Policy Board to allow members more time to consider the proposal. This was agreed unanimously.

DECIDED: That the application be continued to a future meeting of this Policy Board to allow members more time to consider the proposal.