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**To:** Finance, Resources and Customer Services Policy Board

**On:** 14 November 2018

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**Report by:** Director of Finance and Resources

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**Heading:** Revenue Budget Monitoring – Council Overview to 14 September 2018

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**1. Summary**

- 1.1 This report provides an overview of the budget performance for all Services for the period to 14 September 2018. The report confirms a net overspend of £550,000 (0.4%). The summary position for General Fund Services and the Housing Revenue Account is outlined in the table below:

Division / Department	Current Reported Position	% variance	Previously Reported Position	% variance
General Fund Services	Net overspend £113,000	(0.2%)	Net overspend £115,000	-
HRA	Net overspend £437,000	(3.5%)	N/A	-

- 1.2 The budget performance to date suggests a projected breakeven position at the year end

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## 2. **Recommendations**

- 2.1 Members are requested to note the budget position.
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## 3. **Service Commentaries**

- 3.1 Budget Monitoring reports will be considered by each Policy Board for services reporting directly to those Boards.

- 3.2 In terms of the Financial Regulations budgets have been approved on a service basis and Directors are expected to manage their spending needs within the bottom line of the budget approved. A brief commentary on budget variances by service is provided below and a Service overview is attached for information.

- 3.3 **Children's Services** (*Education and Children's Services Policy Board*)

<b>Current position:</b>	<b>Breakeven</b>
<b><i>Previously reported:</i></b>	<b><i>Breakeven</i></b>

The breakeven position reflects overspends in Additional Support for Learning and central administration, offset by underspends in primary and secondary schools.

### **Projected Year End Position**

It is anticipated that Childrens' Services will achieve a break-even year-end position.

- 3.4 **Leisure Services** (*Leadership*)

<b>Current position:</b>	<b>Breakeven</b>
<b><i>Previously reported:</i></b>	<b><i>Breakeven</i></b>

At this stage in the financial year Leisure Services reflects a breakeven position with no significant variances to report.

### 3.5 Projected Year End Position

It is anticipated that Leisure Services will achieve a break-even year-end position.

### 3.6 Chief Executive's Service (Leadership)

<b>Current Position:</b>	<b>Breakeven</b>
<b><i>Previously Reported:</i></b>	<b><i>Breakeven</i></b>

At this stage in the financial year Chief Executives reflects a breakeven position with no significant variances to report.

### 3.7 Projected Year End Position

It is anticipated that Chief Executives will achieve a break-even year-end position.

### 3.8 Adult Services (Leadership Board)

<b>Current position:</b>	<b>Breakeven</b>
<b><i>Previously reported:</i></b>	<b><i>Breakeven</i></b>

At this stage in the financial year Adult Services reflects a breakeven position with no significant variances to report.

### 3.9 Projected Year End Position

It is anticipated that Adult Services will achieve a break-even year-end position.

### 3.10 Environment & Infrastructure (Infrastructure, Land and Environment Policy Board)

<b>Current Position:</b>	<b>£113,000 overspend</b>
<b><i>Previously Reported:</i></b>	<b><i>£115,000 overspend</i></b>

The overspend is mainly due to lower income levels from trade waste, special uplifts, supplies and services and parking income. Agreed service changes will mitigate some spend pressures over the remainder of the financial year.

### 3.11 **Projected Year End Position**

It is currently forecast that the Environment & Infrastructure services reporting to this Policy Board will break even at year end as a result of remedial action being taken by the service to mitigate the current overspend.

There are a number of risks to this forecast position which the service will monitor and aim to address in the second half of the financial year. This includes the costs of disposal of both residual and recycle waste, the levels of tonnages received for recycling or disposal, and the costs of roads maintenance throughout the autumn/winter period from October 2018 to March 2019.

### 3.12 **Communities, Housing and Planning Services (excl HRA)**

<b>Current Position:</b>	<b>Breakeven</b>
<b><i>Previously Reported:</i></b>	<b><i>Breakeven</i></b>

At this stage in the financial year, a breakeven position is being reported for those services reporting to the Communities, Housing and Planning Policy Board.

### 3.13 **Projected Year End Position**

It is also projected that a breakeven position will be achieved at the year end for these services

### 3.14 **Development & Housing Services – Economic Development Division** *(Leadership Board)*

<b>Current position:</b>	<b>Breakeven</b>
<b><i>Previously reported:</i></b>	<b><i>Breakeven</i></b>

At this stage in the financial year Economic Development reflects a breakeven position with no significant variances to report.

### 3.15 **Projected Year End Position**

It is projected that the Economic Development division will achieve a breakeven position by the year end.

3.16 **Finance and Resources** (*Finance, Resources and Customer Services Policy Board*)

<b>Current Position:</b>	<b>Breakeven</b>
<b><i>Previously Reported:</i></b>	<b><i>Breakeven</i></b>

At this stage in the financial year Finance and Resources reflects a breakeven position with no significant variances to report.

3.17 **Projected Year End Position**

It is anticipated that Finance and Resources will breakeven at year end.

3.18 **Miscellaneous Services** (*Finance, Resources and Customer Services Policy Board*)

<b>Current Position:</b>	<b>break even</b>
<b><i>Previously Reported:</i></b>	<b><i>Breakeven</i></b>

At this stage in the financial year Miscellaneous reflects a breakeven position with no significant variances to report.

3.19 **Projected Year End Position**

It is anticipated that Miscellaneous will breakeven at year end.

3.20 **Housing Revenue Account** (*Communities, Housing & Planning Policy Board*)

<b>Current Position:</b>	<b>£437,000 overspend</b>
<b><i>Previously Reported:</i></b>	<b><i>Breakeven</i></b>

3.21 The HRA is showing an overspend to date of £437k which relates to increased demand and additional pressures on the maintenance of houses budget. Management action is being taken to mitigate this overspend although it is currently projected that repairs will still overspend by around £200k by the year end.

3.22 This overspend will be funded by an underspend on loan charges which allows an overall breakeven position to be projected for the HRA. The loan charges underspend reflects the current profile of borrowing on the previously approved Housing Capital Investment Plan following a revision to the operational workflow on externals and new build.

### 3.23 **Projected Year End Position**

At this stage in the financial year, it is projected that the HRA will achieve a breakeven position at the year end.

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### **Implications of the Report**

1. **Financial** – Net revenue expenditure will be contained within available resources.
2. **HR & Organisational Development** – none
3. **Community Planning** – none
4. **Legal** – none
5. **Property/Assets** – none
6. **Information Technology** - none.
7. **Equality & Human Rights** The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – none
9. **Procurement** – none
10. **Risk** – none
11. **Privacy Impact** - none
12. **Cosla Policy Position** - none

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**RENFREWSHIRE COUNCIL**  
**REVENUE BUDGET MONITORING STATEMENT 2018/2019**  
**1st April 2018 to 14 September 2018**

**POLICY BOARD : GENERAL MANAGEMENT AND FINANCE : OVERVIEW**

Description (1)	£000's	Revised Annual Budget (2)	Revised Period Budget (3)	Actual (4)	Adjustments (5)	Revised Actual (6) = (4 + 5)	Budget Variance (7)	
		£000's	£000's	£000's	£000's	£000's	£000's	%
Employee Costs		287,921	105,400	103,002	1,115	104,117	1,283	1.2%
Property Costs		99,613	46,344	45,070	1,860	46,930	(586)	overspend
Supplies & Services		22,513	11,292	12,477	(699)	11,777	(486)	overspend
Contractors and Others		92,471	44,492	44,316	1,634	45,950	(1,458)	overspend
Transport & Plant Costs		12,435	5,910	5,501	456	5,958	(48)	overspend
Administration Costs		63,519	3,301	2,899	501	3,400	(100)	overspend
Payments to Other Bodies		55,348	22,717	20,856	1,690	22,547	171	underspend
CFCR		2,500	(1)	(1)	0	(1)	0	break-even
Capital Charges		30,909	9	9	0	9	0	break-even
<b>GROSS EXPENDITURE</b>		<b>667,230</b>	<b>239,464</b>	<b>234,129</b>	<b>6,557</b>	<b>240,687</b>	<b>(1,223)</b>	<b>-0.5%</b>
<b>Income</b>		<b>(271,823)</b>	<b>(94,772)</b>	<b>(93,166)</b>	<b>(2,279)</b>	<b>(95,445)</b>	<b>673</b>	<b>0.7%</b>
<b>NET EXPENDITURE</b>		<b>395,407</b>	<b>144,692</b>	<b>140,964</b>	<b>4,278</b>	<b>145,242</b>	<b>(550)</b>	<b>-0.4%</b>

£000's

Bottom Line Position to 14 September 2018 is an overspend of

-0.4%

Anticipated Year End Budget Position is break-even

0.0%

**RENFREWSHIRE COUNCIL**  
**REVENUE BUDGET MONITORING STATEMENT 2018/2019**  
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		£000's	£000's	£000's	£000's	£000's	£000's	%	
Education and Children		206,183	76,911	76,901	10	76,911	(0)	0.0%	breakeven
Leisure Services		12,430	2,750	2,754	(4)	2,750	(0)	0.0%	breakeven
Environmental Services		60,374	23,774	23,941	(53)	23,887	(113)	-0.5%	overspend
Finance & Resources		6,639	17,494	17,494	0	17,494	0	0.0%	breakeven
Other Housing		4,773	7,193	7,021	171	7,193	(0)	0.0%	breakeven
Planning & Economic Development		5,117	1,707	1,513	194	1,707	0	0.0%	breakeven
Chief Executives		2,088	2,576	2,661	(85)	2,576	(0)	0.0%	breakeven
Miscellaneous		34,115	(9,625)	(12,056)	2,431	(9,625)	(0)	0.0%	breakeven
Adult Services		63,689	34,561	34,561	0	34,561	0	0.0%	breakeven
<b>SUB - TOTAL GENERAL SERVICES</b>		<b>395,407</b>	<b>157,341</b>	<b>154,790</b>	<b>2,665</b>	<b>157,454</b>	<b>(113)</b>	<b>-0.1%</b>	<b>overspend</b>
Housing Revenue Account (HRA)		0	(12,649)	(13,825)	1,614	(12,212)	(437)	-3.5%	under-recovery
<b>NET EXPENDITURE</b>		<b>395,407</b>	<b>144,692</b>	<b>140,964</b>	<b>4,278</b>	<b>145,243</b>	<b>(550)</b>	<b>-0.4%</b>	<b>overspend</b>

£000's

-0.4%

Bottom Line Position to 14 September 2018 is an overspend of

0.0%

Anticipated Year End Budget Position is breakeven