

To: Paisley East Local Partnership

On: 18 November 2021

Report by:
Chief Executive, Renfrewshire Council

TITLE:
Pre-Budget Allocation Workshop Meeting

1. Summary

- 1.1 During discussion about the allocation of funding at the meeting of Paisley East Local Partnership held on 16 June 2021, it was proposed that members may find it helpful in future to have agreed a process for allocating the budget before the evening of the meeting itself. The purpose of this would be to enable members of the Local Partnership to have a clear idea in advance of the meeting as to how the discussion about budget allocation would be structured.
- 1.2 One example of how a structured process for allocating Local Partnership budget can be agreed is the pre-meeting workshop that was arranged for the Gleniffer Local Partnership before its meeting in June 2021.
- 1.3 Without making or pre-empting any decisions about awards to applicants prior to the Local Partnership meeting, the pre-meeting workshop enabled Gleniffer Local Partnership members to agree the criteria that they wished to apply to the decision making process and options for dealing with any excess in the value of applications over the funds available. In the case of Gleniffer Local Partnership, this included looking at options to set a maximum award to organisations and an appropriate percentage figure to apply to any approach to pro rata applications. Paisley East Local Partnership would have the flexibility to choose its own options to discuss.
- 1.4 As part of this process, Council officers were able to contact applicants and discuss what impact these financial options would have on their proposed project, to provide the members with better information to make decisions.
- 1.5 It is proposed that a similar workshop be held for Paisley East Local Partnership before its next full budget allocation meeting in June 2022. This would enable members to explore options for taking budget decisions in Paisley East Local Partnership and have clear agreement on a structured process for discussion on the evening.

- 1.6 The workshop meeting would be carried out in the weeks prior to the full Local Partnership meeting once applications for 2022/23 funding are received and processed. This will enable members to be informed about the total value of applications in relation to the funding available.
- 1.7 The workshop would be facilitated by officers of Renfrewshire Council.

2. Recommendation

2.1 It is recommended that:

- (a) Paisley East Local Partnership agree to hold a budget workshop meeting prior to the next full budget allocation meeting in June 2022 to discuss and agree a process to guide discussion at the full Local Partnership meeting.
- (b) A date for the budget workshop meeting be agreed and communicated to members of Paisley East Local Partnership after applications for funding for 2022/23 have been received and processed.