

## Notice of Meeting and Agenda Joint Consultative Board (Non Teaching)

Date	Time	Venue
Thursday, 03 September 2015	15:00	CMR 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM  
Head of Corporate Governance

### Membership

Councillor Audrey Doig: Councillor Roy Glen: Councillor Allan Noon:

Councillor Jim Harte (Convener): Councillor Tommy Williams (Depute Convener)

### Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

### Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at [www.renfrewshire.gov.uk/agendas](http://www.renfrewshire.gov.uk/agendas).

For further information, please either email [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) or telephone 0141 618 7112.

## **Items of business**

### **Apologies**

Apologies from members.

### **Declarations of Interest**

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

- 1 APPOINTMENT OF CHAIRPERSON FOR THE MEETING**
- 2 MINUTE** **5 - 8**  
  
Minute of meeting of the Joint Consultative Board Non-Teaching held on 21 May, 2015.
- 3 DEVELOPMENTS IN HEALTH AND SAFETY** **9 - 12**  
  
Report by the the Head of HR & Organisational Development relative to developments in health and safety.
- 4 AGENCY WORKERS** **13 - 14**  
  
Report by the Head of HR & Organisational Development relative to Agency Workers.
- 5 DETAILS OF GRIEVANCES** **15 - 16**  
  
Report by the Head of Organisational Development relative to details of grievances received.
- 6 RENFREWSHIRE HOUSE CAR PARKING**
- 7 PAY CLAIM 2015/16 - 2016/17**

- 8 OVERTIME AND TEMPORARY STAFF - COMMUNITY RESOURCES**
- 9 OVERLOADED WASTE VEHICLES - HEALTH & SAFETY**
- 10 ADMINISTRATION OF MEDICINES**
- 11 DATE OF NEXT MEETING**

Note that the next meeting of the JCB Non-Teaching Board is scheduled to be held on Thursday 29 October, 2015 at 3pm.