

## Minute of Meeting Leadership Board

Date	Time	Venue
Wednesday, 16 September 2020	13:00	Teams Meeting,

### Present

Councillor Jacqueline Cameron, Councillor Eddie Devine, Councillor Andy Doig, Councillor Jim Harte, Councillor Lisa-Marie Hughes, Councillor James MacLaren, Councillor Eileen McCartin, Councillor Cathy McEwan, Councillor Marie McGurk, Councillor John McIntyre, Councillor John McNaughtan, Councillor Iain Nicolson, Councillor Jim Paterson, Councillor John Shaw, Councillor James Sheridan

### Chair

Councillor Nicolson, Convener, presided.

### In Attendance

S Black, Chief Executive; M Crearie, Director of Communities, Housing & Planning Services; G McNeil, Director of Environment & Infrastructure; A Russell, Director of Finance & Resources; S Quinn, Director of Children's Services; L Mahon, Head of Communications and Marketing, L McIntyre, Head of Policy and Commissioning and A Morrison, Head of Regeneration (all Chief Executive's); K Graham, Head of Corporate Governance, A MacArthur, Head of Finance, L Neary, Head of Transformation, HR and OD, M Conaghan, Legal and Democratic Services Manager, D Low, Democratic Services Manager and T Slater, Senior Committee Services Officer (all Finance and Resources); D Leese, Chief Officer, Renfrewshire Health and Social Care Partnership; and V Hollows, Chief Executive, Renfrewshire Leisure.

### Recording of Meeting

Prior to the commencement of the meeting the Convener intimated that this meeting of the Board would be recorded and that the recording would be available to watch on the Council's website.

## Declarations of Interest

Councillor Hughes declared a non-financial interest in respect of items 1, 6 and 7 of the agenda as she was Chair of the Board of Renfrewshire Leisure Limited. Councillor Hughes indicated that as she had a general dispensation from the Standards Commission which allowed her to take part and to vote in relation to such matters it was her intention to remain in the meeting during consideration of these items.

Councillor McCartin declared a non-financial interest in respect of items 1, 6 and 7 of the agenda as she was a member of the Board of Renfrewshire Leisure Limited. Councillor McCartin indicated that as she had a general dispensation from the Standards Commission which allowed her to take part and to vote in relation to such matters it was her intention to remain in the meeting during consideration of these items.

## 1 Revenue and Capital Budget Monitoring Report

There was submitted a joint revenue budget monitoring report by the Chief Executive, Director of Finance & Resources and Chief Finance Officer, Renfrewshire Health & Social Care Partnership summarising the financial position for services reporting to this Board for the period to 26 June 2020.

### **DECIDED:**

- (a) That the projected revenue outturn position detailed in Table 1 of the report be noted;
- (b) That the projected capital outturn position detailed in Table 2 of the report be noted; and
- (c) That the budget adjustments detailed at sections 4 and 6 of the report be noted.

## 2 Local Child Poverty Action Plan

There was submitted a report by the Chief Executive relative to the preparation and publication of a Local Child Poverty Action Report (the Report) for Renfrewshire, a copy of which was appended to the report.

The report intimated that the Child Poverty (Scotland) Act 2017 required that each local authority and each relevant Health Board must jointly prepare and publish a Local Child Poverty Action Report after the end of each reporting year. The Report was required to describe measures taken during the reporting year within the local authority area that reduced child poverty or improved outcomes for children living in poverty together with planned and proposed future actions.

The Report set out activities undertaken in Renfrewshire to reduce child poverty between April 2019 and March 2020 and also planned and proposed actions for the future. The Report had been developed jointly by Renfrewshire Council, NHS Greater Glasgow and Clyde and Renfrewshire Health and Social Care Partnership. It also included information about partnership work to tackle child poverty across Renfrewshire's Community Planning Partnership area.

**DECIDED:**

- (a) That the content of the draft Child Poverty Local Action Report 2019/20 be noted; and
- (b) That it be agreed that the Local Child Poverty Action Report be published.

### **3 Climate Emergency – Arrangements for Establishment of Climate Change Sub-committee**

Under reference to item 5 of the Minute of the meeting of Council held on 27 February 2020, there was submitted a report by the Chief Executive relative to the establishment of a Sub-committee of the Leadership Board to ensure the continued oversight of the climate change response by elected members.

The report proposed that the Climate Change Sub-committee be chaired by a member of the Administration, with 7 members in total (4 members from the Administration and 3 members from opposition groups as nominated by group leaders). The membership of the Climate Change Sub-committee would be drawn primarily from the membership of the Leadership Board but with discretion available to groups to appoint members who were not on the Board but who had a particular interest in the remit of the Sub-committee. The report suggested that the role of Vice Chair be held by an opposition member from the Sub-committee.

The report intimated that the first meeting of the Climate Change Sub-committee would take place in late October with meetings scheduled to take place following each main meeting of the Leadership Board, which would allow for 5 meetings to be held each year. A draft Terms of Reference for the Sub-committee was appended to the report.

**DECIDED:**

- (a) That the proposed terms of reference, meeting and membership arrangements for the Climate Change Sub-committee be agreed; and
- (b) That it be noted that regular progress updates on the climate change response would continue to be reported to the Leadership Board.

### **4 Digital Strategy**

There was submitted a report by the Director of Finance & Resources relative to the development of a new Renfrewshire Digital Strategy to replace the previous strategy covering the period from 2016 to 2019.

Renfrewshire's Digital Strategy, a copy of which was appended to the report, outlined an approach to embedding digital across the Council in a way that closely aligned with the Council's ambitions for Renfrewshire and ensured that the Council worked collaboratively to maximise the opportunities from emerging digital technologies and new ways of working and doing business. The new strategy had been developed further to reflect the Council's experience during lockdown, showing the increasing importance of digital in how the Council worked, provided services, engaged with communities and educated

children. The key elements of the Strategy were outlined in the report.

**DECIDED:**

- (a) That Renfrewshire's Digital Strategy appended to the report be approved; and
- (b) That it be noted that a further report would be submitted to the December Leadership Board meeting with a progress update.

## **5 Car Parking in Paisley Town Centre**

Under reference to item 7 of the Minute of meeting of this Board held on 19 February 2020, there was submitted a report by the Director of Environment & Infrastructure relative to car parking in Paisley Town Centre.

The report intimated that between 27 March and 17 August 2020, car parking charges were temporarily suspended due to the COVID-19 pandemic to support key workers. As a result of this temporary suspension the pilot agreed at the meeting of this Board on 19 February 2020 did not operate and therefore no data or evaluation of the pilot could be undertaken. For this reason the report proposed that the period for the pilot scheme be extended for a further six months. The data captured through the extended pilot period would also feed into the work being undertaken as part of the wider economic recovery plan from the COVID-19 pandemic.

**DECIDED:**

- (a) That it be noted that the extension of three hours free car parking in five car parks in Paisley Town Centre was unable to be undertaken due to the COVID-19 pandemic; and
- (b) That it be agreed that the pilot be extended for a further six months to allow a calendar year worth of data to be gathered and evaluated for the economic, financial and transportation impact of the car parking pilot, with a report being brought back to a future Leadership Board to inform future car parking policy in Paisley Town Centre.

## **6 Adult Social Work Service Update**

There was submitted a report by the Chief Officer, Renfrewshire Health & Social Care Partnership, relative to a service update for the Adult Social Work Service.

The report advised that Adult Social Work Services across the Health and Social Care Partnership had moved quickly to respond to the emerging coronavirus pandemic, protecting and supporting employees and communities and particularly vulnerable people across the area. It was noted that staff working across the Council had shown great commitment and resilience during the pandemic delivering essential services, volunteering to support frontline services and helping others to remain safe at home.

The report provided a broad overview of the key areas impacted by the COVID-19 pandemic, the service areas paused and restarted, the particular areas of focus now and in the near future and any specific risks and priorities.

**DECIDED:** That the report be noted.

## 7 Renfrewshire Leisure Update

There was submitted a report by the Chief Executive, Renfrewshire Leisure, relative to an update on the operation of Renfrewshire Leisure with a summary of the impact of the COVID-19 pandemic on the organisation since March 2020. The report outlined the operational and financial disruption experienced and provided information on how the organisation had adapted to these changed circumstances. The report also outlined the key priorities and areas of risk for the remainder of the financial year.

**DECIDED:** That the report be noted.

## 8 Renfrewshire's Cultural Recovery and Renewal Funds (New Culture Events and Heritage Fund)

There was submitted a report by the Director of Communities, Housing and Planning Services relative to a proposal to adapt the new Culture Heritage and Events Fund (CHEF) into Renfrewshire's Cultural Recovery and Renewal Fund to offer swift support to Renfrewshire's culture sector at this time.

The report intimated that £0.2 million had been allocated to CHEF at the meeting of Renfrewshire Council held on 9 March 2020 to support projects across Renfrewshire. The report proposed that this funding be adapted into a suite of three funding programmes to help support cultural organisations, provide artist development grants and help to fund town centre and neighbourhood creative installations.

Renfrewshire Leisure would develop the eligibility, criteria and assessment and decision-making processes with the funds aiming to open by the end of 2020. Recommendations of awards would be made by officers and the report proposed that a review panel comprised of two elected members, one from the Renfrewshire Leisure Limited Board of Directors and one from Renfrewshire Council and one community representative appointed by Engage Renfrewshire be established to review the recommended awards. Delegated authority would sit with the Director of Communities, Housing and Planning to make a final determination of the grant applications taking into account the views of the review panel to ensure that funds were distributed as quickly as possible. A full report would be brought back to a future meeting of this Board to update on progress with the distribution of the grants from the Fund.

**DECIDED:**

(a) That in light of the extreme impact of Covid-19 on Renfrewshire's culture sector the £200,000 allocated for a new fund be repurposed to become Renfrewshire's Cultural Recovery and Renewal Fund;

(b) That further work be taken forward by officers to develop the funds eligibility, criteria, funding caps per application and assessment process to ensure a swift, simple and inclusive process;

(c) That a review panel be put in place, comprised of two elected members, one from the Renfrewshire Leisure Limited Board of Directors and one from Renfrewshire Council and

one community representative appointed by Engage Renfrewshire to review the recommended awards made by the assessing officers, and that authority be delegated to the Director of Communities Housing & Planning to determine the applications for funding taking into account the views of the review panel and to distribute the agreed awards, to enable funds to be swiftly distributed; and

(d) That a report updating progress with the distribution of grants from the fund be brought back to a future meeting of the Board.

## Minute of Meeting

### Regulatory Functions Board

Date	Time	Venue
Thursday, 17 September 2020	10:00	Remotely by MS teams,

#### Present

Councillor Eddie Devine, Councillor Audrey Doig, Councillor Lisa-Marie Hughes, Councillor Alistair Mackay, Councillor John McNaughtan, Councillor Emma Rodden, Councillor Andy Steel, Councillor Jane Strang

#### Chair

Councillor McNaughtan, Convener, presided.

#### In Attendance

D Campbell, Assistant Managing Solicitor (Licensing), A McLaughlin, Senior Solicitor (Litigation and Regulatory Services), E Currie, Senior Committee Services Officer, P Shiach, Committee Services Officer, A Easdon, Licensing Officer/Paralegal, N Barr, Administrative Assistant and G McIntosh, Civic Government Enforcement Officer (all Finance & Resources).

#### Recording of Meeting

Prior to the commencement of the meeting the Convener intimated that this meeting of the Board would be recorded and that the recording would be available to watch on the Council's website.

#### Apologies

Councillors McEwan and Montgomery.

## Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

## Order of Business

In terms of Standing Order 16, the Convener intimated that he proposed to alter the order of business to facilitate the conduct of the meeting by considering items 6 and 7 of the agenda before item 2 of the agenda.

### 1 Grant of Second Hand Dealer's Licence - Personal Appearance

There was submitted the undernoted application for grant of a Second Hand Dealer's Licence. The applicant had been asked to appear personally for the first time:-

Applicant: Ramsdens Financial Limited  
Premises: Ramsdens, 3B Moss Street, Paisley  
Operating Hours: Monday to Saturday 9.30 am to 5.00 pm

Mr Wilson and Mr Kenyon, on behalf of the applicant, joined the meeting by video call. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of one year with standard condition 4 amended to allow the records referred to therein to be held electronically. This was agreed unanimously.

**DECIDED:** That the application for a Second Hand Dealer's Licence be granted for a period of one year with standard condition 4 amended to allow the records referred to therein to be held electronically.

### 2 Renewal of Late Hours Catering Licence - Personal Appearance

There was submitted the undernoted application for renewal of a Late Hours Catering Licence:-

Applicant: DSR Restaurants Limited  
Premises: McDonalds Drive-thru, Unit K Braehead Retail Park  
Activity: fast food  
Operating hours: 7 days per week – 11.00 pm to 5.00 am

The Convener proposed that the application be granted for a period of two years and that the applicant be continued to be allowed to be an exception to the Board's policy on trading hours. This was agreed unanimously.

**DECIDED:** That the application be granted for a period of two years and that the applicant be continued to be allowed to be an exception to the Board's policy on trading hours.

### **3 Applications for HMO Licences Approved under Delegated Authority**

There was submitted a report by the Director of Finance & Resources advising the Board of decisions made by officers under delegated authority, in consultation with members of the Board, in relation to applications for House in Multiple Occupation (HMO) Licences.

The report advised that at a meeting held on 9 April 2020, the Emergencies Board considered a report by the Director of Finance & Resources in relation to licensing contingency measures. The Emergencies Board agreed at the meeting to delegate authority to officers, in consultation with the Convener (or Depute Convener) of the Regulatory Functions Board and one member from each other political grouping represented on the Board, to grant applications for HMO Licences for a period of six months in limited circumstances where reports could not be completed in relation to the suitability of the premises, provided no other adverse representations had been received. These decisions were to be reported to the Regulatory Functions Board once meetings resumed.

The report intimated that two HMO Licences had been granted by officers in consultation with members of the Board for a limited period of six months in accordance with the decision of the Emergencies Board and these were detailed in the report.

**DECIDED:** That the report be noted.

### **EXCLUSION OF PRESS AND PUBLIC**

The Board resolved that the press and public be excluded from the meeting during consideration of items 4 and 5 as it was likely, in view of the nature of the business to be transacted that if members of the press and public were present there would be disclosure to them of exempt information as defined in paragraph 3 of part I of schedule 7A of the Local Government (Scotland) Act 1973.

### **Adjournment**

The meeting adjourned at 10.15 am and reconvened at 10.20 am.

### **4 Renewal of Private Hire Car Driver's Licence - Personal Appearance**

There was submitted the undernoted application for renewal of a Private Hire Car Driver's Licence. The applicant had been asked to appear personally for the first time:-

Andrew McMillan P6320

The Assistant Managing Solicitor (Licensing) advised that Mr McMillan would not be in attendance at the meeting and that he had submitted a written submission which he requested the Board take into consideration. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of two years. This was agreed unanimously.

**DECIDED:** That the application be granted for a period of two years.

## **Adjournment**

The meeting adjourned at 10.25 am and resumed at 10.35 am.

## **Sederunt**

Councillor Devine left the meeting during consideration of the following item of business.

### **5 Grant of Taxi Driver's Licence - Personal Appearance**

There was submitted the undernoted application for grant of a Taxi Driver's Licence. The applicant had been asked to appear personally for the first time together with Police Scotland who had submitted a representation received outwith the statutory timescale to the application:-

William McCallum

Mr McCallum, the applicant, joined the meeting by telephone call together with Sergeant Robertson, Police Scotland, on behalf of the Chief Constable who had submitted a representation received outwith the statutory timescale for representations, who also joined by telephone call.

On hearing the reason for the lateness of the representation, the Convener proposed that the representation be taken into account when the application was being considered. This was agreed unanimously. Mr McCallum also agreed to this.

After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of one year. This was agreed unanimously

**DECIDED:** That the application be granted for a period of one year.

## **Adjournment**

The meeting adjourned at 11.00 am and resumed at 11.15 am.

### **6 Surrender and Re-issue of Taxi Operator's Licence - Personal Appearance**

There was submitted the undernoted application for the surrender and re-issue of a Taxi Operator's Licence. The applicants had been asked to appear personally for the first time:-

Present operator: Anthony Stewart  
Proposed operator: James Lappin  
Licence no.: TX037

## **7 Renewal of Taxi Operator's Licence - Personal Appearance**

There was submitted the undernoted application for renewal of a Taxi Operator's Licence. The applicant had been asked to appear personally for the first time:-

Anthony Stewart TX037

Mr Stewart and Mr Lappin, the applicants, both joined the meeting by telephone call. The Convener proposed that both applications for the surrender and re-issue of the Taxi Operator's Licence and renewal of the Taxi Operator's Licence be considered together and that separate decisions be made. This was agreed unanimously. Mr Stewart and Mr Lappin also agreed to this.

As a result of technical difficulties experienced by both applicants during consideration of the applications, the Convener proposed that consideration of the applications be continued and that the applicants be invited to a future meeting of the Board. This was agreed unanimously.

**DECIDED:** That consideration of the applications be continued and that the applicants be invited to a future meeting of the Board.



## Minute of Meeting Emergencies Board

Date	Time	Venue
Friday, 18 September 2020	14:00	Teams meeting,

### Present

Councillor Jacqueline Cameron, Councillor Michelle Campbell, Councillor Eddie Devine, Councillor Andy Doig, Councillor Jim Harte, Councillor Alistair Mackay, Councillor Eileen McCartin, Councillor Cathy McEwan, Councillor Marie McGurk, Councillor Iain Nicolson, Councillor John Shaw, Councillor Andy Steel

### Substitutes

Councillor Neill Graham (for Councillor John McIntyre); and Councillor Lisa-Marie Hughes (for Councillor Jim Paterson)

### In Attendance

S Black, Chief Executive; S Quinn, Director of Children's Services; M Crearie, Director of Communities, Housing & Planning Services; A Russell, Director of Finance & Resources; L McIntyre, Head of Policy & Commissioning, L Mahon, Head of Communications & Marketing and A Morrison, Head of Regeneration (all Chief Executive's); J Trainer, Head of Childcare & Criminal Justice and Chief Social Work Officer (Children's Services); O Reid, Head of Communities & Public Protection and C Dalrymple, Communities & Regulatory Manager (both Communities, Housing & Planning Services); D Gillies, Head of Facilities Management and G Hutton, Head of Amenity Services (both Environment & Infrastructure); K Graham, Head of Corporate Governance, L Neary, Head of Transformation & OD, M Conaghan, Legal & Democratic Services Manager and L Belshaw and D Low, Democratic Services Managers and G Brooks (all Finance & Resources); D Leese, Chief Officer and S Strachan, Acting Head of Health & Social Care (Paisley) (both Renfrewshire Health & Social Care Partnership); V Hollows, Chief Executive (Renfrewshire Leisure); and D Mair, Civil Contingencies Manager (Civil Contingencies Service).

## Also Attending

Dr De Caestecker, Director of Public Health, Greater Glasgow and Clyde Health Board and Divisional Commander Murray and Chief Inspector Fraser, Area Commander, both Police Scotland, were present for part of agenda item 2.

## Chair

Councillor McGurk, Convener, presided.

## Recording of Meeting

Prior to the commencement of the meeting the Convener intimated that this meeting of the Board would be recorded and that the recording would be available to watch on the Council's website.

## Declarations of Interest

Councillor Campbell declared an interest in item 2 of the agenda as she was an employee of NHS Greater Glasgow and Clyde but not in the Council's area and intimated that she would remain in the meeting during consideration of the item.

Councillor Hughes declared an interest in item 2 of the agenda as she was Chair of the Board of Renfrewshire Leisure Limited. Councillor Hughes indicated that as she had a general dispensation from the Standards Commission which allowed her to take part in and to vote in relation to such matters it was her intention to remain in the meeting during consideration of the item.

Councillor McCartin declared an interest in item 2 of the agenda as she was a member of the Board of Renfrewshire Leisure Limited. Councillor McCartin indicated that as she had a general dispensation from the Standards Commission which allowed her to take part in and to vote in relation to such matters it was her intention to remain in the meeting during consideration of the item.

## Apologies

Councillors McIntyre, Paterson and Sheridan.

## 1 Minute of Previous Meeting

There was submitted the Minute of the meeting of the Board held on 4 September 2020.

**DECIDED:** That the Minute be approved.

## **SEDERUNT**

Councillor Andy Doig left the meeting during consideration of the following item.

### **2 Update on Covid-19**

There was submitted a report by the Chief Executive relative to the Council's current arrangements and response to the ongoing international Coronavirus, COVID19 pandemic.

The report detailed the current position including the numbers of cases and deaths within Renfrewshire and at a UK and international level, including information released on 16 September 2020 by National Records of Scotland; Test and Protect information relating to the numbers of confirmed cases and numbers asked to self-isolate in Council schools and other services; and provided context to the reports observed in the media relating to delays in test results being experienced by Care Homes.

The report provided an update on the current policy and guidance position and included information on the latest unemployment data available to the Council and on the Council's and partner services ongoing response arrangements including: revisions to the powers provided for local authorities to control the transmission of Coronavirus; amendments to the approach to statutory consultation in relation to the relocation of Paisley Grammar; and ongoing plans for the reopening of RLL facilities. The Director of Children's Services detailed the alternative consultation arrangements which had been put in place in relation to Paisley Grammar School and both he and the Communities & Regulatory Manager outlined test and protect arrangements in place in Renfrewshire schools when Covid-19 cases were identified.

The report noted that the number of reports of positive COVID-19 cases from tests in Renfrewshire had increased during August and the beginning of September. This trend in numbers of cases reflected the position in the wider Greater Glasgow and Clyde Health Board Area. The report referred to the local restrictions which had been imposed on 1 September 2020 by the Scottish Government and which had been extended on 7 September 2020 to include Renfrewshire. It was noted that test and protect arrangements across Renfrewshire were robust and were acting as anticipated to identify potential cases in response to the increase in positive test results and to minimise onward transmission. The report intimated that whilst the number of positive cases identified had increased there was some evidence of success in suppressing the impact of the virus since the peak of the pandemic. No Covid-19 confirmed or suspected death had been recorded in Renfrewshire since week beginning 29 June 2020.

Dr De Caestecker, Director of Public Health, Greater Glasgow and Clyde Health Board attended the meeting and provided an update on infection levels across the Health board area and in Renfrewshire itself; the evidence supporting current additional restrictions in place in Renfrewshire; and their impact to date. Divisional Commander Murray and Chief Inspector Fraser also attended the meeting and provided further information on the level of compliance with restrictions in Renfrewshire; the use of additional powers; and on Police Scotland's ongoing approach and response to the pandemic over the coming weeks. Dr De Caestecker responded to members' questions in relation to identification of cases at a postcode level; test results for staff in care homes; opening of leisure centres; complex cases, and NHS dental treatment. Divisional Commander Murray and Chief Inspector Fraser responded to members questions in relation to engagement and the circumstances under which enforcement action was appropriate. The Convener thanked Dr De Caestecker, Divisional Commander Murray and Chief Inspector Fraser for their attendance at the meeting.

The report referred to new regulations that had been enacted providing additional powers to Council-authorised officers to take steps to prevent and control the spread of infection by Coronavirus through premises, public open spaces or events. The report sought authority to authorise Environmental Health Officers and Trading Standards Officers and their managers as relevant persons, to ensure that they continued to have the required authority to take relevant action under current legislation.

It was proposed that members be provided with information in relation to the security arrangements in place at the depot at Underwood Road, Paisley. This was agreed.

#### **DECIDED:**

- (a) That the current national and local situation with regard to COVID-19 and the impact on communities, businesses, the Council and its partners be noted;
- (b) That the response and recovery measures being put in place by the Council and partners as set out in the report be noted;
- (c) That it be noted that the Council Scheme of delegated authority was used to authorise Environmental Health Officers and Trading Standards Officers under the Health Protection (Coronavirus, Restrictions) (Directions by Local Authorities) (Scotland) Regulations 2020 as made under the Coronavirus Act 2020;
- (d) That the update to legislation including the introduction of the Health Protection (Coronavirus) (Restrictions and Requirements) (Scotland) Regulations 2020 which came into force on 14 September 2020 and which replaced the Health Protection (Coronavirus) (Restrictions) (Scotland) Regulations 2020 be noted;
- (e) That it be agreed that with immediate effect the Council's Environmental Health Officers and Trading Standards Officers and their managers be designated as relevant persons under the Health Protection (Coronavirus) (Restrictions and Requirements) (Scotland) Regulations 2020 and the Health Protection (Coronavirus, Restrictions) (Directions by Local Authorities) (Scotland) Regulations 2020, as made under the Coronavirus Act 2020 and that they be authorised to undertake the powers available to relevant persons on the Council's behalf;
- (f) That arrangements that were required to be put in place to support participation in the statutory consultation on the Relocation of Paisley Grammar School to a New Build Community campus at Renfrew Road Paisley as set out in paragraphs 5.7 to 5.15 of the report, as a result of the recently enhanced restrictions on public gatherings be noted; and
- (g) That members be provided with information in relation to the security arrangements in place at the depot at Underwood Road, Paisley.

### **3 Items for Decision by the Board**

It was noted that there were no items for decision by the Board.

### **EXCLUSION OF PRESS AND PUBLIC**

The Board resolved to exclude the press and public from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there could be disclosure to them of confidential information.

#### **4 Confidential Updates**

The Chief Executive provided a confidential update to members.

**DECIDED:** That the update be noted.



## Minute of Meeting

### Audit, Risk and Scrutiny Board

Date	Time	Venue
Monday, 21 September 2020	10:00	Remotely via Microsoft Teams,

### Present

Councillor Tom Begg, Councillor Bill Binks, Councillor Stephen Burns, Councillor Michelle Campbell, Councillor Jim Harte, Councillor John Hood, Councillor Jim Sharkey

### Chair

Councillor Bill Binks, Convener, presided.

### In Attendance

L McIntyre, Head of Policy & Commissioning and N Irvine-Brown, Policy Lead, Performance & Quality (both Chief Executive's); M Conaghan, Legal & Democratic Services Manager, and C MacDonald and R Devine, both Senior Committee Services Officers (all Finance & Resources).

### Also in Attendance

M Ferris, Senior Audit Manager, Audit Scotland.

### Declarations of Interest

There were no declarations of interest intimated prior to commencement of the meeting.

## **1 Accounts Commission - Local Government in Scotland - Overview 2020**

There was submitted a report by the Chief Executive relative to Audit Scotland's report on behalf of the Accounts Commission.

The report outlined key messages and issues along with the summary position within Renfrewshire Council. The key challenges for local authorities in Scotland were also highlighted in relation to issues such as the increasing demand on services due to demographic and social changes, the increasing strain on public sector budgets, the changing needs of communities and changing workforce. A copy of Audit Scotland's - 'Local Government in Scotland: Overview 2020' was attached as an appendix to the report.

Councillor Binks, seconded by Councillor Begg, moved that the key messages contained in Audit Scotland's - 'Local Government in Scotland: Overview 2020 report, attached as Appendix 1 to the report, be noted and that Renfrewshire Council's position in relation to the key messages and recommendations set out in the Audit Scotland report be noted.

Councillor Sharkey, seconded by Councillor Hood, moved to delete all recommendations and insert "Board rejects the Local Government in Scotland Overview 2020 as inadequate and undemocratic in its failure to address the under-funding crisis".

On the roll being called, the following members voted for the amendment: Councillors Harte, Hood and Sharkey.

The following members voted for the motion: Councillors Begg, Binks, Burns, Campbell.

3 members having voted for the amendment and 4 members having voted for the motion, the motion was accordingly declared carried.

### **DECIDED:**

(a) That the key messages contained in Audit Scotland's - 'Local Government in Scotland: Overview 2020 report, attached as Appendix 1 to the report, be noted;

(b) That Renfrewshire Council's position in relation to the key messages and recommendations set out in the Audit Scotland report be noted.

## **2 Annual Review of Compliance with the Local Code of Corporate Governance 2020**

There was submitted a report by the Chief Executive relative to the annual review of the Council's Local Code of Corporate Governance (the Code) which was based on the Delivering Good Governance in Local Government: The Framework which set the standard for local authority governance in the UK and which was revised by CIPFA and Solace in 2016 to ensure it remained fit for purpose.

The Code covered the seven core principles which brought together the main elements of Council business and these were highlighted within the report and evidence of how the Council complied with the updated Code was attached as the appendix to the report. The report also reflected on the impact that the COVID-19 pandemic had on the Council's governance arrangements for 2020.

**DECIDED:** That the Council's compliance with the Local Code of Corporate Governance as set out in the appendix to the report be noted.