

**To:** Finance, Resources and Customer Services Policy Board

**On:** 5th September 2018

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**Report by:** Report by the Chief Executive and the Director of Environment and Infrastructure Services

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**Heading:** Real Time Mobile Application and Platform

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## **1. Summary**

- 1.1 The purpose of this report is to request authority from the Finance, Resources and Customer Services Policy Board to award a contract to Kirona Solutions Limited for the supply, support and delivery of a Real Time Mobile Application and Platform (RC-CPU-17-314).
  - 1.2 This procurement exercise has been undertaken in accordance with the Public Contracts (Scotland) Regulations 2015 and the Council's Standing Orders Relating to Contracts for contracts above the EU Services threshold.
  - 1.3 A Contract Strategy was signed on 2<sup>nd</sup> May 2018.
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## **2. Recommendations**

- 2.1 It is recommended that the Finance, Resources and Customer Services Policy Board:
  - 2.1.1 Approve the award of the contract for the supply, support and delivery of a Real Time Mobile Application and Platform (RC-CPU-17-314) to Kirona Solutions Limited;

- 2.1.2 Approve the duration of this contract for an initial period of five years from the 1<sup>st</sup> October 2018, with the Council having the sole option to extend the contract for up to 1 year on two separate occasions; and
- 2.1.3 Note the total Contract value will be no more than £195,000 excluding VAT for the initial five year period and £273,000 excluding VAT for the full period including extension(s).

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### 3. Background

- 3.1. Renfrewshire Council currently has over 100 operatives who use a real time mobile solution including software and devices which enable the delivery of a repairs and planned maintenance service for Council house tenants and public buildings. The technology used to deliver this service is reaching its natural end of life and the Council tendered for a replacement that provides enhanced functionality to allow use of the mobile working across a range of Council Services. This allows the council to leverage greater efficiency gains and service improvements.
- 3.2. A Contract Notice was dispatched via the Public Contracts Scotland advertising journal to the Official Journal of the European Union on Wednesday 16<sup>th</sup> May 2018, with the Contract Notice published in OJEU on Thursday 17<sup>th</sup> May 2018 and tender documentation being available for downloading from the Public Contracts Scotland – Tender platform on that date.
- 3.3. During the tender period, sixty five organisations expressed an interest in the tender, by the tender closing date of Wednesday 20<sup>th</sup> June 2018 at midday, two organisations made a tender submission. The other sixty three failed to return.
- 3.4. The two submitted bids were evaluated against a pre-determined set of criteria in the form of the European Single Procurement Document (ESPD) by representatives of the Corporate Procurement Unit and Service Department, and found to be compliant with the ESPD requirements.
- 3.5. The submitted bids were then evaluated against the published award criteria of 70% Technical (Quality) and 30% Commercial (Price) and scored as follows:

Tenderer Name	Quality Score (70%)	Price Score (30%)	Total Score (100%)
Kirona Solutions Limited	46.38	30.00	76.38
Totalmobile Ltd	41.47	16.06	57.53

- 3.6. The bid submitted by Kirona Solutions Limited meets the Council's requirements as the most economically advantageous tender submission.
- 3.7. Community Benefits were sought as part of this contract, Kirona Solutions Limited have committed to the following benefits under this Contract:

Community Benefit Outcome Menu	
Outcomes/Activity	No of People/ Activity
<b>Skills and Training</b>	
Work Experience Placements (16 + years of age)	2
Work Experience Placements (14-16 years of age)	2
<b>Supply Chain Development</b>	
Supply Chain Briefings with SME's	1
Business Mentoring for an SME	2
<b>Community Engagement</b>	
Financial Support for a Community Project	2

## Implications of the Report

1. **Financial** - The financial status of Kirona Solutions Limited was assessed by undertaking a Dun & Bradstreet check which confirmed that the organisation satisfied the Council's requirements in relation to financial stability.
2. **HR & Organisational Development** - No TUPE implications are expected to arise via this contract
3. **Community/Council Planning** – None
4. **Legal** - This procurement was carried out in accordance with the Public Contracts (Scotland) Regulations 2015 and the Council's Standing Orders Relating to Contracts using an above EU Open Procedure for a Services Contract.
5. **Property/Assets** - None
6. **Information Technology** - This procedure undertaken will ensure continuous supply and ongoing support for the Councils in relation to Real Time Mobile Application and Platform requirements.
7. **Equality & Human Rights** -

- (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** - There are no health and safety implications associated with the award of the contract
9. **Procurement** – The procurement procedure outlined within this report ensure that the Council meets its statutory requirements in respect of the EU regulatory requirements, the Council's Standing Orders Relating to Contracts and the Council's Financial Regulations.
10. **Risk** - The submission has been assessed and meets the requirements of the tender.
11. **Privacy Impact** - It is anticipated that a Privacy Impact Assessment will be required.
12. **Cosla Policy Position** – No Cosla Policy Position implications have arisen or are anticipated.

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### List of Background Papers

None

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