

## Notice of Meeting and Agenda Finance, Resources and Customer Services Policy Board

Date	Time	Venue
Wednesday, 21 June 2017	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM  
Head of Corporate Governance

### Membership

Councillor Tom Begg: Councillor Bill Brown: Provost Lorraine Cameron: Councillor Audrey Doig:  
Councillor Alison Jean Dowling: Councillor Jim Harte: Councillor Kenny MacLaren: Councillor  
Iain Nicolson: Councillor Jim Paterson: Councillor Jim Sharkey: Councillor James Sheridan:  
Councillor Andy Steel: Councillor Jane Strang:

Councillor John Shaw (Convener): Councillor John McNaughtan (Depute Convener):

### Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

### Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at [www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx](http://www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx)

For further information, please either email [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) or telephone 0141 618 7112.

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

- |          |   |                |
|----------|---|----------------|
| <b>1</b> | <b>Contract Authorisation Report - Door Replacement</b>   | <b>5 - 10</b>  |
|          | <b>Programme 2017 Phase 1</b>   |                |
|          | Joint report by the Chief Executive and the Director of Development & Housing Services.   |                |
| <b>2</b> | <b>Contract Authorisation Report: Environmental Network Improvement</b>   | <b>11 - 16</b> |
|          | Joint report by the Chief Executive and the Director of Community Resources.  |                |
| <b>3</b> | <b>Contract Authorisation Report: Carriageway Defect Patching</b>   | <b>17 - 22</b> |
|          | Joint report by the Chief Executive and the Director of Community Resources.  |                |
| <b>4</b> | <b>Contract Authorisation Report: Provision of Residential Accommodation for Adults with Learning Difficulties at Beechmount, Johnstone</b>                     | <b>23 - 26</b> |
|          | Joint report by the Chief Executive and the Chief Officer, Renfrewshire Health & Social Care Partnership.   |                |
| <b>5</b> | <b>Contract Authorisation Report: Bridge of Weir Primary School Construction Works (incorporating asbestos removal, electrical re-wiring and ceiling works)</b> | <b>27 - 30</b> |
|          | Joint report by the Chief Executive and the Director of Finance & Resources.  |                |
| <b>6</b> | <b>Contract Authorisation Report: Design and Build of Linwood Close Support Unit</b>  | <b>31 - 36</b> |
|          | Joint report by the Chief Executive and the Director of Children's Services.  |                |

- 7     **Contract Authorisation Report: King George V Pavilion Refurbishment**     37 - 42
- Joint report by the Chief Executive and the Chief Executive of Renfrewshire Leisure Limited.
- 8     **Notification of Contracts Proposed for Award under Delegated Powers during Summer Recess 2017**     43 - 46
- Report by the Chief Executive.





**To: Finance, Resources and Customer Services Policy Board**

**On: 21 June 2017**

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**Report by:**

**Joint Report**

**By**

**The Chief Executive and Director of Development and Housing Services**

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**Heading:**

**Contract Authorisation Report**

**Door Replacement Programme 2017 – Phase 1**

**RC/OC/303/17**

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**1. Summary**

- 1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to award a SBCC Standard Building Contract with Quantities for Use in Scotland (MTC/Scot), 2011 Edition, for the Door Replacement Programme 2017 – Phase 1.
  - 1.2 A Contract Strategy was approved by the Strategic Commercial Category Manager and the Housing Asset and Investment Manager on the 21<sup>st</sup> April 2017.
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## **2. Recommendations**

- 2.1 It is recommended that the Finance, Resources and Customer Services Policy Board:
    - 2.1.1 Authorise the Head of Corporate Governance to award the contract for the Door Replacement Programme 2017 – Phase 1, RC/OC/303/17, to Anglian Windows Ltd, trading as Anglian Building Products.
    - 2.1.2 Note that the contract value is £616, 534.87 excluding VAT.
    - 2.1.3 The Contract will commence on 10<sup>th</sup> July 2017 or the date stated in the Letter of Acceptance and the Date of Possession will be no later than six weeks from the date of the Letter of Acceptance. The Completion Date will be twenty (20) weeks from the Date of Possession.
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## **3. Background**

- 3.1 Development and Housing Services commissioned Property Services to provide effective and best practice estate management services on their behalf, which ensure that the Employer's landlord obligations are met and the needs of the tenants are also met. As part of the programme to bring Renfrewshire Council properties up to Scottish Housing Quality Standard compliance, the Council requires a contractor to carry out the replacement of 756 existing flat entrance doors to tenements with new doors, frames and facings, together with any required ancillary works or surveys in connection to the replacements.
- 3.2 The contract was tendered in accordance with the below EU Threshold Open Procedure (Works) and the Council's Standing Orders Relating to Contracts.
- 3.3 A contract notice was published on the Public Contracts Scotland advertising portal on 25 April 2017. Twenty-seven suppliers expressed an interest in the tender and ten tenders were received by the deadline for submissions of 12 noon on 16 May 2017, one of which later withdrew their bid due to anomalies within their tender submission so only 9 progressed to a full evaluation.
- 3.4 To ensure that tenderers comply with the minimum requirements of the tender, tenderers were asked to complete the European Single Procurement Document (ESPD) in accordance with statutory requirements.
- 3.5 Responses were assessed by representatives from Corporate Procurement, Corporate Risk, Corporate Health & Safety and Property Services.
- 3.6 All were then evaluated against a set of award criteria which was based on a price / quality ratio of 70% / 30%.

3.7 The scores relative to the award criteria of each tenderer are as follows:

Company	Price Score (70%)	Quality Score (30%)		Total Score (%)	Ranking
		Technical (20%)	Community Benefits (10%)		
Anglian Windows Ltd, trading as Anglian Building Products	70%	20%	7.60%	97.6%	1
Sidey Solutions Ltd	65.69%	20	8.85	94.54	2
Keepmoat Regeneration Limited	63.00%	15	8.65	86.65	3
City Gate Construction (Scotland) Limited	66.80%	11%	8.65%	86.45	4
Sovereign Group Ltd	59.82%	17.5	8.5	85.82	5
CCG (Scotland) Ltd	56.94%	20%	7.25%	84.19	6
MITIE Property Services (UK) Ltd	61.16%	10	8.30%	79.46	7
Mears Limited	58.98%	15	5.40%	79.38	8
W H Kirkwood Ltd	43.38%	10	5.00	58.38	9

3.8 It is recommended that the contract be awarded to Anglian Windows Ltd, trading as Anglian Building Products, who, based on the evaluation, have provided the most economically advantageous tender.

3.9 Based on previous years spend and a market value assessment carried out by Development and Housing Services, the budget for this requirement was set at £990,000. The tendered sum of £617,000 represents a significant saving based on the original budget.

3.10 Community benefits were sought as part of this procurement exercise and Anglian Windows Ltd, trading as Anglian Building Products has committed to the delivery of the following community benefits during the delivery of this 20 week contract:

Description	Quantity
Indirect New Entrant (As defined for a new entrant but recruited from sub contractor.)	2

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## Implications of the Report

### 1. Financial

The financial stability of Anglian Windows Ltd, trading as Anglian Building Products has been assessed by undertaking a Dun and Bradstreet evaluation and it confirmed that the company satisfied the Council's requirements in relation to financial stability.

### 2. HR & Organisational Development

N/A

### 3. Community Planning

Anglian Windows Ltd, trading as Anglian Building Products has committed to deliver a number of community benefits for each of the contracts as detailed in section 3.10 of this report.

### 4. Legal

The tendering procedures for the establishment of this contract were in accordance with Renfrewshire Council's Standing Orders Relating to Contracts for below EU Threshold Works contracts.

### 5. Property Assets

In carrying out the replacement of 756 doors across the council's existing flat entrance doors it fulfils the council's requirement to bring properties up to Scottish Housing Quality Standard and ensures their landlord obligations are met.

### 6. Information Technology

N/A

### 7. Equality & Human Rights

The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.



## **8. Health & Safety**

Anglian Windows Ltd, trading as Anglian Building Products health and safety submission was evaluated by Corporate Health and Safety and met the Council's minimum requirements regarding health and safety.

## **9. Procurement**

The Procurement procedures outlined within this report ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.

## **10. Risk**

Anglian Windows Ltd, trading as Anglian Building Products insurances have been assessed and evaluated to confirm that they have met the minimum requirements regarding insurable risk.

## **11. Privacy Impact**

N/A

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## **List of background papers**

(1) None

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**Author:** Bridget Lambert, Acting Strategic Commercial and Procurement Manager,  
0141 618 6073





**To: Finance, Resources and Customer Services Policy Board**

**On: 21<sup>st</sup> June 2017**

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**Report by: Joint Report**

**By**

**Chief Executive and the Director of Community Resources**

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**Heading: Contract Authorisation Report  
for  
Environmental Network Improvements RC/OC/110/18**

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## **1. Summary**

- 1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to award a NEC3 Term Service Short Contract for Environmental Network Improvements (RC/OC/110/18).
  - 1.2 This procurement exercise has been tendered in accordance with Renfrewshire Council's Standing Orders Relating to Contracts and the below EU Threshold Open Procedure for Works.
  - 1.3 A Contract Strategy was prepared by the Corporate Procurement unit for all Capital Resurfacing works 17/18 and approved by the Director of Community Resources and Strategic Commercial and Procurement Manager in May 2017.
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## **2. Recommendations**

2.1 It is recommended that the Finance, Resources and Customer Services Policy Board authorise:

- a) The award of the Contract for Environmental Network Improvements to Mac Asphalt Ltd

- b) The contract value of up to £300,000, excluding VAT, plus 10% contingency for any unforeseen works.
  - c) The starting date is anticipated to be Monday 7<sup>th</sup> August 2017 and the completion date is 31<sup>st</sup> March 2018. The actual starting date will be confirmed in the Councils letter of acceptance.
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### 3. Background

- 3.1 Community Resources are responsible for the management and maintenance of all roads, excluding trunk roads, within the Council's boundaries. This contract includes Environmental Network Improvements.
- 3.2 A contract notice was published on the Public Contract Scotland advertising portal on 24<sup>th</sup> April 2017 with the tender documentation available for downloading from the Public Contract Scotland – Tender website. During the tendering period 17 companies expressed an interest in the contract. By the closing date set for return of electronic tenders of 10<sup>th</sup> May 2017, 6 companies had submitted a response.
- 3.3 The 6 tender submissions were initially evaluated against a set of predefined bid selection criteria in the form of the European Single Procurement Document (ESPD) by representatives from Corporate Procurement Unit, Corporate Risk and Corporate Health & Safety. 1 submission failed as they failed to provide a response to mandatory elements within the ESPD.
- 3.4 The 5 submissions were evaluated against the pass fail requirements in addition to the ESPD. 2 submissions failed as evidence requested as part of a pass/fail technical question was not submitted. This was a bid requirement for this specific contract.
- 3.5 3 Tenderers met the bid selection criteria and were then evaluated against a set of award criteria which was based on 30% Technical and 70% Commercial.
- 3.6 The commercial responses of the 3 remaining tenderers were analysed to ensure completed Price Lists and Contractors Offers were submitted.
- 3.7 The scores relative to the award criteria of the tenderers are noted below:

	Price (%)	Quality (%)	Total (%)
Mac Asphalt Ltd	70.00	27.88	97.88
Finco Contracts Ltd	62.63	23.20	85.83
Newlay Civil Engineering Ltd	54.15	22.83	76.98

- 3.8 The evaluation of tenders received identified that the tender submitted by Mac Asphalt Ltd is the most economically advantageous.
- 3.9 Community Benefits were sought as part of this Contract and Mac Asphalt Ltd advised within their tender submission that the following Community Benefits would be available:

<b>Community Benefit Description</b>	<b>No of People / Activity</b>
Modern Apprenticeships	1
Work Experience Placements (16+ years of age)	2
Workplace Visits	1
Business Support Social Enterprises, Supported Businesses, Third Sector Organisations	1

- 3.10 The maximum budget available for this project is £300,000, plus 10% contingency however the actual costs will be dependent on the tasks issued throughout the contract and so may be less than the maximum budget. The Council will issue task orders, instructing the works as and when required throughout the Contract duration. The rates from the price list submitted by Mac Asphalt Ltd will apply to each task order. Financial costs in respect of this contract will be met by Community Resources Capital Budget for Financial Year 2017/18.
- 3.11 The Technical envelope contained a question around the management of multiple contracts. Tenderers were asked to confirm that they understand that if they are submitting bids for various resurfacing contracts then there is a risk of overlapping should they be successful for multiple contracts and that they have taken the on-site and completion dates in to consideration when preparing their bid. Tenderers were also asked to evidence how they will successfully manage multiple contracts if awarded more than one contract. The response submitted by Mac Asphalt Ltd was evaluated by the Service with no concerns raised.

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## **Implications of the Report**

### **1. Financial**

The financial status of Mac Asphalt Ltd was assessed by undertaking a Dun and Bradstreet evaluation and it confirmed that the company satisfied the Council's requirements in relation to financial stability.

### **2. HR & Organisational Development**

No TUPE implications have arisen or are anticipated.

### 3. **Community Planning**

The community benefits submitted under this contract are listed within section 3.9 of this report.

### 4. **Legal**

The procurement of this contract has been conducted in accordance with the Council's Standing Orders relating to Contracts using the open tender procedure.

### 5. **Property Assets**

In carrying out the work involved within the contract, it shall involve Environmental Network Improvements that will ultimately improve council maintained roads and transport infrastructure.

### 6. **Corporate Services**

None

### 7. **Information Technology**

None

### 8. **Equality and Human Rights**

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

### 9. **Health & Safety**

There are no health and safety implications associated with award of the contract.

### 10. **Procurement**

The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.

### 11. **Risk**

Mac Asphalt Ltd insurances have been assessed and evaluated to confirm they meet the minimum requirements regarding insurable risk.

## 12. **Privacy Impact**

No Privacy Impact Assessment requirements were identified within this procurement.

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### **List of background papers**

(a) None

**Author:** Laura Gillan, Assistant Strategic Commercial Category Manager







**To: Finance, Resources and Customer Services Policy Board**

**On: 21<sup>st</sup> June 2017**

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**Report by: Joint Report**

**By**

**Chief Executive and the Director of Community Resources**

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**Heading: Contract Authorisation Report  
for  
Carriageway Defect Patching (RC/OC/310/17)**

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## **1. Summary**

- 1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to award a NEC3 Term Service Short Contract for Carriageway Defect Patching (RC/OC/310/17).
  - 1.2 This procurement exercise has been tendered in accordance with Renfrewshire Council's Standing Orders Relating to Contracts and the below EU Threshold Open Procedure for Works.
  - 1.3 A Contract Strategy was prepared by the Corporate Procurement unit for all Capital Resurfacing works 17/18 and approved by the Director of Community Resources and Strategic Commercial and Procurement Manager in May 2017.
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## **2. Recommendations**

2.1 It is recommended that the Finance, Resources and Customer Services Policy Board authorise:

- a) The award of the Contract for Carriageway Defect Patching to JH Civil Engineering Limited

- b) The contract value of up to £300,000, excluding VAT, plus 10% contingency for any unforeseen works.
- c) The starting date is anticipated to be Monday 7<sup>th</sup> August 2017 and the completion date is 31<sup>st</sup> March 2018. The actual starting date will be confirmed in the Councils letter of acceptance.

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### 3. Background

- 3.1 Community Resources are responsible for the management and maintenance of all roads, excluding trunk roads, within the Council’s boundaries.
- 3.2 A contract notice was published on the Public Contract Scotland advertising portal on 24<sup>th</sup> April 2017 with the tender documentation available for downloading from the Public Contract Scotland – Tender website. During the tendering period 16 companies expressed an interest in the contract. By the closing date set for return of electronic tenders of 10<sup>th</sup> May 2017, 7 companies had submitted a response.
- 3.3 The 7 tender submissions were initially evaluated against a set of predefined bid selection criteria in the form of the European Single Procurement Document (ESPD) by representatives from Corporate Procurement Unit, Corporate Risk and Corporate Health & Safety. 1 submission failed as they failed to provide a response to mandatory elements within the ESPD.
- 3.4 The 6 submissions were evaluated against the pass fail requirements in addition to the ESPD. 1 submission failed as evidence requested as part of a pass/fail technical question was not submitted. This was a bid requirement for this specific contract.
- 3.5 The 5 remaining tender submissions were then evaluated against a set of award criteria which was based on 30% Technical and 70% Commercial.
- 3.6 One bidder failed to submit a Price List, which was a mandatory requirement and so was excluded during the Commercial evaluation process.
- 3.7 The scores relative to the award criteria of the 4 remaining Tenderers are noted below:

	<b>Price (%)</b>	<b>Quality (%)</b>	<b>Total (%)</b>
Finco Contracts Ltd	25.86%	22.80%	48.66%
J H Civil Engineering Ltd	70.00%	23.60%	93.60%
Mac Asphalt Ltd	49.83%	27.88%	77.71%
Newlay Civil Engineering	37.94%	22.68%	60.62%

- 3.8 The evaluation of tenders received identified that the tender submitted by JH Civil Engineering Ltd is the most economically advantageous.

3.9 Community Benefits were sought as part of this Contract and JH Civil Engineering Ltd advised within their tender submission that the following Community Benefits would be available:

- 1 Work Experience Placement (16+ years of age);
- 1 Work Experience Placement (14-16 years of age);
- 1 Industry Awareness Day and 1 Workplace Visit.

3.10 The service budget available for this project is £300,000. For evaluation purposes the tender included a list of items the Council may require to purchase over the contract period. The tendered total from JH Civil Engineering Ltd based on a notional allocation of quantities against each of these items for evaluation purposes was only £93,782.00 excluding VAT, but the actual costs will depend on the tasks issued. The Council will issue task orders, instructing the works of such elements based on the rates submitted for each element as and when required throughout the Contract duration. The rates from the price list submitted by JH Civil Engineering Ltd will apply to each task order. Financial costs in respect of this contract will be met by Community Resources Capital Budget for Financial Year 2017/18.

3.11 The Technical envelope contained a question around the management of multiple contracts. Tenderers were asked to confirm that they understand that if they are submitting bids for various resurfacing contracts then there is a risk of overlapping should they be successful for multiple contracts and that they have taken the on-site and completion dates in to consideration when preparing their bid. Tenderers were also asked to evidence how they will successfully manage multiple contracts if awarded more than one contract. The response submitted by JH Civil Engineering Ltd was read by the Service with no concerns raised.

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## **Implications of the Report**

### **1. Financial**

The financial status of JH Civil Engineering Limited was assessed by undertaking a Dun and Bradstreet evaluation and it confirmed that the company satisfied the Council's requirements in relation to financial stability.

### **2. HR & Organisational Development**

No TUPE implications have arisen or are anticipated.

### **3. Community Planning**

The community benefits submitted under this contract are listed within section 3.12 of this report.

### **4. Legal**

The procurement of this contract has been conducted in accordance with the Council's Standing Orders relating to Contracts using the open tender procedure.

**5. Property Assets**

In carrying out the work involved within the contract, it shall repair defects found on carriageways that will ultimately improve council maintained roads and transport infrastructure.

**6. Corporate Services**

None

**7. Information Technology**

None

**8. Equality and Human Rights**

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

**9. Health & Safety**

There are no health and safety implications associated with award of the contract.

**10. Procurement**

The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.

**11. Risk**

JH Civil Engineering Limited's insurances have been assessed and evaluated to confirm they meet the minimum requirements regarding insurable risk.

**12. Privacy Impact**

No Privacy Impact Assessment requirements were identified within this procurement.

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**List of background papers**

(a) None

**Author:** Graeme Clark, Procurement Advisor, 0141 618 7189

**Endorsed by:** Laura Gillan, Assistant Strategic Commercial Category Manager, 0141 618 7464





**To: Finance, Resources and Customer Services Policy Board**

**On: 21<sup>st</sup> June 2017**

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**Report by:**

**Joint Report  
by  
The Chief Executive and the Chief Officer Renfrewshire Health & Social Care  
Partnership**

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**Heading:**

## **Contract Authorisation Report**

**Contract for the Provision of Residential Care Services for Adults at  
Beechmount Care Home in Johnstone**

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### **1. Summary**

- 1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to award the Contract for the Provision of Residential Care Services for Adults at Beechmount Care Home in Johnstone for an initial period of three (3) years, with the option to extend the Contract for up to twelve (12) months on two separate occasions. The anticipated commencement date of this contract is the 3<sup>rd</sup> July 2017.
- 1.2 The scope of the Service falls within the definition of 'Social and Other Specific Services' under The Public Contracts (Scotland) Regulations 2015 and the procurement of the Service complies with Chapter 3 Section 7 of these Regulations. The Service has been developed jointly by Renfrewshire Health and Social Care Partnership and Voyage 1 Limited trading as Voyage Care and, as such, is a bespoke Service for Renfrewshire Council and therefore the

procurement has been conducted in accordance with the procedure for a negotiated contract under the Council's Standing Orders Relating to Contracts 2016.

- 1.3 A Request to Negotiate was approved by the Strategic Commercial and Procurement Manager in September 2016.
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## **2. Recommendations**

- 2.1 It is recommended that the Finance, Resources and Customer Services Policy Board authorise:

- 2.1.1 the Head of Corporate Governance to award the Contract for the Provision of Residential Care Services for Adults at Beechmount Care Home in Johnstone to Voyage 1 Limited trading as Voyage Care, on a conditional basis subject to clarification and agreement of appropriate insurance cover.

- 2.1.2 the Contract value, including the maximum option period, will be £1,800,000.00 excluding VAT,

- 2.1.3 The Contract is anticipated to commence on 3 July 2017 for a period of three (3) years with the Council's option to extend the Contract for one (1) year on two separate occasions to no later than 2 July 2022.

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## **3. Background**

- 3.1 Beechmount is a care home owned and managed by Voyage 1 Limited. The care home specialises in delivering residential care to people with learning disabilities ranging from moderate to severe complex disabilities, service users may also have associated communication difficulties and/or physical disabilities. Beechmount accommodates eight residential clients and Renfrewshire Council currently has five service users placed in the care home. This contract renewal provides an opportunity for the Council to work with the provider to refresh the service specification to set out a clear specification of service requirements and to agree contract monitoring and performance parameters.
- 3.2 For the purposes of the Public Contracts (Scotland) Regulations 2015, the scope of the Service to be provided falls within the definition of 'Social and Other Specific Services' and the procurement of the Services complies with Chapter 3 Section 7 of these Regulations. The procurement of the services complies with Renfrewshire Council's Standing Orders Relating to Contracts 2016.
- 3.3 Approval to enter into a Negotiated contract with Voyage 1 Limited for the provision of the Services was given in September 2016 in accordance with



Council Standing Orders. The justification for a request to negotiate was stated as follows:

The services provided by Voyage Limited at Beechmount fall within the description of CPV Code 85144100 – Residential Nursing Care Services, and under the criteria of Chapter 3 – Particular Procurement Regimes, Section 7 – Social and Other Specific Services of the Public Contracts (Scotland) Regulations

Chapter 3, Section 7 of the Regulations note that:

76.—(1) A contracting authority must determine the procedure that is to be applied in connection with the award of a contract or framework subject to this Section and may take into account:

- (a) the specificities of the services in question; and
- (b) the requirements and needs of users.

(2) The procedure must be at least sufficient to ensure compliance with the principles of transparency and equal treatment of economic operators.

3.4 Invitation to Tender documentation was issued to Voyage 1 Limited through the Public Contract Scotland portal on 21 December 2016 and their tender submission was received on 3 February 2017.

3.5 The Tender submission was assessed by representatives from the Corporate Procurement Unit and Renfrewshire Health and Social Care Partnership and, following clarifications and revision, was considered acceptable on both technical and commercial grounds, subject to clarification and agreement of appropriate insurance cover.

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## Implications of the Report

1. **Financial** - The financial status of the recommended Provider has been assessed and satisfies the Council's requirements
2. **HR & Organisational Development** – None to the Council as this is a new Contract with the incumbent provider. In the circumstances there are no TUPE issues.
3. **Community Planning** - None.

**Young Adults in Renfrewshire** – the Service will provide specialised care and support services to adults over 18 years old.

**Community Care, Health & Well-being** – the Service will enhance Service Users quality of life.

4. **Legal** - The procurement procedures were conducted in accordance with Renfrewshire Council's Standing Orders relating to Contracts and the requirements of the Public Contracts (Scotland) Regulations 2015 for Social and Other Specific Services.
5. **Property Assets** - None
6. **Information Technology** – None.
7. **Equality & Human Rights** - The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – the submission received was assessed by Renfrewshire Council's Health and Safety Officers. The recommended Provider's Health and Safety policy and procedures are considered to meet the necessary requirements.
9. **Procurement** – The procurement procedures outlined within this report ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government
10. **Risk** – Voyage 1 Limited's submission will be assessed by Renfrewshire Council's Risk Officer to ensure it meets the necessary requirements prior to award.
11. **Privacy Impact** – In consultation with the Council's Information Governance Officers, Voyage 1 Limited confirmed compliance with the relevant procedures.

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**List of background papers** - None

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**Author:** Alexandra Donaldson, *Acting Strategic Commercial Category Manager*  
(0141 618 6760)



**To: Finance, Resources and Customer Services Policy Board**

**On: 21 June, 2017**

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**Joint Report  
by  
Chief Executive and the Director of Finance & Resources**

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**Contract Authorisation Report for Bridge of Weir Primary School  
Construction Works (incorporating asbestos removal, electrical re-wiring  
and ceiling works)**

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**1. Summary**

- 1.1. The purpose of this report is to request the Finance, Resources and Customer Services Policy Board to authorise the Head of Corporate Governance to enter into a negotiated contract for Bridge of Weir Construction Works (incorporating asbestos removal, electrical re-wiring and ceiling works).
  - 1.2. The recommendation to award is made, following a procurement process which was conducted in accordance with the Council's Standing Orders Relating to Contracts and in accordance with Clause 6.-(1)(a) of the Procurement (Scotland) Regulations 2016 where no suitable tenders were submitted in response to the publication of a Contract Notice, a negotiation without competition was carried out.
  - 1.3. A request to negotiate was agreed by the Acting Strategic Commercial Procurement Manager on 5 June 2017.
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**2. Recommendations**

- 2.1. It is recommended that the Finance, Resources and Customer Services Policy Board authorise:
  - a. the Head of Corporate Governance to award the contract for Bridge of Weir Construction Works (incorporating asbestos removal, electrical re-wiring and ceiling works) and formerly known as Bridge of Weir Re-Wire to Clark Contracts Ltd.

- b. the Contract Sum for the works is to a maximum of £587,439.09 excluding VAT.
  - c. the Contract will commence on 3<sup>rd</sup> July 2017 or the date stated in the Council's Letter of Acceptance and the Date of Possession will be 17<sup>th</sup> July 2017. The Completion Date will be twenty one (21) weeks from the Date of Possession.
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### **3. Background**

- 3.1. A central requirement of Property Services is to ensure that Council properties, facilities and assets are properly maintained in a manner that complies with statutory legislation. Renfrewshire Council estate has a significant number of properties, including school buildings, which have been subject to a variety of maintenance regimes, upgrades and alterations etc.
- 3.2. Bridge of Weir Primary School has been identified as requiring construction works to bring their infrastructure up to date. It is the intention of this contract to upgrade the condition of Bridge of Weir Primary schools infrastructure including wiring, this will allow for a low maintenance environment to be achieved and to ensure that the school meets current regulatory standards. This contract was approved to be tendered based on SBCC Standard Building Contract without Quantities for use in Scotland (SBC/XQ/Scot) 2011 Edition including Amendment 1 March 2015 and incorporating the employers amendments.
- 3.3. A Contract notice was published on the Public Contract Scotland advertising portal on 3<sup>rd</sup> March 2017 with the tender documentation available for downloading from the Public Contract Scotland – Tender website. During the tendering period Eighteen (18) companies expressed an interest in the contract. By the closing date set for return of electronic tenders, 13<sup>th</sup> April 2017 only one (1) company submitted a response.
- 3.4. The one (1) bid received was not compliant with the tender issued due to qualifications submitted by the Tenderer in their response. However, the Tenderer could meet the specification.
- 3.5. In accordance with Clause 14.3 of the Councils Standing Orders Relating to Contracts an approval to negotiate was signed by HOPAC on 5<sup>th</sup> June 2017. This approval to negotiate was signed on the basis of Clause 6(1)(a) of The Procurement (Scotland) Regulations 2016, where no tenders, no suitable tenders, no requests to participate or no suitable requests to participate have been submitted in response to the publication of a contract notice, provided that the initial conditions of the contract are not substantially altered. The Council entered into negotiations with Clark Contracts Ltd as the only Tenderer who submitted a bid.
- 3.6. This was originally tendered for works comprising of asbestos removal, rewiring and ceiling works. The tender was originally published and tendered under the title Bridge of Weir Re-Wire. However, given the varied nature of the works contained within the specification it has been agreed that the contract should be renamed as Bridge of Weir Construction Works (incorporating asbestos removal, electrical re-wiring and ceiling works). It should be noted that this is a title change only and is not a material change to the tender specification.

- 3.7. Community Benefits were requested as part of this Contract and Clark Contracts Ltd has committed the following Community Benefits:

Description	Quantity
Work Experience Placements (14-16 years of age)	1
Careers Event	1
Supply Chain Briefings with SME's including micro businesses	1

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## Implications of the Report

### 1. Financial

The financial status of Clark Contracts Ltd was assessed by undertaking a Dun and Bradstreet evaluation and it confirmed that the company satisfied the Council's requirements in relation to financial stability.

### 2. HR & Organisational Development

No TUPE implications have arisen or are anticipated.

### 3. Community Planning

The community benefits submitted under this contract are listed within section 3.7 of this report.

### 4. Legal

The procurement exercise for this contract was conducted as a negotiated contract in accordance with the Council's Standing Orders relating to Contracts for a contract below the EU threshold for Works Contracts

### 5. Property Assets

In carrying out the work involved within the contract the overall infrastructure at the Primary Schools will be improved.

### 6. Corporate Services

None

### 7. Information Technology

None

### 8. Equality and Human Rights

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If

required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

**9. Health & Safety**

There are no health and safety implications associated with award of the contract.

**10. Procurement**

The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.

**11. Risk**

Clark Contracts Ltd insurances have been assessed and evaluated to confirm they meet the minimum requirements regarding insurable risk.

**12. Privacy Impact**

No Privacy Impact Assessment requirements were identified within this procurement.

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**List of background papers**

***None***

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**Author:** Laura Gillan, Assistant Strategic Commercial Category Manager, telephone number 0141 618 7464.

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**To: Finance, Resources and Customer Services Policy Board**

**On: 21 June, 2017**

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**Joint Report  
by  
Chief Executive and the Director of Children's Services**

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**Contract Authorisation Report for Design and Build of Linwood Close  
Support Unit**

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**1. Summary**

- 1.1. The purpose of this report is to request the Finance, Resources and Customer Services Policy Board to authorise the Head of Corporate Governance to enter into a contract for the Design and Build of a Close Support Unit at Brediland Road, Linwood.
  - 1.2. This procurement exercise has been tendered as a Mini Competition via Lot 1 "Contractors Framework Agreement - Low Value Contracts" of the Link Group Limited's "Framework Agreement for Main Building Contractors for New Build Housing", and considering the Renfrewshire Council's Standing Orders Relating to Contracts for below EU Threshold Procedure for Works.
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**2. Recommendations**

- 2.1. It is recommended that the Finance, Resources and Customer Services Policy Board authorise:
  - a. the Head of Corporate Governance to award the contract for the Design and Build of Linwood Close Support Unit to McTaggart Construction Ltd.
  - b. the Contract Sum for the Works is to a maximum of £956,339.00 excluding VAT.

- c. the Contract will commence on 3<sup>rd</sup> July 2017 or the date stated in the Council's Letter of Acceptance and the Date of Possession will be six (6) weeks from contract award. The Completion Date will be forty (40) weeks from the Date of Possession.
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### **3. Background**

- 3.1. In December 2015, the Leadership Board approved the construction of new build accommodation to house a new Close Support Service for up to four young people aged between 12-18 years who require a more intensive level of care and support. The principal aim of this new service will be to provide high quality services and accommodation for some of our most complex and challenging children and young people who require to be placed in a smaller group with higher staff to young people care ratios.
- 3.2. The overall objective of this contract was to employ a suitably qualified and experienced contractor capable of carrying out the design and build of new purpose built accommodation to enhance Renfrewshire Council's existing Children's Services residential estate.
- 3.3. On 10 October 2016 the Link Group Limited awarded a Framework Agreement for Main Building Contractors for New Build Housing across 4 Lots to support delivery of the Scottish Government's target of delivering at least 50,000 affordable homes by 2021. Lot 1 of this framework agreement supported delivery of low value contracts up to £1.5 million and was awarded to 10 building contractors.
- 3.4. In April 2016, following consultation with the Link Group and Council officers, Renfrewshire Council indicated that the Council wished to be named as a participant in the Framework Agreement. A Contract Notice was published by the Link Group Limited on 30 May 2016 naming Renfrewshire Council and confirming that the projects tendered under Lot 1 would range in size and type from mainstream housing to a variety of special needs projects.
- 3.5. In consultation with the Service, the Strategic Commercial Category Manager for Construction agreed that a mini competition, run under the terms of the Link Group Limited's framework agreement would allow delivery of the key project objectives within the timescales.
- 3.6. This contract was tendered as a SBCC Design and Build Contract (DB/Scot), 2011 Edition including Amendment 1 - Issued March 2015 (Effective from 6th April 2015) and incorporating the Council' Employers Amendments.
- 3.7. A tender open to all ten (10) participants under Lot 1 of the aforementioned framework was published on the Public Contract Scotland – Tender website on 9<sup>th</sup> February 2017 with the tender documentation available for immediate download. By the closing date of 10<sup>th</sup> April 2017 at mid day two (2) Tenderers had submitted a response.
- 3.8. The two (2) bids were evaluated against a set of award criteria which was based on the Framework Agreement Award Criteria of 70% Quality and 30% Price.



- 3.9. The technical and commercial responses of the Tenders were analysed and the scores relative to the award criteria for each Tenderer are noted below:

	Quality(70%)	Price (30%)	Total (100%)
<b>McTaggart Construction Ltd</b>	57.25	30.00	87.25
<b>J H Civil Engineering Ltd</b>	55.25	22.93	78.18

- 3.10. The evaluation of tenders received identified that the tender submitted by McTaggart Construction Ltd is the most economically advantageous.
- 3.11. Children's Services confirmed that the budget available for this Contract is £960,000. The original Contract Sum submitted by McTaggart Construction Limited was £1,025,989.00 which represented an over spend on budget of 6.87%. Representatives of Procurement and Property Services conducted a post tender negotiation process with McTaggart Construction Ltd on behalf of Children's Services to review the costings, this resulted in a revised contract sum of £956,339.00 a cost avoidance saving of 0.38%.
- 3.12. Community Benefits were requested as part of this Contract and McTaggart Construction Ltd has committed the following Community Benefits:

Description	Qty
<b>Skills and Training</b>	
Work Experience Placements (14-16 years of age)	2
Work Experience Placements (16 + years of age)	6
Work Experience Placement Graduate	1
Careers Event	2
School Mentoring or Enterprise Programme	2
<b>Vocational Training</b>	
S/NVQ (Or equivalent) / Vocational training	2
<b>Supply Chain Development</b>	
Supply Chain Briefings with SME's including micro businesses	1
<b>Community Engagement</b>	
Non financial support for a Community Project	2

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## Implications of the Report

### 1. Financial

The financial status of McTaggart Construction Ltd was assessed by undertaking a Dun and Bradstreet evaluation and it confirmed that the company satisfied the Council's requirements in relation to financial stability.

### 2. HR & Organisational Development

No TUPE implications have arisen or are anticipated.

### 3. Community Planning

Children and Young People: Providing good quality care is central to ensuring that the most vulnerable children in Renfrewshire are provided with an opportunity to be cared for in a safe and nurturing environment.

Safer and Stronger: Providing children and young people with safe, supportive and nurturing placements, increases the likelihood of them becoming effective citizens who contribute productively to the communities in which they live

Empowering our Communities: The community benefits submitted under this contract are listed within section 3.12 of this report.

#### 4. **Legal**

The procurement exercise for this contract was conducted as a Mini Competition under the Link Group Limited's Framework Agreement for Main Building Contractors for New Build Housing in accordance with the requirements for mini-competitions under that Framework. This is the first contract by the Council to be awarded under this framework.

#### 5. **Property Assets**

In carrying out the work involved within the contract the overall infrastructure at the site will be improved.

#### 6. **Corporate Services**

None

#### 7. **Information Technology**

None

#### 8. **Equality and Human Rights**

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

#### 9. **Health & Safety**

There are no health and safety implications associated with award of the contract.

#### 10. **Procurement**

The procurement procedures outlined within this report were conducted in accordance with the terms and conditions of Lot 1 of the Link Group Limited's a Framework Agreement for Main Building Contractors for New Build Housing and shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.

## 11. Risk

McTaggart Construction Ltd insurances have been assessed and evaluated to confirm they meet the minimum requirements regarding insurable risk.

## 12. Privacy Impact

No Privacy Impact Assessment requirements were identified within this procurement.

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### List of background papers

*None*

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**Author: Bridget Lambert, Acting Strategic Commercial and Procurement Manager**  
**Telephone: 0141 618 6073**

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**To: Finance, Resources and Customer Services Policy Board**

**On: 21 June 2017**

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**Joint Report  
by  
The Chief Executive and the Chief Executive of Renfrewshire Leisure  
Limited**

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**Contract Authorisation Report for King George V Pavilion Refurbishment**

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**1. Summary**

- 1.1. The purpose of this report is to request the Finance, Resources and Customer Services Policy Board to authorise the Head of Corporate Governance to enter into an SBCC Standard Building Contract without Quantities for the Refurbishment of the King George V Sports Pavilion at Broadloan, Renfrew, PA4 0SA (Ref: RC/OC/216/17).
  - 1.2. The recommendation to award the contract follows a procurement exercise which was conducted in accordance with the Council's Standing Orders relating to Contracts and the below EU Threshold Open Procedure for works.
  - 1.3. A contract strategy was approved by the Head of Property Services and the Strategic Commercial Category Manager in November 2016.
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**2. Recommendations**

- 2.1. It is recommended that the Finance, Resources and Customer Services Policy Board authorise:
  - a. the Head of Corporate Governance to award the contract for King George V – Pavilion Refurbishment to Clark Contracts Limited.
  - b. the Contract Sum for the works is £297,202.98 excluding VAT.
  - c. the Contract will commence on 3 July 2017 or the date stated in the Letter of Acceptance and the Date of Possession will be 2 weeks from date stated in the letter of Acceptance. The Completion Date will be twelve (12) weeks from the Date of Possession.

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### 3. Background

- 3.1. A previous paper was presented to the Procurement Sub Committee in February 2017 to recommend the award of this contract to Galliford Try Building Limited t/a Galliford Try Facilities Management (GTFM) however, subsequent to the approval of the contract, the formal award was delayed as the Council required to use King George V Pavilion as a polling station during both the 2017 Scottish local elections and the General Election 2017. GTFM consequently withdrew their offer in May 2017 as they were unable to hold their resources and price to meet the revised programme.
- 3.2. Following GTFM's withdrawal, the second named contractor has confirmed that their offer remained valid and due to the delay a revised timetable for the programme has been agreed.
- 3.3. The Chief Executive and Chief Executive of Renfrewshire Leisure Limited therefore recommend the Finance, Resources and Customer Services Policy Board approve the recommendation to award this contract to Clark Contracts Limited, who were the second ranked tenderer in the previous paper, as noted in 3.1, as the most economically advantageous tender.
- 3.4. The Council has committed £5m to the refurbishment of sports grounds throughout the Renfrewshire area.
- 3.5. On behalf of Renfrewshire Leisure Limited, the Department of Finance and Resources sought bids from a suitably qualified and experienced Contractor to carry out the Refurbishment of the Sports Pavilion at King George V Park, Broadloan, Renfrew, PA4 0SA.
- 3.6. A Contract notice was published on the Public Contract Scotland advertising portal on 9<sup>th</sup> November 2016 with the tender documentation available for downloading from the Public Contract Scotland – Tender website. During the tendering period forty (40) companies expressed an interest in the contract. By the closing date set for return of electronic tenders, 12 December 2016, nine (9) companies submitted a response.  
  
All nine tender submissions were evaluated against a pre-determined set of criteria in the form of the European Single Procurement Document (ESPD) by representatives from Corporate Procurement Unit, Corporate risk and Corporate Health & Safety.
- 3.7. All nine submissions confirmed compliance with the minimum criteria of the ESPD and were evaluated against a set of award criteria which were based on a price / quality ratio of 70%/30%.
- 3.8. During the commercial evaluation two tender submissions were found to be non compliant due to incomplete pricing submissions.

3.9. The scores relative to the award criteria of the remaining tenderers are noted below:

Contractor	Technical Score (30%)	Commercial Score (70%)	Total Score
Clark Contracts Limited	28.03%	57.52%	85.54%
AGM Interiors Limited	19.55%	61.03%	80.58%
Advanced Refurbishment Contracts Ltd	19.15%	56.02%	75.17%
Brick and Steel Construction Limited	19.03%	51.46%	70.49%
IQA Operations Group	20.15%	48.76%	68.91%
City Gate Construction (Scotland) Limited	14.55%	47.42%	61.97%

3.10. It should be noted that the scores for Galliford Try Building Limited trading as Galliford Try Facilities Management (GTFM) have been removed from the table in 3.8 as they have withdrawn their offer.

3.11. It should be noted that the scores in the table at 3.8 have not been recalculated to remove GTFM's scores. However, the CPU did a due diligence exercise on the evaluation scores and confirm that by removing GTFM's scores, Clark Contracts are still the most economically advantageous tender.

3.12. Community Benefits were requested as part of this Contract and Clark Contracts Limited has committed the following Community Benefits:

Description	Quantity
Supply Chain Briefings with SME's including micro businesses	1
Non financial support for a Community Project	2
Work Experience Placement Graduate	1
Work Experience Placements (14-16 years of age)	2

## Implications of this report

### 1. Financial Implications

The financial status of the supplier recommended for award has been assessed by undertaking a Dun and Bradstreet evaluation and it is confirmed that the companies satisfy the Council's requirement in relation to financial stability. This will be continually monitored throughout the life of the contract.

### 2. HR & Organisational Development

None

3. **Community Planning / Council Plan Implications**

The community benefits committed under this contract are listed within section 3.12 of this report.

4. **Legal Implications**

The procurement of this contract has been conducted in accordance with the Council's Standing Orders relating to Contracts, the Public Contracts (Scotland) Regulations 2015 using the open tender procedure for below EU threshold works.

5. **Property Assets**

In carrying out the work involved with the contract, the sports pavilion will be upgraded providing the community with improved facilities.

6. **Corporate Services Implications**

There are no corporate services implications associated with award of the contract.

7. **Equality Opportunities Implications**

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. **Health & Safety Implications**

There are no health and safety implications associated with award of the contract.

9. **Procurement Implications**

The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures.

10. **Risk Implications**

Clark Contracts Limited's insurances have been assessed and evaluated to confirm they meet the minimum requirements regarding risk.

11. **Privacy Impact**

None.



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**List of background papers**

- (a) Contract Authorisation Report for King George V Pavilion Refurbishment approved at Procurement Sub Committee on 15 February 2017.

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**Author:** Bridget Lambert, Acting Strategic Commercial and Procurement Manager, telephone number 0141 618 6073.

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**To: Finance, Resources and Customer Services Policy Board**

**On: Wednesday, 21 June 2017**

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**Report by: Chief Executive**

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**Heading: Notification of Contracts proposed for award during summer recess**

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## **1. Summary**

- 1.1 The purpose of this report is to notify the Finance, Resources and Customer Services Policy Board of the Contracts scheduled for authorisation to award by the Chief Executive during the summer recess period.
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## **2. Recommendations**

- 2.1 The Finance, Resources and Customer Services Policy Board is asked to note the table in paragraph 3.1 of this report which details the contracts proposed for award by the Chief Executive during the summer recess period, in accordance with A.8 of the Renfrewshire Council Scheme of Delegated functions.
- 2.2 The Finance, Resources and Customer Services Policy Board is asked to note a report will be submitted to the first Finance, Resources and Customer Services Policy Board after the summer recess period confirming the contracts that have been awarded under delegated powers.
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### 3. Background

3.1 In accordance with the authority granted by the Scheme of Delegation, it is proposed that Chief Executive authorise the award of the following contracts during the summer recess period:

Contract Description	Procedure	Estimated Contract Value as per contract notice	Contract Period	Funding Stream
Telephony as a Service (TaaS)	Mini Competition under Crown Commercial Services Framework Agreement reference RM1045	£5,000,000 (£7,000,000 with extensions)	5yrs +1yr +1yr	Renfrewshire Council ICT
Award Single Supplier Framework Agreement for Banking Services and award call off	Open Tender and direct call off	£294,000	Framework Period 4 yrs  Call Off Contract: 5 yrs + 2	Finance

3.2 The procurement exercises referenced in table 3.1 have been conducted in accordance with the Councils Standing Orders Relating to Contracts and the procurement exercises subject to the full requirements of the EU Procurement Regulations were tendered in accordance with those Regulations.

3.3 The procurement for Telephony as a Service conducted as mini competition under the Crown Commercial Services Framework Agreement reference: RM1045 was conducted in accordance with the Framework Agreement terms and conditions.

3.4 The procurement for Banking Services was conducted as an Open Tender Procedure to establish a Framework Agreement for Renfrewshire Council and Associated Bodies and Renfrewshire Leisure Limited. The Direct Call Off will be awarded on behalf of Renfrewshire Council in full accordance with the Framework Agreement terms and conditions.

3.5 Procurement exercises referenced in table 3.1 will be evaluated on the basis of the most economically advantageous tender received which includes an assessment of both price and quality.

3.6 The contracts referenced in table 3.1 are subject to various funding streams as detailed.

3.7 Community benefit proposals will be requested where proportional to the value and term of the contract to be awarded.

## Implications of the Report

1. **Financial**  
The financial status of the successful tenderer for each contract will be assessed according to the Council's requirements.
2. **HR & Organisational Development**  
None
3. **Community Planning**  
The contracts will deliver against a number of themes linked to the Council Plan priorities and will result in a number of positive outcomes being achieved.
4. **Legal**  
The procurement exercises will be in accordance with the Councils Standing Orders Relating to Contracts.
5. **Property Assets**  
None.
6. **Information Technology**  
None
7. **Equality & Human Rights**  
All successful contractors have confirmed their compliance with the statutory obligations in respect of Equalities.
8. **Health & Safety**  
All successful contractors will meet the minimum requirements regarding health and safety.
9. **Procurement**  
The procurement procedures outlined within each report to the Chief Executive shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.
10. **Risk**  
None
11. **Privacy Impact**  
None – The Privacy Impact Assessments (PIAs) procedure was not deemed necessary for these procurements.

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## List of background papers

**None**

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**Author:** Bridget Lambert, Acting Strategic Commercial Procurement Manager

