

## **Scotland Excel**

**To: Executive Sub Committee**

**On: 13 May 2016**

### **Report by Director Scotland Excel**

#### **Request for Associate Membership of Scotland Excel by Clydebank Housing Association**

##### **1 Introduction**

In addition to the 32 local authorities who are full members of Scotland Excel applications can be made for Associate Membership by organisations such as council arms length organisations, community groups, charities, housing associations and voluntary organisations which are a public body or a body that engages in activities of a public nature.

Organisations apply to Scotland Excel for Associate Membership to allow them to access the frameworks for goods and services which we have in place for our full members. Associates do not have the opportunity to influence the future contract delivery schedule which is reserved for the full local authority members.

##### **2 Application**

Following work carried out with them as part of a review of procurement capability within the organisation Clydebank Housing Association has applied to Scotland Excel for associate membership.

Clydebank Housing Association was established by local residents in 1984 and working in partnership with the Housing Corporation and with the Local Authority, set out to improve housing and regenerate the central and east areas of the town. The Association was registered with the Housing Corporation in January 1985 and now manages 1,077 properties.

In the earlier years, the development work was concentrated on the modernisation of the tenements in the town centre. When this work was finished, the association embarked on a programme of new building to provide more new houses and flats for rent and for shared ownership. Today the association's aim to provide good quality, affordable housing remains to the forefront.

The association aim to be able to provide a mix of homes in a variety of sizes and types, both to cope with current housing need and to allow for transfers from one type of housing to another as needs change, as children are born, grow up and leave home, or as older residents find they need a more sheltered environment.

To ensure the efficient and cost effective delivery of these services the association has approached Scotland Excel and requested approval to become an associate member with access to our contracts.

### **3 Legislative Position**

Before any application is submitted to committee for consideration checks are made into the organisation including scrutiny of the Memorandum & Articles of Association, finances and the type of contracts that the organisation wishes to access. Membership commences once committee has approved the application and a Membership Agreement between Scotland Excel and the organisation is signed. The Membership Agreement protects Scotland Excel and Renfrewshire Council in the event of default by the Associate Member in any contract.

Scotland Excel monitors all requests from arms length and other organisations to become associate members to ensure that any legal requirements are met as not all such organisations are fully funded from their local authority, in this case Clydebank Housing Association qualify for membership as they in accordance with the Local Authorities (Goods and Services) Act 1970, section 1(1B), namely that the organisation is not a public body, but it has functions of a public nature or engages in activities of that nature and the purpose of accessing Scotland Excel's services is to facilitate the discharge of those functions and activities.

### **4 Recommendation**

It is recommended to committee that the Clydebank Housing Association's application to join Scotland Excel as an associate member be approved, at a £1,612 fee, subject to completion and signing of the agreement document.