



To: Special Finance, Resources and Customer Services Policy Board

On: 22 October 2021

Report by: Chief Executive and the Director of Finance and Resources

Heading: Notification of Correction to Report - Framework Agreement for Insurance for Renfrewshire Council and Associated Bodies, and Renfrewshire Valuation Joint Board

(RC-CPU-21-034)

1. Summary

1.1 The purpose of this report is to notify the Board of a typographical error in the recommended tenderers name in the recently approved Contract Authorisation Report for award of the Framework Agreement for Insurance for Renfrewshire Council and Associated Bodies, and Renfrewshire Valuation Joint Board.

2. Recommendations

2.1 The Board should note:

2.1.1 A typographical error where references to Zurich International PLC should have read Zurich Insurance PLC, however this typographical error was picked up and accordingly has not impacted on the award.

3. Background

- 3.1 The Framework Agreement for Insurance for Renfrewshire Council and Associated Bodies, and Renfrewshire Valuation Joint Board was approved at the Finance, Resources and Customer Services Policy Board on 1st September 2021.
- 3.2 It has been identified that a typographical error was made in the name of Zurich International PLC and should have read Zurich Insurance PLC.

Implications of the Report

1. **Financial** - The financial stability of each recommended tenderer has been assessed as part of the evaluation procedure and met with the Council's minimum requirements for this Framework Agreement and each respective Lot.
2. **HR & Organisational Development** – n/a
3. **Community/Council Planning** – n/a
4. **Legal** - the tendering procedures for the establishment of this Framework Agreement was made in accordance with the Restricted Procedure under the Public Contracts (Scotland) Regulations 2015 and Renfrewshire Council's Standing Orders Relating to Contracts
5. **Property/Assets** – n/a
6. **Information Technology** – n/a
7. **Equality & Human Rights** – the recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – The health and safety submissions have been evaluated by the Council's Health and Safety Section and meet the Council's requirements.

9. **Procurement** – the procurement procedures outlined within this report ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.
 10. **Risk** – the recommended tenderers have been assessed and evaluated to confirm that they have met the minimum requirements regarding risk.
 11. **Privacy Impact** – potential privacy risk (mainly claims handling data), have been addressed via the procurement procedures and in consultation with the Information Governance Team.
 12. **Cosla Policy Position** – n/a
 13. **Climate Change** – no climate change implications were noted as part of this Framework Agreement.
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List of Background Papers

(1) Framework Agreement for Insurance for Renfrewshire Council and Associated Bodies, and Renfrewshire Valuation Joint Board (RC-CPU-21-034) ITEM 17 - Finance, Resources and Customer Services Policy Board on Wednesday 1st September 2021.

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