



To: Procurement Sub Committee

On: Wednesday 08th June 2016

Report by:

**Joint Report
by
The Chief Executive and the Director of Community Resources**

Heading:

**Contract Authorisation Report
Footway Resurfacing Works 2016/2017**

1. Summary

- 1.1 The purpose of this report is to seek the approval of the Procurement Sub Committee to award a NEC3 Engineering and Construction Short Contract (April 2013) for Footway Resurfacing Works 2016/17.
 - 1.2 The Contract was tendered in accordance with the below EU Threshold Open Procedure for Works and the Council's Standing Orders Relating to Contracts.
 - 1.3 A Contract Strategy was prepared by the Corporate Procurement Unit and was approved by the Strategic Commercial & Procurement Manager and the Head of Amenity Services in March 2016.
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2. Recommendations

- 2.1 It is recommended that the Procurement Sub-Committee authorise:
 - 2.1.1 The Head of Corporate Governance to award the Contract for Footway Resurfacing Works 2016/17 to Finco Contracts Ltd.

2.1.2 The contract value is £212,574.20 excluding VAT.

2.1.3 The starting date is anticipated to be 05th July 2016 and the completion date is 21 weeks from the starting date. The starting date will be confirmed in the letter of acceptance.

3. Background

- 3.1 The Council has a requirement for a suitably qualified and experienced contractor to carry out Footway Resurfacing Works at various locations within Renfrewshire Council's Road Network.
- 3.2 A Contract notice was published on the Public Contract Scotland advertising portal on 13th April 2016 with the tender documentation available for downloading from the Public Contract Scotland – Tender website. During the tendering period nineteen (19) companies expressed an interest in the contract. By the closing date set for return of electronic tenders, 12 noon 28th April 2016, twelve (12) companies submitted a response, three (3) declined to tender and four (4) did not respond.
- 3.3 This procurement exercise has been conducted in accordance with Renfrewshire Council's Standing Orders Relating to Contracts for contracts Below the EU Threshold for Works.
- 3.4 The twelve (12) electronic tender submissions received were evaluated by representatives from the Corporate Procurement Unit, Corporate Insurance, Health and Safety and Community Resources against pre-determined Bid Selection Criteria which assessed their capacity, experience and track record and their technical and financial capabilities.
- 3.5 All twelve (12) companies met the Bid Selection Criteria. Tender submissions were then evaluated against a set of award criteria which were based on a Price/Quality ratio of 70%/30%. The scores relative to the Award Criteria of each tenderer are as follows:

	Price (%)	Quality (%)	Total (%)
Finco Contracts Ltd	70.00	26.65	96.65
Mac Asphalt Ltd	62.25	29.55	91.80
J H Civil Engineering Ltd	53.47	22.05	75.52
MacLay Civil Engineering Ltd	44.77	27.45	72.22
Newlay Civil Engineering Ltd	48.56	21.90	70.46
Landscapes and Contracts Limited	48.33	20.55	68.88
Newmac Asphalt Services Ltd	39.07	27.50	66.57
John McGeady Ltd	36.15	29.00	65.15
Hillhouse Quarry Group Ltd	34.96	28.60	63.56
R&S Plant Limited	36.17	25.55	61.72
Luddon Construction Limited	33.43	27.25	60.68
Caley Construction Ltd	28.29	26.35	54.64

- 3.6 The evaluation of tenders received identified that the tender submitted by Finco Contracts Ltd is the most economically advantageous.
- 3.7 The pre tender estimate for this project was £250,000.00; based on the price submitted by Finco Contracts Ltd this represents a non cashable saving of £37,425.80 (14.97%). The financial costs in respect of this contract will be met by the Community Resources Capital Budget for Financial Year 2016/17.
- 3.8 Community Benefits were requested as part of this Contract and, Finco Contracts Ltd has offered the following Community Benefits:

Description	Quantity
Modern Apprenticeships	1
Trainee Position	2
Work Experience Placements (16+ years)	1
Workplace Visits	1
School Mentoring	1
Business Support Social Enterprises, Supported Businesses, Third Sector Organisations	2
S/NVQ's or equivalent for New Entrants.	1

Implications of the Report

- Financial**
 The financial status of Finco Contracts Ltd has been assessed by undertaking a Dun and Bradstreet evaluation and it is confirmed that the company satisfies the Council's requirements in relation to financial stability.
- HR & Organisational Development**
 N/A
- Community Planning**
 None
- Legal**
 The tendering procedures for the establishment of this contract were in accordance with Renfrewshire Council's Standing Orders Relating to Contracts for below EU Threshold Works contracts
- Property/Assets**
 N/A

6. **Information Technology**

N/A

7. **Equality & Human Rights**

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. **Health & Safety**

Finco Contracts Ltd's health and safety submission has been evaluated by Corporate Health & Safety and meets the minimum requirements regarding health and safety.

9. **Procurement**

The procurement procedures outlined within this report ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.

10. **Risk**

Finco Contracts Ltd insurances have been assessed and evaluated to confirm that they meet the minimum requirement regarding risk.

11. **Privacy Impact**

N/A

List of Background Papers

None

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