

Scotland Excel

To: Executive Sub Committee

On: 23 March 2018

Report by Joint Report by the Treasurer and the Director

Revenue Budget Monitoring Report to 5 January 2018

1. Summary

- 1.1 Gross expenditure is £45,000 under budget and income is currently £45,000 over recovered which results in a net underspend of £90,000 for Scotland Excel. This is summarised in point 4:

2 Recommendations

- 2.1 It is recommended that members consider the report.

3 Budget Adjustments Since Last Report

- 3.1 There have been no budget adjustments since the last report.

4 Budget Performance

- | | | |
|-----|----------------------------|-------------------------------|
| 4.1 | Current Position | Net Underspend £90,000 |
| | <i>Previously Reported</i> | <i>Net Underspend £70,000</i> |

The variance is due to an underspend in Employee Costs, an overspend in Contractor and others and an over recovery of Other Income.

Employee Costs are currently under spent due to:

- a number of staff who had maternity leave during the year,
- IT Manager post not replaced (due to restructure),
- a number of staff exercising their right for flexible working.

Employee Costs will be underspent by the year end due to the delay in filling the Learning and Development post and Business Change Project Manager post.

Contractors and Others have an unbudgeted cost this year due to a requirement to complete and mobilise the Energy Efficiency Contractors framework, and also for external consultants to support the work of the Social Care and Construction category teams.

The over recovery of Other Income relates to additional funding received from Invest in Renfrewshire for support of the graduate intern scheme and also from the income received for the costs that were awarded by the court when Scotland Excel were successful in defending a legal challenge.

All projects are currently projected to break even.

4.2 Projected Year End Position

The projected year end position shows a draw down from the general reserve of £69,000 which is £97,000 less than the approved draw down. Part of the reduction in the draw down will be utilised to support the 2018/19 budget, as previously agreed at the December 2017 Joint Committee.

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2017/18
1st April 2017 to 2nd March 2018

JOINT COMMITTEE : SCOTLAND EXCEL

Description (1)	£000's	Agreed Annual Budget (2)	Year to Date Budget (3)	Year to Date Actual (4)	Adjustments (5)	Revised Actual (6) = (4 + 5)	Budget Variance	
		£000's	£000's	£000's	£000's	£000's	£000's	%
Employee Costs		2,944	2,517	2,456	0	2,456	61	2.4%
Property Costs		226	175	175	0	175	0	0.0%
Supplies & Services		204	133	133	0	133	0	0.0%
Contractors and Others		0	0	7	9	16	(16)	-100.0%
Administration Costs		297	118	123	(5)	118	0	0.0%
Payments to Other Bodies		39	26	27	(1)	26	0	0.0%
GROSS EXPENDITURE		3,710	2,969	2,921	3	2,924	45	1.5%
Contributions from Local Authorities		(3,484)	(3,484)	(3,484)	0	(3,484)	0	0.0%
Other Income		(60)	(60)	(105)	0	(105)	45	75.0%
INCOME		(3,544)	(3,544)	(3,589)	0	(3,589)	45	1.3%
TRANSFER (TO)/FROM RESERVES		166	(575)	(668)	3	(665)	90	15.7%
								underspend

General Reserve

£000's

(368)

66

50

50

(97)

(299)

Opening Reserves

Budgeted Draw on Reserves per estimates

IT Projects per Joint Committee 30th June

Office Upgrade per Joint Committee 30th June

Projected Year End Overspend / (Underspend)

Anticipated Closing Reserves