



Minute of Meeting Renfrewshire Area Support Team

Date	Time	Venue
Tuesday, 24 November 2020	14:00	Teams Meeting,

Present

Eileen Anderson, Derek Brama; Craig Campbell; Annemarie Currie; Jacqueline Doherty; Edi Hanley; Alex MacDonald; Ruth MacLeod; Hannah McCulloch; Ewan McNaught; Jim Melrose; Marion Robinson; Councillor John Shaw; Angela Stevenson; Alison Thompson.

Chair

D Brama, Area Convener, presided.

Also Present

A Cramb, Area Support and Improvement Partner (Children's Hearings Scotland), and L King, Local Area Reporter.

In Attendance

M McCargo (Children's Services) and P Shiach, Finance & Resources.

Apologies

J Hay and J Melrose.

Declarations of Interest

There were no declarations of interest intimated by members prior to the meeting.

Additional Items

The Area Convener indicated that there were 4 additional items which had not been included in the notice calling the meeting. The Area Convener, being of the opinion that the items which were dealt with at items 1, 12, 13 and 14 of the agenda were competent and relevant, authorised their consideration.

1 Amanda Morrison

The Area Convener advised that Amanda Morrison had submitted her resignation from her position as Panel Practise Adviser with immediate effect. He thanked Amanda for the work she had undertaken during her time as a member of the Area Support Team.

DECIDED: That the information be noted.

2 Minute of Previous Meeting

This item is exempt.

3 Matters Arising

This item is exempt.

Sederunt

A Thompson left the meeting prior to consideration of the following item of business

4 Hearings Management Sub-group

This item is exempt.

5 Learning and Development Sub-group

This item is exempt.

6 Practice and Recruitment Sub-group

This item is exempt.

7 Locality Reporter Manager - Update

This item is exempt.

8 Panel Member Engagement

This item is exempt.

9 Young people's involvement in Recruitment

This item is exempt.

10 Advocacy

This item is exempt.

11 Hearings Information Pack/Record of Proceedings Trialing

This item is exempt.

12 Face to face hearings - Glen Lane

The Lead Panel Representative advised that some panel members had expressed concern that there could be up to 20 people at a hearing. They had requested that the side door to the hearing room be kept open in terms of health and safety.

The Locality Reporter Manager indicated that there was no impediment to the request being accommodated.

DECIDED: That the information be noted.

13 Locality Reporter Office - Telephone Service

The Learning and Development Co-ordinator referred to complaints she had received from panel members in relation to a lack of response to telephone messages left on SCRA office telephone. Messages left had to be coupled with follow up emails.

The Locality Reporter Manager advised that for urgent matters panel members should not specify any particular Reporter and should also continue to use the office e-mail address. She undertook to look further into complaints and report back to a future meeting.

DECIDED: That the information be noted

14 Teams Champion

The Area Convener advised that A Stevenson had been appointed Team Champion by CHS and congratulated her on her appointment.

A Stevenson indicated that her role would be similar to that of a moderator at local level but that her job description had not yet been finalised.

DECIDED: That the information be noted

15 Date of Next Meeting

DECIDED: That it be noted that the next meeting of the AST was scheduled for Tuesday 15 December 2020 at 2.00 pm.

