

To: Renfrewshire Integration Joint Board

On: 25 November 2022

Report by: Clerk

Heading: Updated IJB Report Template

Direction Required to Health Board, Council or Both	Direction to:	
	1. No Direction Required	X
	2. NHS Greater Glasgow & Clyde	
	3. Renfrewshire Council	
	4. NHS Greater Glasgow & Clyde and Renfrewshire Council	

1. Summary

- 1.1. The IJB approved the current meeting paper template when it was established in 2015. It was subsequently agreed to update the template to incorporate reference to Directions in March 2020, in response to the publication of guidance from Scottish Government.
- 1.2. The purpose of this report is to seek agreement to further update the implications section of the template, in response to previous discussion within IJB meetings, to make them more relevant to the business of the IJB. In particular, it is proposed to replace the original 'Community Planning' implication with 'Strategic Plan and Community Planning' as well as including two additional implications of 'Wider Strategic Alignment' and 'Fairer Duty Scotland' in recognition that the business items considered by the IJB are wide ranging and cover a range of strategic priorities.
- 1.3. It is proposed that the updated template would be brought forward for use from January 2023 onwards, subject to IJB approval.

2. Recommendations

It is recommended that the IJB:

- Approve the proposed amendments to the report template as per the Appendix 1.

Implications of the Report

1. **Financial** – No implications from this report.
2. **HR & Organisational Development** – No implications from this report.

3. **Community Planning** – No implications from this report.
4. **Legal** – No implications from this report.
5. **Property/Assets** – No implications from this report.
6. **Information Technology** – No implications from this report.
7. **Equality and Human Rights** – No implications from this report.
8. **Health & Safety** – No implications from this report.
9. **Procurement** – No implications from this report.
10. **Risk** – No implications from this report.
11. **Privacy Impact** – None from this report.

List of Background Papers: 'Access to Meetings and Meeting Documents, 18 September 2015' and 'Directions, 20 March 2020'.

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To: Renfrewshire Integration Joint Board

On: TBC

Report by: TBC

Heading: TBC

Direction Required to Health Board, Council or Both	Direction to:	
	5. No Direction Required	X
	6. NHS Greater Glasgow & Clyde	
	7. Renfrewshire Council	
	8. NHS Greater Glasgow & Clyde and Renfrewshire Council	

1. Summary

1.1. Text

2. Recommendation

It is recommended that the IJB:

- TBC
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3. Heading

3.1. Text

Implications of the Report

1. Financial – tbc
2. HR & Organisational Development – tbc
3. Strategic Plan and Community Planning– tbc
4. Wider Strategic Alignment – tbc
5. Legal – tbc
6. Property/Assets – tbc
7. Information Technology – tbc

8. **Equality & Human Rights** – tbc
9. **Fairer Duty Scotland** – tbc
10. **Health & Safety** – tbc
11. **Procurement** – tbc
12. **Risk** – tbc
13. **Privacy Impact** – tbc

List of Background Papers – tbc

Author: TBC / Title

Any enquiries regarding this paper should be directed to TBC, Title, (email address / contact number)
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