

To: The Finance Resources and Customer Services Policy Board

On: 5 September 2018

Report by: The Chief Executive

Heading: Annual Procurement Report

1. Summary

1.1 Section 18 of the Procurement Reform (Scotland) Act 2014, requires that any contracting authority which is required to prepare or revise a procurement strategy in relation to a financial year must prepare an annual procurement report on its regulated procurement activities as soon as reasonably practicable after the end of that financial year.

1.2 As a minimum this report must include:

- a summary of the regulated procurements that have been completed during the year covered by the report;
- a summary of community benefit fulfilled during the year covered by the report;
- a summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report; and
- a summary of the regulated procurements the authority expects to commence in the next two financial years.

1.3 The Annual Report provides an update on key indicators set in the Corporate Procurement Strategy and identifies areas for potential improvement.

2. **Recommendations**

- 2.1 The Finance, Resources and Customer Services Policy Board are asked to:
- 2.1.1 Note the content of the Annual Report for the Financial Year 2017 / 2018; and
 - 2.1.2 Note that a further Report will be brought to the Finance, Resources and Customer Services Policy Board in 2019 for the Financial Year 2018 / 2019.

3. **Background**

- 3.1 Section 15 of the Procurement Reform (Scotland) Act 2014 required any public organisation, with an estimated total value of regulated procurement spend of £5 million or more (excluding VAT) in a financial year, to prepare and publish a procurement strategy by the end of the 2016 calendar year.
- 3.2 Renfrewshire Council's Corporate Procurement Strategy was approved for publication by Leadership Board on 30 November 2016.
- 3.3 The Annual Report provides an opportunity to provide an update on procurement activity undertaken over the last financial year, and to give an indication of future contracting opportunities.
- 3.4 A Regulated Procurement is any procurement for:
- Goods, Supplies and Services (excluding services covered under Schedule 3 Social and Other Specific Services of the Public Contracts (Scotland) Regulations 2015) with a total value of £50,000 up to £181,301.99;
 - Services defined under Schedule 3 Social and Other Specific Services of the Public Contracts (Scotland) Regulations 2015 with a total contract value of £50,000 up to £615,277.99;
 - Works contracts with a total value of £2million up to £4,551,412.99.
- 3.5 An EU Regulated Procurement is any procurement for:
- Goods, Supplies and Services (excluding services covered under Schedule 3 Social and Other Specific Services of the Public Contracts (Scotland) Regulations 2015) with a total value of £181,302 and above;

- Services defined under Schedule 3 Social and Other Specific Services of the Public Contracts (Scotland) Regulations 2015 with a total contract value of £615,278 and above; and
 - Works contracts with a total value of £2million up to £4,551,413 and above.
- 3.6 Appendix 1 contains the Annual Report for the Financial year 2017/2018.
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Implications of the Report

1. **Financial** - None
 2. **HR & Organisational Development** - None
 3. **Community/Council Planning** – None
 4. **Legal** - None
 5. **Property/Assets** – None
 6. **Information Technology** – None
 7. **Equality & Human Rights** –
 - (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because it is for noting only.
 8. **Health & Safety** - None
 9. **Procurement** – the attached Annual Report identifies how the Council is meeting the requirements of the Procurement Reform (Scotland) Act 2014.
 10. **Risk** - None
 11. **Privacy Impact** - None.
 12. **Cosla Policy Position** –not applicable.
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List of Background Papers

- (a) Background Paper 1 – *Report to Leadership on 30 November 2016, Item 6 on the Agenda “Corporate Procurement Strategy”*

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Renfrewshire Council's Annual Procurement Report

2017/18

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Introduction to Renfrewshire Council's Annual Report

In December 2016, in accordance with Section 15 of the Procurement Reform (Scotland) Act 2014, Renfrewshire Council published its Procurement Strategy for Renfrewshire for the period 2016/17 to 2017/18. That strategy described the fundamental role procurement had in supporting the delivery of the Council's strategic objectives.

In 2017, the Council published its Plan for the next five years, "Thriving People, Connected Communities". <http://www.renfrewshire.gov.uk/article/6346/Council-Plan>
This plan sets out Renfrewshire Council's bold aspirations for the future, and how the Council will work with partners, communities and business to progress 5 key outcomes:

- Reshaping our place, our economy and our future;
- Building strong, safe and resilient communities;
- Tackling inequality, ensuring opportunities for all;
- Creating a sustainable Renfrewshire for all to enjoy; and
- Working together to improve outcomes.

Strategic procurement within Renfrewshire Council has a key role to play in helping to deliver these key outcomes.

Renfrewshire Council recognises the impact procurement has on our citizens and communities and actively seeks to promote a positive and inclusive approach to procurement. This Report provides an update on the previously published procurement strategy in accordance with Section 18 of the Procurement Reform (Scotland) Act 2014 which requires that:

"a contracting authority, which is required to prepare or revise a procurement strategy in relation to a financial year, to prepare an annual procurement report on its regulated procurement activities as soon as reasonably practicable after the end of that financial year"

In accordance with the statutory requirement this report provides an overview of Regulated procurement activity, however Renfrewshire Council also awarded 123 contracts below the threshold for Regulated Procurements and we have included figures for unregulated procurements as well as Regulated in this report for information.

Section 1 – Summary of Regulated Procurements Completed

Renfrewshire Council have provided a summary below of the regulated procurements that were completed over the last year. A regulated procurement is any procurement for public supplies or services with value of over £50,000 and for public works with a value of over £2 million – where an award notice has been published or where the procurement process otherwise comes to an end. This includes contracts and framework agreements.

By providing this summary below it demonstrates the Council's commitment to working in a transparent manner by highlighting the procurement activity that has taken place over the past year.

Table 1. Summary of Regulated Procurements awarded in 2017-18

Number of supply regulated procurements	5 (11)
Number of Services regulated procurements	45 (84)
Number of Works regulated procurements	6 (49)
Total number of regulated procurements awarded	56 (144)
Total estimated value of regulated procurements awarded	£89,092,973
Percentage of regulated contracts awarded to SME's	38

**(value in bracket is the total contracts awarded inclusive of unregulated procurements).*

Further details of Regulated Procurements awarded by the Council between 1 April 2017 and 31 March 2018 can be found at Annex 1 of this Annual Procurement Report. Information on live contracts can also be found on Renfrewshire Council's Contract Register on Public Contract Scotland.

Section 2 – Review of Regulated Procurement Compliance

As detailed within the Procurement Strategy, procurement is a strategic priority at Renfrewshire Council and continues to be a key driver in delivering the Council's strategic objectives. This section of the Annual Procurement Report focuses on the achievement/compliance of more specific objectives as well as referring to the general duties of the act that should be adhered to.

Table 2. Review of Regulated Procurement Compliance

Description from Procurement Strategy	Review of actions
Provide strategic guidance and leadership on all Procurement matters	Fully Complied: <ul style="list-style-type: none">• All staff continue to receive appropriate training to allow them to continue to develop professionalism, knowledge and capability;• The role of Strategic Commercial Category Managers as partners, working with Services to provide high level support, guidance and input into commissioning strategies from the earliest stage and throughout the whole commissioning cycle is continually promoted.• The Strategic Commercial and Procurement Manager provides strategic guidance and advice to the Council's Corporate Management Team on all procurement related matters;• The Strategic Commercial and Procurement Manager is represented on all appropriate project boards overseeing the delivery of key strategic projects.
Support the Council to ensure it continues to achieve value for money from its circa £200m annual spend on goods, services and works;	Fully Complied:

	<ul style="list-style-type: none"> • Robust approach undertaken to existing contract and supplier management and work closely with new suppliers as new contracts are awarded to ensure value for money is delivered; • Development of market knowledge and expertise of commodity experts to help ensure that recommended route to market delivers best value solutions; • Explore new opportunities for innovation with partner providers, inviting their input and considering opportunities to achieve mutual goals and efficiencies for the benefit of all.
Ensure the Council explores all opportunities to use its procurement activities to promote its wider policy objectives, including its social, economic and environmental objectives;	<p>Fully Complied:</p> <ul style="list-style-type: none"> • Actively engage with community partners and key partners within the Council and wider public sector to identify and explore opportunities to promote the Council's CSR objectives; • Continue to actively promote the inclusion of Community Benefits in all Regulated Procurements and where appropriate and feasible in all procurements; • Ensure that all procurements are carried out in accordance with the Council's Sustainable Procurement Strategy and that the Sustainability Test is embedded into all contract strategies; • Evaluate Fair Working Practices in accordance with legislation and work closely with suppliers and service providers to help support them to support their workforce and encourage them to ensure that all workers delivering services to the Council are paid a "living wage":

	<ul style="list-style-type: none"> • Lead the implementation of the Council's commitment to ensure that all care workers providing externally purchased social care services to adults in Renfrewshire are paid at least the Scottish Living Wage (currently £8.75 per hour).
Support the development and implementation of an effective strategic commissioning model across areas of major service spend;	<p>Fully Complied:</p> <ul style="list-style-type: none"> • Adopt a holistic approach, considering individual projects as a part of a whole Council approach, taking account of the Council's objectives and strategic outcomes and the impacts of the procurement; • Work in partnership with colleagues from the Policy and Commissioning Service and the Strategic Change Management Unit to provide a professional service to internal stakeholders; • Engage with external partners to ensure that the needs of and anticipated outcomes for service users and the changing needs of our population now and in the future, are fully reflected in our strategy and approach to commissioning; • After each strategic procurement, reflect on the process and any lessons learned. Promote continuous improvement and celebrate success; • Implement robust contract management which includes an opportunity to review contract usage to ensure that contracts remain fit for purpose and continue to meet our strategic objectives.
Continue to develop and improve the Council's procurement processes and	Fully Complied:

support their effective adoption across the Council;	<ul style="list-style-type: none"> • Work closely with partners in legal services, policy and commissioning, services and external partners to ensure a compliant, innovative, inclusive approach is taken to procurement, which fully embraces the fundamental principles of non-discrimination, transparency and proportionality.
Support the implementation of the new Enterprise Resource Planning (ERP) system to ensure it strengthens these processes and their effective adoption across the Council;	<p>Fully Complied:</p> <ul style="list-style-type: none"> • The Strategic Commercial and Procurement Manager sits on the ERP Board, providing advice, support and guidance to the project team; • The Strategic Commercial Category Managers are working closely with their client services to cleanse data and identify areas of recurring spend under £10,000 per annum to support compliance and identify opportunities for the establishment of low value cross service contracts; • The dedicated procurement lead in the ERP team continues to develop new procurement process maps and policies and procedures and to support the training delivered to individual service areas;
Increase the capability of the Council to think and act commercially;	<p>Fully Complied:</p> <ul style="list-style-type: none"> • Continue to develop the skills and capabilities of the procurement team, promoting training and development opportunities available from within and outwith the Council to ensure that the team maximise their commercial and strategic skills, providing strong support, guidance and leadership to their services.

<p>Support the development and growth of local SME's, third sector, social entrepreneurs and supported business;</p>	<p>Fully Complied:</p> <ul style="list-style-type: none"> • This is a key objective for Renfrewshire Council and Procurement continue to play a role in delivering this objective • Continue to lead the Community Benefits Forum, to work closely with local and national business representatives and to actively engage with third sector and community partners and Economic Development within the Council to explore opportunities for developing and growing our local SME's, third / voluntary sector organisations and supported businesses, this should include small business mentoring, reserved contracts and procurement workshops to help build knowledge and capacity; • For every procurement, at strategy stage consider how to make the contract accessible to local SME's, third sector, social entrepreneurs and supported businesses.
<p>Ensure the Council meets the requirements of the procurement Regulations and the fundamental principles of non-discrimination, transparency and proportionality and actively seek to utilise the new flexibilities introduced to introduce innovative procurement approaches that can support the Council achieve its objective.</p>	<p>Fully Complied:</p> <ul style="list-style-type: none"> • Ensure that all procurements are conducted in full accordance with legislation; • Ensure that the European Single Procurement Document is used for all Regulated procurements, and where appropriate and not too onerous for bidders, for under £50,000 procurements, promoting compliance with legislation including relevant Health and Safety legislation and the Equality Act 2010; • Implement standardised processes and procedures aligned to the Scottish Government Procurement Journey, ensuring good governance and due diligence at all key milestones;

	<ul style="list-style-type: none"> • Actively utilise the Public Contracts Scotland Suppliers Portal to advertise all forthcoming opportunities and invite supplier engagement, stimulating pre contract dialogue and promoting innovative thinking; • Maximise the opportunities of the new procurement procedures, questioning the most appropriate procedure to use at strategy stage, considering the benefits and opportunities associated with each option and seeking the most effective and sustainable solutions.
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Future Improvements

Priority	Action	Target Date:
Build capacity of local supply base promoting inclusive growth	<ul style="list-style-type: none"> • Offer supplier workshops and engage with third sector interface to help improve knowledge of Council procurement processes and support more SMEs and Social Enterprises to bid for Council contracts; 	31 December 2018

<p>Maximise opportunities to promote all aspects of sustainable procurement in appropriate contracts;</p>	<ul style="list-style-type: none"> • Ensure that the Sustainability Test is used to identify and prioritise the impacts of all relevant procurements across the 3 strands of Sustainable Procurement: <ul style="list-style-type: none"> ○ Social ○ Environmental; and ○ Economic • Ensure that supply chain conditions and the potential for worker exploitation are taken into account where appropriate and mitigate risk through rigorous contract management; • Continue to promote the importance and value of Fair Work Practices, recognising the impact a motivated and appreciated workforce can have on the quality and delivery of services; • Continue to make maximum use of Community Benefits to help tackle inequality and empower our communities; • Where possible improve the uptake of Fair Trade products by making the products more accessible and working with Scotland Excel to maximise the benefits of collaboration; • Work closely with Food for Life Scotland on the future development of contract strategies for the supply and distribution of fresh food. 	<p>31st March 2019</p>
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Section 3 – Community Benefit Summary

Renfrewshire Council identified one of its key objectives to be the exploring of **‘all opportunities to use its procurement activities to promote its wider policy objectives, including social, economic and environmental objectives’** in the Procurement Strategy. The importance of this was further emphasised by the active promotion of adding community benefits to all regulated procurements, and where appropriate and feasible to un-regulated procurements too.

A community benefits outcome menu has been developed and this is included in all relevant tenders providing a transparent and fair approach to assessing the value of the community benefits offered by each bidder.

Once a contract is awarded, our Community Benefits Forum work closely with the Council's procurement officers to co-ordinate and support the delivery of community benefits. The forum is chaired by the Strategic, Commercial and Procurement Manager and forum members include officers from the Council's Economic Development Team, Invest In Renfrewshire, Children Services, and representatives of Developing the Young Workforce and Engage Renfrewshire. As well as monitoring the delivery of community benefits in existing contracts, the forum is a platform to share new Contract Strategies and identify new opportunities for the delivery of community benefits.

The forum has significantly contributed to partnership working with providers, developing supplier capacity, local skills and employability by:

- Encouraging participation in Meet the Buyer events, attendance at workshops supported by Engage Renfrewshire and supporting the Chamber of Commerce mentoring programme;
- Supporting supplier development through the Supplier Development Programme, setting up supplier mentoring sessions and helping small businesses to identify new contract opportunities;
- Supporting school employability programmes helping school leavers to achieve positive destinations through education, employment and training;
- A free vacancy management service provided to advertise employment and work experience opportunities through Invest in Renfrewshire via Twitter;
- Providing opportunities for providers to meet and engage with potential candidates interested in vacancies associated with delivery of contracts.

Provided in Table 3 below is a summary of the community benefit requirements included as part of Renfrewshire Council's regulated procurements over the last financial year.

Table 3. Summary of Community Benefits

Total number of regulated procurements awarded in 2017/18	56
Total number of regulated procurements awarded which included community benefits in 2017/18	30
From the onset of monitoring CB's in 2015 up until the end of the 17-18 financial year CPU can report the following;	<ul style="list-style-type: none">- Over 300 employability opportunities have been committed to within tender submissions over this time period; of which over 111 have been noted as delivered/completed entirely to date, the rest are currently in progress.- Over 230 educational initiatives have been committed to being supported within tender submissions over this time period; of which over 100 have been noted as supported/completed in their entirety to date, the rest are currently in progress.- Over 125 other opportunities have been committed to within tender submissions over this time period; of which over 60 have been noted as delivered/completed in their entirety to date, the rest are currently in progress.

Section 4 – Supported Businesses Summary

As part of Renfrewshire Council's action plan, it was noted support would continue for the development and growth of Supported Businesses, as well as local SME's, third sector organisations etc.

Supported Business	Renfrewshire Council Involvement
Made by Scotland's Bravest	<p>Renfrewshire Council have supported the recent opening of Made by Scotland's Bravest by meeting with the Manager to outline the Council's approach to procuring services that may fall within their remit and to sign post them to other organisations such as Scotland Excel and the Supplier Development Programme to help them get market ready for any tenders they may have interest in.</p> <p>Many employees and councillors of the Council attended the opening event that showcased the business set up and approach.</p>
Haven Products Limited trading as Haven Recycle	<p>In 2016 a contract strategy for the provision of Corporate WEEE Recycling including secure ICT disposal was approved, recommending that a competitive tender procedure should be carried out, reserved to Supported Businesses. The contract was awarded on 6 June 2016 for a period of 4 years until 5 June 2020, with an option to extend for up to a further 2 years until 5 June 2022.</p>
Haven Products Limited	<p>Contract for Legal and Licensing Services Scanning Contract Period: 30 March 2018 – 29 March 2019</p>

Section 5 – Future Regulated Procurements Summary

Renfrewshire Council's Contract Register is publicly available on Public Contract Scotland <https://www.publiccontractsscotland.gov.uk/> This provides details of regulated contract start and end dates, as well as noting renewal expectations and extension options available.

Contracts which have an expiry date within the next 2 years (whether expiry of initial term or expiry after conclusion of any extension period), along with any anticipated new procurements within the same timeframe have informed the work planner for the next 2 financial years, which can be found in Annex 2 of this Annual Report.

Section 6 – Future Opportunities

Cultural Infrastructure Projects

In partnership with a range of partners, the Council has been implementing a cultural led economic regeneration programme within Paisley town centre. The next phase of the programme was approved by Council in September 2017, with £100 million investment to progress the delivery of the long term strategic regeneration agenda for Paisley town centre. These investment proposals will address major lifecycle maintenance needs in key assets as well as directly supporting improvements and modernisation of cultural venues and town centre infrastructure.

Projects include:

Paisley Museum - a £42m transformation into an international-class destination showcasing the town's unique heritage and collections, predicted to bring around 125,000 visitors a year into the town centre, set to open in 2022.

Paisley Town Hall - a £22m internal refurbishment to become one of the landmark entertainment venues in the West of Scotland, to reopen in 2021. The redesign will broaden the range of events the town hall can offer, and transform the performance facilities and visitor experience, as well as improved catering and conference facilities, better physical access, and replacement of the mechanical and electrical systems.

Learning and Cultural Hub - a fully-accessible and digitally-connected space housing the town's library collections and a modern educational resource for the area's pupils, students and adults in the heart of the High Street. The facility will open in 2021

St James Playing Fields - a £7.7m project to create new outdoor space capable of hosting major events, while upgrading the sporting facilities to include an upgrade of existing grass pitches, a synthetic hockey pitch, a new pavilion and changing facilities, and new road access and car parking.

Paisley Arts Centre - a £2.5m upgrade of the existing building aimed at improving the performance facilities.

Public Realm - a £10m budget has been set aside to reimagine some of the town's outdoor events spaces and improve road and transport links.

More information about the Council's plans can be found here:

<http://www.renfrewshire.gov.uk/article/7742/100m-infrastructure-investment>

The Glasgow City Region City Deal

The £1.13bn Glasgow City Region City Deal (GCRCD) is an agreement between the UK Government, the Scottish Government and eight local authorities across the Glasgow City Region.

This City Deal will fund major infrastructure projects; create thousands of jobs and assist thousands of unemployed people back into work; improve public transport and connectivity; drive business innovation and growth and generate billions of pounds of private sector investment.

Renfrewshire Council is the lead authority on three City Deal Projects:

Airport Access Project (AAP - £144.3m)

AAP is the flagship project for the Glasgow City Region City Deal the project will provide a direct link between Glasgow Central Station and Glasgow Airport and is being jointly delivered by both Renfrewshire Council and Glasgow City Council. This project is at an early stage of development, the project team are currently working with key stakeholders to develop proposals, construction is expected to start in 2022 with operation of services expected in 2025.

Clyde Waterfront & Renfrew Riverside (CWRR - £90.7m)

The CWRR project includes the construction of a new opening bridge across the River Clyde, which will accommodate vehicles, pedestrians and cyclists, and the construction of the Renfrew North Development Road to better link communities and businesses on both sides of the river. CWRR planning application is currently with the Scottish Ministers for determining on behalf of the three local authorities (Renfrewshire Council, West Dunbartonshire Council and Glasgow City Council), a decision is anticipated in the coming months. Thereafter the procurement process for the design & construction of the project works will begin. On current estimated plans (which assumes a positive planning decision in the coming months), construction will begin late 2019/early 2020 and be completed by 2022. Any delay to the planning determination will impact on these timescales.

Glasgow Airport Investment Area (GAIA - £39.1m)

The GAIA project will deliver the realignment of Abbotsinch Road, a new bridge across the White Cart and new cycle routes; all aimed at improving connections between the Westway, Inchinnan and Airport Business Parks. The GAIA works will act as an enabler for the delivery of an internationally recognised district for innovation, research and manufacturing – The Advanced Manufacturing Innovation District Scotland (AMIDS). The project has already attracted major investments including –

- Lightweight Manufacturing Centre (LMC)
- National Manufacturing Institute for Scotland (NMIS) £65m
- Medicines Manufacturing Innovation Centre (MMIC) £56m

The procurement process for the GAIA enabling infrastructure works are underway and are due to be awarded towards the end of 2018 with a view to being out on site early 2019.

Additional Information on the Glasgow City Region City Deal can be found here:
<http://www.glasgowcityregion.co.uk/>

Annual Procurement Report Ownership and Contact Details

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Annex 1: Regulated Procurement Detail

Award Date	Contract Awarded To	Title	Start Date	End Date	Total
24/04/2017	GCI Scotland (GB)	Microsoft Implementation Support	24/04/2017	24/04/2019	£555,000.00
24/04/2017	GP Plantscape Ltd (Main Contact) (GB)	Treatment and Disposal of Garden Waste	01/11/2016	01/04/2022	£500,000.00
27/04/2017	J.G Martin Plant Hire (GB)	Hire of Small Plant & Tools	01/05/2017	30/04/2019	£150,000.00
12/05/2017	Tracsis Traffic Data Limited (GB)	Award of Airport Access Project: Rail Modelling Stage 3	12/05/2017	31/10/2017	£116,840.00
05/06/2017	Robins & Day Peugeot (GB)	Purchase of Peugeot 208 Active 1.6 Hdi75 Cars	05/06/2017	05/06/2017	£129,764.00
22/06/2017	Walker Love (GB)	Debt Partner Services	15/05/2017	15/05/2019	£164,000.00
28/06/2017	Alzheimer Scotland (GB)	Award of Provision of Specialist Dementia Day Care Service	15/01/2017	14/09/2017	£150,000.00
03/07/2017	Advanced Energy Management Services Ltd (GB)	MTC for District Heating Maintenance	03/07/2017	03/07/2020	£198,000.00

04/07/2017	Demco interiors (GB)	Interior Design and Fit Out of Library Facilities	17/07/2017	17/10/2017	£100,000.00
25/07/2017	Bremner Motors (GB)	Accident & Operational Damage Repairs To Council Vehicles	01/08/2017	31/07/2019	£160,000.00
25/07/2017	WCR electrical services ltd (GB)	Inspection, Service & Repair of Workshop Garage Equipment	01/08/2017	01/08/2020	£160,000.00
31/07/2017	Thoughtonomy Ltd (GB)	Process Automation Licences and Associated Services	31/07/2017	31/09/2018	£164,000.00
09/08/2017	Acuma Solutions Limited (GB)	Business Objects Licence Maintenance	01/10/2017	14/12/2018	£53,029.33
21/08/2017	Nu-Track Limited (GB)	Supply and delivery of a 24 Seater Bus	21/08/2017	21/08/2017	£81,872.00
29/08/2017	GTG TRAINING LTD (GB)	Sector Based Work Academy - Construction	01/09/2017	01/01/2019	£159,700.00
29/08/2017	GOSS Interactive (GB)	Provision of an Externally Hosted Website and Intranet	29/09/2017	29/09/2022	£109,975.00
01/09/2017	William Tracey Ltd (GB)	Treatment & Disposal of Residual Waste - Contract 1	01/09/2017	15/06/2019	£3,900,000.00

11/09/2017	Finco Contracts Ltd (GB) / Markon Limited (GB) / WJ North Ltd (GB) / Finco Contracts Ltd (GB) / WI & A Gilbert Ltd (GB) / Newlay Civil Engineering Ltd (GB)	Framework Contract for Traffic Management Works	12/09/2017	12/09/2021	£2,200,000.00
11/09/2017	Barnardo's (GB)	Award of Early Level Transition Programme	10/09/2017	10/09/2018	£181,665.00
15/09/2017	Everwarm Limited (GB)	Provision of Energy Efficiency Works (HEEPS ABS) - Year One	15/09/2017	15/05/2018	£4,500,000.00
26/09/2017	Firmstep Ltd (GB)	Integrated Customer Portal and CRM Solution	02/10/2017	02/10/2020	£344,178.00
27/09/2017	Field and Lawn Ltd (GB)	Festive Lighting 2017 up to 2021	28/09/2017	28/09/2020	£485,377.00
27/09/2017	Clydesdale Bank PLC (GB) / Clydesdale Bank PLC (GB)	Framework Contract for Banking Services	27/09/2017	27/09/2021	£247,765.00
27/09/2017	allpay.net Limited (GB)	Payment Processing Services	02/10/2017	02/10/2018	£100,000.00
27/09/2017	Loomis UK (GB)	Cash Collection Services	03/07/2017	03/07/2018	£80,500.00

29/09/2017	Stepwell Consultancy Ltd. (GB)	Health and Employability Assessment	02/10/2017	30/09/2018	£71,910.00
06/10/2017	Holmes Care Group (GB)	Award of Negotiation for the Provision of Residential Care and Nursing Services to Adults under t...	09/10/2017	08/10/2022	£1,800,000.00
17/10/2017	Harrow Green Ltd (GB)	Relocation of the Paisley Museum Store Facility	06/11/2017	06/01/2018	£127,611.00
18/10/2017	City Gate Construction (Scotland) Limited (GB) / Clark Contracts Limited (GB) / Magnus Electrical Services Limited (GB) / BRB Electrical Limited (GB) / A Burgoyne (Electrical Contractors) Limited (GB) / BTVC Limited (GB) / City Gate Construction (Scotland) Limited (GB) / Clark Contracts Limited (GB) / Paul Couper Joinery Limited T/A Alliance Group (GB) / City Gate Construction (Scotland) Limited (GB) / Clark Contracts Limited (GB) / City Gate Construction (Scotland) Limited (GB) / Clark Contracts Limited (GB) / BRB Electrical Limited (GB) / City Gate Construction (Scotland) Limited (GB) / Clark Contracts Limited (GB) / Paul Couper Joinery T/A Alliance Group (GB) / City Gate Construction (Scotland) Limited (GB) / City Gate Construction (Scotland) Limited (GB) / Right Designs (Blacksmith, Fencing and Maintenance) Limited (GB) / City Gate Construction (Scotland) Limited (GB) / Carter Ceilings Limited (GB) / IQA Operations Group Limited (GB) / City Gate Construction (Scotland) Limited (GB) / City Gate Construction (Scotland) Limited (GB) / Clark	Framework Agreement for the Provision of Trades Contractors	30/10/2017	30/10/2021	£23,200,000.00

	Contracts Limited (GB) / VQ Construction Limited (GB) / BRB Electrical Limited (GB) / MPMH Construction Limited (GB) / MPMH Construction Limited (GB) / Faskin Group (Scotland) Limited (GB) / Graham Roofing (Scotland) Limited (GB) / Sennit Construction Limited (GB) / MITIE Property Services (UK) Limited (GB) / Novus Property Solutions Limited (GB) / Dobie and Son Limited T/A Dumbreck Decorators (GB) / Clark Contracts Limited (GB) / City Gate Construction (Scotland) Limited (GB) / Bell Decorating Group Limited (GB) / City Technical Services (UK) Limited (GB) / BRB Electrical Limited (GB) / IQA Operations Group Limited (GB) / MPMH Construction Limited (GB)				
23/10/2017	McAdam King Business Psychology Ltd (GB)	Agreement for HR Services	23/10/2017	23/10/2020	£1,200,000.00
23/10/2017	Working Links (GB)	Getting Ready for Work 16-19	23/10/2017	23/09/2018	£76,000.00
02/11/2017	University of Strathclyde (GB)	Award of Diving Into Writing Project	01/08/2017	30/09/2018	£150,000.00
02/11/2017	CEiS Ayrshire (GB)	Focus on Work Employability Bootcamp	21/11/2017	21/09/2018	£78,991.00
02/11/2017	Working Links (GB)	Thinking About Work (Working Matters)	06/11/2017	30/09/2018	£71,250.00

02/11/2017	University of Strathclyde (GB)	Award of Data-Based Assessment and Pathways to Impact School Management Teams	04/09/2017	30/09/2018	£70,000.00
02/11/2017	University of Strathclyde (GB)	Award of Training for Classroom Assistants	01/08/2017	31/07/2018	£70,000.00
17/11/2017	City Gate Construction (Scotland) Limited (GB)	Measured Term Contract for a Timber Preservation and Dampness Control Contractor	11/12/2017	11/12/2020	£3,000,000.00
27/11/2017	MWUK Limited (trading as Alexandra) (GB)	Framework Agreement for Corporate Uniforms	28/11/2017	28/11/2019	£63,000.00
28/11/2017	Linstone Housing Association (GB) / Linstone Housing Association (GB) / Barnardo's (GB) / Impact Arts (GB)	Provision of Community Based Transitional Employment Training	28/11/2017	30/09/2018	£594,446.88
01/12/2017	Finco Contracts Ltd (GB) / Mac Asphalt Ltd (GB) / MacLay Civil Engineering Ltd (GB) / Finco Contracts Ltd (GB) / Mac Asphalt Ltd (GB) / MacLay Civil Engineering Ltd (GB) / Finco Contracts Ltd (GB) / J H Civil Engineering Ltd (GB) / MacLay Civil Engineering Ltd (GB) / Mac Asphalt Ltd (GB) / Finco Contracts Ltd (GB) / Mac Asphalt Ltd (GB) / MacLay Civil Engineering Ltd (GB) / J H Civil Engineering Ltd (GB) / Finco Contracts Ltd (GB) / Mac Asphalt Ltd (GB) / John McGeady Ltd (GB) / Newmac Asphalt Services Ltd (GB)	Framework Contract for Maintenance & Improvements of Carriageways and Footways	05/12/2017	05/12/2020	£20,000,000.00

04/12/2017	RAMH (GB)	Mental and Holistic Health Support	04/12/2017	30/09/2018	£150,000.00
04/12/2017	Peter Brett Associates LLP (GB)	Transport Infrastructure Enabling Works	04/12/2017	04/02/2018	£116,010.00
05/12/2017	Tennent's Training Academy (GB) / Anna Walls Consultancy (GB) / hw forestry services (GB) / hw forestry services (GB) / Tennent's Training Academy (GB) / Anna Walls Consultancy (GB) / City of Glasgow College (GB) / HSC Futures Ltd (GB) / Tennent's Training Academy (GB) / VERG (GB) / Your The Hero (GB)	Provision of External Accredited Vocational Training	27/10/2017	27/08/2018	£160,000.00
06/12/2017	GP Plantscape Ltd (Main Contact) (GB)	Treatment of Comingled Food & Garden Waste	01/01/2018	02/04/2022	£5,000,000.00
15/12/2017	idverde Ltd (Formally The Landscape Group Ltd) (GB)	Grounds Maintenance Services for Renfrewshire Leisure Ltd Properties	01/01/2018	01/01/2019	£79,926.13
19/12/2017	William Tracey (GB)	Treatment and Disposal of Food Waste	01/01/2018	02/04/2022	£220,000.00
20/12/2017	Lanarkshire Enterprise Services Ltd (GB)	Business Gateway Core and Specialist Workshop and Expert Help services	01/01/2018	01/01/2019	£98,300.00

08/01/2018	University of Strathclyde (GB)	Award of Provision of Exploring Pedagogy in Primary 1	01/08/2016	31/03/2018	£93,330.77
18/01/2018	GL Assessment (GB)	Award of Provision of Computer Assessments for Primary Schools	01/11/2017	31/10/2018	£72,000.00
31/01/2018	Regen Waste Limited (GB)	Treatment of Comingled Dry Recyclates	15/06/2018	15/09/2018	£520,000.00
12/02/2018	William Tracey Ltd (GB)	Treatment & Disposal of Mechanical Street Sweepings Waste	01/04/2018	01/06/2020	£575,000.00
15/02/2018	Esh Construction Limited (GB)	Refurbishment of St Anthony's Primary School, Johnstone	05/03/2018	05/06/2019	£3,622,624.24
20/02/2018	British Telecommunications plc (GB)	Telephony as a Service (TaaS)	19/04/2018	19/04/2023	£4,795,907.67
22/02/2018	William Tracey Ltd (GB)	Treatment & Disposal of Industrial Active Waste from HWRC and Mixed Recycling from Special Uplifts	01/04/2018	09/04/2020	£6,500,000.00
19/03/2018	IRT surveys ltd (GB)	Thermal Imaging Contract	03/04/2018	29/03/2021	£150,000.00
28/03/2018	William Tracey Ltd (GB)	Treatment & Disposal of Residual Waste - Contract 2	05/07/2018	05/07/2020	£1,375,000.00

Annex 2: Future Regulated Procurements

INTERNAL REF	TITLE	TYPE	CURRENT CONTRACT END DATE	MAX EXTENSION AVAILABLE TO CURRENT CONTRACT (MONTHS)	CURRENT CONTRACT VALUE	EXPECTED TIMESCALES FOR RE-TENDER
RC-CPU-17-251	Energy Efficiency Framework - Year One Phase Three	Works	19/08/2018	0	£0.00	Awaiting update from housing team re future phases.
RC/FA/153/17	Provision of External Accredited Vocational Training	Services	27/08/2018	0	£160,000.00	Awaiting update from Employability re: availability of funding
RC/OC/117/18	Provision of Diving into Writing Project	Services	31/08/2018	0	£150,000.00	Out to tender
N/A	Provision of Data-Based Assessment and Pathways	Services	31/08/2018	0	£70,000.00	No requirement after expiry
RC/OC/115/18	Provision of Training for Classroom Assistants	Services	31/08/2018	0	£70,000.00	Out to Tender
N/A	Award of Early Level Transition Programme	Services	10/09/2018	0	£181,665.00	tbc
N/A	CLAS Consultancy	Services	22/09/2018	0	£160,000.00	
N/A	Technical Architectural Consultancy	Services	22/09/2018	0	£160,000.00	Awaiting update from property services re future requirements for this.

RC/OC/400/17	Getting Ready for Work 16-19	Services	23/09/2018	0	£76,000.00	
RC1508_4583	Horticultural Materials - Spring Bulbs, Seasonal Bedding & Christmas Trees	Supplies	29/09/2018	12	£164,000.00	Tender to be published on 24 August 2018
RC/RC/225/17	Process Automation Licences and Associated Services	Services	24/09/2019	0	£164,000.00	Review of requirement to be undertaken 2018 with a resultant tender process conducted.
RC/RC/291/17	Flexible Floor Finishes	Supplies	01/10/2018	0	£164,000.00	Tender to be published on end of August 2018
RC/FA/150/17	Payment Processing Services	Services	02/10/2018	0	£100,000.00	TBC
RC1409_2856	Removal, Relocation and Warehouse Storage Services	Services	16/10/2018	12	£625,000.00	January 2019
RC/OC/458/18	The Provision of Computer Assessments for Primary Schools	Services	31/10/2018	0	£72,000.00	tbc
N/A	First Crisis Response Counselling Service	Services	30/11/2018	24	£896,102.00	Work has commenced, short term interim contract to align with Community Day Services Contract
RC_CPU_18_082	Halloween Creative Event Concept 2018	Services	01/12/2018	0	£55,000.00	1/7/19
N/A	Lot 7 Mini competition bathroom programme 1617-33	Supplies	10/12/2018	0	£252,422.04	
RC/FA/128/18	Provision of Skip Hire & Recycling Service	Services	12/12/2018	24	£500,000.00	TBC
RC1507_4267_ITT_8873	Supply and Delivery of Fresh Bread and Rolls and Other Bakery Produce to Renfrewshire Council	Supplies	13/12/2018	12	£728,000.00	TBC
RC-CPU-17-006	Business Objects Licence Maintenance	Services	14/12/2018	0	£53,029.33	TBC
RC1407_2555(ITT(5613))	Preparation and Delivery of Community Meals (Sandwiches)	Supplies	15/12/2018	24	£199,504.00	Recommendation going to Board 5 Sept 2018
R111102438	Extension to Framework Agreement for The Provision of Supported Living Services	Services	30/12/2018	0	£10,000,000.00	Negotiated contract late 18, early 19

N/A	Award of Specialist Support Services	Services	31/12/2018	0	£170,064.00	Work has commenced on new requirement
RC/RC/254/18	Sector Based Work Academy - Construction	Services	01/01/2019	0	£159,700.00	No requirement after expiry
RC/RC/340/18	Business Gateway Core and Specialist Workshop and Expert Help Services	Services	01/01/2019	0	£97,650.00	Awaiting update from Employability re: availability of funding
RC/RC/287/17	Grounds Maintenance Services for Renfrewshire Leisure Ltd Properties	Services	01/01/2019	0	£79,926.13	Tender being published on 15 August 2018
RC-RC-228-17	Forcepoint Licences	Supplies	02/01/2019	0	£74,000.00	Tender process to be conducted 2018
RC/RC/162/17	Provision of Plant Hire and Operators	Services	09/01/2019	12	£250,000.00	TBC
N/A	Building Management System (BMS) Installation and Bureau Service	Services	20/01/2019	24	£362,350.00	
N/A	Upgrade of Multi Storey Fire Alarm Systems	Works	01/02/2019	0	£0.00	Awaiting update from housing team re future requirement.
RC1407_2637(ITT_5324)	Housing Capital Investment Internal Works Programme (Years 6 - 9)	Works	07/02/2019	0	£12,000,000.00	Awaiting update from housing team re future requirement.
RC1502_3588(ITT_7335)	Print Finishing Devices and Maintenance	Supplies	23/03/2019	12	£0.00	1/11/19
N/A	Information @ Work	Supplies	02/04/2019	0	£70,210.60	TBC
RC-RC-156-17	MTC for Planned and Reactive Maintenance of Fire Fighting Equipment 2017 - 2019	Services	03/04/2019	24	£120,000.00	TBC
N/A	Portable Appliance Inspection and Testing	Services	12/04/2019	0	£301,019.00	TBC
RC_RC_128_17	Employee Counselling Services	Services	14/04/2019	12	£88,000.00	1/11/19
RC-RC-224-17	Microsoft Implementation Support	Services	24/04/2019	12	£555,000.00	No further contract required
RC/FA/136/17	Hire of Small Plant & Tools	Supplies	30/04/2019	12	£150,000.00	TBC
N/A	Debt Partner Services	Services	15/05/2019	12	£164,000.00	1/11/19

SXL 04-15	AWARD - SXL 04-15 - Customer Service Platform Framework	Services	01/06/2019	12	£131,386.66	Tender process to be conducted 2018/9
RC-CPU-16-146	MTC for the Statutory Compliance and Reactive Repairs to Powered Pedestrian Doors 2018-19	Services	04/06/2019	24	£181,000.00	TBC
RC-CPU-17-364	Treatment & Disposal of Residual Waste - Contract 1	Services	15/06/2019	12	£3,900,000.00	TBC
N/A	Award of Functional Family Therapy	Services	30/06/2019	24	£1,500,000.00	Tbc, extension available
RC/OC157/16	Promoting Alternative Thinking Strategies	Services	30/06/2019	0	£366,630.00	
Project Number: 5770	Removal, Transport and Disposal of Untreated Leachate Arising from Linwood Moss Landfill Site	Services	04/07/2019	0	£1,000,000.00	TBC
PS/18/90	Bridge Stock Principal Inspections 2018/2019	Services	25/07/2019	12	£390,525.00	TBC
RC/FA/142/17	Accident & Operational Damage Repairs To Council Vehicles	Services	31/07/2019	12	£160,000.00	March 2018
N/A	Award of Provision of a Carers Centre	Services	07/08/2019	24	£2,600,000.00	Tbc, extension available
RC/RC/170/17	Supply and Distribution of Water Cooler Solutions, Services and Associated Consumables	Supplies	10/10/2019	12	£121,963.20	
SP15-09-16	AWARD - SP15-09-16 - IT Consumables	Supplies	01/11/2019	12	£54,487.74	Award via national contract
RC/RC/164/17	Insurance (excluding Broker Services)	Services	01/11/2019	24	£4,600,000.00	
RC/RC/328/18	Framework Agreement for Corporate Uniforms	Supplies	28/11/2019	24	£63,000.00	1/5/2021
RC/RC/184/16	Vehicle Tracking System	Services	12/12/2019	24	£523,000.00	TBC
RC/RC/107/16	Measured Term Contract for Legionella Prevention, Control and Risk Management Services	Services	01/01/2020	24	£900,000.00	TBC
RC-RC-177-17	MTC for the Maintenance Repair Replacement and Installation of Roller Shutters	Services	06/01/2020	24	£350,000.00	TBC
RC/RC/200/17	Payment Kiosk	Services	16/01/2020	24	£71,000.00	TBC
N/A	Non Domestic Rates System	Services	06/02/2020	0	£117,050.00	Tender process to be conducted 2019
RC-RC-241-17	Sophos Licences	Supplies	01/03/2020	0	£149,599.95	Tender process to be conducted 2019
N/A	Award of Low Level, Preventative, Health & Wellbeing Services for Older Adults in Renfrewshire	Services	31/03/2020	24	£783,000.00	Tbc, extension available

RC-CPU-18-144	Provision of a Care at Home and/or Housing Support	Services	24/02/2019	0	£12,000,000	Tender to be published August 18
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