

Minute of Meeting

Renfrewshire Health and Social Care Integration Joint Board

Date	Time	Venue
Friday, 10 March 2017	09:30	Abercorn Conference Centre, Renfrew Road, Paisley, PA3 4DR

PRESENT

Councillors Iain McMillan, Michael Holmes, Jacqueline Henry and Derek Bibby (all Renfrewshire Council); Dr Donny Lyons, Morag Brown, John Legg and Dorothy McErlean (all Greater Glasgow & Clyde Health Board); Karen Jarvis (Registered Nurse); Dr Chris Johnstone (substitute for Dr Stuart Sutton (Registered Medical Practitioner (GP))); Alex Thom (Registered Medical Practitioner (non-GP)); Liz Snodgrass (Council staff member involved in service provision); David Wylie (Health Board staff member involved in service provision); Alan McNiven (third sector representative); Helen McAleer (unpaid carer residing in Renfrewshire); Stephen Cruickshank (service user residing in Renfrewshire); John Boylan (trade union representative for Council staff); David Leese, Chief Officer and Sarah Lavers, Chief Finance Officer (both Renfrewshire Health and Social Care Partnership) and Peter Macleod, Chief Social Work Officer (Renfrewshire Council).

CHAIR

Councillor Iain McMillan, Chair, presided.

APOLOGY

Dr Stuart Sutton (Registered Medical Practitioner (GP)).

IN ATTENDANCE

Ken Graham, Head of Corporate Governance (Clerk), Iain Beattie, Head of Health and Social Care (Paisley), Frances Burns, Health and Social Care Integration Project Manager and Elaine Currie, Senior Committee Services Officer (all Renfrewshire Council); and Fiona Mackay, Head of Strategic Planning & Health Improvement, Katrina Philips, Head of Mental Health, Addictions and Learning Disability Services, Mandy Ferguson, Head of Health and Social Care (West Renfrewshire), Jean Still, Head of Administration and James Higgins, Health and Social Care Integration Project Officer (all Renfrewshire Health and Social Care Partnership).

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

ORDER OF BUSINESS

In terms of Standing Order 4.1 (iii), the Chair intimated that he proposed to alter the order of business to facilitate the conduct of the meeting by considering item 2 of the agenda after item 8 of the agenda.

1 MINUTE

The Minute of meeting of the Integration Joint Board (IJB) held on 20 January 2017 was submitted.

DECIDED: That the Minute be approved.

2 FINANCIAL REPORT 1 APRIL 2016 TO 31 JANUARY 2017

The Chief Finance Officer submitted a report relative to the revenue and capital budget positions from 1 April 2016 to 6 January 2017 for Social Work and from 1 April 2016 to 31 January 2017 for the Health Board.

The overall revenue position for the Renfrewshire Health and Social Care Partnership (HSCP) at 31 January 2017 was an underspend of £6,000, as detailed in appendices 1 and 2 to the report, with a projected year-end break even position. The key pressures were highlighted in sections 4 and 5 of the report. Appendices 3 and 4 to the report provided a reconciliation of the main budget adjustments applied this current financial year.

DECIDED: That the content of the report be noted.

3 2017/18 HEALTH AND SOCIAL CARE BUDGET UPDATE

The Chief Finance Officer submitted a report providing an update on the budget setting process for partner contributions to Renfrewshire HSCP for financial year 2017/18.

The report set out the key messages for IJBs contained the Scottish Government's draft budget announcement on 15 December 2016 being a further £107m social care funding, in addition to the £250m allocated as part of the 2016/17 budget process which was now included in the 2016/17 adult social care base budget; local authorities were able to adjust their allocations to IJBs by up to £80m; and health board allocations to IJBs must be maintained at 2016/17 cash levels including the set aside budget for large hospital services. The Scottish Government also set out nine priorities for IJBs and Renfrewshire HSCP's progress to date on each were detailed in the report.

Copies of letters from the Scottish Government; Greater Glasgow and Clyde NHS Board and Renfrewshire Health & Social Care Partnership formed appendices 1 to 6 of the report. Appendix 7 to the report detailed the indicative figures of the health allocation for 2017/18 and Appendix 8 to the report detailed the health budget influenceable spend.

The impacts on the Renfrewshire IJB delegated budgets were outlined in the report. The Chief Finance Officer's recommendation to the IJB was that the 2017/18 delegated health budget be not accepted on the basis that the level of budget did not match the cost of delegated services; the level of budget to be allocated fell below the 2016/17 cash level, by £691,000, and did not meet the Scottish Government directions to health boards in terms of their budget allocations to HSCPs for 2017/18, as detailed in the table in the report; and the historic Community Health Partnership undelivered savings and NHS pension costs predated the establishment of the IJB and did not feature in the due diligence work undertaken by the Chief Finance Officer during 2015/16. In addition this did not feature in the September 2015 due diligence report by Auditors Pricewaterhouse Coopers on behalf of NHS GG&C.

It was noted that should the IJB approve the Chief Finance Officer's recommendation, the delays in implementation of the savings target would require the Chief Officer to effect the necessary management action to implement a financial recovery plan from 1 April 2017 in order to manage the shortfall in funding in 2017/18.

DECIDED:

- (a) That the delegated adult social care budget for 2017/18 be accepted;
- (b) That formal assurance be provided to Renfrewshire Council that resources being transferred for delegated adult social care functions would not be utilised to offset any resource shortfall or unacceptable risk position whereby a balanced budget had not been achieved for the delegated health budget for 2016/17 and 2017/18;
- (c) That the Chief Finance Officer's recommendation not to accept the 2017/18 delegated health budget be approved on the basis that the level of budget did not match the cost of delegated services; the level of budget to be allocated fell below the 2016/17 cash level; and the historic Community Health Partnership undelivered savings and NHS pension costs should not be allocated as a charge to the IJB as these predated the establishment of the IJB and did not feature in the due diligence work undertaken by the Chief Finance Officer during 2015/16 of the September 2015 due diligence report by Pricewaterhouse Coopers on behalf of NHS GG&C;
- (d) That the Chair of the IJB write to NHS GG&C to formally reject their offer on the basis of the Chief Finance Officer's recommendations;
- (e) That the savings proposals in respect of the 2017/18 delegated health budget inflation and cost pressure in respect of the minimum level of savings (£3.7m) which the IJB needs to consider be submitted to the next meeting of the IJB to be held on 23 June 2017 for approval, this would include proposals for the outstanding balance of £1.378m in respect of the 2016/17 savings target; and
- (f) That the delays in implementation of the savings target would require the Chief Officer to effect the necessary management action to implement a financial recovery plan from 1 April 2017 in order to manage the shortfall in funding in 2017/18. An update for members on the actions taken, the level of non-recurring savings achieved and the impact on services would be included in the June 2017 finance update together with any further plans for the remainder of the year to ensure financial balance by 31 March 2018.

4 **COMMISSIONING UNSCHEDULED CARE 2017/18**

The Chief Officer submitted a report relative to Renfrewshire HSCP's draft strategic commissioning intentions for unscheduled care services which had been developed in partnership with other HSCPs in the Greater Glasgow and Clyde area.

The report intimated that unscheduled care was the unplanned treatment and care of a patient usually as a result of an emergency or urgent event. The Scottish Government had made unscheduled care an important area of focus for the health service in Scotland with reducing waiting times in A&E and reducing the number of emergency admissions key targets.

The Acute Services Transformation paper had been approved at a meeting of the NHS Board in February 2017 and set out the need to transform the delivery of acute services in NHSGG&C to continue to deliver the highest quality of care to patients over the short, medium and longer term.

For 2017/18 Renfrewshire HSCP would focus commissioning intentions on three priority areas of A&E performance; unplanned admissions; and delayed discharges and the work to be carried out for all priority areas was detailed in the report.

The HSCP would also work closely with acute services on occupied bed days for unscheduled care; end of life care; and the balance of spend across institutional and community services.

The Renfrewshire HSCP Strategic Plan 2016/19 formed the appendix to the report. It was noted that the second bullet point of the recommendation of the report should read 'note the Strategic Commissioning Plan 2016/19 at Appendix 1'

DECIDED:

(a) That the draft strategic commissioning intentions for unscheduled care services be approved and presented to NHSGG&C Health Board; and

(b) That the Strategic Commissioning Plan 2016/19, which formed the appendix to the report, be noted.

5 **PERFORMANCE MANAGEMENT UPDATE - EXCEPTION REPORTS**

Under reference to item 3 of the Minute of the meeting of this Joint Board held on 20 January 2017 the Chief Officer submitted a report providing an update on four indicators from the performance scorecard 2016/17.

The exception reports, which formed the appendices to the report, provided an update on the number waiting more than 18 weeks for paediatric speech and language therapy assessment to appointment; percentage of long term care clients receiving intensive care at home; occupational therapy waiting list; and adult protection repeat referrals.

DECIDED:

(a) That the update on performance in speech and language therapy, care at home, occupational therapy and adult protection be noted;

(b) That it be noted that the full scorecard updating all performance measures would be submitted to the next meeting of the IJB to be held on 23 June 2017.

SEDERUNT

Dr Chris Johnstone left the meeting during consideration of the following item of business.

6 QUALITY, CARE AND PROFESSIONAL GOVERNANCE ANNUAL REPORT 2016

The Chief Officer submitted a report relative to the Renfrewshire Quality, Care and Professional Governance Annual Report covering the period January to December 2016, a copy of which formed the appendix to the report.

The annual report provided a variety of evidence to demonstrate the delivery of the core components within Renfrewshire HSCP Quality, Care and Professional Governance Framework and the Clinical and Care Governance principles specified by the Scottish Government.

DECIDED:

(a) That the report and the Renfrewshire Quality, Care and Professional Governance Annual Report 2016, which formed the appendix to the report be noted; and

(b) That it be noted that future annual reports would be produced in line with NHS GGC's reporting cycle on April to March.

7 JOINT INSPECTION OF SERVICES FOR ADULTS

The Chief Officer submitted a report relative to the forthcoming joint inspection by the Care Inspectorate and Healthcare Improvement Scotland of services for adults during the course of 2017/18.

The report intimated that the national inspection guidance was currently being updated to reflect new partnership arrangements and additional expectations around strategic commissioning.

The Care Inspectorate and Healthcare Improvement Scotland would give the HSCP 12 weeks' notice before commencing any inspection. At the meeting of the Chief Officers Group held on 13 February 2017 it had been agreed that an action plan be developed in preparation of the joint inspection.

DECIDED: That the report be noted.

8 CHAIRMAN'S UPDATE

Councillor McMillan thanked members of the Joint Board and the staff of Renfrewshire HSCP and Renfrewshire Council for their contribution to the work of the IJB and for their assistance to him during his period as Chair.

He advised that during his time as Chair he had particularly enjoyed meeting with front-line staff and seeing first-hand the great work carried out by front-line services.

Councillor McMillan wished the new Chair and members of the IJB best wishes for the future.

Dr Donny Lyons thanked the Chair and those Councillors who were not returning for their contribution and commitment to the work of the Joint Board and David Leese thanked the Chair for his assistance to him during his period as Chief Officer and wished him well for the future.

Councillor McMillan advised that Katrina Philips would be taking up a new Head of Service post within Glasgow Health and Social Care Partnership and wished her well for the future.

9 **DATE OF NEXT MEETING**

DECIDED: That it be noted that the next meeting of the IJB would be held at 9.30 am on 23 June 2017 in the Abercorn Business Centre.