

Minute of Meeting Council

Date	Time	Venue
Thursday, 30 April 2015	09:30	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors B Brown, Murrin, Perrie, M Devine, Grady, Lawson, Mylet, J Sharkey, M Sharkey, T Kelly, K MacLaren, M MacLaren, Williams, E Devine, Glen, Mack, McGurk, Henry, M Macmillan, McCartin, Caldwell, Hood, McGee, I McMillan, Bibby, Andy Doig, Gilmour, Clark, Audrey Doig, Provost Hall, Councillors Noon, M Brown, Holmes, J MacLaren, Harte, McQuade and Nicolson.

IN ATTENDANCE

S Black, Chief Executive; M Crearie, Director of Development & Housing Services; P MacLeod, Director of Children's Services; S MacDougall, Director of Community Resources; A Russell, Director of Finance & Resources; D Leese, Chief Officer Designate (Renfrewshire Health & Social Care Partnership); K Graham, Head of Corporate Governance, M Conaghan, Legal & Democratic Services Manager, L Belshaw, Democratic Services Manager, and P Shiach, Committee Services Officer (all Finance & Resources).

APOLOGIES

Councillors Cameron McEwan and Mullin.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

ADDITIONAL ITEM

Provost Hall intimated that there was an emergency motion by Councillors M Macmillan and Holmes, in relation to the earthquake in Nepal which had not been included in the notice calling the meeting. The Provost being of the opinion that the subject matter of the motion, which is dealt with at item 1 below, should be considered by the Council as a matter of urgency, authorised its consideration.

1 EMERGENCY MOTION

There was submitted a motion by Councillors M Macmillan and Holmes in the following terms:

“The Council wishes to express sympathy and support to the people of Nepal and to everyone affected by the catastrophic earthquake on 25 April 2015. The Council is asked to agree to make a donation of £10,000 to the Disasters Emergency Committee to fund its members’ UK-based activities in recognition of the considerable strain which the effects of the natural disaster in Nepal has placed on the resources of a number of UK-based charities and that a supplementary estimate of £10,000 for this donation be approved.

Councillor M Macmillan, seconded by Councillor Holmes, then moved the motion, which was agreed unanimously.

DECIDED: That the Council expresses sympathy and support to the people of Nepal and to everyone affected by the catastrophic earthquake on 25 April 2015, makes a donation of £10,000 to the Disasters Emergency Committee to fund its members UK-based activities in recognition of the considerable strain which the effects of the natural disaster in Nepal has placed on the resources of a number of UK-based charities and that a supplementary estimate of £10,000 for this donation be approved.

2 MINUTES OF MEETINGS OF COUNCIL, BOARDS AND PANELS

There were submitted the Minutes of meetings of the following Council, Boards and Panels on the dates specified.

Council 26 February, 2015

Special Council 26 February, 2015

Special Council 26 February, 2015

Social Work, Health & Well-being Policy Board 3 March, 2015

Regulatory Functions Board 4 March, 2015

Education Policy Board 5 March, 2015

Sport, Leisure & Culture Policy Board 5 March, 2015

Housing & Community Safety Policy Board 10 March, 2015

Planning & Property Policy Board 10 March, 2015

Environment Policy Board 11 March, 2015

Finance & Resources Policy Board 11 March, 2015

Personnel Appeals & Applied Conditions of Service Appeals Panel 12 March, 2015

Economy & Jobs Policy Board 18 March, 2015

Audit, Scrutiny & Petitions Board 30 March, 2015

Leadership Board 1 April, 2015
 Regulatory Functions Board 2 April, 2015
 Regulatory Functions Board 23 April, 2015

DECIDED: That the Minutes be approved.

3 **STANDARDS COMMISSION FOR SCOTLAND - DECISION OF THE HEARING PANEL OF THE COMMISSION**

There was submitted a report by the Head of Corporate Governance relative to a complaint made to the Commission for Ethical Standards in Public Life in Scotland alleging that Councillor Andy Doig had potentially breached the Councillors' Code of Conduct (the code) by making remarks which were disrespectful to the Chair of the Planning & Property Board, suggesting that he had made up his mind on a planning application in advance of due process having been completed, in contravention of the code.

The report advised that the Commissioner for Ethical Standards in Public Life in Scotland, (the Commissioner) had conducted an investigation into the complaint and concluded that Councillor Andy Doig had contravened the code. The Commissioner had subsequently submitted a report to the Standards Commission for Scotland (the Commission) on the outcome of his investigation.

The report indicated that the Commission, following receipt of the Commissioner's report had decided to hold a hearing in relation to the complaint. This had taken place on 11 March, 2015 and the Hearing Panel had now submitted its written decision, which set out the reasons for the decision that a breach of the code had been proven and the factors taken into account in deciding on the sanction imposed. A copy of the decision was appended to the report.

The report intimated that in terms of the Ethical Standards in Public Life (Scotland) Act 2000 a council receiving a copy of findings from the Standards Commission requires to consider those findings within 3 months of receiving them (or within such longer period as the Commission may specify).

DECIDED: That the Council, having considered the findings in accordance with the terms of the Ethical Standards in Public Life etc (Scotland) Act 2000, noted the findings of the Standards Commission on the complaint.

4 **LOCAL GOVERNMENT BOUNDARY COMMISSION FOR SCOTLAND – FIFTH REVIEW OF ELECTORAL ARRANGEMENTS - CONSULTATION ON WARD BOUNDARIES**

There was submitted a report by the Director of Finance & Resources advising that the Local Government Boundary Commission was currently undertaking its Fifth Review of Electoral Arrangements in Scotland.

The report advised that in 2014, the Commission completed that part of its Review dealing with the number of councillors for each council area. The Commission had now issued its proposals for consultation in relation to the ward boundaries within Renfrewshire Council local authority area and these were set out in the report.

The main points noted were that the number of wards was increased from 11 to 13; none of the wards remained unaltered; there would be nine wards each electing three members and four wards each electing four members; Johnstone had its own single ward and Paisley was given two additional wards which, if Gallowhill was included, would be divided into seven wards, all of which would be three-member wards.

The report provided information on the detailed proposals put forward by the Commission, and the opportunity to consider the Council's response to the consultation. However, the report indicated that the consultation document did not provide a great deal of information and was insufficient to enable the Council to determine all that had been taken into account by the Commission when creating the proposals for the new wards.

Councillor Macmillan, seconded by Councillor Sharkey moved that the report be approved subject to the following additional recommendation:

"Under the terms of Section 19 (1) of the Local Government (Scotland) Act 1973, the Council calls on the Boundary Commission to hold a local inquiry into the impact on Renfrewshire of the Review of Electoral Arrangements. This was agreed.

DECIDED:

- (i) That it be agreed that a response to the consultation be sent to the Local Government Boundary Commission for Scotland making the points set out in Section 4 of the report;
- (ii) That it be noted that a 12 week public consultation would take place later in 2015; and
- (iii) That it be agreed that under the terms of Section 19 (1) of the Local Government (Scotland) Act 1973, the Council call on the Boundary Commission to hold a local inquiry into the impact on Renfrewshire of the Review of Electoral Arrangements.

5 REMUNERATION OF ELECTED MEMBERS

There was submitted a report by the Director of Finance & Resources relative to remuneration arrangements for elected members.

The report advised that remuneration of elected members was in accordance with prevailing Scottish Government regulations, and that the current arrangements were approved by the Council on 17 May, 2012.

The report intimated that amendments to the regulations were laid before the Scottish Parliament on 16 January, 2015 and came into force on 1 April, 2015. As a result of the amended regulation, an increase of 1% in councillors' remuneration had been implemented from 1 April, 2015.

DECIDED:

- (i) That the 1% increase in remuneration levels mandated by the Local Governance (Scotland) Act 2004 (Remuneration and Severance Payments) Amendment Regulations for the Leader of the Council and elected members other than the Leader, the Provost and Senior Councillors be noted; and

(ii) That the decision to apply a 1% increase from 1 April, 2015 for the Provost and Senior Councillors i.e. Policy Board Conveners, Regulatory Board Conveners and the Leader of the Opposition, be homologated.

6 SURPLUS SITE AT MOSS ROAD LINWOOD - LINWOOD COMMUNITY DEVELOPMENT TRUST

There was submitted a report by the Director of Finance & Resources relative to the Council's agreement to the Community Asset Transfer of surplus land adjacent to Clippens School to Linwood Community Development Trust.

The report indicated that Linwood Community Development Trust (LCDT) was a company limited by guarantee with charitable status established in 2011. Its goal was to preserve the recreational, cultural, social-networking, educational and personal welfare resources of Linwood. The Trust had raised £300,000 for a number of projects in Linwood, had undertaken a community consultation with over 2,200 residents, and had developed a Community Action Plan to improve Linwood based on the consultation findings.

The report advised that LCTD had identified the surplus site at Clippens School as an opportunity to develop a 3G synthetic sports pitch to serve the local community and had applied for the transfer of the fields to the Trust in terms of the Council's Community Asset Transfer Policy. A plan of the site was appended to the report.

DECIDED:

(i) That the transfer of the surplus site as indicated on the plan attached to the report to Linwood Community Development Trust, subject to the terms and conditions detailed within the report be approved;

(ii) That the Head of Corporate Governance be authorised to conclude, on the satisfaction of the terms and conditions, the transfer of the site to Linwood Community Development Trust in terms of the Council's Community Asset Transfer Policy;

(iii) That it be noted that should the Linwood Community Development Trust be unable to secure the necessary funding for this project or necessary statutory consents, then the ground would remain with the Council on its surplus list; and

(iv) That it be agreed that, if the Trust was successful in securing stage 1 funding from the Big Lottery to support a full stage 2 funding submission that the Council committed to make available match funding of £50,000 to the Trust to assist in meeting the cost of developing the project proposals and stage 2 submission.

7 CONSULTATION ON CHANGES TO THE PUBLIC PROCUREMENT RULES IN SCOTLAND

There was submitted a report by the Director of Finance & Resources relative to a consultation by the Scottish Government on changes to the public procurement rules in Scotland.

The report indicated that the changes arose from three new EU Directives concerned with Public Procurement, Concessions and Utilities contracts which required to be implemented into Scottish Regulations by 18 April, 2016. The consultation also considered elements of the Procurement Reform (Scotland) Act 2014. It was noted that some of the changes were mandatory but there were some elements where the Scottish Government had a choice whether to, or how best to, implement further change and these were the main focus of the consultation. A copy of the proposed response was appended to the report

DECIDED: That the response to the consultation as appended to the report, be approved.

8 **TIMETABLE OF MEETINGS**

There was submitted a report by the Director of Finance & Resources relative to proposed changes to the timetable of meetings to take account of the Local Authority Accounts (Scotland) Regulations 2014.

In addition, there had been a request to reschedule certain meetings of the Procurement Sub-Committee.

DECIDED:

(i) That it be agreed that the meeting of the Council scheduled to be held at 9.30 am on Thursday 8 October, 2015 be rescheduled to 9.30 am on Thursday 24 September, 2015 and that the meeting of the Regulatory Functions Board scheduled to be held on that day be rescheduled to 10.00 am on Thursday 17 September, 2015; and

(ii) That it be agreed that the meetings of the Procurement Sub-Committee which were currently scheduled for 3.00 pm following the Finance & Resources Policy Board be rescheduled to 2.30 pm or at the conclusion of the Policy Board, whichever was the later.

9 **NOTICE OF MOTION (1) BY COUNCILLORS LAWSON AND ANDY DOIG**

There was submitted a notice of motion by Councillors Lawson and Andy Doig in the following terms:-

“Renfrewshire Council notes the publication in March 2015 of a joint report by six Churches and religious bodies examining the impact of benefits sanctions on the lives of those sanctioned.

The report found that in the UK approximately 100,000 children were affected by sanctions in a single year, and every day over 100 sanctions are imposed on people who have been medically assessed as unfit to work as a result of mental health problems.

Council records its deep concern that these figures are likely to increase significantly with the extension of Universal Credit and that Renfrewshire has one of the highest levels of benefit sanctions across the UK.

Council supports the key recommendations of the report, namely

- an immediate suspension of sanctions where these affect households with children
- an immediate suspension of sanctions against anyone with a mental illness
- the immediate removal of the two week waiting period before “non vulnerable” people can be considered for hardship benefit”.

Councillor Lawson, seconded by Councillor Andy Doig, then moved the motion.

Councillor Holmes, seconded by Councillor Grady, moved as a first amendment that the Council notes the refusal of the Scottish Government to fully fund the Scottish Welfare Fund (SWF) that supports those in greatest need in Renfrewshire. Council notes that this helps families in crisis including those affected by benefit sanctions and that the council has allocated additional monies in each of the years the SWF has been in operation to support those with the greatest levels of need. Council calls on the Scottish Government to reimburse the Council for this additional expenditure and allocate sufficient in future years to meet the claims of all those categorised as having a medium level of need or greater.

Councillor McCartin, seconded by Councillor Mack, moved as a second amendment that paragraph 3 of the motion be amended to read

“Council records its deep concern that Renfrewshire has one of the highest levels of benefit sanctions across the UK.

Council therefore welcomes the eventual extension of Universal Credit which will help support people and will STOP the sanctions from the DWP”.

On the roll being called between the motion and the first amendment the following members voted for the first amendment: Councillors B Brown, Murrin, M Devine, Grady, J Sharkey, M Sharkey, Kelly, Williams, E Devine, Glen, Henry, M Macmillan, Caldwell, Hood, I McMillan, Bibby, Gilmour, Clark, Provost Hall, Councillors Holmes and Harte.

The following members voted for the motion: Perrie, Lawson, Mylet, K MacLaren, M MacLaren, McGurk, McGee, Andy Doig, Audrey Doig, Noon, M Brown, J MacLaren, McQuade and Nicolson.

The following members abstained: Councillors Mack and McCartin.

21 members having voted for the first amendment, 14 members having voted for the motion and 2 members having abstained, a vote was then taken between the first amendment and the second amendment.

SEDERUNT

Councillor Williams left the meeting prior to the roll being called.

On the roll being called, the following members voted for the second amendment: Councillors Mack, McCartin and J MacLaren.

The following members voted for the first amendment: Councillors B Brown, Murrin, M Devine, Grady, J Sharkey, M Sharkey, Kelly, E Devine, Glen, Henry, M Macmillan, Caldwell, Hood, I McMillan, Bibby, Gilmour, Clark, Provost Hall, Councillors Holmes and Harte.

The following members abstained: Councillors Perrie, Lawson, Mylet, K MacLaren, M MacLaren, McGurk, McGee, Andy Doig, Audrey Doig, Noon, M Brown, McQuade and Nicolson.

3 members having voted for the second amendment, 20 members having voted for the first amendment and 13 members having abstained, the first amendment was accordingly declared carried.

DECIDED: That the Council notes the refusal of the Scottish Government to fully fund the Scottish Welfare Fund (SWF) that supports those in greatest need in Renfrewshire. Council notes that this helps families in crisis including those affected by benefits sanctions and that the council has allocated additional monies in each of the years the SWF has been in operation to support those with the greatest levels of need. Council calls on the Scottish Government to reimburse the council for this additional expenditure and allocate sufficient in future years to meet the claims of all those categorised as having a medium level of need or greater.

SEDERUNT

Councillor Williams re-entered the meeting prior to the following item of business.

10 NOTICE OF MOTION (2) BY COUNCILLORS PERRIE AND M MACLAREN

There was submitted a notice of motion by Councillors Perrie and M MacLaren in the following terms:-

“VAT Payments

Council calls on the Westminster Government to exempt Police Scotland and the Scottish Fire and Rescue Service from the payment of VAT”

Councillor Perrie, seconded by Councillor M MacLaren, then moved the motion.

Councillor Holmes, seconded by Councillor Grady moved as an amendment, that Council regrets that the centralisation of the police and fire services has resulted in Police Scotland and the Scottish Fire and Rescue Service now being unable to reclaim VAT under Section 33 of the VAT Act. Council notes that the Scottish Government were made aware of the additional costs of £22million to Police Scotland and £4million to the Scottish Fire and Rescue Service if the Police and Fire Reform (Scotland) Act 2012 were to be passed yet continued the process. Council believes in devolution of powers to and through the Scottish Parliament and considers the centralisation of the Police and Fire and Rescue Services to be retrograde steps.

On the roll being called, the following members voted for the amendment: Councillors B Brown, Murrin, M Devine, Grady, J Sharkey, M Sharkey, Kelly, Williams, E Devine, Glen, Henry, M Macmillan, McCartin, Caldwell, Hood, I McMillan, Bibby, Gilmour, Clark, Provost Hall, Councillors Holmes, J MacLaren, and Harte.

The following members voted for the motion: Councillors Perrie, Lawson, Mylet, K MacLaren, M MacLaren, Mack, McGurk, McGee, Andy Doig, Audrey Doig, Noon, M Brown, McQuade and Nicolson.

23 members having voted for the amendment and 14 members having voted for the motion, the amendment was accordingly declared carried.

DECIDED: That Council regrets that the centralisation of the police and fire services has resulted in Police Scotland and the Scottish Fire and Rescue Service now being unable to reclaim VAT under Section 33 of the VAT Act. Council notes that the Scottish Government were made aware of the additional costs of £22million to Police Scotland and £4million to the Scottish Fire and Rescue Service if the Police and Fire Reform (Scotland) Act 2012 were to be passed yet continued the process. Council believes in devolution of powers to and through the Scottish Parliament and considers the centralisation of the Police and Fire and Rescue Services to be retrograde steps.

11 NOTICE OF MOTION (3) BY COUNCILLOR K MACLAREN AND MYLET

There was submitted a notice of motion by Councillors K MacLaren and Mylet in the following terms:-

“Resignation from the Health Board

Renfrewshire Council calls on the council’s representative on NHS Greater Glasgow and Clyde Health Board, Councillor Mark Macmillan, to resign his post immediately.

Councillor Macmillan has recently taken part in a publicity stunt alleging an apparent “RAH A&E Crisis”. As the council’s representative on the health board Councillor Macmillan should have addressed any concerns over the RAH A&E department at the health board but failed to do so and has therefore failed in his duty to represent the council effectively on the health board.

Councillor K MacLaren, seconded by Councillor Mylet, then moved the motion.

Councillor I McMillan, seconded by Councillor Bibby, moved as an amendment that Council would like to thank the staff of the UK’s National Health Service for the work they do in promoting good health and in supporting those in need of care. The creation of the NHS is to be celebrated as the greatest achievement of the post-war Labour Government. Council notes that health is a devolved matter and, as such, is the responsibility of the Scottish Parliament. Council notes that the Cabinet Secretary for Health, Wellbeing and Sport is a member of the Scottish Government and the SNP.

Council calls on her to consider her position given that under 8 years of SNP control, waiting times and standards have continued to worsen, cancer waiting times targets have been missed, accident and emergency waiting times have not been met for more that 2,000 days and over a quarter of our nurses tell us they do not have sufficient resources to do their jobs properly.

Council welcomes the commitment of the Labour Party to use unallocated health consequential and UK-wide Mansion Tax to pay for an additional 1,000 nurses in Scotland.

On the roll being called, the following members voted for the amendment: Councillors B Brown, Murrin, M Devine, Grady, J Sharkey, M Sharkey, Kelly, Williams, E Devine, Glen, Henry, M Macmillan, Caldwell, Hood, I McMillan, Bibby, Gilmour, Clark, Provost Hall, Councillors Holmes and Harte.

The following members voted for the motion: Councillors Perrie, Lawson, Mylet, K MacLaren, M MacLaren, Mack, McGurk, McCartin, McGee, Andy Doig, Audrey Doig, Noon, M Brown, J MacLaren, McQuade and Nicolson.

21 members having voted for the amendment and 16 members having voted for the motion the amendment was accordingly declared carried.

DECIDED: Council would like to thank the staff of the UK's National Health Service for the work they do in promoting good health and in supporting those in need of care. The creation of the NHS is to be celebrated as the greatest achievement of the post-war Labour Government. Council notes that health is a devolved matter and, as such, is the responsibility of the Scottish Parliament. Council notes that the Cabinet Secretary for Health, Wellbeing and Sport is a member of the Scottish Government and the SNP.

Council calls on her to consider her position given that under 8 years of SNP control, waiting times and standards have continued to worsen, cancer waiting times targets have been missed, accident and emergency waiting times have not been met for more that 2,000 days and over a quarter of our nurses tell us they do not have sufficient resources to do their jobs properly.

Council welcomes the commitment of the Labour Party to use unallocated health consequential and UK-wide Mansion Tax to pay for an additional 1,000 nurses in Scotland.

12 **NOTICE OF MOTION (4) BY COUNCILLORS ANDY DOIG AND CAMERON**

There was submitted a notice of motion by Councillors Andy Doig and Cameron in the following terms:-

“This Council believes that the election of another Tory led Westminster Government would be detrimental to the well being of Renfrewshire's children, and looks forward to SNP MP's representing Renfrewshire who will promote positive action to improve the position of Renfrewshire's children by

- Pushing for child tax credits and child benefit to be uprated instead of frozen as the Conservatives plan.
- Promoting action that supports in-work families by calling for an increase in the minimum wage to £8.70 by the end of the next parliament.
- Supporting an increase in the work allowance – helping those in work benefit from their earnings.
- Delivering an end to austerity and oppose the renewal of nuclear weapons to help fund a further expansion of childcare.

- The SNP Government has already extended free childcare provision to 600 hours and has pledged that if re-elected at the next Holyrood election, childcare provision will be extended further still to 1,140 hours per year”.

In terms of Standing Order 20, Councillor Andy Doig, seconded by Councillor Lawson, then moved the motion.

Councillor Holmes, seconded by Councillor Grady, moved as a first amendment that Council notes that Full Fiscal Autonomy as favoured by the SNP would mean a £7.6billion deficit in Scotland’s finances. If Scotland were to be fully fiscally autonomous today this would result in a minimum cut of 11.4% available for child tax and child benefit, resources available to support in-work families including resources available to uprate the minimum wage and the work allowance and in the funding available to provide childcare provision. Council notes it would also require further additional cuts of £30million from the services we provide including education, social work, roads and other important matters.

Councillor McCartin, seconded by Councillor J MacLaren, moved as a second amendment that Council recognises the hypocrisy of the SNP in saying they will support childcare provision in a Westminster context, when their record in Holyrood has been of appalling neglect of support for children and young people. The SNP in Holyrood took over two years, after they had received millions of pounds in funding from the Westminster Government to start to provide extra pre-school hours; and to provide free school meals for all P1-3 year olds. There is as yet no action on the “Pupil Premium” which supports every individual child from a deprived background, and which has been so successfully rolled out in England, but instead we are now getting an “attainment fund” where not one penny is coming to Renfrewshire, even although it has some of the most deprived areas in Scotland.

Council further recognises the damage done by the SNP in slashing places at local colleges for those students, many from very underprivileged backgrounds, which has prevented many such young people from progressing a career in further education.

SEDERUNT

Councillor Mylet left the meeting prior to the roll being called.

On the roll being called, between the motion and the first amendment, the following members voted for the first amendment: Councillors B Brown, Murrin, M Devine, Grady, J Sharkey, M Sharkey, Kelly Williams, E Devine, Glen, Henry, M Macmillan, Caldwell, Hood, I McMillan, Bibby, Gilmour, Clark, Provost Hall, Councillors Holmes, J MacLaren and Harte.

The following members voted for the motion: Councillors Perrie, Lawson, K MacLaren, M MacLaren, McGurk, McGee, Andy Doig, Audrey Doig, Noon, M Brown, McQuade and Nicolson.

The following members abstained: Councillors Mack and McCartin.

22 members having voted for the first amendment, 12 members having voted for the motion and 2 members having abstained, a vote was then taken between the first amendment and the second amendment.

On the roll being called, the following members voted for the second amendment: Councillors Mack, McCartin and J MacLaren.

The following members voted for the first amendment: Councillors B Brown, Murrin, M Devine, Grady, J Sharkey, M Sharkey, Kelly, Williams, E Devine, Glen, Henry, M Macmillan, Caldwell, Hood, I McMillan, Bibby, Gilmour, Clark, Provost Hall, Councillors Holmes and Harte.

The following members voted for the second amendment: Councillors Mack, McCartin and J MacLaren.

The following members abstained: Councillors Perrie, Lawson, K MacLaren, M MacLaren, McGurk, McGee, Andy Doig, Audrey Doig, Noon, M Brown, McQuade and Nicolson.

21 members having voted for the first amendment, 3 members having voted for the second amendment and 12 members having abstained, the first amendment was accordingly declared carried.

DECIDED: Council notes that Full Fiscal Autonomy as favoured by the SNP would mean a £7.6billion deficit in Scotland's finances. If Scotland were to be fully fiscally autonomous today this would result in a minimum cut of 11.4% available for child tax and child benefit, resources available to support in-work families including resources available to uprate the minimum wage and the work allowance and in the funding available to provide childcare provision. Council notes it would also require further additional cuts of £30million from the services we provide including education, social work, roads and other important matters.

ADJOURNMENT

The meeting adjourned at 11.35 am and reconvened at 11.45 am.

SEDERUNT

Councillor Caldwell left the meeting prior to consideration of the following item.

13 NOTICE OF MOTION (5) BY COUNCILLORS M BROWN AND MCEWAN

There was submitted a notice of motion by Councillors M Brown and McEwan in the following terms:-

"This Council recognises that the SNP Government has already taken strong action in government to protect the interests of Renfrewshire's pensioners – including investing in free personal care and the concessionary travel scheme, and looks forward to SNP MP's representing Renfrewshire who will campaign for

- The retention of the Triple Lock to ensure that the state pension increases every year either by inflation, in line with wages or by 2.5 per cent – whichever is the higher.
- A Single Tier Pension rate of at least £160 to lift pensioners out of means tested benefits.
- A guarantee that there should be no further increase in the state pension age in Scotland while life expectancy still lags behind the rest of the UK and Europe.

- Opposition to any attempts to end the Winter Fuel Allowance which so many pensioners rely on”.

In terms of Standing Order 20, Councillor M Brown, seconded by Councillor Lawson, then moved the motion.

Councillor Holmes, seconded by Councillor Grady, moved as an amendment that Council notes that free personal care and concessionary travel were introduced over 10 years ago by the previous Labour-led Scottish Executive. Council notes that Full Fiscal Autonomy as favoured by the SNP would mean a £7.6billion deficit in Scotland’s finances. If Scotland were to be fully fiscally autonomous today this would result in a minimum cut of 11.4% available to protect state pensions, protect the state pension age, protect the Winter Fuel Allowance and create a single tier pension rate that lifted our pensioners out of means tested benefits. Council believes the proposal for Full Fiscal Autonomy is “stupidity on stilts”.

On the roll being called, the following members voted for the amendment: Councillors B Brown, Murrin, M Devine, Grady, J Sharkey, M Sharkey, Kelly, Williams, E Devine, Glen, Henry, M Macmillan, McCartin, Hood, I McMillan, Bibby, Gilmour, Clark, Provost Hall, Councillors Holmes, J MacLaren and Harte.

The following members voted for the motion: Councillors Perrie, Lawson, K MacLaren, M MacLaren, Mack, McGurk, McGee, Andy Doig, Audrey Doig, Noon, M Brown, McQuade and Nicolson.

22 members having voted for the amendment; 13 members having voted for the motion, the amendment was accordingly declared carried.

DECIDED: Council notes that free personal care and concessionary travel were introduced over 10 years ago by the previous Labour-led Scottish Executive. Council notes that Full Fiscal Autonomy as favoured by the SNP would mean a £7.6billion deficit in Scotland’s finances. If Scotland were to be fully fiscally autonomous today this would result in a minimum cut of 11.4% available to protect state pensions, protect the state pension age, protect the Winter Fuel Allowance and create a single tier pension rate that lifted our pensioners out of means tested benefits. Council believes the proposal for Full Fiscal Autonomy is “stupidity on stilts”.

SEDERUNT

Councillor McCartin left the meeting prior to consideration of the following item of business

14 NOTICE OF MOTION (6) BY COUNCILLORS K MACLAREN AND LAWSON

There was submitted a notice of motion by Councillors K MacLaren and Lawson in the following terms:-

“Weapons of Mass Destruction

Renfrewshire Council believes that weapons of mass destruction have no place in a modern civilised society and no place on the shores of the Clyde, less than an hour's drive from this chamber.

Renfrewshire Council calls upon any party in government after 7th May to immediately cease plans to renew Trident and to decommission the UK's nuclear weapons at the earliest opportunity".

Councillor K MacLaren, seconded by Councillor Lawson then moved the motion.

Councillor J Sharkey, seconded by Councillor Gilmour, moved as an amendment that Council condemns the hypocrisy of the SNP in their use of the Nuclear Weapon for their own party purposes.

Council believes that every level of government should be building support for global multilateral nuclear disarmament as the existence of a nuclear terror threatens this whole planet.

On the roll being called, the following members voted for the amendment: Councillors B Brown, Murrin, M Devine, Grady, J Sharkey, M Sharkey, Kelly, Williams, E Devine, Glen, Henry, M Macmillan, Hood, I McMillan, Bibby, Gilmour, Clark, Provost Hall, Holmes, J MacLaren and Harte.

The following members voted for the motion: Councillors Perrie, Lawson, K MacLaren, M MacLaren, Mack, McGurk, McGee, Andy Doig, Audrey Doig, Noon, M Brown, McQuade and Nicolson.

21 members having voted for the amendment and 13 members having voted for the motion, the amendment was accordingly declared carried.

DECIDED: Council condemns the hypocrisy of the SNP in their use of the Nuclear Weapon for their own party purposes.

Council believes that every level of government should be building support for global multilateral nuclear disarmament as the existence of a nuclear terror threatens this whole planet.

EXCLUSION OF PRESS AND PUBLIC

The Council resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there could be disclosure of exempt information as defined in paragraph 12 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

15 PROPOSED SETTLEMENT OF COURT ACTION

There was submitted a report by the Director of Finance & Resources relative to a proposed settlement of court action.

DECIDED: That the recommendations contained within the report be approved.

Minute of Meeting

Housing & Community Safety Policy Board

Date	Time	Venue
Tuesday, 12 May 2015	13:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors B Brown, E Devine, M Devine, Grady, Henry, McCartin, McEwan, McGurk, Murrin, J Sharkey and Williams.

CHAIR

Councillor Williams, Convener, presiding.

IN ATTENDANCE

S MacDougall, Director of Community Resources; M Crearie, Director of Development & Housing Services; O Reid, Interim Head of Public Protection (Community Resources); E MacLean, Head of Housing Services and V Howie, Senior Financial Services Manager (both Development & Housing Services); and K Graham, Head of Corporate Governance, J Lynch, Head of Property Services, D Forbes, Finance Manager and A McNaughton, Senior Committee Services Officer (all Finance & Resources).

ALSO IN ATTENDANCE

Chief Inspector S Nelson (Police Scotland); and J McGhie, Group Manager, (Scottish Fire and Rescue Service).

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1 REVENUE BUDGET MONITORING REPORT

There was submitted a joint revenue budget monitoring report by the Directors of Finance & Resources and Development & Housing Services for the period 1 April, 2014 to 27 February, 2015.

DECIDED:

(a) That the budget position be noted: and

(b) That it be noted that since the last report there had been budget realignments of £690,000 related to additional Discretionary Housing Payments funding from the Scottish Government.

2 CAPITAL BUDGET MONITORING REPORT

There was submitted a capital budget monitoring report by the Director of Finance & Resources in respect of the Housing Division of Development & Housing Services for the period 1 April, 2014 to 27 February, 2015.

DECIDED: That the report be noted.

3(a) SCOTTISH FIRE & RESCUE SERVICE

There was submitted a report by the Local Senior Officer, Scottish Fire and Rescue Service (SFRS) relative to service performance and activities in the Renfrewshire area during January/February 2015.

The report highlighted improvements across a range of performance indicators and identified areas where further interventions were required. Over the period there had been one fire-related fatality; incidences of deliberate fire-raising had slightly increased; the number of accidental primary fires, dwelling fires and non domestic fires had reduced; the number of false alarms had increased; while the number of road traffic collisions had reduced. The appendix to the report provided an analysis of performance and activities on a ward basis.

DECIDED: That the report be noted.

3(b) POLICE SCOTLAND

There was submitted a report by the Chief Superintendent, K Division Police Scotland, relative to service performance in the Renfrewshire area during the period 1 April, 2014 to 28 February, 2015. The report provided an analysis of key performance indicators for both recorded and detected crime and covered all local police plan priority areas as detailed in the local police plan.

DECIDED: That the report be noted.

4(a) **GROUND ADJACENT TO 15 ELLIOT AVENUE, PAISLEY**

There was submitted a report by the Director of Finance & Resources seeking approval to declare the area of land adjacent to 15 Elliot Avenue, Paisley, shown on the map appended to the report, as surplus to requirements in order to facilitate the sale of this land to Mr and Mrs Stewart, owners of the adjacent ground.

DECIDED:

(i) That the land adjacent to 15 Elliot Avenue, Paisley be declared surplus to requirements;

(ii) That the sale to the proprietors of 15 Elliot Avenue, Mr and Mrs Stewart, be authorised on such terms and conditions as may be negotiated by the Head of Property Services under delegated powers;

(iii) That the Head of Corporate Governance be authorised to conclude the sale incorporating into the bargain any such terms and conditions as may be deemed necessary to protect the Council's interests;

(iv) That it be noted that the Head of Planning & Development would place an advert in the local press in terms of the Town & Country Planning (Scotland) Act 1959 for the proposed sale of an area of open space; and

(v) That it be noted that the Director of Finance & Resources would seek Scottish Ministers Consent in terms of section 12(7) of the Housing (Scotland) Act 1987 in respect of the proposed disposal of HRA land and property.

4(b) **LAND ADJACENT TO 2 BYRES ROAD, ELDESLIE**

There was submitted a report by the Director of Finance & Resources seeking approval to declare the area of land adjacent to 2 Byres Road, Elderslie, shown on the map appended to the report, as surplus to requirements in order to facilitate the sale of this land to Mr and Mrs Stewart, owners of the adjacent ground.

DECIDED:

(i) That the land adjacent to 2 Byres Road, Elderslie, as indicated on the plan attached to the report, be declared surplus to requirements;

(ii) That the sale of the land to the proprietors of 2 Byres Roads be authorised on such terms and conditions as may be negotiated by the Head of Property Services under delegated powers;

(iii) That the Head of Corporate Governance be authorised to conclude the sale of this land, including any such terms and conditions deemed necessary to protect the Council's interests;

(iv) That the Head of Planning & Development be authorised to place an advert in the local press in terms of the Town & Country Planning (Scotland) Act 1959 for the proposed sale of an area of open space; and

(v) That it be noted that the Director of Finance & Resources would seek Scottish Ministers consent in terms of Section 12(7) of the Housing (Scotland) Act 1987 for the disposal of land from the Housing Revenue Account.

4(c) **LAND AT ABBEY ROAD, ELDELSLIE**

There was submitted a report by the Director of Finance & Resources seeking approval to declare the land at Abbey Road, Elderslie, shown on the map appended to the report, as surplus to requirements, in order to facilitate the sale of the land to Dawn Homes Limited, owner of the adjoining ground.

DECIDED:

(i) That the land at Abbey Road, Elderslie as shown on the plan attached to the report be declared surplus to the Council's requirements in order to enable a disposal to the adjoining owner Dawn Homes Ltd;

(ii) That it be noted that the disposal was subject to appropriate terms and conditions of sale being approved by the Planning & Property Policy Board; and

(iii) That it be noted that the disposal of the land would be subject to the Director of Finance & Resources obtaining appropriate Scottish Ministers consent in terms of Section 12(7) of the Housing (Scotland) Act 1987 for the disposal of land held on the Housing Revenue Account.

4(d) **ST FERGUS' PRIMARY SCHOOL RELOCATION**

There was submitted a report by the Director of Finance & Resources seeking approval to transfer a site at Bankfoot Road, Paisley, shown on Plan E2297 attached to the report, from the Housing Revenue Account to the General Services Account in exchange for the cleared site of the existing St Fergus' Primary School, shown on Plan E2296 attached to the report, to facilitate the building of the proposed new St Fergus' Primary School.

DECIDED:

(i) That the transfer of the site at Bankfoot Road, Paisley, as indicated on the Plan E2297 attached to the report, from the Housing Revenue Account to the General Services Account in exchange for the cleared site of the existing St Fergus' Primary School (Plan Ref: E2296) be authorised; and

(ii) That it be noted that the Director of Finance & Resources would seek Scottish Ministers consent in terms of Section 12(7) and Section 203 of the Housing (Scotland) Act 1987 for the transfer of the site (Plan E2297) out of, and the transfer of the site (Plan E2296) into, the Housing Revenue Account.

4(e) **LAND ADJACENT TO 47 GLEBE STREET, RENFREW**

There was submitted a report by the Director of Finance & Resources seeking approval to declare the area of land adjacent to 47 Glebe Street, Renfrew, shown on the map attached to the report, as surplus to requirements in order to facilitate the sale of the land to the proprietors of 47 Glebe Street, Renfrew.

DECIDED:

(i) That the land adjacent to 47 Glebe Street, Renfrew, as shown on the map appended to the report, be declared surplus to requirements;

(ii) That the sale of this land to the proprietors of 47 Glebe Street, Renfrew be authorised on such terms and conditions as may be negotiated by the Head of Property Services under delegated powers;

(iii) That the Head of Corporate Governance be authorised to conclude the sale of the land, including any such terms and conditions that may be deemed necessary to protect the Council's interests;

(iv) That the Head of Planning & Economic Development be authorised to place an advert in the local press in terms of the Town and Country Planning (Scotland) Act 1959 for the proposed sale of an area of open space; and

(v) That it be noted that the Director of Finance & Resources would seek Scottish Ministers consent in terms of Section 12(7) of the Housing (Scotland) Act 1987 for the disposal of land from the Housing Revenue Act.

5 **COMMUNITY SAFETY PARTNERSHIP - OPERATIONAL UPDATE**

There was submitted an update report by the Director of Community Resources relative to the recent activities of the Renfrewshire Community Safety Partnership. The report included information about environmental enforcement and improvement activities; protecting vulnerable residents; building safer communities; diversionary activities; the development of Her Majesty's Inspectorate of Constabulary for Scotland (HMICS) Scrutiny Plan 2015/16; and the development of the integrated control room and CCTV.

DECIDED: That the report be noted.

6 **THE HOME ENERGY EFFICIENCY PROGRAMME FOR SCOTLAND: AREA BASED SCHEMES (HEEPS:ABS) FOR 2015/2016 – UPDATE**

Under reference to item 8 of the Minute of the meeting of this Board held on 10 March, 2015, there was submitted an update report by the Director of Development & Housing Services confirming that the Council had secured an award of £3,920,725 for 2015/16 from the Scottish Government Home Efficiency Programme for Scotland: Area Based Schemes (HEEPS:ABS). An appendix to the report detailed the improvement projects to be delivered during 2015/16 and the individual amount of funding awarded to each project.

DECIDED:

(a) That it be noted that funding of £3,920,725 had been awarded for qualifying projects within the Renfrewshire Council area for 2015/16 under the HEEPS:ABS programme; and

(b) That it be noted that the HEEPS:ABS programme reflected consultation with the Federation of Local Housing Associations in Renfrewshire and incorporated projects that had been assessed realistically as able to be delivered over the course of 2015/16, in accordance with Scottish Government guidance.

7 LOCAL HOUSING STRATEGY 2016 -2021 PREPARATION AND HNDA

There was submitted a report by the Director of Development & Housing Services relative to the development of a new Local Housing Strategy for 2016/21, including a timetable for submission of the strategy to the Scottish Government by June 2016.

The report detailed the final housing need estimates as identified by the Housing Need and Demand Assessment 2 (HNDA 2) conducted by the Glasgow and the Clyde Valley Housing Market Partnership. The report also outlined additional work to build on the results of HNDA 2 in order to better understand the need for new affordable housing and inform future affordable housing investment programmes.

Housing need estimates were the starting point for developing Housing Supply Targets (HSTs) and the report advised on the work ongoing to develop HSTs for both affordable and private housing for inclusion in the Strategic Development Plan, Local Development Plan and Local Housing Strategy.

DECIDED:

(a) That the timetable for developing the new Local Housing Strategy 2016/21 be noted;

(b) That the housing need estimate for Renfrewshire, as published in the Housing Need and Demand Assessment for the Glasgow & Clyde Valley Strategic Housing Market Partnership area and detailed within the report be noted; and

(c) That it be agreed that further work be undertaken to develop Housing Supply Targets for inclusion in the new Local Housing Strategy, Strategic Development Plan and the Local Development Plan.

8 ST JAMES SHELTERED HOUSING

There was submitted a report by the Director of Development & Housing Services relative to 28 properties that comprised the St James Sheltered Housing provision. The properties were located on the ground and first floor of various tenement blocks in Brown Street, Henderson Street and Underwood Lane, Paisley and as such were not grouped within a traditional sheltered housing complex. Because of their location and access to facilities/amenities more commonly associated with sheltered housing provision, these properties were not popular as sheltered housing and demand was low.

The report proposed that any sheltered housing properties becoming void in the future at St James be decommissioned and let as mainstream properties. Existing tenants had been consulted about this proposal and would continue to receive sheltered housing services.

DECIDED:

(a) That it be agreed that the 28 sheltered properties at St James be decommissioned as 'sheltered' as they became vacant, due to their low demand, unpopular location and the dispersed nature of the properties;

(b) That it be agreed that all existing tenancies continue to be designated as 'sheltered' for as long as a current tenant resided there and the current tenants continue to have full access to the sheltered housing service. Council tenants would receive housing options advice should they wish to consider a move to appropriate alternative accommodation; and

(c) That it be agreed that all sheltered properties at St James that became vacant in the future be re-let as mainstream tenancies.

9 DEVELOPMENT AND HOUSING SERVICES RISK REGISTER 2015/16

There was submitted a report by the Director of Development & Housing Services relative to the Development & Housing Services Risk Register 2015/16, a copy of which was appended to the report.

The Risk Management Plan and Risk Register provided the methodology, analysis and evaluation of risks to service delivery and identified management actions to minimise those risks.

DECIDED: That the Development & Housing Risk Register 2015/16 be approved.

10 SERVICE IMPROVEMENT PLAN 2015/18

There was submitted a report by the Director of Development & Housing Services relative to the Service Improvement Plan 2015/18, a copy of which was appended to the report.

The Service Improvement Plan 2015/18 provided a comprehensive statement of what the service aimed to achieve over the next three years, based on the resources likely to be available, and taking account of the themes, actions, outcomes and targets in the Renfrewshire Community Plan, Single Outcome Agreement and Council Plan.

DECIDED:

(a) That the Service Improvement Plan 2015/18 be approved; and

(b) That progress to deliver the plan be reported to this Board in November 2015.

11 SERVICE IMPROVEMENT PLAN OUTTURN REPORT

There was submitted an outturn report by the Director of Development & Housing Services relative to delivery of the Service Improvement Plan 2014/17 during the period 1 April 2014 to 31 March 2015.

The report summarised the main achievements of Development & Housing Services over the year to 31 March 2015 and included, as Appendix 1, an action plan that measured progress by detailing areas where significant advances had been made and actions that had been reviewed or delayed. A range of performance indicators measuring annual progress to deliver key tasks were set out in a scorecard that formed Appendix 2 to the report.

DECIDED: That the progress made to implement the Development & Housing Services 2014/17 Service Improvement Plan actions and performance indicators for the activities related to the Board's remit be noted.

12 RESPONSE TO THE SECOND CONSULTATION ON A NEW TENANCY FOR THE PRIVATE SECTOR

There was submitted a report by the Director of Development & Housing Services relative to the Scottish Government second consultation on a new tenancy for the private sector, issued on 30 March, 2015 seeking views by 10 May, 2015 on reforms to the private sector tenancy regime in order to create a new and simplified system to benefit both private rented sector tenants and private landlords.

Subject to approval by this Board, a response to the consultation had been submitted by the due date and was set out in Appendix 1 to the report. A copy of the consultation was set out in Appendix 2 to the report.

DECIDED: That the consultation response submitted to the Scottish Government by 10 May, 2015 and as detailed in Appendix 1 to the report be approved; and

13 ALLOCATION OF HOUSES: HOUSING RULE 10.7

There was submitted an intimation by the Director of Development & Housing Services in terms of Housing Rule 10.7, which required all housing allocations which involved either (i) Council members or their immediate families or (ii) members of staff of the Housing Division or their immediate families to be notified to the relevant Policy Board.

Address – 115 Colonsay Road, Glenburn
Size – 2 Bedroom
Allocated to – Daughter of employee

Address – 18 Bruce Road, Gallowhill, Paisley
Size – 2 Bedroom
Allocated to – Mother of employee

Address – 135 0/4 George Street, Paisley
 Size – 0 Bedroom
 Allocated to – Daughter of employee

Address – 4 Lauder Drive, Linwood
 Size – 2 Bedroom
 Allocated to – Daughter of employee

Address – 57 1/1 Netherhill Road, Gallowhill, Paisley
 Size – 1 Bedroom
 Allocated to – Sister of employee

Address – 7B Ryefield Avenue, Johnstone
 Size – 1 Bedroom
 Allocated to – Step-daughter of employee

DECIDED: That the intimation be noted.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved to exclude the press and public from the meeting during consideration of the following items of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there could be disclosure to them of exempt information as defined in paragraphs 8 and 9 of Part I of Schedule 7A of the Local Government (Scotland) Act, 1973.

14 BUILDING SERVICES: BUSINESS PLAN UPDATE 2015/18

There was submitted an update report by the Director of Community Resources relative to the Building Services Business Plan 2015/18 as set out in Appendix 1 to the report, the improvement and change action plan for 2015/16 as set out in Appendix 2 to the report, and the benchmarking performance report for the period April 2014 to February 2015, as set out in Appendix 3 to the report.

The Business Plan 2015/18 identified the strategic direction and key priorities for Building Services over the next three years. Following the transfer of responsibility for Building Services from Development & Housing Services to Community Resources on 1 April, 2015 as part of the new integrated facilities management arrangements the report had been prepared in conjunction with the Director of Development & Housing Services.

DECIDED:

- (a) That the three year business plan, as set out in Appendix 1 to the report, be approved;
- (b) That the service development plan outlining service improvements for 2015/16, as set out as Appendix 2 to the report, be approved;
- (c) That progress made in relation to continuous development of the service as per the benchmarking results set out in Appendix 3 to the report, be noted; and

(d) That the Directors be authorised to adjust workforce numbers, in response to fluctuations in workflow during the year to ensure the service has the correct skills mix and craft numbers to undertake the relevant work packages.

15 **BUILDING SERVICES: TRADING BUDGET MONITORING REPORT**

There was submitted a report by the Director of Development & Housing Services relative to the financial position of Building Services as at 27th February, 2015.

DECIDED: That the report be noted.

Minute of Meeting

Planning & Property Policy Board

Date	Time	Venue
Tuesday, 12 May 2015	15:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors B Brown, E Devine, Audrey Doig, Gilmour, Grady, Hood, Kelly, J MacLaren, McGee, McGurk, Murrin, Nicolson, Perrie and M Sharkey.

CHAIR

Councillor Kelly, Convener, presided.

IN ATTENDANCE

M Crearie, Director of Development & Housing Services; F Carlin, Head of Planning & Development, D Bryce, Development Standards Manager, V Howie, Finance & Resource Manager, S McMillan, Policy & Regeneration Manager and S Marklow, Assistant Manager - Policy (all Development & Housing Services); and J Lynch, Head of Property Services and K Brown, Committee Services Officer (both Finance & Resources).

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1 **REVENUE BUDGET MONITORING REPORT**

There was submitted a joint revenue budget monitoring report by the Directors of Finance & Resources and Development & Housing Services for the Planning and Property & Construction Services Divisions for the period 1 April, 2014 to 27 February, 2015.

DECIDED:

(a) That the budget position be noted; and

(b) That it be noted that there had been net budget realignments of £33,546 processed since the last report which related to transfers to the corporate landlord.

2 **CAPITAL BUDGET MONITORING REPORT**

There was submitted a capital budget monitoring report by the Director of Finance & Resources for the Planning Service and Corporate Projects (Property) Divisions for the period 1 April, 2014 to 27 February, 2015.

DECIDED: That the report be noted.

3(a) **SERVICE IMPROVEMENT PLAN 2015/18**

There was submitted a report by the Director of Development & Housing Services relative to the Service Improvement Plan 2015/18, a copy of which was appended to the report. The plan set out a comprehensive statement of the service aims and objectives over the period 2015/18 and contained a strategic statement and assessment, the key strategic outcomes, financial analysis, action plan and scorecard.

DECIDED:

(i) That the Service Improvement Plan be approved; and

(ii) That it be agreed that progress with the plan be reported to the meeting of the Board in November 2015.

3(b) **SERVICE IMPROVEMENT PLAN 2014/17 OUTTURN REPORT**

There was submitted an outturn report by the Director of Development & Housing Services relative to progress to deliver the Service Improvement Plan (SIP) 2014/17 during the period 1 April, 2014 to 31 March, 2015.

The report summarised the main achievements of Development & Housing Services over the year to 31 March, 2015 and included in Appendix 1 to the report, an action plan that monitored progress to date and identified areas where significant advances had been made and actions that had been reviewed or delayed. A range of performance indicators measuring annual progress to deliver key tasks were set out in a scorecard that formed Appendix 2 to the report.

DECIDED: That the progress made to implement the Service Improvement Plan 2014/17 actions and performance indicators during the period 1 April, 2014 to 31 March, 2015 for the activities relating to the Board's remit be noted.

4 **RUSSELL INSTITUTE PROJECT UPDATE**

There was submitted an update report by the Director of Development & Housing Services relative to the Russell Institute project.

The report summarised the progress made to date and provided an overview of forthcoming activity, the delivery of which was being led by Development & Housing Services. The project was funded by a range of external funders and the Council through approved service budgets. The second and final grant claim for £1,609,126 was submitted for the balance of the approved Regeneration Capital Grant Fund grant and has subsequently been paid in full. An indicative grant offer from Historic Scotland of £475,000 had been confirmed, however, it was noted that the final grant figure was dependent on tendered cost and it was anticipated that the maximum available grant of £500,000 would be secured. Council budgets made available to fund Paisley Heritage Asset Strategy projects, supported by rental income from Skills Development Scotland, would support borrowing up to a maximum Council contribution of £2.5 million. A summary of the budget estimates and funding sources were detailed within the report.

DECIDED:

(a) That the Director of Development & Housing Services be authorised to accept the external funding awards as outlined in section 4 of the report and to make the appropriate arrangements to deliver the relevant works and investment relative to the restoration of the Russell Institute; and

(b) That the £2.5 million capital contribution from the Council which would be funded from Town Centre Heritage Asset Strategy monies, as agreed by the Council in February 2013 and 2014, and supplemented by rental income toward the total project budget of £5 million, be noted.

5 **RENFREWSHIRE HOUSING LAND SUPPLY SUPPLEMENTARY GUIDANCE AND REVIEW OF ADOPTED RENFREWSHIRE LOCAL DEVELOPMENT PLAN**

There was submitted an update report by the Director of Development & Housing Services relative to the preparation of the draft Renfrewshire Housing Land Supply Supplementary Guidance (SG) and proposed review of the Adopted Renfrewshire Local Development Plan (LDP).

The report intimated that the Scottish Government Reporter to the Examination of the Renfrewshire LDP had concluded that Renfrewshire had a shortfall in its housing land supply and to address this it was recommended that the Council prepare additional supplementary guidance, within one year of the adoption of the LDP, which would include a detailed framework to guide the release of additional housing land. It was considered, however, that the approach recommended by the Reporter ran counter to the principles which underpin the established 'plan led system' as it existed across the country. It was proposed that as opposed to a process that would effectively identify Green Belt locations for housing in an ad hoc manner, a more appropriate option would

be to progress with a review of the current LDP, which would allow a suitable degree of consultation and scrutiny to be undertaken to ensure that the appropriate locations for new housing were identified in a plan led way. In this context and in recognition of the Scottish Government Reporter's recommendations, draft Renfrewshire Housing Land Supply Supplementary Guidance was appended to the report, which would provide a means of providing a framework for assessing planning applications for new housing in Renfrewshire. This together with the commitment to review the LDP was considered to meet the Reporter's recommendations.

Councillor Kelly, seconded by Councillor B Brown, moved:

(a) That the Director of Development & Housing Services be authorised to progress the necessary publicity and consultation in relation to the Renfrewshire Housing Land Supply Supplementary Guidance;

(b) That it be noted that following the consultation and consideration of the comments made on the draft Renfrewshire Housing Land Supply Supplementary Guidance, the final Renfrewshire Housing Land Supply Supplementary Guidance be referred to the Board for determination; and

(c) That the Director of Development & Housing Services be authorised to commence the formal publicity required to begin the review of the Adopted Renfrewshire LDP.

Councillor Nicolson, seconded by Councillor McGurk, moved as an amendment that an additional recommendation be added as follows:

"Agrees that decisions regarding land use should be plan led and made at a local level. Further agrees that the Director of Development & Housing Services raise the concern of Renfrewshire Council with the relevant Scottish Government Minister."

On the roll being called, the following members voted for the amendment: Councillors Perrie, McGurk, McGee, Audrey Doig, J MacLaren and Nicolson.

The following members voted for the motion: Councillors B Brown, Murrin, Grady, M Sharkey, Kelly, E Devine, Hood and Gilmour.

6 members having voted for the amendment and 8 members having voted for the motion, the motion was accordingly declared carried.

DECIDED:

(a) That the Director of Development & Housing Services be authorised to progress the necessary publicity and consultation in relation to the Renfrewshire Housing Land Supply Supplementary Guidance;

(b) That it be noted that following the consultation and consideration of the comments made on the draft Renfrewshire Housing Land Supply Supplementary Guidance, the final Renfrewshire Housing Land Supply Supplementary Guidance be referred to the Board for determination; and

(c) That the Director of Development & Housing Services be authorised to commence the formal publicity required to begin the review of the Adopted Renfrewshire LDP.

6 **RENFREW TOWN CENTRE SIMPLIFIED PLANNING ZONE - DRAFT SCHEME**

There was submitted an update report by the Director of Development & Housing Services relative to the preparation of the draft Renfrew Town Centre Simplified Planning Zone Scheme (SPZ), a copy of which was appended to the report.

The report highlighted that the draft Renfrew Town Centre SPZ Scheme would form the basis of a six week consultation with Key Agencies, Renfrew Community Council, local businesses and any other stakeholders. Any representations received during the consultation period would be considered and reported back to the Board with the finalised SPZ Scheme.

DECIDED: That the Director of Development & Housing Services be authorised to progress the necessary publicity and consultation with Key Agencies, Renfrew Community Council, local businesses and other stakeholders on the content of the Draft Renfrew Town Centre SPZ Scheme.

7(a) **LEASE OF PREMISES: TANNAHILL CENTRE, PAISLEY**

There was submitted a report by the Director of Development & Housing Services seeking authority to renew the lease of existing premises used as the Ferguslie Pre-5 Centre and Ferguslie Library, both within the larger Tannahill Centre facility, as detailed in the plans appended to the report.

DECIDED:

(i) That the Heads of Property Services and Corporate Governance be authorised to enter into a new lease of the premises used as the Ferguslie Pre-5 Centre within the larger Tannahill Centre facility, as detailed on plan reference E2283, and based on the terms and conditions detailed within section 4 of the report; and

(ii) That the Heads of Property Services and Corporate Governance be authorised to enter into a new lease of the premises used as Ferguslie Library within the larger Tannahill Centre facility, as detailed on plan reference E2282, and based on the terms and conditions detailed within section 4 of the report.

7(b) **RE-PROVISION OF SHOPS: HALLHILL ROAD, JOHNSTONE: UPDATE REPORT**

There was submitted an update report by the Director of Development & Housing Services relative to progress with the construction of replacement shop units at Hallhill Road, Johnstone and seeking consent to grant ten year leases to the existing three tenants who would be relocated to the new units once constructed.

DECIDED:

(i) That it be noted that Building Services had been appointed to undertake the construction of the three replacement shop units and this had started with a scheduled hand over date of 17 July, 2015;

(ii) That the Head of Corporate Governance be authorised to conclude the three leases for the shop units with Mr Hussain, Mr Salwan and Mr Ali based on the terms and conditions detailed within the report; and

(iii) That it be noted that should any of the three prospective tenants fail to conclude their offer of lease, the Head of Property Services would seek to advertise the availability of the relevant unit on the open market.

7(c) RIVERSIDE HOUSE, OLD FERRY ROAD, ERSKINE

There was submitted a report by the Director of Development & Housing Services seeking approval to grant landlord's consent for a variation of an existing ground lease agreement with Mr Leonard Riley to enable the construction of a modular building and the sub-let of the ground adjacent to Riverside House, Erskine, as detailed in the plan appended to the report, to Crisis Limited.

DECIDED:

(i) That the request for landlord's consent for a variation of the existing ground lease agreed between Renfrewshire Council and its tenant, Mr Leonard Riley, to allow the construction of a modular building and to regulate the sub-lease of the ground adjacent to Riverside House, Old Ferry Road, Erskine to Crisis Limited, be approved; and

(ii) That the Head of Corporate Governance be authorised to conclude the necessary lease variation, subject to the recovery of the Council's reasonable professional and legal expenses.

7(d) KGV PLAYING FIELDS, RENFREW

There was submitted a report by the Director of Finance & Resources relative to compensation that had been received from Scottish Water, in connection with the works that had been undertaken at KGV Playing Fields, Renfrew.

The report intimated that as part of ongoing works to improve the sewerage system in the Renfrew area, Scottish Water had been carrying out works to the Dean Park Pumping Station located off Provost Driver Court, beneath the KGV playing fields. Scottish Water had encountered significant issues with the ground conditions and as a result it was now anticipated that the work would not be completed prior to December 2015. This work has resulted in two of the pitches at KGV Playing fields being out of commission and a resultant loss of income for Children's Services. An interim compensation payment of £6599.99 had been paid to Renfrewshire Council to cover the loss of income from the period 1 August, 2012 to 31 July, 2014 in terms of the Sewerage (Scotland) Act 1968 section 20(1). A further compensation claim would be made to Scottish Water for the loss of income for the period from 1 August, 2014 until the works were completed.

DECIDED:

(i) That the level of compensation received from Scottish Water for the loss of income from the pitches at KGV Playing Fields to date, be noted; and

(ii) That it be noted that a further report would be submitted to a future meeting of the Board detailing any future compensation as a result of Scottish Water's work.

8 AWARDS & NOMINATIONS

There was submitted an update report by the Director of Development & Housing Services detailing the awards and nominations that had been recently secured for projects that were within the remit of the Board.

DECIDED: That the success of Renfrewshire Council in relation to awards secured against projects and initiatives within the remit of the Board be noted.

9 RECOGNITION OF PAISLEY GRAND FOUNTAIN: INTERPRETATION & RESTORATION PROJECT

The Director of Development & Housing Services delivered a presentation in relation to the Paisley Grand Fountain restoration project.

DECIDED: That the presentation be noted.

10 PLANNING APPLICATIONS QUARTERLY PERFORMANCE - Q3-Q4 2014/15

There was submitted a report by the Director of Development & Housing Services relative to performance in respect of planning applications and related matters for the periods October to December 2014 and January to March 2015, which were detailed in appendices 1 and 2 of the report. .

DECIDED: That the performance statistics for the Development Management function for quarters October to December 2014 and January to March 2015, as detailed in appendices 1 and 2 of the report, be noted.

11 PROPOSAL OF APPLICATION NOTICES

There was submitted a report by the Director of Development & Housing Services relative to proposal of application notices.

(a) 15/0237/NO – Ward 9: Erection of energy recovery plant and associated infrastructure: Land at Lyon Road, Burnbrae Road, Linwood – Eco 2 Limited

DECIDED: That the key issues identified to date be noted.

(b) 15/0261/NO – Wards 9 & 10: Erection of mixed use development comprising retail development of 25,000 sq ft, with ancillary petrol filling station, residential development of 200 dwellings, cycle facilities, landscaping and access: Site at Whitelint Gate, Johnstone Road, Bridge of Weir – Barratt Homes/David Wilson Homes West Scotland/Paterson Partners

DECIDED: That the key issues identified to date be noted.

12 PLANNING APPLICATIONS

There was submitted a report by the Director of Development & Housing Services relative to applications for planning permission that required to be determined by the Board.

(a) 15/0206/CC – Ward 10: Conservation Area Consent: Demolition of detached garage: Holywell House, Prieston Road, Bridge of Weir, PA11 3AN – Mr D Lamont

DECIDED: That the application be granted for the reason detailed in the report.

(b) 15/0025/PP – Ward 10: Planning Permission: Extension of area for the extraction of soils and landscape works: Royal Ordnance, Station Road, Bishopton, PA7 5NJ – BAE Systems

DECIDED: That the application be granted, subject to the conditions and reasons contained in the report.

(c) 15/0049/PP – Ward 9: Planning Permission: Erection of residential development comprising 32 houses and associated works: Site 120 metres north east of Houstonfield, Fleming Road, Houston, Johnstone – Stewart Milne Homes

Councillor Kelly, seconded by Councillor B Brown, moved that the application be granted, subject to the conditions and reasons detailed in the report.

Councillor Audrey Doig, seconded by Councillor Nicolson, moved as an amendment, that the application be refused.

On the roll being called, the following members voted for the amendment: Councillors Perrie, McGurk, McGee, Audrey Doig and Nicolson.

The following members voted for the motion: Councillors B Brown, Murrin, Grady, M Sharkey, Kelly, E Devine, Hood, Gilmour and J MacLaren.

5 members having voted for the amendment and 9 members having voted for the motion, the motion was accordingly declared carried.

DECIDED: That the application be granted subject to the conditions and reasons contained in the report.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved to exclude the press and public from the meeting during consideration of the following items of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there could be disclosure to them of exempt information as defined in paragraph 6 of Part I of Schedule 7A of the Local Government (Scotland) Act, 1973.

13(a) DISPOSAL OF LAND: CENTREHOLM, ERSKINE

There was submitted a report by the Director of Finance & Resources seeking authority to progress with the offers received, following the outcome of marketing of the site near Centreholm Roundabout, Erskine, as detailed in the plan appended to the report.

DECIDED:

(i) That the Director of Finance & Resources be authorised to accept the top offer for the site, in the best financial and other interests of the Council, and subject to any other terms and conditions as considered necessary by the Heads of Property Services and Corporate Governance, in order to protect the interests of the Council; and

(ii) That it be agreed that in the event of an agreement not being concluded timeously with the top offeror, then the site be remarketed for sale on the open market.

13(b) FORMER STEWART HOUSE, GLENDEE ROAD, RENFREW

There was submitted a report by the Director of Finance & Resources seeking authority to progress with the offers received, following the outcome of marketing of the site of the former Stewart House Care Home, Glendee Road, Renfrew, as detailed in the plan appended to the report.

DECIDED:

(i) That the Director of Finance & Resources be authorised to accept the top offer for the site, in the best financial and other interests of the Council, and subject to any other terms and conditions considered necessary by the Heads of Property Services and Corporate Governance, in order to protect the interests of the Council;

(ii) That it be agreed that in event of an agreement not being concluded timeously with the top offeror, then if it is in the interests of the Council, that an approach be made to the second top offeror, to endeavour to conclude a bargain on suitable terms; and

(iii) That it be noted that the subjects would be remarketed should a suitable bargain not be concluded with either of the two preferred parties

13(c) DISPOSAL OF LAND: ABBEY ROAD, ELDERSLIE

There was submitted a report by the Director of Finance & Resources relative to the provisional terms and conditions agreed for the disposal of land at Abbey Road Elderslie, as detailed in the plan appended to the report.

Councillor Kelly, seconded by Councillor B Brown, moved:

(i) That the Heads of Property Services and Corporate Governance be authorised to conclude the disposal of land at Abbey Road, Elderslie, as detailed on the plan appended to the report, to Dawn Homes Limited on the basis of the main terms and conditions detailed within the report;

(ii) That it be noted that the disposal was subject to the land being declared surplus to

the Council's requirements by the Housing & Community Safety Policy Board at its meeting on 12 May, 2015; and

(iii) That it be noted that the disposal of the land was subject to receipt of appropriate Scottish Ministers' consent in terms of Section 12(7) of the Housing (Scotland) Act 1987.

Councillor McGee, seconded by Councillor Audrey Doig, moved as an amendment that an additional clause 4.6 be added to the proposed terms and conditions of sale as follows:

"The sale shall be conditional upon a written agreement with Dawn Homes Limited to regenerate the properties they own at the Millbrae area of Johnstone."

On the roll being called, the following members voted for the amendment: Councillors Perrie, McGurk, McGee, Audrey Doig, J MacLaren and Nicolson.

The following members voted for the motion: Councillors B Brown, Murrin, Grady, M Sharkey, Kelly, E Devine, Hood and Gilmour.

6 members having voted for the amendment and 8 members having voted for the motion, the motion was accordingly declared carried.

DECIDED:

(i) That the Heads of Property Services and Corporate Governance be authorised to conclude the disposal of land at Abbey Road, Elderslie, as detailed on the plan appended to the report, to Dawn Homes Limited on the basis of the main terms and conditions detailed within the report;

(ii) That it be noted that the disposal was subject to the land being declared surplus to the Council's requirements by the Housing & Community Safety Policy Board at its meeting on 12 May, 2015; and

(iii) That it be noted that the disposal of the land was subject to receipt of appropriate Scottish Ministers' consent in terms of Section 12(7) of the Housing (Scotland) Act 1987.

13(d) ARNOTTS PAISLEY SUB-LEASE

There was submitted a report by the Director of Finance & Resources seeking authority to enter into a sub-lease of the shop premises being created at Arnotts, Paisley with Cardosi's Restaurants.

DECIDED: That the Heads of Property Services and Corporate Governance be authorised to enter into a sub-lease of the shop premises at Arnotts with Cardosi's Restaurants based on the terms and conditions detailed within the report.

Minute of Meeting

Renfrew and Gallowhill Local Area Committee

Date	Time	Venue
Tuesday, 12 May 2015	18:30	Gallowhill Community Centre, Netherhill Road, Paisley, PA3 4SF

ELECTED MEMBERS

Councillors B Brown, M Devine, Grady, McEwan, Murrin and Perrie.

CHAIR

Councillor Grady, Convener, presided.

COMMUNITY REPRESENTATIVES

J Hill, Gallowhill Community Council; J Gamble, Renfrew Community Council; M Henderson, Renfrew YMCA; I McPherson, Renfrew Town Elderly Forum; and A Philpot, Renfrewshire Visually Impaired Forum.

COMMUNITY PLANNING PARTNERS

Inspector Espie, Police Scotland

IN ATTENDANCE

K Anderson, Amenities Services Manager (Waste) (Community Resources); F Carlin, Head of Planning & Development (Development & Housing Services) (Lead Officer); and D Low, Senior Committee Services Officer (LACs) and P Shiach, Committee Services Officer (both Finance & Resources).

APOLOGIES

M Leitch, Gallowhill Senior Citizens' Club, J Young, Friends of Renfrew, D Hoey, Renfrew Burgh Band and P Watson, St Margaret's Episcopal Church.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to commencement of the meeting.

ADDITIONAL ITEMS

The Convener intimated that there were additional items in relation to the membership of the Local Area Committee (LAC) which had not been included in the notice calling the meeting. The Convener, being of the opinion that the items, which were dealt with at items 1 and 2 of this Minute, were urgent, in order to consider the matters timeously, authorised their consideration.

1 PATERSON PARK ALLOTMENTS ASSOCIATION

The Senior Committee Services Officer (LACs) advised that Mr B McGuinness had submitted his resignation as the Paterson Park Allotments Association representative on the LAC. He further intimated that it was necessary for the LAC to approve the nominated successor, B Sweeney. Members of the LAC thanked Mr McGuinness for his contribution to the business of Renfrew & Gallowhill LAC.

DECIDED:

(a) That Mr McGuinness' resignation from the LAC as the representative of Paterson Park Allotments Association be accepted and that Mr McGuinness be thanked for his contribution; and

(b) That the nomination of Mr B Sweeney as the Peterson Park Allotments Association representative on the Renfrew and Gallowhill LAC be approved.

2 RENFREW TOWN ELDERLY FORUM

The Senior Committee Officer (LACs) advised that intimation had been received indicating that the Renfrew Town Elderly Forum would be disbanded and that I McPherson had tendered her resignation as the organisation's representative on the LAC.

DECIDED:

(a) That Mrs McPherson's resignation from the LAC as the Forum's representative be noted and that the organisation be thanked for its contribution; and

(b) That the dissolution of the Renfrew Town Elderly Forum be noted.

3 COMMUNITY SAFETY AND PUBLIC PROTECTION - UPDATE

There was submitted a report by the Director of Community Resources providing an overview of the activities of the Safer & Stronger Renfrewshire Partnership, consisting of Renfrewshire Council, Police Scotland, Scottish Fire & Rescue Service and other community safety agencies for the Renfrew & Gallowhill LAC area during the period 1 October, 2014 to 31 March, 2015.

The report contained statistical information which had been provided by a number of community planning partners including Police Scotland, the Scottish Fire and Rescue Service and the Renfrewshire Community Safety Partnership.

The report provided information on Renfrew & Gallowhill community safety statistics; environmental enforcement and improvement activities; protecting vulnerable residents; building safer communities; diversionary activities; and the work of the Alcohol and Drug Partnership. In addition, the appendix to the report detailed the Street Stuff initiative timetable in relation to the five LACs between 30 March and 25 April, 2015.

DECIDED: That the report be noted.

4 SCOTTISH YOUTH PARLIAMENT ELECTIONS

There was submitted a report by the Director of Finance & Resources relative to the Scottish Youth Parliament elections which had taken place in March 2015. The report intimated that the Scottish Youth Parliament was the democratically-elected voice of Scotland's young people and the elections were organised by Renfrewshire Council.

The Renfrewshire Council area was represented by five MSYPs; two for the Paisley constituency, one for Renfrewshire South constituency and two for the Renfrewshire North West constituency.

Ten candidates had stood for election across the three constituencies and the successful candidates were Emma Eck and Osama Nadeem (Paisley); Carrie McIntyre (Renfrewshire South) and Elidh Harkness and Mark Dougan, (Renfrewshire North West).

It was noted that the June 2015 National Sitting and AGM would be held on Saturday, 13 June, 2015 and Sunday, 14 June, 2015 in Park Mains High School, Erskine.

DECIDED: That the report and the success of Renfrewshire's Scottish Youth Parliament elections be noted.

5 OPEN SESSION/KEY ISSUES

The Senior Committee Services Officer (LACs) advised that no questions had been submitted for consideration at the Open Session.

DECIDED: That it be noted that no questions had been submitted for consideration at the Open Session.

6 BUDGET MONITORING REPORT

There was submitted a report by the Director of Finance & Resources relative to the Renfrew & Gallowhill LAC budget for 2015/16, totalling £144,715; consisting of £52,917 General Grant Fund, £67,360 Renfrew Common Good Fund, £2,000 Paisley Common Good Fund and £22,438 Youth Challenge Fund.

Appendix 1 to the report provided details of the expenditure committed by the LAC in 2014/15. The report advised that the LAC also received funding from both the Paisley and Renfrew Citizens Funds and details of the expenditure committed to date together with the remaining balances were contained in Appendix 2 to the report.

DECIDED: That the report be noted.

7 APPLICATIONS FOR LOCAL AREA COMMITTEE GRANT FUNDING

There was submitted a report by the Director of Finance & Corporate Services relative to applications for LAC funding.

DECIDED: That the applications for funding be determined as follows:-

SINGLE AREA

Cairn Heights - intergenerational music and dance project and bird conservation project - Awarded £2,000

Forever Young - various health and learning projects for care homes in Renfrew & Gallowhill - Awarded £6484

Our Place Our Families Renfrew - salaries, rent, insurance and other running costs - Awarded £25,600 from the Renfrew Common Good Fund.

Renfrew Accordion and Fiddle Club - assistance towards hall rental - Awarded £560 .

Renfrew Care Home Activity Group - community activity garden - Awarded £10,000

MULTI AREA

Athritis Group in Scotland – Paisley Branch - transportation to and from meetings - Awarded £150

Association of African Communities in Renfrewshire - rent and utilities - Awarded £1,161.29

Basketball Paisley - coaching fees, travel, printing, hall hire and training - Awarded £812.20

Boys Brigade - help towards running costs - Awarded £400

Braehead Junior Ice Hockey Club - ice hire and other operating costs - Awarded £380

Breastfeeding Network - provision of training to women to promote communities that were supportive of breast feeding - Continued

Buddy Beat - tutor fees and stationery - Awarded £1,000

Cornerstone Drop-in Centre - utility costs and insurance - Awarded £375

Environment Training Team - machine tools, protective equipment and rent - Continued

Feis Phaislig - staff costs (9 tutors and week coordinator), hire of premises, marketing, postage and t-shirts - Awarded £1530

Ferguslie Cricket Club - funding of junior cricket coaching programme - Continued

Fitting-in - outdoor physical and educational activities for 25 disadvantaged young people - Awarded £1,180

Food train - purchase of transit van to enhance service provision - Awarded £2,000

Forever Young - various projects for sheltered Housing complexes in Renfrewshire - Awarded £2,000

Get Oot Get Active - activity sessions for young people from residential homes in Renfrewshire - Awarded £900

Greensyde Carers - outdoor furniture and storage for ongoing gardening project for disabled adults - Awarded £200

Johnstone Activity Group - assistance towards cost of weekend visit to Edinburgh for 14 members with a learning disability, seven volunteers and three staff - Continued

Johnstone Phoenix Theatre - production expenses; hiring/let of premises, printing and stationery; costume hire; amp and laptop - Continued

Lamont Farm - equipment and utilities - Awarded £2,000

Lapwing Lodge Outdoor Centre - bouldering walls and mountain bikes for under 8 year olds - Awarded £2,000

Paisley Cat Rescue - vet bills and cat food Awarded £90

Paisley Pirates - assistance towards increasing Ice rink hire costs - Awarded £1,600

Phoenix Fliers Dog Agility Club - funding of two annual fun shows jumps and trailer - Awarded £986

Rainbow Turtle - assistance towards cost of employing an Education Officer for schools and other forums - Awarded £1,480

RAMH – No Substitute for Life - assistance towards cost of event to offer information and positive interventions to diminish the threat of suicide - Awarded £950

RCA Trust - refurbishment of office accommodation - Continued

Renfrewshire Access Panel - equipment update and training - Awarded £1,947

Renfrewshire Bowling Association Under 25s - coach hire; uniforms; presentations and entrance fees - Awarded £600

Renfrewshire Environmental and Restoration Group - office set up costs - Continued

Renfrewshire Walking Network - provision of booklets providing details of walks, hire of hall for meetings and walk leader risk assessments - Awarded £600

St Columba's Adult Social Club - running costs - Continued

St James' Orchestra - help with costs of rehearsal and performance accommodation - Awarded £340

St Peter's Men's Club - refurbishment - Continued.

8 RENFREWSHIRE STREET STUFF

There was submitted a report by the Director of Community Resources relative to the current position in relation to the Street Stuff project.

The report confirmed the continuation of the core Street Stuff programme through the 2015/16 financial year and highlighted some of the additional projects which were being linked with the core programme to further improve its reach and effectiveness.

The report advised that as in previous years there was an opportunity for the Local Area Committees to consider funding activities within their LAC areas which would allow additional sessions to be programmed within communities that were not identified at a Renfrewshire level as hotspot areas, but that the local communities felt would benefit from this type of programme.

Given the scale of the core programme, the report suggested that a contribution of £5,000 per LAC should be considered, which would contribute to the costs of delivery of up to two activity sessions per week within the LAC area through the peak summer/autumn months as well as attendance at local gala days and fetes.

DECIDED: That £5,000 be committed to the Street Stuff Programme to contribute towards the costs of additional activity sessions within the LAC area as well as attendance at local galas and fetes.

9 DUKE OF EDINBURGH AWARD SCHEME

There was submitted a report by the Director of Children's Services seeking funding for outdoor equipment for Duke of Edinburgh Award expeditions.

The report advised that Renfrewshire Council held a licence for the delivery of Duke of Edinburgh Awards, with Youth Services responsible for the oversight and delivery of these awards.

The report indicated that the award was a personal development award where young people engaged in Bronze, Silver and Gold levels. The award comprised four sections (five for Gold) where participants were required to complete a physical section; a skills section; a volunteer element and an expedition in an outdoors environment.

The report intimated that a proportion of participants came from low income families and some groups were specifically established to work with young people who were at risk of exclusion from school.

The report stated that the application sought funding of £6,480 from the Renfrew and Gallowhill LAC to enable the purchase of new equipment and for existing resources to be renewed if they were damaged or worn out.

DECIDED: That the request for £6,480 in the current financial year be approved to enable additional equipment to be purchased and to ensure that young people from the area could actively engage in their local Duke of Edinburgh Award programme.

10 RENFREW DEVELOPMENT TRUST

There was submitted a report by the Director of Development & Housing Services seeking to utilise funding available through the Renfrew Burgh Citizens Fund that would allow the Development Trust to progress its Action Plan and to secure the resources and facilities which would be required to ensure that the Trust could act as a positive community based anchor organisation.

The report indicated that the Development Trust had worked positively with Renfrewshire Council and it had become clear that there were projects and initiatives that might not be within the remit of the Council or its Community Planning Partners but which could be progressed through a suitably resourced and supported Development Trust that would benefit economic growth and community engagement in the Town Centre.

The report indicated that the aspirations, action plans and potential outcomes and outputs from a suitably resourced Renfrew Development Trust would be in keeping with the criteria of the Citizens Fund and suggested that a grant of £20,000 should be made available.

DECIDED: That it be recommended to the Finance & Resources Policy Board that an award of £20,000 from the Renfrew Citizens Fund be made to Renfrew Development Trust, to facilitate the delivery of its Action Plan for Renfrew Town Centre in furtherance of the objectives of the Renfrew Citizens Fund which sought to foster good citizenship, community wellbeing and regeneration be approved.

11 DATE OF NEXT MEETING

It was noted that the next meeting of the Renfrew & Gallowhill LAC would be held in Renfrew Town Hall at 6.30 pm on 18 August, 2015.

Minute of Meeting Environment Policy Board

Date	Time	Venue
Wednesday, 13 May 2015	13:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Bibby, Caldwell, E Devine, M Devine. Andy Doig, Audrey Doig, Grady, Provost Hall and Councillors Gilmour, J MacLaren, I McMillan and Nicolson.

CHAIR

Councillor E Devine, Convener, presided.

IN ATTENDANCE

S MacDougall, Director of Community Resources; S Allan, Head of Amenity Services, D Leask, Head of Facilities Management, O Reid, Interim Head of Public Protection, K Anderson, Amenity Services Manager (Waste), D Farrell, Finance & Resources Service Manager, T Stirling, Environmental Strategy Manager and A Summers, Amenity Services Manager (Streetscene & Land Services) (all Community Resources) and D Forbes, Finance Manager and A McNaughton, Senior Committee Services Officer (both Finance & Resources).

APOLOGY

Councillor McGurk.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1 REVENUE BUDGET MONITORING REPORT

There was submitted a joint revenue budget monitoring report by the Directors of Finance & Resources and Community Resources for the period 1 April 2014 to 27 February 2015.

DECIDED:

(a) That the budget position be noted: and

(b) That it be noted that there had been no budget realignments processed since the last report.

2 CAPITAL BUDGET MONITORING REPORT

There was submitted a capital budget monitoring report by the Director of Finance & Resources for the period 1 April 2014 to 27 February 2015.

DECIDED: That the report be noted.

3 SCOTTISH GOVERNMENT LOW EMISSION STRATEGY

There was submitted a report by the Director of Community Resources relative to the Scottish Government consultation on proposals to introduce a Low Emission Strategy for Scotland.

A response was required by 10 April 2015 and the Director of Community Resources, in consultation with the Convener of the Environment Policy Board, had submitted a response, a copy of which was appended to the report, subject to approval by this Board, in order to meet this deadline.

DECIDED: That the response to the consultation on a Low Emissions Strategy for Scotland, as detailed in the appendix to the report, be approved for submission to the Scottish Government

4 DISPOSAL AND DEMOLITION OF FORMER OPERATIONAL PREMISES AT BRODIE PARK

There was submitted a report by the Director of Community Resources seeking approval to declare the former park depot and pavilion site at Brodie Park, Paisley as surplus to requirements, to demolish the buildings and clear the site. A map attached to the report identified the site of the buildings to be demolished.

DECIDED: That it be agreed that the buildings, as identified in the map attached to the report, be declared surplus to operational requirements and thereafter demolished and the site cleared.

5 **COMMUNITY RESOURCES RISK REGISTER – APRIL 2015**

There was submitted a report by the Director of Community Resources relative to the Community Resources risk register from April 2015, a copy of which was appended to the report.

The risk register was used to record, monitor and review the management of the key risks to service delivery identified by Community Resources.

It was proposed that the first sentence of paragraph 4 on page 6 of the register be amended to remove “unknown” and insert “uncertain” and, in relation to the Linwood Moss landfill site, that the Director of Community Resources provide a technical briefing and site visit for Elected Members. This was agreed.

DECIDED:

(a) That the Community Resources risk register from April 2015 be approved, subject to amendment of the first sentence of paragraph 4, page 6, of the register to remove “unknown” and insert “uncertain”; and

(b) That the Director of Community Resources provide a technical briefing and site visit to Linwood Moss landfill site for Elected Members.

6 **COMMUNITY RESOURCES ANNUAL HEALTH & SAFETY REPORT 2014 AND ACTION PLAN 2015/16**

There was submitted a report by the Director of Community Resources relative to the annual health and safety plan for Community Resources, reviewing health and safety performance during 2014 and seeking approval to implement the action plan for 2015/16 a copy of which was appended to the report.

The health and safety report set out arrangements for the management of health and safety within the service and demonstrated commitment to continuous improvement in health and safety performance. It summarised the achievements of the service from January to December 2014 and the action plan detailed objectives to be delivered over the 2015/16 financial year.

DECIDED: That the Community Resources annual health & safety report 2014 and action plan for 2015/16 be approved.

7 **OPERATIONAL PERFORMANCE REPORT**

There was submitted an update report by the Director of Community Resources relative to the operational performance of the services and key projects delivered by Community Resources during 2014/15.

DECIDED: That the operational performance update be noted.

8 SERVICE IMPROVEMENT PLAN 2015/16 TO 2017/18

There was submitted a report by the Director of Community Resources relative to the Service Improvement Plan 2015/18, a copy of which was appended to the report.

The plan set out a comprehensive statement of the service aims and objectives for the next three years, based on the resources likely to be available, and took account of the themes, actions, outcomes and targets contained in the Council Plan, Single Outcome Agreement and Community Plan.

An action plan was at the core of the Service Improvement Plan and detailed the priorities, the key tasks to be implemented, the implementation timetable and the outcomes against which progress would be measured. Progress to deliver the Service Improvement Plan would be monitored and reported to the Board on a six-monthly basis.

Councillor E Devine, seconded by Councillor Gilmour, moved that the Service Improvement Plan 2015/18, as appended to the report, be approved and that progress to deliver the plan be reported to this Board in November 2015.

Councillor Andy Doig, seconded by Councillor Nicolson, moved as an amendment, that the report contain an additional recommendation that the Council agrees a duty of care to pedestrians utilising our footpaths. It further agrees that progress in the repair work at the footpath adjacent to the A761 in Lochwinnoch had been deplorable and the existing condition posed a grave inconvenience and possible danger to residents travelling by foot to Lochwinnoch train station. Council agrees to its upgrading as soon as possible and condemns the Labour administration in Renfrewshire Council for failing in its duty of care.

On the roll being called, the following members voted for the amendment: Councillors Andy Doig, Audrey Doig and Nicolson.

The following members voted for the motion: Councillors M Devine, Grady, E Devine, I McMillan, Caldwell, Bibby, Gilmour and Provost Hall.

The following member abstained: Councillor J MacLaren.

3 members having voted for the amendment, 8 members having voted for the motion and 1 member having abstained, the motion was accordingly declared carried.

DECIDED:

(a) That the Service Improvement Plan 2015/18, as appended to the report, be approved; and

(b) That progress to deliver the plan be reported to this Board in November 2015.

9 COMMUNITY RESOURCES SERVICE IMPROVEMENT PLAN 2014/15 TO 2016/17 OUTTURN REPORT TO 31ST MARCH 2015

There was submitted an outturn report by the Director of Community Resources relative to implementation of the Service Improvement Plan 2014/17 detailing progress achieved to deliver the tasks set out in the action plan up to the end of March 2015.

The report summarised the main achievements of Community Resources to 31st March, 2015 and included, as Appendix 1 to the report, an action plan that monitored progress to date and identified areas where significant advances had been made and actions that had been reviewed or delayed. A range of performance indicators measuring annual progress to deliver key tasks was set out in a scorecard that formed Appendix 2 to the report.

DECIDED:

(a) That progress to implement the 2014/17 Service Improvement Plan actions and performance indicators be noted; and

(b) That it be agreed that progress to deliver the 2015/18 Service Improvement Plan be reviewed in November 2015.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraphs 8 and 9 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973

10 TRADING ORGANISATIONS - TRADING & BUDGET MONITORING STATEMENTS

There were submitted trading and budget monitoring reports by the Director of Community Resources relative to the vehicle maintenance, catering and roads trading organisations for the period 1 April 2014 to 27 February 2015.

DECIDED: That the reports be noted.

Minute of Meeting

Finance & Resources Policy Board

Date	Time	Venue
Wednesday, 13 May 2015	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Bibby, Audrey Doig, Gilmour, Grady, Harte, Henry, Holmes, Mack, Murrin, Noon and Williams.

CHAIR

Councillor Holmes.

IN ATTENDANCE

A Russell, Director of Finance & Resources; M Carberry, Head of Reform & Change Management, K Graham, Head of Corporate Governance, D Marshall, Head of HR & Organisational Development, A MacArthur, Acting Head of Corporate Finance, K Locke, Risk Manager and C MacDonald, Senior Committee Services Officer (all Finance & Resources); and R Hollywood, Corporate Policy & Performance Manager, Chief Executive's Service.

APOLOGIES

Councillors McGurk and Nicolson.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1(a) **MINUTE - PROCUREMENT SUB-COMMITTEE MEETINGS (I) 11 MARCH, 2015 AND (II) 1 APRIL, 2015**

There were submitted the Minutes of the meetings of the Procurement Sub Committee held on 11 March and 1 April, 2015, which form Appendices I and II hereto.

DECIDED: That the Minutes be approved.

1(b) **MINUTE - JCB NON-TEACHING**

There was submitted the Minute of the meeting of the Joint Consultative Board: Non Teaching held on 19 March, 2015, which forms Appendix III hereto.

DECIDED: That the Minute be approved.

2(a) **REVENUE BUDGET MONITORING TO 27 FEBRUARY, 2015**

There was submitted a joint revenue budget monitoring report by the Chief Executive and the Director of Finance & Resources in respect of Chief Executive's and Finance & Resources services for the period to 27 February, 2015.

DECIDED:

(i) That the report be noted; and

(ii) That it be noted that since the last report there had been net budget realignments of £7770,864 mainly related to additional funding releases from the Scottish Government in relation to Children and Young People Act and the realignment of procurement savings.

2(b) **REVENUE BUDGET MONITORING - COUNCIL OVERVIEW TO 27 FEBRUARY, 2015**

There was submitted a revenue budget monitoring report by the Director of Finance & Resources relative to an overview of all services for the period to 27 February, 2015.

DECIDED: That the report be noted.

3(a) **CAPITAL BUDGET MONITORING REPORT**

There was submitted a capital budget monitoring report by the Director of Finance & Resources in respect of Chief Executive's and Finance & Resources services for the period to 27 February, 2015.

DECIDED: That the report be noted.

3(b) **CAPITAL BUDGET MONITORING OVERVIEW**

There was submitted a capital budget monitoring report by the Director of Finance & Resources relative to an overview of the performance of the Housing and Non-Housing Capital Programmes for the period to 27 February, 2015.

DECIDED: That the report be noted.

4 **REVENUES COLLECTION STATEMENT**

There was submitted a report by the Director of Finance & Resources relative to the collection performance for Council Tax and Non-Domestic Rates, as at 28 March, 2015, together with details of the total sums collected for the previous year for Council Tax and Non-Domestic Rates.

DECIDED: That the report be noted.

5 **BENEFITS ADMINISTRATION - WELFARE REFORM AND PERFORMANCE STATEMENT**

There was submitted a report by the Director of Finance & Resources relative to performance in relation to processing housing benefit and the Scottish Welfare Fund, as at the end of March 2015. The report also provided an update on the funding and expenditure position in relation to discretionary housing payments (DHP) and contained an updated Discretionary Housing Payment Policy at Appendix 2.

DECIDED:

(a) That the report be noted; and

(b) That the updated 2015/16 Discretionary Housing Payment Policy as detailed in Appendix 2 to the report be approved.

6(a) **SERVICE IMPROVEMENT PLAN OUTTURN REPORT TO 31 MARCH, 2015 - FINANCE & RESOURCES**

There was submitted a report by the Director of Finance & Resources relative to progress made to deliver the Service Improvement Plan (SIP) over the period 1 April, 2014 to 31 March, 2015.

The report summarised the main achievements of Finance & Resources over the year to 31 March, 2014 and included, at Appendix 1 to the report, an action plan that monitored progress to date and identified areas where significant advances had been made and actions that had been reviewed or delayed. A range of performance indicators measuring annual progress to deliver key tasks were set out in a scorecard that formed Appendix 2 to the report.

DECIDED: That performance indicators and progress made to deliver the Service Improvement Plan 2014/17 for Finance & Resources over the period 1 April, 2014 to 31 March, 2015, be noted.

6(b) SERVICE IMPROVEMENT PLAN OUTTURN REPORT TO 31 MARCH, 2015 - CHIEF EXECUTIVE'S SERVICE

There was submitted a report by the Chief Executive relative to progress made to deliver the service improvement plan (SIP) over the period 1 April, 2014 to 31 March, 2015.

The report summarised the main achievements of the Chief Executive's Service over the year to 31 March, 2015 and included, at Appendix 1 to the report, an action plan that monitored progress to date and identified areas where significant advances had been made and actions that had been reviewed or delayed. A range of performance indicators measuring annual progress to deliver key tasks were set out in a scorecard that formed Appendix 2 to the report.

DECIDED: That the progress made with implementation of the 2014/17 SIP action and performance indicators be noted.

7(a) SERVICE IMPROVEMENT PLAN - FINANCE & RESOURCES

There was submitted a report by the Director of Finance & Resources relative to the Service Improvement Plan 2015/16 - 2017/18 for Finance & Resources.

The report intimated that the Service Improvement Plan outlined the strategic priorities, and included an action plan and a scorecard of performance indicators. A copy of the Service Improvement Plan was attached as an appendix to the report. Progress on the implementation of Service Improvement Plans was monitored and reported on a six-monthly basis to allow the Board to review progress. The report outlined what the department aimed to achieve over the next three years which would contribute to Community Plan/Council Plan themes and these were summarised within the report.

DECIDED:

(i) That the 2015/18 Service Improvement Plan for Finance & Resources be approved; and

(ii) That it be agreed that a progress update report on the 2015/18 Service Improvement Plan be submitted to the meeting of this Board to be held in November, 2015.

7(b) SERVICE IMPROVEMENT PLAN - CHIEF EXECUTIVE'S SERVICES

There was submitted a report by the Chief Executive relative to the Service Improvement Plan 2015/16 - 2017/18 for the Chief Executive's Service.

The report intimated that the Service Improvement Plan outlined the strategic priorities, an action plan and a scorecard of performance indicators. A copy of the Service

Improvement Plan was attached as an appendix to the report. Progress on the implementation of Service Improvement Plans was monitored and reported on a six-monthly basis to allow the Board to review progress. The report outlined what the service aimed to achieve over the next three years which would contribute to Community Plan/Council Plan themes and these were summarised within the report.

DECIDED:

- (i) That the 2015/18 Service Improvement Plan for the Chief Executive's Service, appended to the report, be approved; and
- (ii) That it be agreed that a progress report on the 2015/18 Service Improvement Plan be submitted to the meeting of this Board to be held in November 2015.

8 CORPORATE RISK REGISTER - APRIL, 2015

There was submitted a report by the Director of Finance & Resources relative to the April 2015 corporate risk register.

The report indicated that in keeping with 'Risk Matters' the Council's combined risk management policy and strategy, the corporate risk register was refreshed on an annual basis, led by the Corporate Risk Management Group on behalf of and in consultation with the Corporate Management Team, and was submitted for approval to the Finance & Resources Policy Board. A copy of the April 2015 corporate risk register was appended to the report.

DECIDED: That the corporate risk register April 2015 be approved.

9 CHIEF EXECUTIVE'S SERVICE RISK MANAGEMENT PLAN 2015/16

There was submitted a report by the Chief Executive relative to the risk management plan 2015/16 for the Chief Executive's Service.

The report indicated that the Council's risk management strategy, "Risk Matters" was updated on an annual basis and reported to the Finance and Resources Policy Board. The plan identified four key risks faced by the service together with management actions to prevent and/or mitigate those risks. A copy of the 2015/16 risk management plan for the Chief Executive's service formed the appendix to the report.

DECIDED:

- (a) That it be agreed that the relevant risks were identified;
- (b) That it be agreed that the significance of each risk was appropriate to the current nature of the risk;
- (c) That it be agreed that the total profile of risk could be borne by the service at this time in relation to the Council's 'capacity' for risk; and
- (d) That it be noted that three of the risks were monitored through the Corporate Risk Register and one risk (Data and Performance Management) would be monitored through the Service Improvement Plan.

10(a) HEALTH & SAFETY ACHIEVEMENTS AND FUTURE PLANS FOR RENFREWSHIRE COUNCIL - FINANCE & RESOURCES

There was submitted a report by the Director of Finance & Resources relative to the health and safety arrangements and performance of Renfrewshire Council in effectively managing health, safety and wellbeing.

The report set out the arrangements for the management of health and safety within the Council, demonstrated commitment to continuous improvement in health and safety performance, and summarised the achievements to March 2015.

DECIDED: That the report on the health and safety arrangements and performance in the Council be noted.

10(b) HEALTH & SAFETY - ANNUAL REPORT 2014/15 AND ACTION PLAN 2015/16 - CHIEF EXECUTIVE'S SERVICE

There was submitted a report by the Chief Executive relative to the annual health and safety report for Chief Executive's Service, reviewing health and safety performance during 2014/15 and seeking approval to implement the action plan for 2015/16 as appended to the report.

The report set out the arrangements for the management of health and safety within the service and demonstrated commitment to continuous improvement in health and safety performance. It summarised the achievements to March 2015 and the action plan detailed the tasks that the service aimed to achieve by March 2016.

DECIDED: That the Chief Executive's Service annual health and safety report for 2014/15 and the action plan for 2015/16 be approved.

11 VOLUNTARY REDUNDANCY/EARLY RETIREMENT SCHEMES

There was submitted a report by the Director of Finance & Resources relative to the number of employees who had left the service during the period 1 April, 2014 to 31 March, 2015 through voluntary redundancy, early retirement or efficiency of the service.

The report stated that in each case an assessment of the costs and attributed savings had been undertaken and the average period for savings to be accrued was under 25 months.

DECIDED: That the report be noted.

12 FREEDOM OF INFORMATION AND ENVIRONMENTAL INFORMATION POLICY

There was submitted a report by the Director of Finance & Resources relative to a revision to the Freedom of Information ("FOI") Policy which was first introduced in August 2004.

The revised Freedom of Information and Environmental Information Policy, which was appended to the report, had been updated to include more detail on the application of the Environmental Information (Scotland) Regulations 2004 (“EIRs”) and clearly reflected the current arrangements for information governance, including FOI compliance within the Council.

DECIDED: That the revised Freedom of Information and Environmental Information Policy, a copy of which formed the appendix to the report, be approved and be reviewed on a two-yearly basis by the Freedom of Information Working Group (chaired by the Records Manager).

13 **ASSOCIATION FOR PUBLIC SERVICE EXCELLENCE (APSE) MEMBERSHIP**

There was submitted a report by the Director of Finance & Resources relative to the continuation, during 2015/16, of the Council’s membership of the Association for Public Service Excellence (APSE).

DECIDED: That the Council continue its membership of the Association for Public Service Excellence (APSE) during 2015/16 at a cost of £3,250, exclusive of VAT.

14 **CIVIC HOSPITALITY**

There was submitted a report by the Director of Finance & Resources relative to requests received for civic hospitality as undernoted:

(a) Quarrier’s Volunteer Awards Event – for civic hospitality in the form of a drinks reception for 150 people at Paisley Town Hall on 9 June, 2015 at a cost of £500 to mark the Volunteer Awards Event. Following consultation with the Provost it was agreed that it be delegated to the Director of Finance & Resources to make the necessary arrangements for appropriate civic hospitality to be provided.

(b) The Boys’ Brigade – for civic hospitality in the form of a buffet and soft drinks reception at a cost of approximately £800 to mark the presentation of the Queen’s Badge Certificates and Duke of Edinburgh Gold Award Certificates in September, 2015. Following consultation with the Provost it was agreed that it be delegated to the Director of Finance & Resources to make the necessary arrangements for appropriate civic hospitality to be provided.

(c) Study Visit by Staff from Gladsaxe – for civic hospitality in the form of a dinner on 15 April, 2015 at the Watermill Hotel at a cost of £250 to mark the visit by a delegation of five staff from the Municipality of Gladsaxe. Following consultation with the Provost, it had been agreed that the Council provide the requested civic hospitality. The Board was asked to homologate the action taken.

(d) NASA Mission Discovery – for civic hospitality at a cost of approximately £1,000 to mark the Mission Discovery Basic Training Programme from 29 June to 3 July, 2015. Following consultation with the Provost, it was proposed that Finance & Resources liaise with Children’s Services to provide civic hospitality.

(e) Classrooms for Malawi – for civic hospitality by hosting a table for 10 at the Charity Ball in Mar Hall on 12 June, 2015 which was being held to raise funds for 29 members of staff from across Renfrewshire Council travelling to Malawi in September. Following

consultation with the Provost it was proposed that the Council be represented at the Ball by up to five elected members and partners and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

(f) Trail of the Caribou Research Group – for civic hospitality in the form of tea/coffee at a cost of approximately £100 to mark the visit by a Research Group visiting the graves of the Newfoundland Regiment Soldiers that were buried in the Paisley area. Following consultation with the Provost, it had been agreed that the Council provide the requested civic hospitality. The Board was asked to homologate the action taken.

(g) RAMH 25th Anniversary – for civic hospitality in the form of a drinks reception and finger buffet for approximately 50 people at a cost of approximately £800 to mark the 25th Anniversary of RAMH and to present the Volunteer Friendly awards to their Lifeskills project. Following consultation with the Provost, it had been agreed that the Council provide the requested civic hospitality. The Board was asked to homologate the action taken.

DECIDED:

(i) That the action taken in respect of the applications submitted by: Study Visit by Staff from Gladsaxe; Trail of the Caribou Research Group; and RAMH 25th Anniversary, be homologated;

(ii) That it be agreed to provide civic hospitality in respect of the application submitted by NASA Mission Discovery and that it be delegated to the Director of Finance & Resources to liaise with Children's Services, in consultation with the Provost, to make the necessary arrangements; and

(iii) That it be agreed to provide civic hospitality in respect of the applications submitted by: Quarrier's Volunteer Award Event; The Boys' Brigade; and Classrooms for Malawi, and that it be delegated to the Director of Finance & Resources, in consultation with the Provost, to make the necessary arrangements.

Minute of Meeting Procurement Sub-Committee

Date	Time	Venue
Wednesday, 11 March 2015	15:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Murrin, Grady, Williams, Henry, Bibby, Gilmour, Audrey Doig, Noon, Holmes, Harte and Nicolson

CHAIR

Councillor Holmes, Convener presided

IN ATTENDANCE

A Russell, Director of Finance & Resources; J Lynch, Head of Property Services (Finance & Resources); A McNab, Transport Manager (Community Resources) and F Hughes, Procurement Manager, R Hall, A Lusk, Senior Procurement Specialists, K Scott, Assistant Category Manager, and P Shiach, Committee Services Officer (all Finance & Resources).

APOLOGIES

Councillor McGurk.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1(a) **PAISLEY TOWN CENTRE BUS FACILITIES IMPROVEMENTS**

There was submitted a joint report by the Directors of Finance & Resources and Community Resources relative to the award of the contract for the Paisley Town Centre bus facilities improvement works at various streets, including Weir Street/Sneddon Street, Smithhills Street and Gauze Street located within the town centre.

The report indicated that at the deadline for the return of tenders, three bids had been received. Following evaluation all three submissions met the bid selection criteria. Details of the criteria and ratings used to evaluate the bids were contained in the report.

DECIDED:

(i) That the Head of Corporate Governance be authorised to award the contract for the Paisley Town Centre bus facilities improvement works to Mac Asphalt Limited in the sum of £1,135,183.62;

(ii) That authorisation for an additional 10% to be spent on the contract for unforeseen works which may be required on site be approved; and

(iii) That it be noted that it was anticipated that the contract would commence on 7th April, 2015 for a period of 16 weeks, and that the contract start date would be confirmed in the contract award letter.

1(b) **MEASURED TERM CONTRACT FOR A BACK-UP CONTRACTOR FOR SITE WORKS, GROUND WORKS, DRAINAGE AND EXTERNAL WORKS**

There was submitted a joint report by the Directors of Finance & Resources and Development & Housing Services relative to the award of a Measured Term Contract (MTC) for a back-up contractor for site works, ground works, drainage and external works.

The report indicated that at the deadline for the return of tenders, four bids had been received. Following evaluation three submissions met the bid selection criteria. Details of the criteria and ratings used to evaluate the bids were contained in the report.

DECIDED:

(i) That the Head of Corporate Governance be authorised to award the contract for an MTC for a back-up contractor for site works, ground works, drainage and external works reference RC1501_3407 (ITT6999) to City Gate Construction (Scotland) Limited for a ceiling value of £300,000 over the initial three-year term, with a further ceiling of £200,000 based on the available extension options; and

(ii) That it be noted that the initial term of the MTC would be three years from the date of commencement, which was anticipated to be 31st March, 2015, with an option to extend for a further one plus one years.

1(c) **MINI COMPETITION FOR PORTABLE APPLIANCE INSPECTION AND TESTING**

There was submitted a joint report by the Directors of Finance & Resources and Development & Housing Services relative the award of the contract for portable appliance inspection and testing.

The report advised that a number of framework agreements had been put in place across various trades to ensure the Council had timely access to pre-selected, properly-qualified contractors at agreed rates. The framework agreement for the provision of general electrical works, testing, maintenance and remedial services related to the provision of a range of electrical engineering activities, details of which were contained within the report.

The report indicated all six of the contractors on the framework agreement were invited to tender. At the deadline for the return of tenders, two bids had been received. Following evaluation both submissions met the bid selection criteria. Details of the criteria and ratings used to evaluate the bids were contained in the report.

DECIDED:

(i) That the Head of Corporate Governance be authorised to award the package order for portable appliance inspection and testing (contract number RC1412_3267(ITT6672)) to Skanska Rashleigh Weatherfoil Limited, trading as Skanska Facilities Services;

(ii) That it be noted that the period of the contract would be four years from the date of commencement, which was anticipated to be 1st April, 2015; and

(iii) That it be noted that the value of the contract was £301,019.25 excluding VAT.

SEDERUNT

Councillor Noon entered the meeting prior to consideration of the following item of business.

2 **COMMUNITY BENEFITS STRATEGY - UPDATE**

There was submitted a report by the Director of Finance & Resources relative to an update on the progress and achievements to date on delivering community benefit outcomes through the Council's community benefits strategy.

The report provided information on community benefits highlights and key inputs since June 2014. An appendix to the report provided a breakdown of community benefits outcomes since June 2013, and commitments derived from contracts since implementing the new community benefits strategy.

DECIDED: That the achievements to date on delivering community benefit outcomes through the Council's community benefits strategy, be noted.

3 **PROCUREMENT REFORM PROJECT - UPDATE**

There was submitted a report by the Director of Finance & Resources of relative to the

current position in relation to the procurement reform project.

The report indicated that during 2009, Renfrewshire Council had been evaluated at 'non-conformance' in terms of its procurement performance as defined in the 'Procurement Capability Assessment' (PCA). Following assessments in 2010, 2011, 2012, 2013 and 2014 the score increased from 29% in 2009 to 75% 2012, making the Council the first in Scotland to achieve 'superior' performance whilst remaining the highest scoring local authority in Scotland. The report advised that the Council had its most recent PCA in December 2014, resulting in a score of 83% which remained the highest score in Scotland.

The report intimated that in 2014, all Scottish Councils were asked if they would consider freezing the scores they had achieved in sections that totalled over 60% (improved performance). This would allow focus to be given to the areas that needed improvement. Renfrewshire Council took this option to allow focus on Section 5 – Contract and Supply Management, and Section 6 – Purchasing processes and systems. As a result, in December 2014, the Council was audited on Sections 5, 6 and question 8.1 of section 8.

DECIDED: That the report be noted.

Minute of Meeting Procurement Sub-Committee

Date	Time	Venue
Wednesday, 01 April 2015	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Bibby, Audrey Doig, Gilmour, Grady, Harte, Henry, Holmes, Murrin, Noon and Williams.

CHAIR

Councillor Holmes, Convener presided.

IN ATTENDANCE

A Russell, Director of Finance & Resources; J Lynch, Head of Property Services, F Hughes, Procurement Manager, S Gibb and J Woods, Senior Procurement Specialists, and P Shiach, Committee Services Officer (all Finance & Resources).

APOLOGIES

Councillors McGurk and Nicolson

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1(a) CONTRACT AUTHORISATION REPORT - EXTENSION OF PROVISION OF A WIDE AREA NETWORK

There was submitted a report by the Director of Finance & Resources relative to approval to utilise the final year extension to extend the provision of a wide area network contract from 6th May, 2015 to 5th May, 2016.

The report indicated that at the meeting of the then General Management & Finance Policy Board held on 22nd April, 2009, approval was given to award a contract for the provision of a replacement wide area network to Telewest Limited for a period of five years, with an option to extend for a further two years.

The report advised that the contract commenced on 6th May, 2009, and that a year extension period had been agreed by the Procurement Sub-Committee on 14th May, 2014.

DECIDED:

(i) That the Head of Procurement & Business Support be authorised to extend the contract for the provision of a replacement wide area network to Telewest Limited from 6th May, 2015 to 5th May, 2016; and

(ii) That it be noted that the value of the contract extension from 6th May, 2015 to 5th May, 2016 would not exceed £450,000.

1(b) CONTRACT AUTHORISATION REPORT - FAMILY SUPPORT FOR CHILDREN AFFECTED BY DISABILITY

There was submitted a joint report by the Directors of Finance & Resources and Children's Services relative to the award of a contract for the provision of family support services for children affected by disability.

The report indicated that at the deadline for the return of tenders, six bids had been received. Following evaluation all six submissions met the bid selection criteria. Details of the criteria and ratings used to evaluate the bids were contained in the report.

DECIDED:

(i) That the Head of Corporate Governance be authorised to award the contract for the provision of family support services to children affected by disability, contract number RC1410_3010_ITT (6143) to Action for Children;

(ii) That the contract commencement date of 15th June, 2015 for an initial period of up to three years with an option to extend for up to a maximum of two extensions each of one year, such option(s) to be taken up at the Council's sole discretion, be approved; and

(iii) That the contract value, including the maximum option periods, in the sum of £624,347.00 excluding VAT, be approved.

1(c) CONTRACT AUTHORISATION REPORT - LOCHFIELD PRIMARY SCHOOL ROOFING, REMEDIAL AND MAINTENANCE WORKS

There was submitted a joint report by the Directors of Finance & Resources and Development & Housing Services relative the award of the contract for complete roof refurbishment at Lochfield Primary School.

The report indicated that at the deadline for the return of tenders, six bids had been received. Following evaluation all six submissions met the bid selection criteria. Details of the criteria and ratings used to evaluate the bids were contained in the report.

DECIDED:

(i) That the Head of Corporate Governance be authorised to award the contract for Lochfield Primary School roofing, remedial and maintenance works, contract number (32232) RC1412_3378 (ITT6895) to Keepmoat Regeneration Limited, with a contract value of £316,776.70 plus a 10% contingency fund in the sum of £31,667.67; and

(ii) That it be noted that it was anticipated that the contract would commence on 29th April, 2015 for a period of 18 weeks, and that this would be confirmed in the contract Letter of Acceptance.

Minute of Meeting

Joint Consultative Board (Non Teaching)

Date	Time	Venue
Thursday, 19 March 2015	15:00	CMR 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Representing Renfrewshire Council Management - Councillors Williams, Audrey Doig and Noon.

REPRESENTING MANUAL WORKERS/CRAFT OPERATIVES

J Boylan, M Ferguson and T McCarthy (UNISON); J McMenemy (GMB); A Gibson (UCATT) and S McAllister (Unite).

IN ATTENDANCE

K Anderson, Amenity Services Manager Waste, T Stirling, Regulatory Services Manager and E Scott, Building Services Manager (all Community Resources); D Marshall, Head of HR & Organisational Development; G Campbell, Senior Health & Safety Officer; R Laouadi, Principal HR Adviser; C Donnelly, HR & Organisational Development Manager; and P Shiach, Committee Services Officer (all Finance & Resources).

APPOINTMENT OF CHAIRPERSON FOR THE MEETING

It was proposed and agreed that Councillor Williams chair the meeting.

APOLOGIES

Councillors Glen and Harte.

1 MINUTES

There was submitted the Minute of the meeting of the Joint Consultative Board: Non-Teaching held on 10th February, 2015.

DECIDED: That the Minute be noted.

2 DEVELOPMENTS IN HEALTH AND SAFETY

There was submitted a report by the Head of HR & Organisational Development relative to developments with regard to health and safety issues. The report detailed policies and guidance that were currently being revised and outlined training courses which had been undertaken since the last meeting of the Board.

In particular, it was noted that policies and guidance in relation to control of contractors; manual handling operations; and tobacco policy were being revised; that 1st aid guidance and a corporate policy statement had been issued; other activities being undertaken comprised of training four fire wardens; one risk assessment and a number of tool box talks had been delivered. Information and participative campaigns continued to be delivered as part of the Healthy Working Lives Gold award programme. A forum for first aiders located in Renfrewshire House continued to develop to facilitate co-operation and communication. The health and safety section continued to work with services to survey the fire arrangements, which included the number of fire wardens at key locations across the council estate. The health and safety section had worked with procurement to engage a new occupational health supplier, People Asset Management and the contract had commenced on 1st February, 2015. The Council-wide health surveillance programme for 2015 was in the process of being developed.

DECIDED: That the report be noted.

3 DETAILS OF GRIEVANCES

There was submitted a report by the Head of HR & Organisational Development relative to details of grievances received.

The report provided information on grievances at both the informal and formal stages. The report indicated that there were a total of two grievances as at March, 2015.

E Scott advised that the grievance listed in relation to the Development & Housing service had been resolved.

DECIDED: That the information provided be noted.

4 AGENCY WORKERS

There was submitted a report by the Head of HR & Organisational Development relative to the number of agency staff employed within the Council as at February, 2015, and detailing the capacity in which they were engaged. The report provided a breakdown by Service, and indicated that the number of agency workers in all services had reduced to 17.

The Head of HR & Organisational Development was then heard further in response to questions from Members of the Board on the report.

DECIDED: That the report be noted.

5 TEMPORARY WORKERS

The Head of HR & Organisational Development advised that the number of temporary workers within the council totalled 760 out of a workforce of over 6000. He advised that work was ongoing in respect of temporary contracts with the individual services.

The Head of HR & Organisational Development was then heard in response to questions from members.

DECIDED: The Board agreed that a report detailing the number of temporary workers by service and by length of temporary contract be submitted to a future meeting.

6 RENFREWSHIRE COUNCIL HEADQUARTERS - CAR PARKING

The Convener advised that this item had been withdrawn.

DECIDED: That it be noted that the item relating to car parking at Renfrewshire Council Headquarters had been withdrawn.

7 DISCIPLINARY PROCESSES - RENFREWSHIRE COUNCIL JURISDICTION

M Ferguson referred to disciplinary procedures relating to alleged breaches of the code of conduct in terms of the Scottish Social Services Council (SSSC), and indicated that management needed to be clear of their responsibilities in terms of advising staff the nature of allegations against them in cases where a breach of the code of conduct was alleged.

He indicated that UNISON had become increasingly concerned that the SSSC process was lengthy and bureaucratic, that no witnesses were heard and that no expenses were paid, particularly as all cases were heard in Dundee.

The Head of HR & Organisational Development was then heard in relation to the issue and indicated that the matter would be dealt with by the Director of Children's Services.

DECIDED: The Board agreed

(i) That the information be noted; and

(ii) That should no progress be made, that a report on the issue be submitted to a future meeting of the Board.

8 DATE OF NEXT MEETING

It was noted that the next meeting of the JCB Non-Teaching would be held at 3 pm on 21st May, 2015.

Minute of Meeting

Education and Children Policy Board

Date	Time	Venue
Thursday, 14 May 2015	13:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors B Brown, M Brown, Cameron, Clark, Glen, Henry, Mack, M Macmillan, I McMillan, Murrin, Noon, Perrie, J Sharkey, M Sharkey and Williams and J Nellaney.

CHAIR

Councillor Henry, Convener, presided.

IN ATTENDANCE

P Macleod, Director of Children's Services; G McKinlay, Head of Service, D Hawthorn, Head of Childcare and Criminal Justice and M Dewar, Acting Head of Service (all Children's Services); and D Forbes, Finance Manager, D Low, Senior Committee Services Officer and E Currie, Committee Services Officer (all Finance & Resources).

APOLOGIES

Reverend Clark and I Keith.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

Prior to the start of the meeting, the Convener welcomed those present to the first meeting of the Education & Children Policy Board.

ORDER OF BUSINESS

In terms of Standing Order 16, the Convener intimated that she proposed to alter the order of business to facilitate the conduct of the meeting by considering item 3 of the agenda before item 1 of the agenda.

1 GLASGOW UNIVERSITY EVALUATION OF FAMILIES FIRST

There was submitted a report by the Director of Children's Services relative to the evaluation of Families First by Glasgow University.

The report intimated that Renfrewshire's Community Planning Partnership was committed to ensuring that all children and young people in Renfrewshire were given the best start in life. At the meeting of the Education Policy Board held on 7 March, 2013 an early years strategy had been approved which committed the partnership to a family centred approach to improving outcomes for children and families. Although the early years strategy was at an early stage of implementation, current progress was already demonstrating indications of a positive impact on children and families in Renfrewshire. In order to determine the impact and effectiveness in achieving agreed outcomes an evaluation plan was in place.

Glasgow University had now completed the external evaluation of the family centred approach in Linwood and Ferguslie and a summary of this evaluation was appended to the report. The key findings of the evaluation report were overwhelmingly positive and the report highlighted a number of key strengths of the approach. It was recognised that work was still required and ongoing evaluation would continue as the teams in Linwood and Ferguslie became embedded and further development was considered in response to the recommendations of Renfrewshire's Tackling Poverty Commission. The early years steering board were considering the implications of this evaluation report which would form the basis of further development of the strategy.

Stuart Hall and Kevin Lowden, Glasgow University, gave a presentation to members on the Renfrewshire Families First Core Team Project Evaluation 2013/15 which included information on the Renfrewshire 'Families First' initiative, the main research methods, presenting issues, selected findings and messages for local authority services.

DECIDED: That the very positive evaluation of Families First in Linwood and Ferguslie, by Glasgow University, be noted.

2 REVENUE BUDGET MONITORING REPORT

There was submitted a report by the Directors of Finance & Resources and Children's Services for the service for the period 1 April, 2014 to 27 February, 2015.

DECIDED:

(a) That the budget position be noted; and

(b) That it be noted that there had been net budget realignments of £1,525,328 processed since the last report primarily relating to additional resources released by the Scottish Government in relation to teachers' induction, teachers' support and teachers' pay, partly offset by early years funding transferred to Social Work.

3 **CAPITAL BUDGET MONITORING REPORT**

There was submitted a capital budget monitoring report by the Director of Finance & Resources for the service for the period 1 April, 2014 to 27 February, 2015.

DECIDED: That the report be noted.

4 **IMPLEMENTATION OF 600 HOURS OF EARLY LEARNING AND CHILDCARE**

There was submitted a report by the Director of Children's Services relative to the implementation of 600 hours of early learning and childcare introduced by The Children and Young People (Scotland) Act 2014. This was an increase from the previous 475 hours offered in 2013/14.

The report intimated that the provision of 600 hours per year of early learning and childcare was required to be implemented from August 2014 with a more flexible model of delivery from August 2015. At the meeting of the Education Policy Board held on 15 January, 2015, the Council's proposal for delivering a more flexible model was noted.

This report recommended a more detailed plan for delivering a range of flexible models of early learning and childcare which would enable parents to have an appropriate degree of choice from August 2015 and sought approval for amendments in the early years admissions policy which were detailed in section 5 of the report.

DECIDED:

(a) That the plan for delivering a more flexible model of delivery of early learning and childcare, as detailed in section 4 of the report, be approved; and

(b) That the amendments to the early years admissions policy, as detailed in section 5 of the report, be approved.

5 **RISK MANAGEMENT PLAN APRIL 2015**

There was submitted a report by the Director of Children's Services relative to the Children's Services risk management plan April 2015. The risk management plan was appended to the report and the action plan would be submitted to a future meeting together with the mid-year progress report. The Plan identified the key risks faced by the service together with management action to minimise the risks.

DECIDED: That the Children's Services risk management plan April 2015 be approved.

6 RENFREWSHIRE'S POLICY ON ANTI-BULLYING

There was submitted a report by the Director of Children's Services relative to a revised policy on anti-bullying which brought the present policy, approved in 2009, into line with recent legislation and national guidance. The revised policy was appended to the report.

The report intimated that the policy would apply to all educational establishments and settings and to all practitioners, including youth and out-of-school care services. It was expected that staff and partners in the private and third sector would work in partnership with the Council to uphold the spirit of the policy.

A wide range of stakeholders were involved in reviewing and updating the policy including Police Scotland and respectme, Scotland's anti-bullying organisation.

DECIDED: That Renfrewshire's Policy on Anti-bullying, which was appended to the report, be approved.

7 EDUCATION (SCOTLAND) BILL

There was submitted a report by the Director of Children's Services relative to the Council's submission to the Scottish Parliament's Education and Culture Committee's call for written submissions which was appended to the report on the Education (Scotland) Bill.

The report intimated that the first draft of the new Education (Scotland) Bill had been placed before Parliament. This Bill covered a number of areas including a change in the duties of the local education authority, Gaelic Medium Education, the provision of school meals and the reinstatement of the role of chief education officer. If the Bill progressed to plan it would be enacted early in 2016 with likely implication in the summer of 2016.

DECIDED:

(a) That the report be noted; and

(b) That the Council's submission to the Scottish Parliament Education Culture Committee, which was appended to the report, be approved.

8 CRIMINAL JUSTICE SOCIAL WORK GRANT 2015/16 AND SERVICE UPDATE

There was submitted a report by the Director of Children's Services relative to the criminal justice social work grant 2015/16 for Renfrewshire Council. The report intimated that the Community Justice Services Division of the Scottish Government had allocated a grant to each Community Justice Authority (CJA) rather than to individual local authorities. The grant was ring-fenced funding, in accordance with Section 3 of the Management of Offenders (Scotland) Act 2005.

The indicative grant allowance for Criminal Justice Social Work for Renfrewshire for 2015/16 was £3,274,926, representing an increase of £456,399, and a breakdown of the allocation was detailed in the appendix to the report.

Previous grant awards to Renfrewshire Council reflected the fact that Renfrewshire, East Renfrewshire and Inverclyde Councils provided a range of services across these local authority boundaries and as such grants were awarded to the local authority providing the service. However as of 1 April, 2015 both Drug Treatment and Testing Orders, provided by East Renfrewshire Council, and the Throughcare Service, provided by Inverclyde Council, would be provided by Renfrewshire Council to Renfrewshire service users.

The report provided updates in relation to the Women's Community Justice Service, the provision of Fiscal Work Orders and shared-service redesign.

DECIDED:

(a) That the budget allocation for Renfrewshire, as detailed in the appendix to the report, be noted; and

(b) That the updates in relation to the Women's Community Justice Service; the provision of Fiscal Work Orders and the shared service redesign be noted.

9 DELEGATED MANAGEMENT OF RESOURCES: AMENDMENTS TO THE SCHEME OF DELEGATION

There was submitted a report by the Director of Children's Services relative to proposed amendments to the delegated management of resources scheme currently operating in Renfrewshire's early years establishments, primary, secondary and additional support needs schools.

The report intimated that the following amendments were required to the permissible virement to carry forward within the delegated management of resources scheme for financial year 2015/16, namely primary teaching staff salaries to nil; and energy (gas, electricity, heating oil and wood pellets) to nil.

DECIDED: That the amendments required to the permissible virement to carry forward within the delegated management of resources scheme for financial year 2015/16, namely primary teaching staff salaries to nil; and energy (gas, electricity, heating oil and wood pellets) to nil, be approved.

10 RENFREWSHIRE FAMILY INFORMATION SERVICE

There was submitted a report by the Director of Children's Services relative to the Renfrewshire Family Information Service.

The report intimated that the Childcare Information Service had been established in January 2000 to provide parents/carers with reliable and up-to-date quality information about childcare in Renfrewshire. Renfrewshire's early years strategy included an action to develop a family information service for use by families, communities and professionals. In order to better support families a rebranding and broadening of the focus of Renfrewshire's Childcare Information Service to a Family Information Service was proposed. This would build on the very effective provision already in place and ensure families were able to receive the information they required in a timely and accurate manner.

DECIDED:

(a) That the rebranding and broadening of focus of Renfrewshire's Childcare Information Service to a Family Information Service be approved; and

(b) That the change in title to Renfrewshire Family Information Service be approved.

11 ANNUAL HEALTH AND SAFETY REPORT 2014/15 AND ACTION PLAN 2015/16

There was submitted a report by the Director of Children's Services relative to the annual health and safety report for the service. The report intimated that transitional reporting arrangements were in place reflecting the change in the Council's management and governance arrangements in 2014/15 to 2015/16 and this was reflected in the format and content of the report.

The Children's Services annual health and safety report 2015/16; the final status report as it related to Education Services health and safety action plan 2014/15; the Children's Services health and safety action plan for 2015/16 as it related to Education Services; and the Children's Services and Criminal Justice health and safety action plan 2015/16 formed the appendices to the report.

The report set out the arrangements for the management of health and safety within the service and demonstrated the service's commitment to continuous improvement in health and safety performance.

DECIDED:

(a) That the report be noted; and

(b) That the health and safety action plans for 2015/16 be approved.

12 PROPOSAL TO CONSULT ON THE RELOCATION OF FOXLEA PRE-FIVE AND COMMUNITY LEARNING CENTRE TO A NEW BUILD ST PAUL'S PRIMARY SCHOOL

There was submitted a report by the Director of Children's Services relative to a proposal to consult on the relocation of Foxlea Pre-5 and Community Learning Centre to a new build St Paul's Primary School, in line with legislative requirements detailed in the Schools (Consultation) (Scotland) Act 2010, amended through the enactment of the Children and Young People (Scotland) Act 2014.

The Council continually reviewed the performance of the school estate and had identified that the existing St Paul's Primary School building was not performing well for the school community as it was too big and while the condition of the building was 'B' satisfactory, it was felt that it was beginning to show signs of deterioration. A review had concluded that the educational experience for all pupils, young people and adult learners could be improved if delivered in a new build St Paul's Primary School and that the most appropriate, best value approach would be to co-locate Foxlea Pre-5 and Community Learning Centre in the new build. The new building would be well-designed, recognising current practice in energy management and statutory compliance and it would be sustainable with low carbon emissions.

It was agreed that the consultation document would be issued to the Diocese of Paisley.

DECIDED:

(a) That the consultation procedures for the relocation of Foxlea Pre-5 and Community Learning Centre to a new build St Paul's Primary School, as detailed in Appendix 1 to the report, be approved;

(b) That the consultation document, which formed Appendix 2 to the report, "The relocation of Foxlea Pre-5 and Community Learning Centre to a new build St Paul's Primary School" be approved;

(c) That the consultation document be issued to the Diocese of Paisley; and

(d) That it be agreed that a report on the outcome of the consultation be submitted to the meeting of this Board to be held in January 2016.

13 PROPOSAL TO CONSULT ON THE RELOCATION OF BARGARRAN AND ST JOHN BOSCO PRIMARY SCHOOLS TO A NEW BUILD SHARED CAMPUS ON THE SITE OF THE EXISTING SCHOOLS

There was submitted a report by the Director of Children's Services relative to a proposal to consult on the relocation of Bargarran and St John Bosco Primary Schools to a new build shared campus on the site of the existing schools, in line with legislative requirements detailed in the Schools (Consultation) (Scotland) Act 2010, amended through the enactment of the Children and Young People (Scotland) Act 2014.

The Council continually reviewed the performance of the school estate and had identified that the existing school buildings were not performing well for the school communities as they were too big and while the condition of both buildings were 'B' satisfactory, it was felt that both were beginning to show signs of deterioration. A review concluded that the educational experience for children and young people could be improved if delivered in a new-build shared campus. The building would be well designed, recognising current practice in energy management and statutory compliance and it would be sustainable with low carbon emissions.

It was agreed that the consultation document would be issued to the Diocese of Paisley.

DECIDED:

(a) That the consultation procedures for the relocation of Bargarran and St John Bosco Primary Schools to a new build shared campus on the site of the existing schools, as detailed in Appendix 1 to the report, be approved;

(b) That the consultation document, which formed Appendix 2 to the report, "The relocation of Bargarran and St John Bosco Primary Schools to a new build shared campus on the site of the existing schools" be approved;

(c) That the consultation document be issued to the Diocese of Paisley; and

(d) That it be agreed that a report on the outcome of the consultation be submitted to the meeting of this Board to be held in January 2016.

14 **CHILDREN'S SERVICES SERVICE IMPROVEMENT PLAN 2015/18**

There was submitted a report by the Director of Children's Services relative to the Service Improvement Plan 2015/16 to 2017/18 for Children's Services, a copy of which was appended to the report. The Service Improvement Plan provided a comprehensive statement of what the service aimed to achieve in line with the themes, actions, outcomes and targets set out in the Community Plan as well as the key aims set out in the Council Plan 'A Better Future, A Better Council'. It set out what the service would do over the next three years within the resources available. The key outcomes for the service over the three years were outlined.

DECIDED:

(a) That the Service Improvement Plan for Children's Services for 2015/16 to 2017/18, as detailed in the appendix to the report, be approved; and

(b) That it be agreed that progress with this plan be reported to the Board in November 2015.

15 **VOLUNTARY SECTOR GRANTS 2015/16**

There was submitted a report by the Director of Children's Services relative to applications received for grant support to voluntary and independent organisations for 2015/16. Recommendations for grant support allocations to specific voluntary sector organisations totalling £4,500 were detailed in the report.

DECIDED:

(a) That the recommendations for grant support to voluntary organisations, as detailed within the report be approved; and

(b) That it be noted that payment of grant awards would be made subject to organisations satisfying the Council's conditions of grant.

Minute of Meeting

Sport, Leisure & Culture Policy Board

Date	Time	Venue
Thursday, 14 May 2015	15:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Clark, M Devine, Harte, Henry, Holmes, Kelly, M Macmillan, McCartin, Noon, Perrie and M Sharkey.

CHAIR

Councillor Harte, Convener, presided.

IN ATTENDANCE

J Laurenson, Acting Leisure & Cultural Services Manager (Children's Services); and D Low, Senior Committee Services Officer, D Forbes, Finance Manager and E Currie, Committee Services Officer (all Finance & Resources).

APOLOGIES

Councillor McCartin (for lateness) and Councillor McGee.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1 REVENUE BUDGET MONITORING REPORT

There was submitted a joint revenue budget monitoring report by the Directors of Finance & Resources and Children's Services for the service for the period 1 April, 2014 to 27 February, 2015.

DECIDED:

(a) That the budget position be noted; and

(b) That it be noted that there had been net budget realignments of £4,417 processed since the last report relating to transfers to the corporate landlord and the transfer of library staff from the Education service.

2 CAPITAL BUDGET MONITORING REPORT

There was submitted a capital budget monitoring report by the Director of Finance & Resources for the service for the period 1 April, 2014 to 27 February, 2015.

DECIDED: That the report be noted.

3 CULTURAL STRATEGY REVIEW - CONSULTATION EXERCISE

There was submitted a report by the Chief Executive relative to the consultation exercise that had been carried out as part of the review of the Creative Renfrewshire Strategy.

The report intimated that the consultation exercise on the Creative Renfrewshire Strategy took place in January 2015. A total of 339 people took part in the consultation: 189 attended various consultation events and 150 people completed the online questionnaire. A summary of the outcomes of the consultation exercise was set out in the report and the full consultation document was attached as an appendix to the report.

The points raised in the consultation fell into five main categories: developing and marketing the local economy to contribute to regeneration objectives; improve awareness of the cultural and heritage offer; develop the area as a cultural hub; break down barriers to providing cultural experiences; and support and develop volunteering opportunities. The views expressed at the consultation events and the issues identified would be considered in the development of the Creative Renfrewshire Strategy review. The reviewed strategy would focus on key drivers for growth, focusing on the heritage and cultural assets as the means of delivering the regeneration of both Paisley and Renfrewshire.

The report advised that, following the transfer of cultural services to Renfrewshire Leisure Trust in July 2015, the revised Creative Renfrewshire Strategy including a full strategy document and summary version, would be submitted to the Leadership Policy Board for approval.

DECIDED: That the report be noted.

4 **COMPLETION OF JOHNSTONE TOWN HALL PROJECT**

There was submitted a report by the Chief Executive relative to the opening of the new Johnstone Town Hall on 23 March 2015, following a £14.5m construction project which was completed on time and on budget.

The report detailed the range of facilities available at the new town hall including a library, 300 seat theatre, dance studio, ceremony suite, flexible meeting and conferencing spaces and a full in-house catering service. The building also accommodated several council services including a Customer Service Centre, offices and customer contact rooms for Social Work, Housing and Advice Works staff. In addition Police Scotland had accommodation within the building and MacMillan Cancer Support delivered a drop in service from specifically designed spaces within the library.

DECIDED: That the report be noted.

5 **INTRODUCTION OF SELF SERVICE KIOSKS IN LIBRARIES - PROGRESS REPORT**

There was submitted a report by the Chief Executive relative to the introduction of self service kiosks in libraries.

The report intimated that the introduction of self service kiosks into Paisley Central library and Renfrew library along with the new library in Johnstone Town Hall was a component part of the long term vision for the future of libraries in Renfrewshire. This initiative was designed to improve customer experience and freed up staff to enhance the services offered at these facilities.

DECIDED: That the report be noted.

6 **LEGO EXHIBITION 2014/15 'BRICK WONDERS'**

There was submitted a report by the Chief Executive relative to an overview of the customer improvements implemented for the recent hosting of the premiere of “Brick Wonders” LEGO exhibition which was hosted at Paisley Museum between October 2014 and February 2015.

The report intimated that the exhibition was the follow-up to the highly successful 2013/14 “Brick City” exhibition. With over 11,500 visitors ‘Brick Wonders’ had had the second highest level of visits to the museum for a single exhibition and demonstrated the positive impact that large scale, commercial exhibitions could have on the museum and the wider community of Paisley. A new ticketing model operated an advance booking system for the exhibition, which allowed customers to book and pay for a one hour timeslot in advance, and therefore control the capacity of visitors in the exhibition on an hourly basis.

DECIDED: That the report be noted.

7 RENFREWSHIRE DISABILITY SPORT LEGACY AND PATHWAYS

There was submitted a report by the Chief Executive relative to an Awards for All grant of £10,000 to continue to develop sport and physical activity opportunities for children and young people with a physical disability and/or additional support needs (ASN).

The successful project, the Renfrewshire Disability Sport Legacy and Pathways, would support up to 300 identified pupils with a physical disability by providing opportunities in schools and communities to enable them to be more active and develop a healthier lifestyle. The programme would also provide training for volunteers, coaches, students, senior pupils and teachers to enhance the existing network of qualified staff in the delivery of the programme.

DECIDED:

(a) That the report be noted; and

(b) That the acceptance of the Awards for All funding of £10,000 to further develop sport and physical activity within Renfrewshire for children and young people with a disability be approved.

SEDERUNT

Councillor McCartin entered the meeting during consideration of the preceding item.

SPORT, LEISURE AND CULTURE POLICY BOARD

The Convener advised that this was the last meeting of this Policy Board and thanked the members for their attendance and input at meetings.

Minute of Meeting

Paisley North Local Area Committee

Date	Time	Venue
Thursday, 14 May 2015	18:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Kelly, Lawson, K MacLaren, M MacLaren J Sharkey, M Sharkey and Williams.

CHAIR

Councillor J Sharkey, Convener, presided.

COMMUNITY REPRESENTATIVES

J Theodore, Hawkead & Lochfield Community Council; K McMaster, Maxwellton Court Tenants' Association; D Williams, Oakshaw Residents' Association; H Dykes, Paisley East & Whitehaugh Community Council; J Bunton, Paisley North Community Council; J Wilby, Paisley West & Central Community Council; M Fernie, Ralston Community Council; J McQuade, Renfrewshire Visually Impaired Forum; and W Colquhoun, West End Seniors Forum.

COMMUNITY PLANNING PARTNERS

Superintendent Nelson, Police Scotland and Katrina Philips, Renfrewshire CHP.

IN ATTENDANCE

A Ewen, Youth Services Manager (Children's Services); A Summers, Amenity Services Manager (Streetscene and Land Services) and C Robertson, Wardens Services Manager (both Community Resources); and D Low, Senior Committee Services Officer (LACs) and E Currie, Committee Services Officer (both Finance & Resources).

APOLOGIES

Councillor Mylet.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to commencement of the meeting.

1 COMMUNITY SAFETY AND PUBLIC PROTECTION

There was submitted a report by the Director of Community Resources providing an overview of the activities of the Safer & Stronger Renfrewshire Partnership, consisting of Renfrewshire Council, Police Scotland, Scottish Fire & Rescue Service and other community safety agencies for the Paisley North Local Area Committee (LAC) area during the period 1 October, 2014 to 31 March, 2015.

The report contained statistical information which had been provided by a number of community planning partners including Police Scotland, the Scottish Fire & Rescue Service and the Renfrewshire Community Safety Partnership.

The report provided information on Paisley North community safety statistics; environmental enforcement and improvement activities; protecting vulnerable residents; building safer communities; diversionary activities; and the work of the Alcohol and Drug Partnership. In addition, the appendix to the report detailed the Street Stuff initiative timetable in relation to the five LACs between 30 March and 25 April, 2015.

DECIDED: That the report be noted.

2 SCOTTISH YOUTH PARLIAMENT ELECTIONS

There was submitted a report by the Director of Finance & Resources relative to the Scottish Youth Parliament elections which had taken place in March 2015. The report intimated that the Scottish Youth Parliament was the democratically-elected voice of Scotland's young people and the elections were organised by Renfrewshire Council.

The Renfrewshire Council area was represented by five MSYPs; two for the Paisley constituency, one for Renfrewshire South constituency and two for the Renfrewshire North West constituency.

Ten candidates had stood for election across the three constituencies and the successful candidates were Emma Eck and Osama Nadeem (Paisley); Carrie McIntyre (Renfrewshire South) and Elidh Harkness and Mark Dougan, (Renfrewshire North West).

It was noted that the June 2015 National Sitting and AGM would be held on Saturday, 13 June, 2015 and Sunday, 14 June, 2015 in Park Mains High School, Erskine.

DECIDED: That the report and the success of Renfrewshire's Scottish Youth Parliament elections be noted.

3 **OPEN SESSION/KEY LOCAL ISSUES**

The Senior Committee Services Officer (LACs) advised that no questions had been submitted for consideration at the Open Session.

DECIDED: That it be noted that no questions had been submitted for consideration at the Open Session.

4 **BUDGET MONITORING REPORT**

There was submitted a report by the Director of Finance & Resources relative to the Paisley North LAC budget for 2015/16, totalling £120,947 consisting of £77,833 General Grant Fund, £13,000 Paisley Common Good Fund and £30,114 Youth Challenge Fund.

Appendix 1 to the report provided details of the expenditure committed by the LAC in 2014/15. The report advised that the LAC had also received funding from the Paisley Burgh Citizens Fund and details of the expenditure committed to date together with the remaining balance were contained in Appendix 2 to the report.

DECIDED: That the report be noted.

5 **APPLICATIONS FOR LOCAL AREA COMMITTEE GRANT FUNDING**

There was submitted a report by the Director of Finance & Resources relative to applications received for Local Area Committee funding.

DECIDED: That the applications for funding be determined as follows:-

SINGLE AREA

21st Paisley (St Mirren) Scout Group – educational and cultural visit to Italy – Awarded £4,800

Active Communities – Christmas fun run – Awarded £2,290

Buddies of Hunterhill – formation of an intergenerational drama group – Awarded £3,700

Cameron Dance Group – hall hire, costumes and general running costs – Awarded £2,200

Cotton Club – sailing at Castle Semple – Awarded £2,000

Friends of Barshaw Park – start up costs for group to improve and support the facilities of Barshaw Park – Awarded £4,000 (ring fenced)

Harmony Pensioners Club – rent, administration and running costs – Awarded £1,730

Paisley West End & Central Seniors Forum – purchase of sound system and assistance towards rent and running costs – Awarded £600

Rainbow Nursery Parents Committee – purchase and redevelop outdoor play resources – Continued

Ralston Community Council – expenses involved in hosting the Ralston Games – Awarded £7,120

Spinningdale Residents Association – upkeep and maintenance of Mill Road embankment – Awarded £900 (ring fenced)

Thumbs Up Thursday Toddler Group – small equipment and storage, soft furnishings, sensory creative materials and play materials – Continued

Y Don't U? – provision of free school holiday and term time sports, leisure and education activities in Paisley North – Awarded £8,558

MULTI AREA

Arthritis Care in Scotland – Paisley Branch – transportation to and from meetings – Awarded £150

Association of African Communities in Renfrewshire – rent and utilities – Awarded £1,161.29

Basketball Paisley – coaching fees, travel, printing, hall hire and training – Awarded £812.20

Blackhall Ceramic Painting Group – assistance towards hall let costs – Awarded £250

Boys Brigade – help towards running costs – Awarded £400

Braehead Junior Ice Hockey Club – ice hire and other operating costs – Awarded £380

Breastfeeding Network – salaries, training new volunteers, volunteer expenses and other associated costs – Continued

Buddy Beat – tutor fees and stationery – Awarded £1,000

Cornerstone Drop-in Centre – utility costs and insurance – Continued

Create Paisley – development worker costs, training and other running costs.

Councillor J Sharkey, seconded by Councillor M Sharkey, moved that Create Paisley be awarded £9,634.50.

Councillor K MacLaren, seconded by Councillor Williams, moved as an amendment that Create Paisley be awarded £5,000 and that the development worker costs be not funded.

On the roll being called, the following members voted for the amendment: Councillors Kelly, Lawson, K MacLaren, M MacLaren and Williams.

The following members voted for the motion: Councillors J Sharkey and M Sharkey.

5 members having voted for the amendment and 2 members having voted for the motion, the amendment was accordingly declared carried.

Create Paisley – training and other running costs – Awarded £5,000.

DH Lunch Club – hall let, phones and stationery – Awarded £350

Environmental Training Team – machine tools, personal protective equipment and rent – Awarded £2,000

Feis Phaislig – staff costs (9 tutors and week co-ordinator), hiring of premises, marketing, postage and t-shirts – Awarded £1,530

Ferguslie Bowling Club – refurbishment of toilets – Declined

Ferguslie Cricket Club – purchase of electronic scoreboard – Declined

Ferguslie Cricket Club – partially fund artificial nets and practice facility – Declined

Ferguslie Cricket Club – funding of junior cricket coaching programme.

Councillor K MacLaren, seconded by Councillor Lawson, moved that Ferguslie Cricket Club be awarded £994 to fund the junior cricket coaching programme.

Councillor Williams, seconded by Councillor Kelly, moved as an amendment that the request to fund the junior cricket coaching programme be declined.

On the roll being called, the following members voted for the amendment: Councillors Kelly, J Sharkey, M Sharkey and Williams.

The following members voted for the motion: Councillors Lawson, K MacLaren and M MacLaren.

4 members having voted for the amendment and 3 members having voted for the motion, the amendment was accordingly declared carried.

Ferguslie Cricket Club – funding of junior cricket coaching programme – Declined

Fitting-in – outdoor physical and educational activities for 25 disadvantaged young people – Awarded £1,180

Food Train – purchase of transit van to enhance service provision – Awarded £2,000

Forever Young – various projects for sheltered housing complexes in Renfrewshire – Awarded £2,000

Get Oot Get Active – activity sessions for young people from residential homes in Renfrewshire – Awarded £900

Girls Brigade Renfrew Division – divisional training events, competitions, outings and other general running costs – Awarded £500

Greensyde Carers – outdoor furniture and storage for ongoing gardening project for disabled adults – Awarded £200

I Am Me – development of 'keep safe' app – Awarded £2,000

Johnstone Phoenix Theatre Group – production expenses, hiring/let of premises, printing and stationery, costume hire, amp and laptop – Continued

Lamont Farm – equipment and utilities – Continued

Lapwing Lodge Outdoor Centre – bouldering wall and mountain bikes for under 8 year olds – Awarded £2,000

Paisley Cat Rescue – vet bills and cat food – Continued

Paisley Pirates – assistance towards increasing ice rink hire costs – Awarded £1,600

Paisley Martyrs Sandyford Church – cleaning of stonework building – Declined

Phoenix Flyers Dog Agility Club – funding of two annual fun shows, jumps and trailer – Awarded £986

Rainbow Turtle – assistance towards cost of employing educational officer for schools and other forums – Awarded £1,480

RAMH – No Substitute for Life – assistance towards cost of event to offer information and positive interventions to diminish the threat of suicide – Awarded £950

RCA Trust – refurbishment of office accommodation – Continued

Renfrewshire Access Panel – equipment update and training – Awarded £1,947

Renfrewshire Bowling Association Under 25s – coach hire, uniforms, presentations and entrance fees – Awarded £600

Renfrewshire Deaf Group – interpreters, running costs and coach hire – Awarded £500

Renfrewshire Effort to Empower Minorities – property and administrative costs – Awarded £4,032.50

Renfrewshire Environmental and Restoration Group – office start up costs – Continued

Renfrewshire Visually Impaired Forum – transcription software and running costs – Awarded £700

Renfrewshire Walking Network – provision of booklets providing details of walks, hire of hall for meetings and walk leader risk assessments – Awarded £600

Scottish Afro-Caribbean Festival – stage hire, performers, marquees etc – Awarded £11,806

St Columba's Adult Social Club – activities and running costs – Continued

St James' Orchestra – help with costs of rehearsal and performance accommodation – Awarded £340

St Peters' Mens Club – refurbishment – Continued

Twist and Hit Cheerleaders – premises costs, staff training, transport, uniforms and equipment – Awarded £4,850

Paisley Pens – assistance towards specialist tutor cost of 2 hours per week for 50 weeks – homologate award of £1,000 from 2014/15 budget

Twist and Hit Cheerleaders – gymnastic equipment – homologate award of £720 from 2014/15 budget

6 RENFREWSHIRE STREET STUFF

There was submitted a report by the Director of Community Resources relative to the current position in relation to the Street Stuff project.

The report confirmed the continuation of the core Street Stuff programme through the 2015/16 financial year and highlighted some of the additional projects which were being linked with the core programme to further improve its reach and effectiveness.

The report advised that as in previous years there was an opportunity for LACs to consider funding activities within their LAC areas which would allow additional sessions to be programmed within communities that were not identified at a Renfrewshire level as hotspot areas, but that the local communities felt would benefit from this type of programme.

Given the scale of the core programme, the report suggested that a contribution of £5,000 per LAC should be considered, which would contribute to the costs of delivery of up to two activity sessions per week within the LAC area through the peak summer/autumn months as well as attendance at local gala days and fetes.

DECIDED: That £5,000 be committed to the Street Stuff programme to contribute towards the costs of additional activity sessions within the LAC area as well as attendance at local gala days and fetes.

7 DUKE OF EDINBURGH AWARDS: PURCHASE OF NEW EQUIPMENT FOR EXPEDITIONS

There was submitted a report by the Director of Children's Services seeking funding for outdoor equipment for Duke of Edinburgh Award expeditions.

The report advised that Renfrewshire Council held a licence for the delivery of Duke of Edinburgh Awards, with Youth Services responsible for the oversight and delivery of these awards.

The report indicated that the award was a personal development award where young people engaged in Bronze, Silver and Gold levels. The award comprised four sections (five for Gold) where participants were required to complete a physical section; a skills section; a volunteer element and an expedition in an outdoors environment.

The report intimated that a proportion of participants came from low income families and some groups were specifically established to work with young people who were at risk of exclusion from school.

The report stated that the application sought funding of £8,840 from the Paisley North LAC to enable the purchase of new equipment and for existing resources to be renewed if they were damaged or worn out.

DECIDED: That the request for £8,840 in the current financial year be approved to enable additional equipment to be purchased and to ensure that young people from the area could actively engage in their local Duke of Edinburgh Award programme.

8 **DATE OF NEXT MEETING**

It was noted that the next meeting of the Paisley North Local Area Committee would be held in the Council Chambers, Renfrewshire House, Paisley on 20 August, 2015 at 6.00 pm.

Minute of Meeting

Renfrewshire Appointment Board - Assistant Director - Schools

Date	Time	Venue
Monday, 18 May 2015	09:30	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors D Bibby, A Doig, J Henry, M Holmes, B Lawson, J MacLaren and M Macmillan.

IN ATTENDANCE

S Black, Chief Executive, P MacLeod, Director of Children's Services and C Donnelly, Human Resources & Organisational Development Manager (Finance & Resources)

CHAIR

Councillor M Macmillan

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved to exclude the press and public from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there could be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act, 1973

APPOINTMENT OF ASSISTANT DIRECTOR - SCHOOLS - SHORT LEET

There were submitted copies of the forms of application for the candidates for the post of Assistant Director - Schools. The Board considered the applications in detail and agreed the shortleat of candidates who would be invited to attend the assessment centre on 1 June, 2015 and the interviews to be held on 2 June, 2015.

DECIDED: That the candidates as agreed be shortleated for attendance at the assessment centre on 1 June, 2015 and the interviews to be held at the meeting of this Board to be held on 2 June, 2015.

Minute of Meeting

Social Work, Health & Well-being Policy Board

Date	Time	Venue
Tuesday, 19 May 2015	12:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Bibby, M Brown, Cameron, Gilmour, Glen, Henry, Hood, McCartin, McEwan, McGee, I McMillan and J Sharkey.

CHAIR

Councillor I McMillan, Convener, presided.

APOLOGIES

Councillors Andy Doig and Harte.

IN ATTENDANCE

P Macleod, Director of Children's Services; D Leese, Chief Officer Designate, Renfrewshire Health & Social Care Partnership and S Strachan, Head of Adult Services; D Hawthorn, Head of Childcare and Criminal Justice; A McMillan, Head of Resources (all Children's Services); and D Low, Senior Committee Services Officer and E Currie, Committee Services Officer (both Finance & Resources).

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1 REVENUE BUDGET MONITORING REPORT

There was submitted a joint revenue budget monitoring report by the Directors of Finance & Resources and Children's Services for Social Work for the period 1 April, 2014 to 27 February, 2015.

DECIDED:

(a) That the budget position and the forecast year end overspend of around £400,000 (0.4%) be noted;

(b) That it be noted that monies used to help mitigate the current budget position would be available in the current year only; and

(c) That it be noted that there had been net budget realignments of £116,059 processed since the last report related primarily to training funds drawn down from general fund reserves together with early years funding transferred from Education and partly offset by procurement savings.

2 CAPITAL BUDGET MONITORING REPORT

There was submitted a capital budget monitoring report by the Director of Finance & Resources for Social Work for the period 1 April, 2014 to 27 February, 2015.

DECIDED: That the report be noted.

3 INTEGRATION OF HEALTH AND SOCIAL CARE SERVICES IN RENFREWSHIRE - UPDATE

There was submitted a report by the Chief Officer Designate, Renfrewshire Health & Social Care Partnership relative to the work being undertaken to prepare for the practical implementation of the integrated working arrangements in relation to the establishment of the Integration Joint Board (IJB); the development of the Strategic Plan for approval by the IJB; the programme of work, in addition to the Strategic Plan to progress the other key elements of integration, which the Council and the Health Board committed to in Renfrewshire's Integration Scheme; and the appointment of the Chief Finance Officer to the IJB.

DECIDED:

(a) That it be noted that the Integration Scheme had now been submitted to the Scottish Government. Once approved by Scottish Ministers, the Renfrewshire Integration Joint Board (IJB) would be formally constituted;

(b) That it be noted that a Shadow Integration Joint Board had been established to ensure continuity in governance arrangements during the period prior to the IJB being formally constituted;

(c) That it be noted that work was being undertaken to develop the Strategic Plan and a supporting programme of work which would ensure that all the key elements of integration, which the Council and the Health Board had committed to in Renfrewshire's Integration Scheme, were progressed; and

(d) That it be noted that the recruitment process for the Chief Finance Officer was underway.

4 SOCIAL WORK SERVICE IMPROVEMENT PLAN 2014/17 YEAR 2 UPDATE

There was submitted a report by the Chief Officer Designate, Renfrewshire Health & Social Care Partnership relative to the service improvement plan monitoring report for adult social work services.

The report intimated that the service improvement plan 2014/17 provided a comprehensive statement of the outcomes social work aimed to achieve and the actions required to achieve these. The plan was framed within the context of the Council Plan and the Community Plan and enabled elected members to have oversight of developments within the service and to consider and develop policy options which reflected customer need and resource availability.

As 2015/16 was a transition year, this report provided elected members with an update on activity within adult social care. This Board would continue to have oversight of this area of service until functions transferred to the Integration Joint Board.

DECIDED:

(a) That the priority areas for adult social care over the next six to 12 months be noted; and

(b) That progress on these priorities be again reviewed in November 2015 if functions had not been delegated to the Integration Joint Board.

5 SOCIAL WORK ADULT SERVICES RISK MANAGEMENT PLAN 2015/16

There was submitted a report by the Chief Officer Designate, Renfrewshire Health & Social Care Partnership relative to the social work adult services risk management plan 2015/16. The risk management plan and the risk register were appended to the report. The Plan identified the key risks faced by the service together with management action to minimise the risks.

DECIDED: That the social work adult services risk management plan for 2015/16 be approved.

6 ANNUAL HEALTH AND SAFETY REPORT 2014/15 AND PLAN 2015/16

There was submitted a report by Director of Children's Services relative to the annual health and safety report for Social Work 2014/15, a copy of which formed Appendix 1 to the report.

The report set out the arrangements for the management of health and safety within the service and demonstrated the service's commitment to continuous improvement in health and safety performance. Appendix 2 to the report provided details of training undertaken during 2014/15 and Appendix 3 detailed the actions which the service aimed to take by March 2016 for social work adult services to consolidate and improve health and safety practice.

DECIDED:

- (a) That the annual health and safety report, as detailed in Appendix 1 to the report, be approved;
- (b) That the health and safety training figures, as detailed in Appendix 2 to the report, be noted; and
- (c) That the health and safety plan for 2015/16, as detailed in Appendix 3 to the report, be approved.

7 INSPECTION OF REGISTERED SERVICES BY THE CARE INSPECTORATE 2014/15

Under reference to item 5 of page 131 of the Minute of the meeting of this Board held on 4 November, 2014 there was submitted a report by the Director of Children's Services relative to the inspection by the Care Inspectorate of individually-registered services.

The report intimated that social work services had been subject historically to a range of in-depth and rigorous inspections. It was noted that a multi-agency inspection of integrated children's services took place in January 2015 and that a national inspection of Criminal Justice Multi-Agency Public Protection Arrangements (MAPPA) would be undertaken in 2015.

Renfrewshire Council currently provided 24 services which were subject to inspection, eight children's services; five learning disability services; eight older adult services; and three other registered services. These services would be assessed against four themes: quality of care and support; environment; staffing; and management and leadership, and would be awarded gradings of one to six with one being unsatisfactory and six being excellent. The report summarised the latest inspections.

Future inspection reports relating to children's services would be submitted to the Education & Children Policy Board and those relating to adult social care would be provided to this Board until such time as functions transferred to the Integration Joint Board.

DECIDED:

- (a) That the strong performance of the social work registered services, with all services graded as good, very good or excellent for quality of care and support be noted;
- (b) That it be agreed that performance in registered service inspections would, in future, be reported to the most relevant policy board, reflecting the split between the governance of services for children and adults; and

(c) That the arrangements for future reporting be noted.

8 **CARERS (SCOTLAND) BILL**

There was submitted a report by the Chief Officer Designate, Renfrewshire Health & Social Care Partnership relative to the Carers (Scotland) Bill which was introduced in the Scottish Parliament on 9th March, 2015.

The report intimated that the provisions of the Bill covered a range of areas related to supporting carers including a number of new duties and requirements that impacted on the Council. The bill gave a broader definition of the terms 'carer' and 'young carer'; replaced the current carers' assessment with a new adult carer support plan and provided a young carer statement for all young carers; provided for the establishment of an information and advice service for carers in each local authority area which had to include a short breaks services statement; introduced a duty to support carers whose needs could not be met by general services in the community; required local authorities, in determining which support to provide carers, to consider in particular whether the support should take the form of, or include, a break from caring; required local authorities to prepare local carer strategies for their areas; and required local authorities and health boards to involve carers in carer services, being those services provided by the local authority or health board to carers or cared-for persons.

DECIDED: That the main provisions of the Bill be noted.

9 **SECTION 10 GRANT APPLICATION 2015/16**

There was submitted a report by the Director of Children's Services relative to an application received from Engage Renfrewshire for funding for 2015/16 under Section 10 of the Social Work (Scotland) Act 1968. It was proposed that funding amounting to £11,000 be awarded to Engage Renfrewshire as detailed in the appendix to the report.

DECIDED: That funding of £11,000 to Engage Renfrewshire be approved.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted that if members of the press and public were present there would be disclosure to them of exempt information as defined in paragraphs 5 and 6 of part I of schedule 7A of the Local Government (Scotland) Act 1973.

10 **SOCIAL WORK (COMPLAINTS REVIEW) APPEALS PANEL**

There was submitted a report by the Director of Finance & Resources relative to meetings of the Social Work (Complaints Review) Appeals Panel held on 7 May, 5 and 12 June, 2014 and 3 March, 2015.

DECIDED:

(a) That the Minutes of the meetings of the Social Work (Complaints Review) Appeals Panel held on 5 and 12 June, 2014 and 3 March, 2015 and the note of the inquorate meeting held on 7 May, 2014, which formed Appendices 1, 2, 3 and 4 to the report, be noted; and

(b) That the Panel's findings and recommendations as detailed in section 4 of the report be noted.

VALEDICTORY

The Convener advised that this was Shiona Strachan's last policy board meeting meeting before she took up her new post at Clackmannanshire Council. He paid tribute to her work as the Head of Adult Services of Renfrewshire Council and wished her well in the future.

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Note of Inquorate Meeting Social Work (Complaints Review) Appeals Panel

Date	Time	Venue
Wednesday, 7 May 2014	9.30	Marriage Suite, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

D Bradley and A Muir.

IN ATTENDANCE

C Gilmore, Assistant Managing Solicitor (Litigation and Advice) and D Low, Senior Committee Services Officer (both Finance & Corporate Services).

1. QUORUM

In terms of circular SWSG5/1996, which set out local authority complaints procedures, a complaints review committee required to consist of 3 persons, a chairperson and 2 members. In accordance with the circular, a quorum was not present and it was agreed that the meeting be adjourned to reconvene at a mutually agreeable date and time.

Minute of Meeting Social Work (Complaints Review) Appeals Panel

Date	Time	Venue
Thursday, 5 June 2014	9.30	Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

D Bradley, A Muir and M Robertson.

IN ATTENDANCE

C Gilmore, Assistant Managing Solicitor (Litigation and Advice) and D Low, Senior Committee Services Officer (both Finance & Corporate Services).

APPOINTMENT OF CHAIRPERSON

The Senior Committee Services Officer invited nominations for a member to chair the meeting. It was unanimously agreed that D Bradley chair this meeting of the Appeals Panel.

DECIDED: That D Bradley be appointed as Chairperson.

EXCLUSION OF PRESS AND PUBLIC

The Appeals Panel resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely in view of the nature of the business to be transacted that, if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraphs 1 and 5 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

1. SOCIAL WORK SERVICES: COMPLAINT

The Chairperson invited into the meeting the complainer and Social Work's representatives, I Beattie, Adult Services Manager (Social Work) and C Adam, Senior Solicitor (Finance & Corporate Services)

The complainer presented his case to the Panel. The Social Work representatives and members of the Panel were afforded the opportunity to question the complainer.

Social Work then called G Dykes, Self Directed Support Manager, as a witness.

At a mutually convenient time during Ms Dykes' evidence, it was proposed that the meeting be adjourned until 1.30 p.m. on 12th June, 2014. This was agreed.

Minute of Meeting

Social Work (Complaints Review) Appeals Panel

Date	Time	Venue
Thursday, 12 June 2014	1.30	Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

D Bradley, A Muir and M Robertson.

IN ATTENDANCE

C Gilmore, Assistant Managing Solicitor (Litigation and Advice) and D Low, Senior Committee Services Officer (both Finance & Corporate Services).

APPOINTMENT OF CHAIRPERSON

The Senior Committee Services Officer invited nominations for a member to chair the meeting. It was unanimously agreed that D Bradley chair this meeting of the Appeals Panel.

DECIDED: That D Bradley be appointed as Chairperson.

EXCLUSION OF PRESS AND PUBLIC

The Appeals Panel resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely in view of the nature of the business to be transacted that, if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraphs 1 and 5 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

1. SOCIAL WORK SERVICES: COMPLAINT

The Chairperson invited into the meeting the complainer and Social Work's representatives, I Beattie, Adult Services Manager (Social Work) and C Adam, Senior Solicitor (Finance & Corporate Services).

Social Work then recalled G Dykes, Self Directed Support Manager, as a witness. The complainer and members of the Panel were afforded the opportunity to question Ms Dykes.

Social Work then called K Christie, Head Occupational Therapist, as a witness. The complainer and members of the Panel were afforded the opportunity to question the Ms Christie.

The complainer requested the opportunity to call Mr T Sallis, Senior Social Worker (Community Care) as a witness. The Social Work side had no objection to this request and the Appeals Panel agreed that the meeting be adjourned until 1.30 p.m. on 26th June, 2014 to allow Mr Sallis to appear as a witness.

Minute of Meeting Social Work (Complaints Review) Appeals Panel

Date	Time	Venue
Tuesday, 3 March, 2015	1.30	Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

D Bradley, A Muir and M Robertson..

IN ATTENDANCE

C Gilmore, Assistant Managing Solicitor (Litigation and Advice) and D Low, Senior Committee Services Officer (both Finance & Corporate Services).

APPOINTMENT OF CHAIRPERSON

The Senior Committee Services Officer invited nominations for a member to chair the meeting. It was unanimously agreed that D Bradley chair this meeting of the Appeals Panel.

DECIDED: That D Bradley be appointed as Chairperson.

EXCLUSION OF PRESS AND PUBLIC

The Appeals Panel resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely in view of the nature of the business to be transacted that, if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraphs 1 and 5 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

1. SOCIAL WORK SERVICES: COMPLAINT

In the absence of both the complainer and the Social Work side, the Panel considered the evidence that had been presented at the meetings of the Panel held on 7th May, 5th June and 12th June, 2014.

DECIDED: That the four complaints identified at the meetings of the Panel held on 7th May, 5th June and 12th June, 2014 be not upheld.

Minute of Meeting

Paisley South Local Area Committee

Date	Time	Venue
Tuesday, 19 May 2015	18:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Cameron, E Devine, Glen, Mack, M Macmillan and McCartin.

CHAIR

Councillor Glen, Convener, presided.

COMMUNITY REPRESENTATIVES

M Pollock, Glenburn Community Council; R Knox, Charleston Tenants' & Residents' Association; H Muir, Foxbar Resource Centre; S McLean, Glenburn Community Forum; J Creighton, Glenburn Tenants' & Residents' Association; J McQuade, Renfrewshire Visually Impaired Forum; and F Dolan, Thursday Club.

COMMUNITY PLANNING PARTNERS

Inspector Noonan, Police Scotland.

IN ATTENDANCE

C Robertson, Warden Services Manager (Community Resources); M Cross, Arts & Museums Manager and A Ewen, Youth Services Manager (both Children's Services); D Low, Senior Committee Services Officer (LACs) and E Currie, Committee Services Officer (both Finance & Resources); and A McMillan, Head of Resources (Children's Services) (Lead Officer).

APOLOGIES

Councillor Henry, D Polson, Greater Foxbar Community Building and E McWaters, Hawkhead & Lochfield Community Council.

DECLARATIONS OF INTEREST

Councillor Glen declared an interest in the application for grant from Ferguslie Bowling Club as he was a member of the club. He intimated that it was his intention to vacate the Chair, leave the meeting prior to consideration of the item, and to take no part in the discussion thereon.

ORDER OF BUSINESS

In terms of Standing Order 16, the Convener altered the order of business to facilitate the conduct of the meeting by (a) considering item 6 of the agenda, Renfrewshire Street Stuff, immediately after item 4 of the agenda and (b) by considering the application for grant funding from Renfrewshire Deaf Group before the other applications included in item 5 of the agenda - Applications for Local Area Committee Grant Funding.

1 COMMUNITY SAFETY AND PUBLIC PROTECTION

There was submitted a report by the Director of Community Resources providing an overview of the activities of the Safer & Stronger Renfrewshire Partnership, consisting of Renfrewshire Council, Police Scotland, Scottish Fire & Rescue Service and other community safety agencies for the Paisley South Local Area Committee (LAC) area during the period 1 October, 2014 to 31 March, 2015.

The report contained statistical information which had been provided by a number of community planning partners including Police Scotland, the Scottish Fire & Rescue Service and the Renfrewshire Community Safety Partnership.

The report provided information on Paisley South community safety statistics; environmental enforcement and improvement activities; protecting vulnerable residents; building safer communities; diversionary activities; and the work of the Alcohol and Drug Partnership. In addition, the appendix to the report detailed the Street Stuff initiative timetable in relation to the five LACs between 30 March and 25 April, 2015.

DECIDED: That the report be noted.

2 SCOTTISH YOUTH PARLIAMENT ELECTIONS

There was submitted a report by the Director of Finance & Resources relative to the Scottish Youth Parliament elections which had taken place in March 2015. The report intimated that the Scottish Youth Parliament was the democratically-elected voice of Scotland's young people and the elections were organised by Youth Services, Children's Services and Legal & Democratic Services, Finance & Resources.

The Renfrewshire local authority area was represented by five MSYPs, two for the Paisley parliamentary constituency, one for Renfrewshire South and two for Renfrewshire North and West. Ten candidates stood for election across the three constituencies and the successful candidates were Emma Eck and Osama Nadeem, Paisley constituency; Elidh Harkness and Mark Dougan, Renfrewshire North West; and Carrie McIntyre, Renfrewshire South.

DECIDED: That the report and the success of Renfrewshire's Scottish Youth Parliament elections be noted.

3 **OPEN SESSION/KEY LOCAL ISSUES**

The Senior Committee Services Officer (LACs) advised that no questions had been submitted for consideration at the Open Session.

DECIDED: That it be noted that no questions had been submitted for consideration at the Open Session.

4 **BUDGET MONITORING REPORT**

There was submitted a report by the Director of Finance & Resources relative to the Paisley South LAC budget for 2015/16, totalling £111,670 consisting of £65,430 General Grant Fund, £15,000 Paisley Common Good Fund and £31,240 Youth Challenge Fund.

Appendix 1 to the report provided details of the expenditure committed by the LAC in 2014/15. The report advised that the LAC had also received funding from the Paisley Burgh Citizens Fund and details of the expenditure committed to date together with the remaining balance were contained in Appendix 2 to the report.

DECIDED: That the report be noted.

5 **RENFREWSHIRE STREET STUFF**

There was submitted a report by the Director of Community Resources relative to the current position in relation to the Street Stuff project.

The report confirmed the continuation of the core Street Stuff programme through the 2015/16 financial year and highlighted some of the additional projects which were being linked with the core programme to further improve its reach and effectiveness.

The report advised that as in previous years there was an opportunity for LACs to consider funding activities within their LAC areas which would allow additional sessions to be programmed within communities that were not identified at a Renfrewshire level as hotspot areas, but that the local communities felt would benefit from this type of programme.

Given the scale of the core programme, the report suggested that a contribution of £5,000 per LAC should be considered, which would contribute to the costs of delivery of up to two activity sessions per week within the LAC area through the peak summer/autumn months as well as attendance at local gala days and fetes.

DECIDED: That £5,000 be committed to the Street Stuff programme to contribute towards the costs of additional activity sessions within the LAC area as well as attendance at local gala days and fetes.

6 APPLICATIONS FOR LOCAL AREA COMMITTEE GRANT FUNDING

There was submitted a report by the Director of Finance & Resources relative to applications received for Local Area Committee funding.

DECIDED: That the applications for funding be determined as follows:-

SINGLE AREA

Renfrewshire Deaf Group – interpreters, running costs and coach hire – Awarded £500

Charleston Tenants' and Residents' Association – coach hire for trip to Dunoon – Awarded £500

Foxbar Resource Centre Management Committee – training, community shop, transport, furniture and running costs – Awarded £4,765

Heriot Primary School Parent Council – erection of outdoor classroom and traverse climbing wall – Awarded £10,000

Jennyswell Parent Council – children's safety equipment – Awarded £1,000

Langcraigs Primary Parent Council – assistance towards cost of multi-use games area – Awarded £10,000

Paisley Methodist Church Central Hall – purchase and installation of fire alarm system – Awarded £8,982, of which £5,208 would be requested from the Paisley Citizens Fund

Thursday Club – hall rental and social activities – Awarded £2,045

MULTI AREA

Arthritis Care in Scotland – Paisley Branch – transportation to and from meetings – Awarded £150

Association of African Communities in Renfrewshire – rent and utilities – Awarded £1,161.29

Basketball Paisley – coaching fees, travel, printing, hall hire and training – Awarded £812.20

Blackhall Ceramic Painting Group – assistance towards hall let costs – Awarded £250

Boys Brigade – help towards running costs – Awarded £400

Braehead Junior Ice Hockey Club – ice hire and other operating costs – Awarded £380

Breastfeeding Network – salaries, training new volunteers, volunteer expenses and other associated costs – Awarded £1,989

Buddy Beat – tutor fees and stationery – Awarded £1,000

Cornerstone Drop-in Centre – utility costs and insurance – Awarded £375

Create Paisley – training and other running costs – Awarded £9,634.50

DH Lunch Club – hall let, phones and stationery – Awarded £350

Environmental Training Team – machine tools, personal protective equipment and rent – Continued

Feis Phaislig – staff costs (9 tutors and week co-ordinator), hiring of premises, marketing, postage and t-shirts – Awarded £1,530

DECLARATION OF INTEREST

Prior to Councillor Glen vacating the chair for the following item of business as previously intimated, the Senior Committee Services Officer advised that the application had been withdrawn by the applicant.

Ferguslie Bowling Club – refurbishment of toilets – Application withdrawn

Ferguslie Cricket Club – purchase of electronic scoreboard – Awarded £2,500

Ferguslie Cricket Club – partially fund artificial nets and practice facility – Awarded £5,000

Ferguslie Cricket Club – funding of junior cricket coaching programme – Awarded £994

Fitting-in – outdoor physical and educational activities for 25 disadvantaged young people – Awarded £1,180

Food Train – purchase of transit van to enhance service provision – Awarded £2,000

Forever Young – various projects for sheltered housing complexes in Renfrewshire – Awarded £2,000

Get Oot Get Active – activity sessions for young people from residential homes in Renfrewshire – Awarded £900

Girls Brigade Renfrew Division – divisional training events, competitions, outings and other general running costs – Awarded £500

Greensyde Carers – outdoor furniture and storage for ongoing gardening project for disabled adults – Awarded £200

I Am Me – development of 'keep safe' app – Awarded £2,000

Johnstone Activity Group – respite break for adults with a learning disability – Awarded £99.80

Johnstone Phoenix Theatre Group – production expenses, hiring/let of premises, printing and stationery, costume hire, amp and laptop – Continued

Lamont Farm – equipment and utilities – Awarded £2,000

Lapwing Lodge Outdoor Centre – bouldering wall and mountain bikes for under 8 year olds – Awarded £2,000

Paisley Cat Rescue – vet bills and cat food – Awarded £90

Paisley Martyrs Sandyford Church – cleaning of stonework on building – Declined

Paisley Pirates – assistance towards increasing ice rink hire costs – Awarded £1,600

Phoenix Flyers Dog Agility Club – funding of two annual fun shows, jumps and trailer – Awarded £986

Rainbow Turtle – assistance towards cost of employing educational officer for schools and other forums – Awarded £1,480

RAMH – No Substitute for Life – assistance towards cost of event to offer information and positive interventions to diminish the threat of suicide – Awarded £950

RCA Trust – refurbishment of office accommodation – Awarded £500

Renfrewshire Access Panel – equipment update and training – Awarded £1,947

Renfrewshire Bowling Association Under 25s – coach hire, uniforms, presentations and entrance fees – Awarded £600

Renfrewshire Effort to Empower Minorities – property and administrative costs – Awarded £4,032.50

Renfrewshire Environmental and Restoration Group – office start up costs – Awarded £469.14

Renfrewshire Visually Impaired Forum – transcription software and running costs – Awarded £700

Renfrewshire Walking Network – provision of booklets providing details of walks, hire of hall for meetings and walk leader risk assessments – Awarded £600

Scottish Afro-Caribbean Festival – stage hire, performers, marquees etc – Awarded £11,806

St Columba's Adult Social Club – activities and running costs – Awarded £200

St James' Orchestra – help with costs of rehearsal and performance accommodation – Awarded £340

St Peters' Mens Club – refurbishment – Awarded £666.66

Twist and Hit Cheerleaders – premises costs, staff training, transport, uniforms and equipment – Awarded £4,850

Paisley Pens – assistance towards specialist tutor cost of 2 hours per week for 50 weeks
– homologate award of £1,000 from 2014/15 budget

Twist and Hit Cheerleaders – gymnastic equipment – homologate award of £720 from 2014/15 budget

7 **DUKE OF EDINBURGH AWARD SCHEME**

There was submitted a report by the Director of Children's Services seeking funding for outdoor equipment for Duke of Edinburgh Award expeditions.

The report advised that Renfrewshire Council held a licence for the delivery of Duke of Edinburgh Awards, with Youth Services responsible for the oversight and delivery of these awards.

The report indicated that the award was a personal development award where young people engaged in Bronze, Silver and Gold levels. The award comprised four sections (five for Gold) where participants were required to complete a physical section; a skills section; a volunteer element and an expedition in an outdoors environment.

The report intimated that a proportion of participants came from low income families and some groups were specifically established to work with young people who were at risk of exclusion from school.

The report stated that the application sought funding of £3,840 from the Paisley South LAC to enable the purchase of new equipment and for existing resources to be renewed if they were damaged or worn out.

DECIDED: That the application for funding in the current financial year be awarded the balance of the remaining LAC budget 2015/16 to enable additional equipment to be purchased and to ensure that young people from the area could actively engage in their local Duke of Edinburgh Award programme.

8 **DATE OF NEXT MEETING**

It was noted that the next meeting of the Paisley South Local Area Committee would be held in the Council Chambers, Renfrewshire House, Paisley on 25th August, 2015 at 6.00 p.m.

Minute of Meeting Economy & Jobs Policy Board

Date	Time	Venue
Wednesday, 20 May 2015	13:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Caldwell, Cameron, Andy Doig, Glen, Provost Hall and Councillors Holmes, Hood, McCartin, McGurk, Mullin and J Sharkey.

CHAIR

Councillor Glen, Convener, presided.

IN ATTENDANCE

M Crearie, Director of Development & Housing Services; F Carlin, Head of Planning & Development, R Cooper, Economic Development Manager, V Howie, Finance & Resource Manager, S McMillan, Policy & Regeneration Manager and A Moulson, Town Centres Project Manager (all Development & Housing Services) and A McNaughton, Senior Committee Services Officer (Finance & Resources).

APOLOGIES

Councillor Harte and Nicolson.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to commencement of the meeting.

1 REVENUE BUDGET MONITORING REPORT

There was submitted a joint revenue budget monitoring report by the Directors of Finance & Resources and Development and Housing Services for the period 1 April 2014 to 27 February 2015.

DECIDED:

(a) That the report be noted; and

(b) That it be noted that there had been no budget realignments processed since the last report.

2 CAPITAL BUDGET MONITORING REPORT

There was submitted a capital budget monitoring report by the Director of Finance & Resources for the period 1 April 2014 to 27 February 2015.

DECIDED: That the report be noted.

3 SOCIAL ENTERPRISE SMALL GRANTS FUND

There was submitted a report by the Director of Development & Housing Services relative to progress to deliver the Social Enterprise Small Grants Fund.

The report intimated that £100,000 had been made available from the Invest in Renfrewshire budget to establish the Social Enterprise Small Grant Fund and to date, five grants had been awarded at a cost of £20,782. The report highlighted the awards already made and advised that the current balance of £79,218 was expected to be committed to the outline applications already being developed. A further commitment of £100,000 from the Invest in Renfrewshire budget was sought to continue to provide this grant.

The report also sought approval to make an award to Paisley 2021 Community Development Trust of up to £34,000 from the Invest in Renfrewshire budget to support the development of a feasibility study and business case for a new multipurpose performing and visual arts venue in Paisley, on a phased basis, subject to appropriate "Gateways" set by the Director of Development & Housing Services, in consultation with the Director of Finance & Resources.

DECIDED:

(a) That progress to deliver the Social Enterprise Small Grants Fund and the awards made to date be noted;

(b) That a further commitment of £100,000 to the Social Enterprise Small Grants Fund from the Invest in Renfrewshire social enterprise budget be approved; and

(c) That, for the purposes set out within the report, an award of up to £34,000 to the Paisley 2021 Community Development Trust from the Invest in Renfrewshire budget be approved.

4 INVEST IN RENFREWSHIRE: OPERATING BUDGET 2015/16

There was submitted a report by the Director of Development & Housing Services summarising the broad range of activities and programmes to be undertaken to deliver the various strands of the Invest in Renfrewshire programme during 2015/16 in pursuit of the key objectives of creating jobs and growing the local economy.

The report detailed the economic development operating programme budget for 2015/16 that reflected the commitment made by the Council when allocating a total of £10.5m to Invest in Renfrewshire over the period 2012/17 and detailed the external funding that had been secured from a variety of sources including European Union funding from the new Scottish programme 2014/20.

DECIDED:

(a) That the operating programme for Invest in Renfrewshire economic development activity in 2015/16 as detailed within the report be approved;

(b) That, in order to continue to maximise outcomes from the Invest in Renfrewshire programme, officers be authorised to work in conjunction with the Director of Finance & Resources to realign and re-profile the programme, as necessary, within the Council's overall requirement to maintain sufficient reserves, and apply for external funding to augment the programme; and

(c) That it be agreed that regular reports on initiatives and projects be submitted to this Board as a means of monitoring performance and approving funding submissions.

5 PAISLEY HERITAGE ASSET STRATEGY: TOWN CENTRE OPERATING BUDGET 2015/16

There was submitted a report by the Director of Development & Housing Services relative to the operating budget for the Paisley Heritage Asset Strategy and for all of Renfrewshire's town centres and events activity during 2015/16, as set out in the relevant tables contained within the report.

DECIDED: That the 2015/16 operating budget for the Paisley Town Centre Heritage Asset Strategy and the town centres events programme as set out within the report be approved.

6 PAISLEY HERITAGE ASSET STRATEGY: PROGRESS REPORT 3

There was submitted a third progress report by the Director of Development & Housing Services relative to delivery of the Paisley Town Centre Heritage Asset Strategy (PTCHAS) from October 2014 to March 2015.

The report featured progress to deliver the museum refurbishment/extension; relocate Renfrewshire Museum stores; establish the InCube Business Incubator; deliver the townscape heritage/conservation area regeneration scheme II; pursue a UK City of Culture bid; deliver events, festivals and a cultural strategy; engage with partners; awards achieved and summarised the way forward.

Councillor Glen, seconded by Councillor Hood, moved that the significant progress made to deliver the Paisley Town Centre Heritage Asset Strategy be noted.

Councillor Andy Doig, seconded by Councillor Cameron, moved as an amendment that the recommendation contained in the report be deleted and replaced with: "that the Board notes the failure of this Labour administration to have a coherent and planned approach to the delivery of heritage assets across Paisley and Renfrewshire, deplores the lack of tangible progress in an area with so much job creation potential and calls on the new Tourism Officer to present a detailed report to the next Economy & Jobs Policy Board on the shape of the Renfrewshire Tourism Framework".

On the roll being called, the following members voted for the amendment: Councillors McGurk, Cameron and Andy Doig.

The following members voted for the motion: Councillors J Sharkey, Glen, McCartin, Caldwell, Hood, Provost Hall and Councillors Holmes and Mullin.

3 members having voted for the amendment and 8 members having voted for the motion, the motion was accordingly declared carried.

DECIDED: That the significant progress made to deliver the Paisley Town Centre Heritage Asset Strategy be noted.

DECLARATIONS OF INTEREST

Councillor McGurk declared an interest in relation to the following two items of business, given that she was a business owner operating from premises in Paisley. She left the meeting and took no part in the discussion or voting thereon.

7 INVEST IN RENFREWSHIRE: RETAIL IMPROVEMENT SCHEME

There was submitted an update report by the Director of Development & Housing Services relative to delivery of the Retail Improvement Scheme during 2014/15 as part of the Invest in Renfrewshire programme. An appendix to the report detailed the offers of support provided during 2014/15.

The Retail Improvement Scheme provided financial assistance to owners and occupiers of small business properties in established retail areas throughout Renfrewshire towards shop front improvements. Authority was sought to allocate £300,000 from the Invest in Renfrewshire programme budget to continue the Scheme during 2015/16.

Councillor Glen, seconded by Councillor Hood, moved: (a) that an allocation of £300,000 of Invest in Renfrewshire funding to allow a Retail Improvement Scheme to be operated across Renfrewshire during 2015/16 be approved; and (b) that the successful delivery of the Retail Improvement Scheme in 2014/15 as detailed within the report be noted.

Councillor Andy Doig, seconded by Councillor Cameron, moved as an amendment to recommendation 2.1(i) that "£300,000" be deleted and "£500,000" inserted.

On the roll being called, the following members voted for the amendment: Councillors Cameron, McCartin and Andy Doig.

The following members voted for the motion: Councillors J Sharkey, Glen, Caldwell, Hood, Provost Hall and Councillors Holmes and Mullin.

3 members having voted for the amendment and 7 members having voted for the motion, the motion was accordingly declared carried.

DECIDED:

(a) That an allocation of £300,000 of Invest in Renfrewshire funding to allow a Retail Improvement Scheme to be operated across Renfrewshire during 2015/16 be approved; and

(b) That the successful delivery of the Retail Improvement Scheme in 2014/15 as detailed within the report be noted.

8 BROADBAND CONNECTION VOUCHER SCHEME

There was submitted a report by the Director of Development & Housing Services relative to the UK government-funded Broadband Connection Voucher Scheme that assisted businesses and third-sector organisations to meet the capital costs of a high speed/high grade broadband connection to their premises.

The report detailed the application process and the eligibility criteria to apply. Broadband Connection Vouchers were being delivered by 50 City Regions across the UK on a first come, first served basis until 31 March 2016. The scheme involved all of the local authorities within the Glasgow & Clyde Valley City Region and provided grants of up to £3,000 to small and medium-sized enterprises including registered charities, social enterprises and sole traders to cover the installation costs of a faster and better broadband service. As the rollout of vouchers was based on demand, the uptake in Renfrewshire could not be estimated at this stage.

DECIDED:

(a) That the report be noted; and

(b) That participation in the Broadband Connection Voucher Scheme as a means of providing greater access to superfast and ultrafast broadband services for small and medium-sized enterprises in Renfrewshire be approved.

SEDERUNT

Councillor McGurk re-entered the meeting.

9 **SERVICE IMPROVEMENT PLAN 2015/18**

There was submitted a report by the Director of Development & Housing Services relative to the Service Improvement Plan for 2015/18, a copy of which was appended to the report.

The plan set out a comprehensive statement of the service aims and objectives for the next three years, based on the resources likely to be available, and took account of the themes, actions, outcomes and targets contained in the Council Plan, Single Outcome Agreement and Community Plan.

The Service Improvement Plan incorporated an action plan that detailed the priorities, the key tasks to be delivered and a timetable for delivery, together with a performance scorecard against which progress and outcomes would be measured. Progress to deliver the Service Improvement Plan would be monitored and reported to the Board on a six-monthly basis.

DECIDED:

(a) That the Service Improvement Plan for 2015/18, as appended to the report, be approved; and

(b) That progress to deliver the plan be reported to this Board in November 2015.

10 **SERVICE IMPROVEMENT PLAN OUTTURN REPORT 2014/17**

There was submitted an outturn report by the Director of Development & Housing Services relative to delivery of the Service Improvement Plan for 2014/17 detailing progress achieved to deliver the tasks set out in the action plan up to the end of March 2015.

The report summarised the main achievements of the Development & Housing Service over the year to 31st March, 2015 and included, as Appendix 1 to the report, an action plan that monitored progress to date and identified areas where significant advances had been made and actions that had been reviewed or delayed. A range of performance indicators measuring annual progress to deliver key tasks was set out in a scorecard that formed Appendix 2 to the report.

DECIDED:

(a) That progress to implement the 2014/17 Service Improvement Plan actions and performance indicators be noted; and

(b) That it be agreed that progress to deliver the 2015/18 Service Improvement Plan be reviewed in November 2015.

11 LABOUR MARKET UPDATE

There was submitted an update report by the Director of Development & Housing Services relative to labour market statistics for Renfrewshire as at 31 March 2015 and providing comparisons, where data was available, with Scottish and UK markets. The Renfrewshire Economic Development Newsletter – April 2015 was appended to the report.

The percentage of Job Seeker Allowance (JSA) claimants in Renfrewshire had fallen from 3.8% in March 2014 to 2.9% in March 2015 in line with the average reduction in Scotland. Youth unemployment had fallen from 6.9% in March 2014 to 4.4% currently. All of the JSA rates had dropped substantially from the same time last year.

DECIDED: That the report be noted.

Minute of Meeting

Personnel Appeals and Applied Conditions of Service Appeals Panel

Date	Time	Venue
Thursday, 21 May 2015	09:30	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors B Brown, Andy Doig, I McMillan, Mullin and Perrie.

CHAIR

Councillor Mullin, Convener, presided.

IN ATTENDANCE

L Mullin, Principal Human Resource and Organisational Development Officer and C MacDonald, Senior Committee Services Officer (both Finance & Resources).

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Appeals Panel resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

APOLOGIES

Councillors Henry and Hood.

1 RENFREWSHIRE HEALTH & SOCIAL CARE PARTNERSHIP: APPEAL AGAINST TERMINATION ON THE GROUNDS OF CAPACITY

Prior to commencement of the substantive business the Appellant asked if new evidence could be submitted and also raised a concern relative to evidence contained within management's submission. It was proposed and agreed that the meeting be adjourned to consider the requests.

ADJOURNMENT

The meeting adjourned at 9.45 and reconvened at 10.00am.

Following an adjournment, the Convener agreed to accept the new evidence in part but not to consider the concern relative to evidence contained within management's submission.

Consideration was given to an appeal against dismissal submitted by a former Social Work employee. The appellant appeared, together with S Hicks, UNISON, in relation to the appeal. S Strachan, Head of Adult Services (Renfrewshire Health & Social Care Partnership) and L Finlay, HR Advisor (Finance & Resources) represented management.

The management side presented its case to the Panel during which G Millar, Home Care Service Manager, J McCall, Information Systems Officer and I Beattie, Adult Services Manager were called as witnesses. The appellant's side and members of the Panel were afforded the opportunity to question the witnesses.

ADJOURNMENT

The meeting adjourned at 1.30 p.m. and reconvened at 1.35 pm.

The meeting resumed and S Hicks, UNISON advised that both witnesses for the appellant were unavailable. The appellant's side then presented its case to the Appeals Panel. The management side and members of the Panel were afforded the opportunity to question the appellant.

Both sides summed up their position and, thereafter, withdrew to allow the Panel to consider the matter and reach a decision.

Both parties were then recalled and advised by the Convener that the Appeals Panel had agreed that the Appellant should be redeployed to a suitable post within the Council outwith the Service within which they were employed.

DECIDED: That the Appellant should be redeployed to a suitable post within the Council outwith the Service within which they were employed.

Minute of Meeting

Johnstone and the Villages Local Area Committee

Date	Time	Venue
Thursday, 21 May 2015	18:00	Johnstone Town Hall, Ludovic Square, Johnstone, PA5 8EG

PRESENT

Councillors Bibby, Caldwell, Gilmour, Hood, and I McMillan.

CHAIR

Councillor Gilmour, Convener, presided.

COMMUNITY REPRESENTATIVES

D Wadsworth, Elderslie Community Council; R Scarsbrook, Howwood Community Council; J Anderson, Howwood Sports & Hobbies Group; A Stevenson, Johnstone Castle Community Learning Centre; W Dean, Johnstone Community Council; A McBain, Johnstone Seniors Forum; D Blair, Kilbarchan Community Council; M Lavery, Quarrelton Tenants' & Residents' Association; N McBride, Renfrewshire Early Years Forum; W McClure, Renfrewshire Visually Impaired Forum; W Crawford, Renfrewshire Walking Network; J Black, Sandyflats Tenants' & Residents' Association; and C Rae, St Paul's Church Dramatic Society

COMMUNITY PLANNING PARTNERS

S McLaughlin (Renfrewshire Community Health Partnership) and Inspector Espie, Police Scotland.

IN ATTENDANCE

A Ewen, Youth Services Manager and J Higgins, Local Studies Librarian (both Children's Services); S Allan, Head of Roads & Transportation (Lead Officer) and M Corrigan, Community Resources Enforcement Manager (both Community Resources); and D Low, Senior Committee Services Officer and A McNaughton, Senior Committee Services Officer (both Finance & Resources).

APOLOGIES

Councillor Andy Doig and J Ross, Greensyde Carers.

DECLARATIONS OF INTEREST

Councillors Gilmour and Bibby declared a non-financial interest in item 8 on the agenda as they had moved and seconded a motion at a Council meeting in support of the project. Both Councillors intimated that given the nature of their interest in the item, they would both remain in the meeting and take part in any discussion and decision thereon.

ADDITIONAL ITEMS

The Convener intimated that there were two additional items in relation to applications for grant funding from Elderslie Wallace Bowling Club and Howwood Community Council which had not been included in the notice calling the meeting. The Convener, being of the opinion that the items, which were dealt with at item 5 of this Minute, were urgent, in order to consider the applications timeously, authorised their consideration.

1 COMMUNITY SAFETY & PUBLIC PROTECTION

There was submitted a report by the Director of Community Resources providing an overview of the activities of the Safer & Stronger Renfrewshire Partnership, consisting of Renfrewshire Council, Police Scotland, Scottish Fire & Rescue Service and other community safety agencies for the Johnstone & The Villages (LAC) area during the period 1 October 2014 to 31 March, 2015.

The report contained statistical information that had been provided by a number of community planning partners including Police Scotland, the Scottish Fire & Rescue Service and the Renfrewshire Community Safety Partnership.

The report provided information on community safety statistics; environmental enforcement and improvement activities; protecting vulnerable residents; building safer communities; diversionary activities; and the work of the Alcohol and Drug Partnership. In addition, the appendix to the report detailed the Street Stuff timetable delivered from 30 March to 25 April 2015.

DECIDED: That the report be noted.

2 OPEN SESSION / KEY LOCAL ISSUES

(a) OPEN SESSION

The Senior Committee Services Officer (LACs) advised that no questions had been submitted for consideration at the Open Session.

DECIDED: That it be noted that no questions had been submitted for consideration at the Open Session.

(b) KEY LOCAL ISSUES

Councillor Gilmour referred to previous discussions at this LAC relative to support for food banks and advised that the Council had agreed at its special meeting held on 23 March, 2015 to commit £60,000 to support Renfrewshire Food Bank to safeguard its vital frontline service for all those in need. The Council would also fully fund the organisation's key co-ordinator for two years and work with the Food Bank to help them secure a new distribution centre.

DECIDED: That the position be noted.

3 SCOTTISH YOUTH PARLIAMENT ELECTIONS

There was submitted a report by the Director of Finance & Resources relative to the Scottish Youth Parliament elections in March 2015. The report intimated that the Scottish Youth Parliament was the democratically elected voice of Scotland's young people and the elections were organised by Renfrewshire Council.

The Renfrewshire Council area was represented by five MSYPs; two for the Paisley constituency, one for Renfrewshire South constituency and two for the Renfrewshire North West constituency.

Ten candidates had stood for election across the three constituencies and the successful candidates were Emma Eck and Osama Nadeem (Paisley); Carrie McIntyre (Renfrewshire South) and Elidh Harkness and Mark Dougan, (Renfrewshire North West).

It was noted that the June 2015 National Sitting and AGM would be held on Saturday 13th June 2015 and Sunday 14th June 2015 in Park Mains High School, Erskine.

DECIDED: That the report and the success of Renfrewshire's Scottish Youth Parliament elections be noted.

4 BUDGET MONITORING REPORT

There was submitted a report by the Director of Finance & Resources relative to the Johnstone & The Villages LAC budget for 2015/16, totalling £81,234; consisting of £55,768 General Grant Fund and £25,266 Youth Challenge Fund.

Appendix 1 to the report provided details of the expenditure committed by the LAC in 2014/15. The report advised that the LAC also received funding from the Renfrewshire Citizens Fund and details of the expenditure committed to date together with the remaining balance were contained in Appendix 2 to the report.

DECIDED: That the report be noted.

5 APPLICATIONS FOR LOCAL AREA COMMITTEE GRANT FUNDING

There was submitted a report by the Director of Finance & Resources relative to applications received for Local Area Committee funding.

DECIDED: That the applications for funding be determined as follows:-

SINGLE AREA

1st/3rd Johnstone Scout Group – security upgrades – Awarded £4,000

2nd Johnstone Anchor Boys – visit to farm park - Awarded £525

Active Communities – delivery of 3 health programmes - Awarded £3,500

Brewery Street Kids Club – hall lets and trip - Awarded £3,000

Calder Drama Club – hall costs - Awarded £499

Elderslie Kirk – towards rebuild of hall - Awarded £2,500

Elderslie Wallace Bowling Club – school project – Awarded £750

Friends of Johnstone Day Centre – start-up costs - Awarded £750

Gryffe Camera Club – lap top - Awarded £500

Howwood Community Council – storage for a defibrillator – Awarded £630

Howwood Sports & Hobbies Group – hall lets, insurance and coaching - Awarded £1,570

Johnstone Band – conductor's fees; maintenance & repairs of band hall and buildings insurance - Awarded £2,500

Johnstone Castle Community Learning Centre – youth work staff costs - Awarded £14,000

Johnstone Cub Pack – residential trip/outdoor pursuits - Awarded £1,500

Johnstone Explorer Scout Unit – 5 day residential course - Awarded £3,641

Kilbarchan Singers – purchase of music/musical director & accompanist – recommended that £3,000 be awarded from the Renfrewshire Citizens Fund

Lochwinnoch Art Group – tutor fees and hall hire costs - Awarded £499

Lochwinnoch Arts Festival – hall hire, printing and musicians - Awarded £4,000

Lochwinnoch Country Dance Club – teaching costs - Awarded £450

Lochwinnoch Gala Day – marquees/portaloos etc - Awarded £1,000

Lochwinnoch New Years' Day Dance – hall hire/event insurance - Awarded £200

Lochwinnoch SWI – hall hire/speakers - Awarded £200

Semple Rangers & Kilbarchan Guides – towards trip to Switzerland - Awarded £1,500

St Pauls Church Dramatic Society – towards cost of stage production - Awarded £2,500

Society of William Wallace – hall hire - Awarded £500

West Johnstone Community Digital Photography Workshop – printer/scanner/2 laptops/display boards/tutor costs - Awarded £1,750

MULTI AREA

Arthritis Care in Scotland (Paisley Branch) – transportation - Awarded £100

Basketball Paisley – coaching fees/travel/printing/hall hire/training - Awarded £400

Boys Brigade – towards running costs - Awarded £350

Braehead Junior Ice Hockey Club – ice hire/operating costs - Awarded £300

Breastfeeding Network – salaries/subsistence/marketing - Continued

Buddy Beat – tutor fees/stationery - Awarded £500

Cornerstone Drop-in Centre – utility costs/insurance - Awarded £300

Environmental Training Team – machine tools/personal protective equipment and rent - Awarded £500

Feis Phaislig – staff costs/premises/marketing etc - Awarded £750

Ferguslie Cricket Club – towards junior cricket coaching - Awarded £500

Fitting-in – outdoor activities for 25 disadvantaged young people - Awarded £1,000

Food Train – towards purchase of van to extend service provision - Awarded £1,000

Forever Young – various projects for sheltered housing complexes - Awarded £1,000

Get Oot Get Active – activity sessions for young people from residential homes - Awarded £500

Girls Brigade Renfrew Division – training events/competitions/outings/general running costs - Awarded £450

Greensyde Carers – outdoor furniture and storage for gardening project for disabled adults - Awarded £200

Johnstone Phoenix Theatre Group – production expenses/premises hire/ printing/ stationery/ costume hire/amp and laptop - Awarded £1,000

Johnstone Pipe Band – tuition for P7 pupils in 10 schools - Awarded £2,000

Lamont Farm – equipment/utilities - Awarded £1,000

Lapwing Lodge Outdoor Centre – bouldering wall and mountain bikes for children - Awarded £1,000

Paisley Cat Rescue – vet bills and cat food - Awarded £90

Paisley Pirates – towards ice rink hire - Awarded £500

Phoenix Flyers Dog Agility Club – towards cost of shows/jumps/trailer - Awarded £500

Rainbow Turtle – towards staff costs - Awarded £750

RAMH – No Substitute for Life – towards suicide prevention outreach work - Awarded £900

RCA Trust – refurbishment of office accommodation - Awarded £400

Renfrewshire Access Panel – equipment/training - Awarded £1,000

Renfrewshire Bowling Association (Under 25s) – coach hire/uniforms/presentations/entrance fees - Awarded £450

Renfrewshire Deaf Group – Interpreters/hall hire/coach hire - Awarded £500

Renfrewshire Environmental & Restoration Group – set-up costs - Awarded £400

Renfrewshire Walking Network – walk booklets/leader risk assessment costs - Awarded £500

RVIF –transcription software/travel costs - Awarded £700

St Columba's Adult Social Club – running costs - Awarded £200

St James Orchestra – towards rehearsal costs/performance accommodation - Awarded £250

6 RENFREWSHIRE STREET STUFF

There was submitted a report by the Director of Community Resources relative to the current position in relation to the Street Stuff project.

The report confirmed the continuation of the core Street Stuff programme through the 2015/16 financial year and highlighted some of the additional projects which were being linked with the core programme to further improve its reach and effectiveness.

The report advised that as in previous years there was an opportunity for LACs to consider funding activities within their LAC areas which would allow additional sessions to be programmed within communities that were not identified at a Renfrewshire level as hotspot areas, but that the local communities felt would benefit from this type of programme.

Given the scale of the core programme, the report suggested that a contribution of £5,000 per LAC should be considered, which would contribute to the costs of delivery of up to two activity sessions per week within the LAC area through the peak summer/autumn months as well as attendance at local gala days and fetes.

DECIDED: That £5,000 be committed to the Street Stuff programme to contribute towards the costs of additional activity sessions within the LAC area as well as attendance at local gala days and fetes.

7 DUKE OF EDINBURGH AWARDS: PURCHASE OF NEW EQUIPMENT FOR EXPEDITIONS

There was submitted a report by the Director of Children's Services seeking funding for outdoor equipment for Duke of Edinburgh Award expeditions.

The report advised that Renfrewshire Council held a licence for the delivery of Duke of Edinburgh Awards, with Youth Services responsible for the oversight and delivery of these awards.

The report indicated that the award was a personal development award where young people engaged in Bronze, Silver and Gold levels. The award comprised four sections (five for Gold) where participants were required to complete a physical section; a skills section; a volunteer element and an expedition in an outdoors environment.

The report intimated that a proportion of participants came from low income families and some groups were specifically established to work with young people who were at risk of exclusion from school.

The report stated that the application sought funding of £3,840 from Johnstone & the Villages LAC to enable the purchase of new equipment and for existing resources to be renewed if they were damaged or worn out.

DECIDED: That the request for £3,840 in the current financial year be approved to enable additional equipment to be purchased and to ensure that young people from the area could actively engage in their local Duke of Edinburgh Award programme

8 MARY BARBOUR

There was submitted a report by the Director of Finance & Resources relative to an appreciation of Kilbarchan-born, radical visionary, Mary Barbour, Glasgow City Council's first female councillor who sought welfare changes including free milk for school children, pensions for mothers, wash houses, laundries and public baths, family planning clinics and undertook ground -breaking work on the Increase of Rent and Mortgage Interest (War Restrictions) Act 1915.

In recognition of her work and following collaboration with Kilbarchan Community Council, it was proposed that (a) a Mary Barbour prize trophy be awarded annually to a pupil at Kilbarchan Primary School by the Head Teacher. The cost of the trophy and recurring costs for engraving would be met by Children's Services; and (b) a memorial cairn, park bench and interpretive board be constructed at a site on Low Green, Kilbarchan at an approximate cost of £6,000 from the Renfrewshire Citizen's Fund with ongoing maintenance costs being met from this LAC general grant budget.

DECIDED:

(a) That the establishment of an annual Mary Barbour prize trophy for a pupil at Kilbarchan Primary School be noted;

(b) That a recommendation be made to the Finance & Resources Policy Board to award £6,000 from the Renfrewshire Citizens Fund to meet the cost of a cairn, park bench and interpretive board to be sited, subject to appropriate planning consent, at Low Green, Kilbarchan; and

(c) That it be agreed that future maintenance costs of the cairn, park bench and interpretive board be met from this LACs general grant budget as and when required.

9 DATE OF NEXT MEETING

It was noted that the next meeting of the Johnstone & The Villages Local Area Committee would be held in Johnstone Town Hall on 27 August 2015 at 6.00 pm.

Minute of Meeting

Houston, Crosslee, Linwood, Riverside and Erskine Local Area Committee

Date	Time	Venue
Tuesday, 26 May 2015	18:00	Cornerstone Centre, Greenock Road, Bishopton, PA7 5JW

PRESENT

Councillors Brown, Clark, Audrey Doig, Hall, Holmes, J MacLaren and Mullin.

CHAIR

Councillor Clark, Convener, presided.

COMMUNITY REPRESENTATIVES

S Clark (Bridge of Weir Community Council); M Millar (Bridge of Weir Tenants' and Residents' Association); M Dundas (Brookfield Community Council); A Cameron (Erskine Community Council); R McNally (Erskine Community Association); I Cameron (Houston & Killellan Kirk); and N Barrington (Langbank Community Council).

COMMUNITY PLANNING PARTNER

Inspector Glass (Police Scotland).

IN ATTENDANCE

P Sale, Youth Development Officer (Children's Services); S McMillan, Policy & Regeneration Manager (Development & Housing Services); M Hendry, ASIST Mediation Co-ordinator (Community Resources); and K Graham, Head of Legal & Democratic Services (Lead Officer), D Low, Senior Committee Services Officer (LACs) and K Brown, Committee Services Officer (all Finance & Resources).

APOLOGIES

Councillors Harte, Nicolson and Noon; and D Woodrow (Bishopton Community Council); G Lethorn, (Bridge of Weir Tenants' and Residents' Association); and R Johnstone and A Duncan (both Erskine Youth Council).

DECLARATIONS OF INTEREST

Councillor Audrey Doig declared a financial interest in item 5(e) on the agenda, an application for grant funding from RCA Trust, as her husband was an employee of the Trust and indicated her intention to leave the meeting during consideration of the item and not to take part in any discussion or voting thereon.

1 COMMUNITY SAFETY AND PUBLIC PROTECTION

There was submitted a report by the Director of Community Resources providing an overview of the activities of the Safer & Stronger Renfrewshire Partnership, consisting of Renfrewshire Council, Police Scotland, Scottish Fire & Rescue Service and other community safety agencies for the Houston, Crosslee, Linwood, Riverside & Erskine Local Area Committee (LAC) area during the period 1 January to 31 March, 2015.

The report contained statistical information which had been provided by a number of community planning partners including Police Scotland, the Scottish Fire and Rescue Service and the Renfrewshire Community Safety Partnership.

The report provided information on Houston, Crosslee, Linwood, Riverside & Erskine community safety statistics; environmental enforcement and improvement activities; protecting vulnerable residents; building safer communities; diversionary activities; and the work of the Alcohol and Drug Partnership. In addition, the appendix to the report detailed the Street Stuff initiative timetable in relation to the five LACs between 30 March and 25 April, 2015.

DECIDED: That the report be noted.

2 OPEN SESSION/KEY LOCAL ISSUES

The Senior Committee Services Officer (LACs) advised that no questions had been submitted for consideration at the Open Session.

DECIDED: That it be noted that no questions had been submitted for consideration at the Open Session.

3 PUBLIC TRANSPORT ISSUES IN THE LAC AREA

The Convener advised that no new public transport issues had been raised since the last meeting of this LAC.

DECIDED: That the position be noted.

4 **SCOTTISH YOUTH PARLIAMENT ELECTIONS**

There was submitted a report by the Director of Finance & Resources relative to the Scottish Youth Parliament elections which had taken place in March 2015. The report intimated that the Scottish Youth Parliament was the democratically- elected voice of Scotland's young people and the elections were organised by Youth Services, Children's Services and Legal & Democratic Services, Finance & Resources.

The Renfrewshire local authority area was represented by five MSYPs, two for the Paisley parliamentary constituency, one for Renfrewshire South and two for Renfrewshire North and West. Ten candidates stood for election across the three constituencies and the successful candidates were Emma Eck and Osama Nadeem, Paisley constituency; Elidh Harkness and Mark Dougan, Renfrewshire North West; and Carrie McIntyre, Renfrewshire South.

It was noted that the June 2015 National Sitting and AGM would be held on Saturday, 13 June, 2015 and Sunday, 14 June, 2015 in Park Mains High School, Erskine.

DECIDED: That the report and the success of Renfrewshire's Scottish Youth Parliament elections be noted.

5 **BUDGET MONITORING REPORT**

There was submitted a report by the Director of Finance & Resources relative to the Houston, Crosslee, Linwood, Riverside & Erskine LAC budget for 2015/16, totalling £111,840 consisting of £71,660 General Grant Fund and £40,180 Youth Challenge Fund. Appendix 1 to the report provided details of the expenditure committed by the LAC in 2014/15.

DECIDED: That the report be noted.

6 **RENFREWSHIRE STREET STUFF**

There was submitted a report by the Director of Community Resources relative to the current position in relation to the Street Stuff project.

The report confirmed the continuation of the core Street Stuff programme through the 2015/2016 financial year and highlighted some of the additional projects which were being linked with the core programme to further improve its reach and effectiveness.

The report advised that in previous years there was an opportunity for LACs to consider funding activities within their LAC areas which would allow additional sessions to be programmed within communities that were not identified at a Renfrewshire level as hotspot areas, but that the local communities felt would benefit from this type of programme.

Given the scale of the core programme, the report suggested that a contribution of £5,000 per LAC should be considered, which would contribute to the costs of delivery of up to two activity sessions per week within the LAC area through the peak summer/autumn months as well as attendance at local gala days and fetes.

DECIDED: That £5,000 be committed to the Street Stuff programme to contribute towards the costs of additional activity sessions within the LAC area as well as attendance at local gala days and fetes.

7 DUKE OF EDINBURGH AWARD SCHEME

There was submitted a report by the Director of Children's Services seeking funding for outdoor equipment for Duke of Edinburgh Award expeditions.

The report advised that Renfrewshire Council held a licence for the delivery of Duke of Edinburgh Awards, with Youth Services responsible for the oversight and delivery of these awards.

The report indicated that the award was a personal development award where young people engaged in Bronze, Silver and Gold levels. The award comprised four sections (five for Gold) where participants were required to complete a physical section; a skills section; a volunteer element and an expedition in an outdoors environment.

The report intimated that a proportion of participants came from low income families and some groups were specifically established to work with young people who were at risk of exclusion from school.

The report stated that the application sought funding of £14,020 from Houston, Crosslee, Linwood, Riverside & Erskine LAC to enable the purchase of new equipment and for existing resources to be renewed if they were damaged or worn out. Councillor Clark suggested that a grant of £10,000 be awarded in the current financial year to enable additional equipment to be purchased and to ensure that young people from the area could actively engage in their local Duke of Edinburgh Award programme. A further application could be made in the next financial year for further additional equipment if required. This was agreed.

DECIDED: That a grant of £10,000 be awarded in the current financial year to enable additional equipment to be purchased and to ensure that young people from the area could actively engage in their local Duke of Edinburgh Award programme. A further application could be made in the next financial year for further additional equipment if required.

8 CROSSLEE PARK IMPROVEMENTS

There was submitted a report by the Director of Development & Housing Services seeking funding to facilitate access improvements to Crosslee Park.

The report intimated that play equipment had recently been installed at Crosslee Park which had significantly increased the popularity and use of the play park. With the increase in demand, there was a need to provide good all weather access to the play equipment from a safe access point on Whirlie Road. The Council had worked with the Houston Play Park Improvement Group to develop a minimal but fit for purpose scheme, as detailed in the plan appended to the report. It was estimated that the proposed works would cost approximately £8,000. A grant from the LAC of £6,000 and funding of £2,000 from the Council's Local Green Network budget would enable the improvements to be carried out, subject to all appropriate consents and maintenance responsibilities being agreed.

DECIDED: That a grant of £6,000 be approved, subject to approval of the required consents and confirmation of maintenance responsibilities.

9 APPLICATIONS FOR LOCAL AREA COMMITTEE GRANT FUNDING

There was submitted a report by the Director of Finance & Resources relative to applications received for LAC funding.

DECIDED: That the applications for funding be determined as follows:-

SINGLE AREA

Active Communities, Linwood Parkour Club – Parkour coach, two youth workers, printing and stationery and club t-shirts – Awarded £3,000

Bishopton Community Council – provision of two rest benches in Bishopton – Awarded £1,000

Bishopton Scout Group – firework display – Awarded £1,000 subject to an additional condition that the award be returned to the LAC should sufficient donations be received on the night to the cover the cost of the display

Bridge of Weir Community Council – assistance towards running costs of festive lights switch on – Awarded £400

Bridge of Weir Festival Committee – gala day, festival week and December events – Awarded £2,000

Bridge of Weir Memorial Society – publishing a book on Bridge of Weir and other local men who died during World War 1 – Awarded £1,500

Bridge of Weir Senior Citizens Association – running costs and other expenses – Awarded £1,500

Brighter Bridge of Weir – purchase of plants, tools and equipment – Awarded £1,500

Brookfield Community Council – purchase of defibrillator and storage box – Continued to allow the Community Council to investigate alternative funding sources

Erskine Festival Committee – hire of stage, hire/let of premises, printing, inflatable and other items – Awarded £5,500

Fusion Youth Ministries – fireworks display – Continued to allow the group the opportunity to attend the next meeting of the LAC

Houston Old School Trust – upgrade of lighting in building – Awarded £2,500

Houston Play Park Improvement Group – family fun day – Awarded £500

Lamont Gardens Allotments – replacement of perimeter fencing on two sides – Awarded £4,000

Linwood Activity Group – help towards cost of weekend respite break for 19 adults with a learning disability – Awarded £499

Linwood Community Childcare – completion of gardening project – Awarded £1,500

Linwood Community Council – purchase of Christmas lights – Awarded £6,000

Linwood Community Development Trust – healthy eating and living project – Awarded £10,000

Linwood Community Development Trust – Linwood in Bloom – Awarded £8,000

Linwood Elderly Forum – trip to Berwick-upon-Tweed with high tea – Awarded £1,400

Linwood Healthy Living Group – 50% of instructor and hall – Awarded £1,250

React Basketball Ministries – media project with senior pupils at Park Mains High School – Continued to allow the group the opportunity to attend the next meeting of the LAC

The Bridge – property improvements, new carpeting and website construction – Awarded £10,000

MULTI AREA

Arthritis Care in Scotland (Paisley Branch) – transportation to and from meetings – Awarded £150

Basketball Paisley – coaching fees, travel, printing, hall hire and training – Awarded £500

Boys Brigade – help towards running costs – Awarded £400

Braehead Junior Ice Hockey Club – ice hire and other operating costs – Awarded £380

Breastfeeding Network – salaries, travel and marketing – Continued to allow the group the opportunity to attend the next meeting of the LAC

Buddy Beat – tutor fees and stationery – Awarded £500

Feis Phaislig – staff costs, hiring of premises, marketing, postage and t-shirts – Awarded £750

Ferguslie Cricket Club – funding of junior cricket coaching programme – Declined

Fitting-in – outdoor physical and educational activities for 25 disadvantaged young people – Awarded £1,180

Food Train – purchase of transit van to enhance service – Awarded £2,000

Get Out Get Active – activity sessions for young people from residential homes in Renfrewshire – Awarded £900

Girls Brigade Renfrewshire Division – divisional training, events, competitions, outings and general running costs – Awarded £500

Greensyde Carers – outdoor furniture and storage for ongoing gardening project for disabled adults – Awarded £200

Johnstone Phoenix Theatre Group – production expenses, hiring/let of premises, printing and stationery, costume hire, amp and laptop – Continued to allow the group the opportunity to attend the next meeting of the LAC

Johnstone Pipe Band – extend schools pipe band project – Awarded £3,000

Lamont Farm – equipment and utilities – Continued to allow the group the opportunity to attend the next meeting of the LAC

Lapwing Lodge Outdoor Centre – bouldering wall and mountain bikes for under eight year olds – Awarded £2,000

Paisley Cat Rescue – vet and food costs – Awarded £90

Paisley Pirates – assistance towards increasing ice rink hire costs – Awarded £1,600

Phoenix Flyers Dog Agility Club – funding of two annual fun shows, jumps and trailer – Awarded £500

Rainbow Turtle – assistance towards cost of employing Education Officer for schools and other forums – Awarded £1,000

RAMH – No Substitute for Life – assistance towards cost of event to offer information and positive interventions to diminish the threat of suicide – Awarded £950

DECLARATION OF INTEREST

Councillor Audrey Doig having declared an interest in the following item left the meeting and did not take part in any discussion or voting thereon.

RCA Trust – refurbishment of office accommodation – Continued to allow the group the opportunity to attend the next meeting of the LAC

Renfrewshire Access Panel – equipment update and training – Awarded £1,000

Renfrewshire Bowling Association Under 25s – coach hire, uniforms, presentations and entrance fees – Awarded £600

Renfrewshire Deaf Club – interpreters, running costs and coach hire – Awarded £500

Renfrewshire Environmental and Restoration Group – office start up costs – Continued to allow the group the opportunity to attend the next meeting of the LAC

Renfrewshire Visually Impaired Forum – transcription software and running costs – Awarded £500

Renfrewshire Walking Network – provision of booklets providing details of walks, hire of hall for meetings and walk leader risk assessments – Awarded £600

St James' Orchestra – help with costs of rehearsal and performance accommodation – Awarded £340

10 **DATE OF NEXT MEETING**

It was noted that the next meeting of the Houston, Crosslee, Linwood, Riverside & Erskine LAC would be held on 2nd September, 2015 at 6.00 p.m., at a venue to be agreed.

Minute of Meeting Regulatory Functions Board

Date	Time	Venue
Wednesday, 27 May 2015	10:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors B Brown, M Brown, E Devine, M Devine, Audrey Doig, Provost Hall, and Councillors Hood and Mullin.

CHAIR

Councillor Hood, Convener, presided.

IN ATTENDANCE

M Conaghan, Legal & Democratic Services Manager (for item 1 only), D Campbell, Assistant Managing Solicitor (Licensing) (for items 1, 2(a), 7, 8, 9 and 10 only), M O'Neill, Senior Solicitor (Litigation & Regulatory Services), E Currie, Committee Services Officer, K Whiteside, Licensing Officer (Paralegal), G McIntosh, Civic Government Enforcement Officer (for item 1 only) and D Cunningham, Senior Clerical Assistant (all Finance & Resources).

APOLOGIES

Councillor McEwan.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

ORDER OF BUSINESS

In terms of Standing Order 16, the Convener intimated that he proposed to alter the order of business to facilitate the conduct of the meeting by considering item 2(e) of the agenda after item 2(b) of the agenda; item 2(f) of the agenda after 2(e) of the agenda; item 4 of the agenda after item 2(f) of the agenda; item 6 of the agenda after item 4 of the agenda; items 2(c) and (d) of the agenda after item 6 of the agenda; item 5 of the agenda after item 6 of the agenda; and item 10 of the agenda after item 8 of the agenda.

1 **CIVIC GOVERNMENT (SCOTLAND) ACT 1982: REVIEW OF TAXI FARES WITHIN RENFREWSHIRE**

Under reference to item 1 of page 372 of the Minute of the meeting of this Board held on 19 February, 2015 there was submitted a report by the Director of Finance and Resources relative to the review of taxi fares in Renfrewshire.

The report intimated that after considering responses to an initial consultation, the Board agreed to advertise a proposal to fix a new fare scale and with effect from the proposed date of 10 August, 2015. An advertisement detailing the proposal appeared in the Paisley Daily Express newspaper on 12 March, 2015 and provided that any person wishing to make representations on the proposal must do so in writing no later than 12 April, 2015. One representation had been received from Renfrewshire Public Hire Association and this formed appendix 2 to the report. The Board now required to fix a taxi fares scale for Renfrewshire.

The Convener proposed that a new taxi fares scale be fixed which would mean that a surcharge for payment by debit or credit cards be allowed up to a maximum of 10% of the taxi fare and that from midnight on 24 December until midnight on 26 December and from midnight on 31 December until midnight on 2 January an extra charge of £1.00 apply, and that otherwise the new taxi fares scale would be in accordance with the existing scale; that this fare scale come into effect on 10 August, 2015; that officers be authorised to give notice to all operators of taxis operating in Renfrewshire and the persons and organisations appearing to the Board to be representative of the operators of taxis operating within Renfrewshire, being the parties initially consulted, of the fares scale fixed and its effect, the date on which it is to come into effect and the rights of appeal against the scale, all as set out in Section 17 of the Civic Government (Scotland) Act 1982, as amended; and that officers be authorised to publish the fares scale, as soon as practicable following expiry of the period for appeal to the Traffic Commissioner, or, if appealed, as soon as practicable after determination of the appeal, by giving notice of the scales in an advertisement in a newspaper circulating in Renfrewshire and to specify therein that the scales shall come into effect on 10 August, 2015, all in terms of Section 18A of the Civic Government (Scotland) Act 1982. This was agreed unanimously.

DECIDED:

(a) That a new taxi fares scale be fixed which would mean that a surcharge for payment by debit or credit cards be allowed up to a maximum of 10% of the taxi fare and that from midnight on 24 December until midnight on 26 December and from midnight on 31 December until midnight on 2 January an extra charge of £1.00 apply, and that otherwise the new taxi fares scale would be in accordance with the existing scale;

(b) That this fare scale come into effect on 10 August, 2015;

(c) That officers be authorised to give notice to all operators of taxis operating in Renfrewshire and the persons and organisations appearing to the Board to be representative of the operators of taxis operating within Renfrewshire, being the parties initially consulted, of the fares scale fixed and its effect, the date on which it is to come into effect and the rights of appeal against the scale, all as set out in Section 17 of the Civic Government (Scotland) Act 1982, as amended; and

(d) That officers be authorised to publish the fares scale, as soon as practicable following expiry of the period for appeal to the Traffic Commissioner, or, if appealed, as soon as practicable after determination of the appeal, by giving notice of the scales in an advertisement in a newspaper circulating in Renfrewshire and to specify therein that the scales shall come into effect on 10 August, 2015, all in terms of Section 18A of the Civic Government (Scotland) Act 1982.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following items of business as it was likely, in view of the nature of the business to be transacted that if members of the press and public were present there would be disclosure to them of exempt information as defined in paragraph 3 of part I of schedule 7A of the Local Government (Scotland) Act 1973.

2 GRANT OF PRIVATE HIRE CAR DRIVERS' LICENCES - PERSONAL APPEARANCES

Under reference to item 2(c) of the Minute of the meeting of this Board held on 23rd April, 2015 consideration was resumed of application (a) for the grant of a Private Hire Car Driver's Licence and there were submitted applications (b), (c), and (d) for the grant of Private Hire Car Drivers' Licences. Applicant (a) had been asked to appear personally for the second time and applicants (b), (c) and (d) for the first time together with Police Scotland who had submitted a representation to applications (a) and (b); and objections received outwith the statutory timescale to applications (c) and (d):-

(a) John Divers, 50 Napier Drive, Govan, Glasgow

Mr Divers, the applicant, was invited into the meeting together with Chief Inspector Nelson, Sergeant Fitzpatrick and Sergeant Curran, on behalf of the Chief Constable who had submitted a representation to the application. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of one year. This was agreed unanimously.

DECIDED: That the application be granted for a period of one year.

(b) Abdul Samad, 401 Croftfoot Road, Glasgow

Mr Samad, the applicant, was invited into the meeting together with Chief Inspector Nelson, Sergeant Fitzpatrick and Sergeant Curran, on behalf of the Chief Constable who had submitted a representation to the application. After consideration of all matters before the Board, the Convener proposed that the application be refused. This was agreed unanimously.

DECIDED: That the application be refused.

(c) Christopher Johnstone, 32 Westwsood Gardens, Ferguslie Park, Paisley

Mr Johnstone, the applicant, was invited into the meeting together with Chief Inspector Nelson, Sergeant Fitzpatrick and Sergeant Curran, on behalf of the Chief Constable who had submitted an objection received outwith the statutory timescale to the application. On hearing the reasons for the objection being received outwith the statutory timescale it was decided that the objection be taken into account when the application was being considered.

After consideration of all matters before the Board, the Board adjourned to allow members to consider this application. The meeting was reconvened and the Convener proposed that the application be refused. This was agreed unanimously.

DECIDED: That the application be refused.

(d) Stephen James, 37 McLean Place, Paisley

Mr James, the applicant, was invited into the meeting together with Chief Inspector Nelson, Sergeant Fitzpatrick and Sergeant Curran, on behalf of the Chief Constable who had submitted an objection received outwith the statutory timescale to the application. On hearing the reasons for the objection being received outwith the statutory timescale it was decided that the objection be taken into account when the application was being considered.

After consideration of all matters before the Board, the Board adjourned to allow members to consider this application. The meeting was reconvened and the Convener proposed that the application be refused. This was agreed unanimously.

DECIDED: That the application be refused.

3 **RENEWAL OF TAXI DRIVER'S LICENCE AND REQUEST FOR EXEMPTION FROM ASSISTING WHEELCHAIR PASSENGERS - PERSONAL APPEARANCE**

Under reference to item 4 of the Minute of the meeting of this Board held on 2nd April, 2015 consideration was resumed of the undernoted application for renewal of a Taxi Driver's Licence and request for exemption from assisting wheelchair passengers. The applicant had been asked to appear personally for the second time together with Police Scotland who had submitted a representation received outwith the statutory timescale to the application:-

Christopher McMillan, 61 Second Avenue, Kingspark, Glasgow

Mr McMillan, the applicant, was invited into the meeting together with Chief Inspector Nelson, Sergeant Fitzpatrick and Sergeant Curran, on behalf of the Chief Constable who had submitted a representation received outwith the statutory timescale to the application for renewal of Mr McMillan's Taxi Driver's Licence.

On hearing the reasons for the representation being received outwith the statutory timescale it was decided that the representation be taken into account when the application was being considered.

After consideration of all matters before the Board in relation to Mr McMillan's application for renewal of his Taxi Driver's Licence, the Board adjourned to allow members to consider this application. The meeting was reconvened.

Councillor Hood, seconded by Provost Hall, moved that the application be granted for a period of two years.

Councillor Audrey Doig, seconded by Councillor E Devine, moved as an amendment that the application be granted for a period of one year.

In terms of Standing Order 30 the Convener intimated that the vote would be by a show of hands.

On a vote being taken, six members voted for the amendment and two members voted for the motion. The amendment was accordingly declared carried.

After consideration of all matters before the Board in relation to Mr McMillan's request for exemption from assisting wheelchair passengers, the Convener proposed that Mr McMillan's request for exemption from assisting wheelchair passengers be granted for the period of his current Taxi Driver's Licence. This was agreed unanimously.

DECIDED:

(a) That Mr McMillan's application for renewal of his Taxi Driver's Licence be granted for a period of one year; and

(b) That Mr McMillan's request for exemption from assisting wheelchair passengers be granted for the duration of his current Taxi Driver's Licence.

4 GRANT OF WINDOW CLEANER'S LICENCE - PERSONAL APPEARANCE

There was submitted the undernoted application for the grant of a Window Cleaner's Licence. The applicant had been asked to appear personally for the first time together with Police Scotland who had submitted a letter and a further letter to the application:-

Ronald Higgins, 24 Bute Drive, Johnstone

Mr Higgins, the applicant, was invited into the meeting together with Chief Inspector Nelson, Sergeant Fitzpatrick and Sergeant Curran, on behalf of the Chief Constable who had submitted a letter and a further letter to the application.

The Senior Solicitor (Litigation & Regulatory Services) advised that the further letter from Police Scotland, ref. no. Lic20/Mar15/PS, had not been circulated to members of the Board as it contained details of spent convictions. After consideration of the age, nature and seriousness of the convictions, the Convener proposed that the Board consider the applicant's spent convictions as the interests of justice so required. This was agreed unanimously.

After consideration of all matters before the Board, the Board adjourned to allow members to consider this application. The meeting was reconvened and the Convener proposed that the application be granted for a period of one year. This was agreed unanimously.

DECIDED: That the application be granted for a period of one year.

5 **GRANT OF PRIVATE HIRE CAR DRIVERS' LICENCES - PERSONAL APPEARANCES**

There were submitted the undernoted applications for the grant of Private Hire Car Drivers' Licences. The applicants had been asked to appear personally for the first time together with Police Scotland who had submitted a representation received outwith the statutory timescale to application (a) and an objection received outwith the statutory timescale to application (b):-

(a) Glen Manson, 5 Provost Drive Court, Renfrew

There was no appearance by or on behalf of Mr Manson. Chief Inspector Nelson, Sergeant Fitzpatrick and Sergeant Curran, on behalf of the Chief Constable who had submitted a representation received outwith the statutory timescale to the application, were invited into the meeting. The Convener proposed that consideration of the application be continued and that the applicant be invited to a future meeting of the Board. This was agreed unanimously.

DECIDED: That consideration of the application be continued and that the applicant be invited to a future meeting of the Board.

(b) Brian Millar, 13 Dundonald Road, Gallowhill, Paisley

There was no appearance by or on behalf of Mr Millar. Chief Inspector Nelson, Sergeant Fitzpatrick and Sergeant Curran, on behalf of the Chief Constable who had submitted an objection received outwith the statutory timescale to the application, were invited into the meeting. The Convener proposed that consideration of the application be continued and that the applicant be invited to a future meeting of the Board. This was agreed unanimously.

DECIDED: That consideration of the application be continued and that the applicant be invited to a future meeting of the Board.

6 **RENEWAL OF PRIVATE HIRE CAR LICENCE - PERSONAL APPEARANCE**

There was submitted the undernoted application for renewal of a Private Hire Car Licence. The applicant had been asked to appear personally for the first time together with Police Scotland who had submitted an objection received outwith the statutory timescale to the application:-

Scott Johnstone, 21 York Way, Renfrew

There was no appearance by or on behalf of Mr Johnstone. Chief Inspector Nelson, Sergeant Fitzpatrick and Sergeant Curran, on behalf of the Chief Constable who had submitted an objection received outwith the statutory timescale to the application were invited into the meeting.

The Senior Solicitor (Litigation & Regulatory Services) advised that Mr Johnstone had requested that consideration of his application be continued to a future meeting of the Board. The Convener proposed that the application be continued and that the applicant be invited to a future meeting of the Board. This was agreed unanimously.

DECIDED: That consideration of the application be continued and that the applicant be invited to a future meeting of the Board.

ADJOURNMENT

The meeting adjourned at 12.45 pm and reconvened at 1.30 pm.

SEDERUNT

Councillor M Brown was not in attendance.

7 RENEWAL OF TAXI DRIVER'S LICENCE - PERSONAL APPEARANCE

There was submitted the undernoted application for renewal of a Taxi Driver's Licence. The applicant had been asked to appear personally for the first time:-

John Devlin, 5 East Road, Kilbarchan

Mr Devlin, the applicant, was invited into the meeting. The Senior Solicitor (Litigation & Regulatory Services) advised that Mr Devlin's DVLA licence was due to expire on 16 December, 2016. The Convener requested that Mr Devlin give an undertaking to the Board that should his Taxi Driver's Licence be granted he would produce his DVLA licence to the Licensing Section seven days prior to expiry of his current DVLA licence. Mr Devlin gave this undertaking to the Board.

After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of two years subject to the undertaking given by Mr Devlin that he would produce his DVLA licence to the Licensing Section seven days prior to expiry of his current DVLA licence. This was agreed unanimously.

DECIDED: That the application be granted for a period of two years subject to the undertaking given by the applicant that he would produce his DVLA licence to the Licensing Section seven days prior to expiry of his current DVLA licence.

8 GRANT OF LANDLORD REGISTRATION - PERSONAL APPEARANCE

Under reference to item 9 of the Minute of the meeting of this Board held on 23 April, 2015 consideration was resumed of the undernoted application for the grant of Landlord Registration. The applicant had been asked to appear personally for the second time:-

Douglas Lyle, Scart Farm, Kilmacolm Road, Bridge of Weir (Alexander Lyle and Elizabeth Lyle - joint owners)

Mr Lyle, the applicant, and his Solicitor, Mr Campbell, were invited into the meeting together with Sergeant Divers, Police Scotland. After consideration of all matters before the Board, the Board adjourned to allow members to consider this application. The meeting was reconvened.

Councillor Hood, seconded by Councillor E Devine, moved that the application be granted for a period of three years.

Councillor Audrey Doig, seconded by Councillor Mullin, moved as an amendment that the application be refused.

In terms of Standing Order 30 the Convener intimated that the vote would be by a show of hands.

On a vote being taken, two members voted for the amendment and five members voted for the motion. The motion was accordingly declared carried.

DECIDED: That the application be granted for a period of three years.

SEDERUNT

Councillor Audrey Doig left the meeting prior to consideration of the following item of business.

9 HEARING INTO POSSIBLE REMOVAL FROM THE REGISTER OF LANDLORDS - PERSONAL APPEARANCE

The Board considered the possible removal of the undernoted landlord from the register of landlords. The landlord had been asked to appear personally for the first time together with Police Scotland:-

Brian McCulloch, 3 Hurlett Cottages, Barrhead

There was no appearance by or on behalf of Mr McCulloch. Sergeant Divers, Police Scotland, was invited into the meeting. The Senior Solicitor (Litigation & Regulatory Services) advised that Mr McCulloch had requested that he be removed from the register of landlords. After consideration of all matters before the Board, the Convener proposed that Mr McCulloch be removed from the register of landlords and this was agreed unanimously.

DECIDED: That Mr McCulloch be removed from the register of landlords.

10 VARIATION OF TAXI LICENCE - PERSONAL APPEARANCE

There was submitted the undernoted application for variation of a Taxi Licence. The applicant had been asked to appear personally for the first time:-

Applicant: Stephen Heron, 21 Armour Street, Johnstone

Variation: condition 22(ii) be varied to allow operation of a saloon car

Mr Heron, the applicant, and his Solicitor, Mr Banks, were invited into the meeting. Mr Heron confirmed that his address was 21 Armour Square, Johnstone. After consideration of all matters before the Board, the Board adjourned to allow members to consider this application. The meeting was reconvened.

Councillor Hood, seconded by Provost Hall, moved that the application be granted and that Mr Heron be exempt from operating a wheelchair accessible vehicle.

Councillor E Devine, seconded by Councillor M Devine, moved as an amendment that the application be refused.

In terms of Standing Order 30 the Convener intimated that the vote would be by a show of hands.

On a vote being taken, two members voted for the amendment and four members voted for the motion. The motion was accordingly declared carried.

DECIDED: That the application be granted and that Mr Heron be exempt from operating a wheelchair accessible vehicle.

11 RENEWAL OF TAXI LICENCE - PERSONAL APPEARANCE

There was submitted the undernoted application for renewal of a Taxi Licence. The applicant had been asked to appear personally for the first time:-

Graeme Anderson, 32 Renshaw Road, Bishopton

There was no appearance by or on behalf of Mr Anderson. The Convener proposed that the application be considered in Mr Anderson's absence and this was agreed unanimously. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of two years and that he continue to be exempt from operating a wheelchair accessible vehicle. This was agreed unanimously.

DECIDED: That the application be granted for a period of two years and that Mr Anderson continue to be exempt from operating a wheelchair accessible vehicle.

12 SURRENDER AND RE-ISSUE OF TAXI LICENCE

There was submitted the undernoted application for the surrender and re-issue of a Taxi Licence:-

Present Operator: Brian Carroll, 174 Eider Place, East Kilbride
Proposed Operator: James Kilgour, 36 Stravaig Walk, Paisley
Licence No: TX 168

The Convener proposed that the application be granted and this was agreed unanimously.

DECIDED: That the application be granted.

Minute of Meeting

Audit, Scrutiny and Petitions Board

Date	Time	Venue
Monday, 01 June 2015	10:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors B Brown, Caldwell, Audrey Doig, Grady, Provost Hall, Councillors McEwan, J MacLaren, and J Sharkey.

CHAIR

Councillor J Sharkey, Convener, presided.

IN ATTENDANCE

N Irvine Brown, Senior Policy Officer (Chief Executive's); D McNab, Transportation Manager and J P Wallace, Traffic, Street Lighting & Asset Manager (both Community Resources); M Beacom, Neighbourhood Services Coordinator and C Purves, Assistant Manager, Development Standards (both Development & Housing Services); and K Graham, Head of Corporate Governance, A MacArthur, Acting Head of Corporate Finance, M Armstrong, Senior HR Adviser L Belshaw, Democratic Services Manager, A McMahon, Chief Auditor and F Naylor, Business Planning & Finance Manager (all Finance & Resources).

DECLARATIONS OF INTEREST

Councillor McEwan declared an interest in item 12 of the agenda as she had signed the petition and indicated her intention not to take part in any discussion or voting thereon.

Prior to consideration of the following item, the Convener welcomed A McGregor, Senior Audit Manager, Audit Scotland, to the meeting.

1 AN OVERVIEW OF LOCAL GOVERNMENT IN SCOTLAND 2015

There was submitted a report by the Director of Finance & Resources relative to the Audit Scotland overview report which was produced on an annual basis and which provided an independent view on how councils across Scotland performed and were managed. The report outlined the main findings of the report and issues raised, including the context within which councils operated, the overall financial position and pressures on budgets and how councils managed these financial challenges. The report highlighted increased demand pressures and noted the tough decisions faced by councils in balancing their budgets and considered the long-term need for comprehensive and accessible financial information and long-term financial planning to help members understand the financial position of the Council, support the decision-making process and enhance performance scrutiny. An extract of the key messages contained within the Audit Scotland report were summarised together with information on the Renfrewshire Council position on each.

In relation to succession planning, it was proposed that members be provided with details of annual expenditure on staff training. This was agreed.

DECIDED: That the report be noted.

2 AUDIT SCOTLAND REPORT - BORROWING AND TREASURY MANAGEMENT IN COUNCILS

There was submitted a report by the Director of Finance & Resources relative to the Audit Scotland report 'Borrowing and Treasury Management in Councils' the overall aim of which was to assess how councils showed best value in borrowing and treasury management decisions.

The audit examined borrowing and treasury management in councils, the extent to which councils' borrowing and treasury management strategies met good practice and contributed to corporate plans and priorities, how councils demonstrated affordability and sustainability of borrowing decisions and how effective were the governance arrangements for borrowing and treasury management. The report provided a summary of the key messages and recommendations presented in the Audit Scotland report and considered these in the context of how Renfrewshire Council managed its borrowing and treasury management function.

DECIDED: That the report be noted.

3 LOCAL SCRUTINY PLAN 2015/16 FOR RENFREWSHIRE COUNCIL

There was submitted a report by the Chief Executive relative to the Local Scrutiny Plan (the Plan) 2015/16 which was appended to the report. It was noted that the Plan was prepared each year by the local area network which consisted of representatives from all the major scrutiny bodies that engaged with the Council being - Audit Scotland, the Care Inspectorate, Education Scotland and the Scottish Housing Regulator. The local area network met annually to carry out a shared risk assessment and decide whether the Council needed external scrutiny in any specific areas for the year ahead.

The report intimated that the conclusion of the local area network at the end of this year's shared risk assessment was that no risks had been identified which required specific scrutiny. However, audit and inspection work would continue to take place such as ongoing inspection of schools and care establishments. The Council would also be subject to a range of scrutiny which was part of national activity such as the validated self-evaluation of educational psychology services across all councils. A table setting out the planned external scrutiny for Renfrewshire Council was included in the report. It was noted that the dates on which certain scrutiny engagements would be undertaken had still to be determined.

DECIDED:

(a) That it be noted that no scrutiny risks had been identified for 2015/16 which required specific scrutiny by the local area network; and

(b) That the planned external scrutiny activity for 2015/16 set out in the appendix to the Plan be noted, including that dates on which certain scrutiny engagements would be undertaken had still to be determined.

4 LOCAL GOVERNMENT BENCHMARKING FRAMEWORK INDICATOR PROFILE FOR 2013/14

There was submitted a report by the Chief Executive relative to the local government benchmarking framework indicator profile for 2013/14. It was noted that the Accounts Commission published an annual direction which set out the performance information that councils must report in each financial year. The direction for 2013/14 performance data covered three categories being corporate management, service performance and the local government benchmarking framework (LGBF). The report intimated that during the year the Council published local performance information in board reports, key publications and on the website to demonstrate the delivery of best value in service arrangements. The validated LGBF data for 2013/14 was published by the Improvement Service on 31 March, 2015. The report provided an analysis of the Council's LGBF data for 2013/14, compared the Council's performance to other councils, highlighted improvements in performance data and identified areas for further improvement. Of the 55 national indicators, since 2012/13, the Council's ranking in 25 had improved, had remained the same in nine, had declined in 17, and in four no trend information was available.

The report considered why certain indicators were ranked in the bottom quartile and where there was declining performance and detailed planned actions to improve performance, including learning from best practice in other authorities. Detailed analysis of the indicator suite was contained in the appendix to the report. It was noted that sample data, where used, was gathered at a Scotland level, and it was acknowledged that there were limitations at council level in relation to the very small sample sizes. It was proposed that where possible further reports should include local satisfaction levels if these were available. This was agreed.

DECIDED:

(a) That the report and improvement actions now being implemented be noted; and

(b) That, where possible, further reports should include local satisfaction levels if these were available.

5 INTERNAL AUDIT ANNUAL REPORT

There was submitted a report by the Chief Auditor relative to the annual report on the activities of the Council's Internal Audit Section. The report intimated that the public sector internal audit standards (PSIAS) required that the Chief Auditor prepare a report at least annually to senior management and the Board on internal audit's activity, purpose, authority and responsibility as well as performance relative to its plan. The annual report must also provide an annual audit opinion on the overall adequacy and effectiveness of the Council's internal control environment and include details of any significant risk exposures and control issues including fraud risks, governance issues and other matters that could be used to inform the governance statement. The annual report for 2014/15 was appended to the report and outlined the role and performance of internal audit, the strategic and operational issues which influenced the nature of the work carried out, key findings and contained the annual audit assurance statement.

DECIDED: That the report be noted.

6 SUMMARY OF INTERNAL AUDIT FINDINGS FOR QUARTER TO 31 MARCH, 2015

There was submitted a report by the Chief Auditor relative to the requirements of the PSIAS that internal audit must communicate the results of each engagement to the Board. Accordingly the Chief Auditor submitted regular reports which summarised internal audit findings in relation to final reports issued. The report outlined those engagements completed during the period 1 January to 31 March, 2015. The report intimated that, in addition to the reports listed in the appendix, Internal Audit had an ongoing commitment to a range of corporate and service initiatives, progressing of information security matters in partnership with ICT and Legal Services, provision of regular advice to officers, provision of internal audit services to the associated bodies for which Renfrewshire Council was the lead authority and to Renfrewshire Leisure Limited, co-ordination of the Council's corporate risk management activity and management of the benefit investigation and insurance teams.

DECIDED: That the report be noted.

7 ABSENCE STATISTICS

There was submitted a report by the Director of Finance & Resources relative to the Council's absence statistics for the period 24 March, 2014 to 23 March, 2015. The report provided information in relation to absence targets and how services and categories of staff had performed against them. An analysis of the reasons for absence was also included in the report. In addition, information was provided on managing absence activity levels by service and the costs of sick pay. The overall number of days lost during 2014/15 and for the equivalent quarters in the previous year were shown.

It was proposed that, where possible, analysis of the age profile of teaching staff in relation to rates of absence be provided. This was agreed.

DECIDED:

(a) That the report be noted; and

(b) That, where possible, analysis of the age profile of teaching staff in relation to rates of absence be provided.

8 **RISK MANAGEMENT ANNUAL REPORT 2014/15**

There was submitted a report by the Director of Finance & Resources relative to the Risk Management Annual Report 2014/15 which described the risk management activity that had taken place during the year in relation to the Council's risk management arrangements and strategic risk management objectives. The report intimated that in exceptionally challenging times and with diminishing resources the Council had applied an appropriate level of risk management to prevent or mitigate the effects of loss or harm. In recognition that good risk management contributed to the delivery of better financial outcomes, business objectives, better project success rates, achievement of targets and fewer unexpected problems, the report highlighted that the Council promoted an environment that was risk aware rather than risk averse and strove to place risk management information as part of key policy decisions that the Council made. This meant that an effective approach to managing risk was taken in a way that both addressed significant challenges and enabled innovation.

DECIDED: That the Annual Report 2014/15, the continued effectiveness of the risk management framework and the significant contribution that it made to the Council's corporate governance arrangements be noted.

9 **CONFERENCE REQUEST**

There was submitted an invitation to attend the Scrutiny Seminar series to be held in Birmingham on 26th June 2015.

Councillor J Sharkey, seconded by Councillor Grady moved that two members attend the conference being Councillors J Sharkey and J MacLaren.

Councillor McEwan, seconded by Councillor Audrey Doig, moved as an amendment that the possibility of holding a seminar with a similar programme in Scotland be investigated.

On the roll being called the following members voted for the amendment: Councillor Audrey Doig and Councillor McEwan.

The following members voted for the motion: Councillors B Brown, Caldwell, Grady, Provost Hall and Councillors J MacLaren and J Sharkey.

2 members having voted for the amendment and 6 members having voted for the motion, the motion was accordingly declared carried.

DECIDED: That the Council be represented by two members, being Councillors J Sharkey and J MacLaren.

10 **AUDIT, SCRUTINY & PETITIONS BOARD - ANNUAL PROGRAMME OF REVIEWS 2015/16**

There was submitted a report by the Director of Finance & Resources relative to the Board's 2015/16 annual programme. It was noted that, in terms of the guidelines for its operation, each year the Board gave consideration to an annual programme of reviews. The Board then determined which reviews would be taken forward and the order of priority in which they would be progressed.

The report provided an update on the 2014/15 programme and it was noted that the review of the terms and conditions of a Renfrewshire Housing lease/contract in relation to the upkeep of Council property was ongoing; and that the reviews of Ward 15 (Children's Ward) Royal Alexandra Hospital and bus deregulation and its effect on transport services in Renfrewshire had yet to commence. The report proposed that the review of the Invest in Renfrewshire programme fall as the original purpose of this review had been overtaken and was no longer required.

The report intimated that generally each review took five meetings to conclude but this was dependent upon the availability of witnesses and whether the Board wished to hear further evidence. It had been agreed at an earlier meeting that given the level of business before the Board no more than two reviews would be considered at each meeting to allow members to give each sufficient consideration. The report proposed that, unless members had any other areas they wished to submit for the Board's consideration, the 2015/16 programme comprise the reviews agreed as part of the 2014/15 programme which had not as yet commenced being Ward 15 (Children's Ward), Royal Alexandra Hospital; and bus de-regulation and its effect on transport services in Renfrewshire.

Councillor J MacLaren proposed that reviews be undertaken in relation to: the newly-introduced speed limit in Brookfield (A761); restricting access to the Council's cycle to work scheme; fly tipping in the countryside and at known fly-tipping spots; housing repairs by Council and outside contractors; and Japanese knotweed in our landscapes and gardens; and maintenance of multi-occupancy accommodation; and Councillor J Sharkey proposed that a review be undertaken of the effectiveness of Fair Trade.

It was proposed that the 2015/16 programme of reviews include (a) Ward 15 (Children's Ward), Royal Alexandra Hospital; (b) bus de-regulation and its effect on transport services in Renfrewshire; (c) the newly-introduced speed limit in Brookfield (A761); (d) restricting access to the Council's cycle to work scheme; (e) fly tipping in the countryside and at known fly-tipping spots; (f) housing repairs by Council and outside contractors; (g) Japanese knotweed in our landscapes and gardens; (h) maintenance of multi-occupancy accommodation; and (i) the effectiveness of Fair Trade, and that these be the order in which the reviews were undertaken. This was agreed.

DECIDED:

(a) That the 2015/16 programme of reviews include (i) Ward 15 (Children's Ward), Royal Alexandra Hospital; (ii) bus de-regulation and its effect on transport services in Renfrewshire; (iii) the newly-introduced speed limit in Brookfield (A761); (iv) restricting access to the Council's cycle to work scheme; (v) fly tipping in the countryside and at known fly-tipping spots; (vi) housing repairs by Council and outside contractors; (vii) Japanese knotweed in our landscapes and gardens; (viii) maintenance of multi-occupancy accommodation; and (ix) the effectiveness of Fair Trade, and that these be the order in which the reviews were undertaken;

(b) That lead officers be appointed to consider all of the topics and prepare reports outlining the possible scope and terms of reference of specific reviews and suggest individuals, agencies and organisations who might be invited to contribute; and

(c) That in relation to the review of the Invest in Renfrewshire programme, it be agreed that this fell within the remit of the Economy & Jobs Policy Board and that a review of this topic was no longer required in terms of the Board's annual programme.

11 **PETITION: SANDY ROAD, RENFREW**

Under reference to item 6 of the Minute of the meeting of the Board held on 26 February, 2015, there was submitted a report by the Director of Finance & Resources relative to the petition which had been submitted in the undernoted terms:

"This petition is for something to be done to prevent further accidents at corner of Sandy Road and Newmains Road and also Broadloan/Sandy Road (both Renfrew). I realise traffic lights could be the only answer before someone is killed or badly injured".

It was noted that the Board at its meeting held on 16 February, 2015 having heard from the principal petitioner and her supporter agreed that the matters contained in the petition be referred to the Director of Community Resources for further investigation and that a report on the outcome be submitted to a future meeting of the Board and to which the petitioner would be invited. The report provided information on the outcome of the further investigations which had been undertaken and it was noted that the Head of Amenity Services had indicated he was about to commence a review of the phasing of the signals on Paisley Road with a view to making this road more efficient thus negating the need for drivers to use alternative routes. Alternations to the signals were likely to commence over the summer.

The principal petitioner together with her supporter had been invited to this meeting of the Board in order that the Board could give further consideration to the petition. The petitioner was not available and it was proposed that consideration of the petition be continued to the next meeting of the Board to be held on 21 September, 2015 to give the petitioner a further opportunity to attend. This was agreed.

DECIDED: That consideration of the petition be continued to the next meeting of the Board to be held on 21 September, 2015 to give the petitioner a further opportunity to attend.

DECLARATION OF INTEREST

Councillor McEwan, having previously declared an interest in relation to the following item, did not take part in the discussion thereon.

12 **PETITION: BUS STOP, TRIDENT HOUSE, RENFREW**

Under reference to item 9 of the Minute of the meeting of the Board held on 30 March, 2015 there was submitted a report by the Director of Finance & Resources relative to the petition which had been submitted in the undernoted terms:

“To move the bus stop from outside Trident House in the Renfrew Road because of dangers to passengers alighting from buses at this stop and then having to either cross at the entrance of the M8 motorway in order to access the Abbotsinch Estate or either crossing the exits from the M8 motorway to access the bottom end of Gallowhill. Residents of Gallowhill want the bus stop put back to where it was previously sited before a serious injury or a fatal accident occurs”.

It was noted that consideration of the petition had been continued to enable a site visit to take place. The site visit had taken place on 15 May 2015 and the report intimated that the Head of Amenity Services had indicated that arising from the site visit there appeared to be confusion relating to where the petitioners wanted the stop to be moved and had provided a plan for clarification. The report noted that a survey of pedestrian movements had been carried out in the vicinity of the current location outside Trident House and would be further assessed to establish pedestrian desire lines over the Renfrew Road between the roundabout and the retail park and the roundabout at Arkleston. This work would be ongoing in the current financial year.

The principal petitioner together with her supporter had been invited to this meeting of the Board in order that the Board could give further consideration to the petition. The petitioner was not available and it was proposed that consideration of the petition be continued to the next meeting of the Board to be held on 21 September, 2015 to give the petitioner a further opportunity to attend. This was agreed.

DECIDED: That consideration of the petition be continued to the next meeting of the Board to be held on 21 September, 2015 to give the petitioner a further opportunity to attend.

13 **PETITION: FELLING OF TREES, HOUSTON**

There was submitted a report by the Director of Finance & Resources relative to a petition which had been received in the undernoted terms.

“Petition regarding the proposed removal of trees from the south bank of Houston burn in Houston village centre between Main Street and Bogstonhill Road.

We, riparian owners of the properties adjacent to the strip of Council land on which these trees are growing, request the relevant departments of Renfrewshire Council, including Housing and Planning, to take our views into consideration before deciding on any action to take with these trees including any decision to fell them.

These trees are an integral part of the character of Houston village which is designated as a conservation area. The Scottish Government’s Guide to Conservation Areas states that local Councils have a responsibility to preserve and enhance Conservation Areas by among other things, the protection of trees. The complete removal of these trees would have a serious negative impact on the character of our historic village centre.

We also ask that Renfrewshire Council abides by the terms of the Town and Country Planning (Scotland) Act 1997, sections 160(6)(a) and 167. This states that because the trees in question are subject to a tree preservation order, the Council is required to replace any trees felled on the grounds of safety with others of an appropriate size and species at the same place as soon as they reasonably can”.

The report intimated that the Head of Corporate Governance considered that the petition was not valid in terms of paragraph 3(b)(ii) of the procedures - petitions about individual planning licensing or other applications (including decisions already taken where there were already procedures). The Head of Planning & Development had advised that a treeworks application for a site at 15-29 South Street, Houston, for the removal of five trees was currently being considered by the Council as Planning Authority. Accordingly there were already procedures in place within the Council to deal with representations in relation to tree works applications. The Head of Planning & Development had indicated that representations received in relation to the proposed treeworks would be recorded in the Report of Handling and would be taken into consideration. It was noted that, if the application for treeworks were approved, it remained a matter for the Council as owners of the land and trees whether or not to act on the permission and implement the works. The application had been submitted as a result of safety concerns based on the erosion of tree root plates by the adjacent Houston burn.

The report intimated that it was for the Board to determine the validity of the petition and whether they wished to hear it. The convener proposed that the Board hear the petition. This was agreed.

The Board then welcomed Mr McEvoy, petitioner, together with Mr Jones, and heard from them in support of their petition. The Board then heard from the Neighbourhood Services Coordinator and the Assistant Manager, Development Standards.

It was proposed that the petition be referred to the Director of Development & Housing Services with the recommendations (a) that the matters contained in the petition be taken into account in terms of the officers' deliberations on the treeworks application; and (b) that if the treeworks application were to be granted, that the matters contained in the petition be taken into account prior to any decision being taken to act on the permission and implement the works. This was agreed.

DECIDED: That the petition be referred to the Director of Development & Housing Services with the recommendations (a) that the matters contained in the petition be taken into account in terms of the officers' deliberations on the treeworks application; and (b) that if the treeworks application were to be granted, that the matters contained in the petition be taken into account prior to any decision being taken to act on the permission and implement the works.

Minute of Meeting

Placing Requests and Exclusions Appeals Panel

Date	Time	Venue
Tuesday, 02 June 2015	09:30	Johnstone Town Hall, Ludovic Square, Johnstone, PA5 8EG

PRESENT

Councillors Mullin and Audrey Doig, and S Ross (Lay Representative).

APPOINTMENT OF CONVENER

It was noted that a Chairperson required to be appointed at each meeting of the Appeals Panel. Nominations were sought and it was agreed unanimously that Councillor Mullin be appointed Chairperson for this meeting of the Appeals Panel.

DECIDED: That Councillor Mullin be appointed as Chairperson for this meeting of the Appeals Panel.

IN ATTENDANCE

D Briggs, Senior Solicitor and P Shiach, Committee Services Officer (both Finance & Resources).

EXCLUSION OF PRESS AND PUBLIC

The Appeals Panel resolved that the press and public be excluded from the meeting during consideration of the following items of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

1 GRYFFE HIGH SCHOOL - APPEAL AGAINST REFUSAL OF A PLACING REQUEST - GH/15/01

Consideration was given to an appeal against the refusal of a placing request to Gryffe High School. C Adam, Senior Solicitor (Finance & Resources) and A Gallagher, Resources Manager (both representing the Education Authority), C Johnson, Head Teacher and the appellant were invited into the meeting.

C Adam presented the case for the Education Authority and led evidence from A Gallagher and C Johnson as witnesses for the Education Authority in relation to the circumstances surrounding the refusal of the placing request.

The appellant then presented his case.

Each side having been given the opportunity to cross-examine and sum up, were thanked for their attendance and left the hearing.

DECIDED: That the appeal be upheld.

2 GRYFFE HIGH SCHOOL - APPEAL AGAINST REFUSAL OF A PLACING REQUEST - GH/15/02

Consideration was given to an appeal against the refusal of a placing request to Gryffe High School. C Adam, Senior Solicitor (Finance & Resources) and A Gallagher, Resources Manager (both representing the Education Authority), C Johnson, Head Teacher and the appellant were invited into the meeting.

C Adam presented the case for the Education Authority and led evidence from A Gallagher and C Johnson as witnesses for the Education Authority in relation to the circumstances surrounding the refusal of the placing request.

The appellant then presented her case.

Each side having been given the opportunity to cross-examine and sum up, were thanked for their attendance and left the hearing.

DECIDED: That the appeal be determined as follows:-

That one or more of the grounds of refusal specified in section 28A(3) and 3(A) of the Education (Scotland) Act 1980 existed, and that in all the circumstances, it was appropriate to confirm the Education Authority's decision, and that the appeal be not upheld.

3 GRYFFE HIGH SCHOOL - APPEAL AGAINST REFUSAL OF A PLACING REQUEST GH/15/03

Consideration was given to an appeal against the refusal of a placing request to Gryffe High School. C Adam, Senior Solicitor (Finance & Resources) and A Gallagher, Resources Manager (both representing the Education Authority) and C Johnson, Head Teacher were invited into the meeting. The appellant was not present.

C Adam presented the case for the Education Authority and led evidence from A Gallagher and C Johnson as witnesses for the Education Authority in relation to the circumstances surrounding the refusal of the placing request.

The Appeal Panel then considered written representations submitted by the appellant in support of her appeal.

The Education Authority representatives having summed up were thanked for their attendance and left the hearing.

DECIDED: That the appeal be determined as follows:-

That one or more of the grounds of refusal specified in section 28A(3) and 3(A) of the Education (Scotland) Act 1980 existed, and that in all the circumstances, it was appropriate to confirm the Education Authority's decision, and that the appeal be not upheld.

4 GRYFFE HIGH SCHOOL - APPEAL AGAINST REFUSAL OF A PLACING REQUEST - GH/15/04

Consideration was given to an appeal against the refusal of a placing request to Gryffe High School. C Adam, Senior Solicitor (Finance & Resources) and A Gallagher, Resources Manager (both representing the Education Authority) and C Johnson, Head Teacher were invited into the meeting. The appellant was not present.

C Adam presented the case for the Education Authority and led evidence from A Gallagher and C Johnson as witnesses for the Education Authority in relation to the circumstances surrounding the refusal of the placing request.

The Appeal Panel then considered written representations submitted by the appellant in support of her appeal.

The Education Authority representatives having summed up were thanked for their attendance and left the hearing.

DECIDED: That the appeal be determined as follows:-

That one or more of the grounds of refusal specified in section 28A(3) and 3(A) of the Education (Scotland) Act 1980 existed, and that in all the circumstances, it was appropriate to confirm the Education Authority's decision, and that the appeal be not upheld.

5 RALSTON PRIMARY SCHOOL - APPEAL AGAINST REFUSAL OF A PLACING REQUEST - RP/15/01

Consideration was given to an appeal against the refusal of a placing request to Ralston Primary School. C Adam, Senior Solicitor (Finance & Resources) and A Gallagher, Resources Manager (both representing the Education Authority), G Copland, Head Teacher and the appellants were invited into the meeting.

C Adam presented the case for the Education Authority and led evidence from

A Gallagher and G Copland as witnesses for the Education Authority in relation to the circumstances surrounding the refusal of the placing request.

The appellants then presented their case.

Each side having been given the opportunity to cross-examine and sum up, were thanked for their attendance and left the hearing.

DECIDED: That the appeal be determined as follows:-

That one or more of the grounds of refusal specified in section 28A(3) and 3(A) of the Education (Scotland) Act 1980 existed, and that in all the circumstances, it was appropriate to confirm the Education Authority's decision, and that the appeal be not upheld.

Minute of Meeting

Renfrewshire Appointment Board - Assistant Director - Schools

Date	Time	Venue
Tuesday, 02 June 2015	13:30	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Bibby, Henry, Holmes, Lawson, J MacLaren and M Macmillan.

CHAIR

Councillor M Macmillan, Convener, presided.

IN ATTENDANCE

S Black, Chief Executive; P Macleod, Director of Children's Services and D Marshall, Head of HR & Organisational Development (Finance & Resources).

APOLOGIES

Councillor Andy Doig.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved to exclude the press and public from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

1 **APPOINTMENT OF ASSISTANT DIRECTOR - SCHOOLS - INTERVIEWS**

The Board interviewed candidates for the post of Assistant Director - Schools.

DECIDED: That no appointment be made at this time.

Minute of Meeting Leadership Board

Date	Time	Venue
Wednesday, 03 June 2015	13:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Cameron, Devine, Andy Doig, Glen, Harte, Holmes, Henry, Kelly, M Macmillan, McCartin, I McMillan.

CHAIR

Councillor M Macmillan, Convener, presided.

IN ATTENDANCE

S Black, Chief Executive; P Macleod, Director of Children's Services; S MacDougall, Director of Community Resources; M Crearie, Director of Development & Housing Services; A Russell, Director of Finance & Resources; S McFadden, City Deal Project Director; A McCann, Head of Communications and S Roberts, Communications Manager, Regeneration (both Chief Executive's); and K Graham, Head of Corporate Governance and L Belshaw, Democratic Services Manager (both Finance & Resources).

APOLOGIES

Councillor McCartin for lateness and Councillor Noon.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

SEDERUNT

Councillor McCartin entered the meeting during consideration of the following item of business.

1 CITY DEAL - STRATEGIC BUSINESS CASES

There was submitted a report by the Director of Development & Housing Services relative to submission of the Strategic Business Cases for two of the Renfrewshire City Deal Projects - Renfrew Riverside and Clyde Waterfront Project and Glasgow Airport Investment Area Project - to the Programme Management Office(PMO). The report intimated that the City Deal would deliver investment of £274m on three infrastructure projects in the Renfrewshire area together with additional investment into employment support through the Labour Market Project. The infrastructure projects were forecast to provide enhanced accessibility for Renfrewshire residents to 59,000 jobs across the city region. There would be significant local business and investment opportunities over the lifetime of the City Deal. In addition, the construction of the projects would provide a large number of local job opportunities with appropriate community benefit clauses incorporated into the contracts.

The City Deal Project Director gave a presentation relative to the process for submission and approval of the business cases, including the assurance framework, the purpose of the business cases; highlighting project locations and setting out the next steps.

Councillor M Macmillan, seconded by Councillor Williams, moved that the strategic business cases for the Clyde Waterfront and Renfrewshire Riverside Project and the Glasgow Airport Investment Area Project be approved for submission to the City Deal PMO for assessment; and that the Director of Development & Housing Services be authorised to make such minor changes to the Strategic Business Cases that may be requested by the PMO.

Councillor Andy Doig, seconded by Councillor Nicolson, moved as an amendment that a new recommendation be added as 2.1 (iii) that the Board “calls for a special meeting of Renfrewshire Council to investigate options for promoting a City Deal project for the Johnstone area, with a view to submitting a strategic business case to the PMO.

This Board welcomes the existing City Deal projects for Renfrewshire, and their potential to create jobs and economic growth, but notes the economic and social imperative to stimulate growth in Western Renfrewshire.”

On the roll being called, the following members voted for the amendment: Councillors Cameron, Andy Doig and Nicolson.

The following members voted for the motion: Councillors Kelly, Williams, Glen, E Devine, Henry, M Macmillan, I McMillan, Holmes and Harte.

The following member abstained: Councillor McCartin.

3 members having voted for the amendment, 1 member having abstained, and 9 members having voted for the motion, the motion was accordingly declared carried.

DECIDED:

- (a) That the strategic business cases for the Clyde Waterfront and Renfrewshire Riverside Project and the Glasgow Airport Investment Area Project be approved for submission to the City Deal PMO for assessment; and
- (b) That the Director of Development & Housing Services be authorised to make such minor changes to the Strategic Business Cases that may be requested by the PMO.

Minute of Meeting

Renfrewshire Appointment Board - Head of Regeneration

Date	Time	Venue
Thursday, 04 June 2015	13:30	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors M Brown, Glen, Holmes, Lawson, M Macmillan and Williams.

CHAIR

Councillor M Macmillan, Convener, presided.

IN ATTENDANCE

S Black, Chief Executive; M Crearie, Director of Development & Housing Services; and D Marshall, Head of HR & Organisational Development (Finance & Resources).

APOLOGIES

Councillor McCartin.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraph 1 of part I of schedule 7A of the Local Government Scotland (Act) 1973.

1 **APPOINTMENT OF HEAD OF REGENERATION - SHORT LEET**

There were submitted copies of the forms of application for the candidates for the post of Head of Regeneration. The Board considered the applications in detail and agreed the shortleet of candidates who would be invited to attend the assessment centre on 9 June, 2015 and the interviews to be held on 12 June, 2015.

DECIDED: That the candidates as agreed be shortleeted for attendance at the assessment centre on 9 June, 2015 and the interviews to be held at the meeting of this Board to be held on 12 June, 2015.

Minute of Meeting

Renfrewshire Appointment Board - Head of Policy & Commissioning

Date	Time	Venue
Tuesday, 09 June 2015	13:30	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Grady, Henry, Holmes, Lawson, McCartin, McEwan and M Macmillan.

CHAIR

Councillor M Macmillan, Convener, presided.

IN ATTENDANCE

S Black, Chief Executive and D Marshall, Head of HR & Organisational Development (Finance & Resources).

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraph 1 of part I of schedule 7A of the Local Government Scotland (Act) 1973.

1 APPOINTMENT OF HEAD OF POLICY AND COMMISSIONING - SHORT LEET

There were submitted copies of the forms of application for the candidates for the post of Head of Policy & Commissioning. The Board considered the applications in detail and agreed the shortleet of candidates who would be invited to attend the assessment centre on 15 June, 2015 and the interviews to be held on 19 June, 2015.

DECIDED: That the candidates as agreed be shortleeted for attendance at the assessment centre on 15 June, 2015 and the interviews to be held at the meeting of this Board to be held on 19 June, 2015.

Minute of Meeting

Placing Requests and Exclusions Appeals Panel

Date	Time	Venue
Tuesday, 16 June 2015	09:30	Johnstone Town Hall, Ludovic Square, Johnstone, PA5 8EG

PRESENT

Councillors M Devine and McEwan, and S Ross (Lay Representative).

IN ATTENDANCE

D Briggs, Senior Solicitor and P Shiach, Committee Services Officer (both Finance & Resources).

APPOINTMENT OF CHAIRPERSON

It was noted that a Chairperson required to be appointed at each meeting of the Appeals Panel. Nominations were sought and it was agreed unanimously that Councillor M Devine be appointed Chairperson for this meeting of the Appeals Panel.

DECIDED: That Councillor M Devine be appointed as Chairperson for this meeting of the Appeals Panel.

EXCLUSION OF PRESS AND PUBLIC

The Appeals Panel resolved that the press and public be excluded from the meeting during consideration of the following items of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

2 RALSTON PRIMARY SCHOOL - APPEALS AGAINST REFUSAL OF PLACING REQUESTS

Consideration was given to appeals against the refusal of placing requests to Ralston Primary School. C Gilmore Assistant Managing Solicitor, Litigation and Advice (Finance & Resources) and A Gallagher, Resources Manager (both representing the Education Authority), G Copland, Headteacher, Ralston Primary School and the appellants in relation to R/15/01, R/15/02 and R/15/04, were invited into the meeting. The appellant in relation to R/15/03 was not in attendance.

The Senior Solicitor outlined the procedure to be followed in hearing the appeals.

C Gilmore then presented the case for the Education Authority and led evidence from A Gallagher and G Copland in relation to the circumstances surrounding the refusal of the placing requests.

The appellants in relation to appeals R/15/02 and R/15/04 then left the Hearing.

The appellants in relation to appeal R/15/01 then presented their case.

Each side having been given the opportunity to cross-examine and sum up, were thanked for their attendance and left the hearing.

C Gilmore, A Gallagher and G Copland and the appellant in relation to appeal R/15/02 were then invited into the hearing.

The appellant in relation to appeal R/15/02 then presented his case.

Each side having been given the opportunity to cross-examine and sum up, were thanked for their attendance and left the hearing.

C Gilmore, A Gallagher and G Copland and the appellants in relation to appeal R/15/04 were then invited into the hearing.

The appellants in relation to appeal R/15/04 then presented their case.

Each side having been given the opportunity to cross-examine and sum up, were thanked for their attendance and left the hearing.

Consideration was then given to the appeal in relation to the refusal of a placing request to Ralston Primary school in terms of appeal R/15/03. The appellant was not in attendance.

DECIDED: That the appeals be determined as follows:-

(a) R/15/01 - That one or more of the grounds of refusal specified in Section 28(A) (3) and (3A) of the Education (Scotland) Act 1980 existed, and that in all the circumstances, it was appropriate to confirm the Education Authority's decision and that the appeal be not upheld.

(b) R/15/02 - That one or more of the grounds of refusal specified in Section 28(A) (3) and (3A) of the Education (Scotland) Act 1980 existed, and that in all the circumstances,

it was appropriate to confirm the Education Authority's decision and that the appeal be not upheld.

(c) R/15/04 - That one or more of the grounds of refusal specified in Section 28(A) (3) and (3A) of the Education (Scotland) Act 1980 existed, and that in all the circumstances, it was appropriate to confirm the Education Authority's decision and that the appeal be not upheld.

(d) R/15/03 - That one or more of the grounds of refusal specified in Section 28(A) (3) and (3A) of the Education (Scotland) Act 1980 existed, and that in all the circumstances, it was appropriate to confirm the Education Authority's decision and that the appeal be not upheld.

Minute of Meeting

Renfrewshire Appointment Board - Head of Business Services

Date	Time	Venue
Tuesday, 16 June 2015	13:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors E Devine, Audrey Doig, Grady, Holmes, Lawson, J MacLaren and M Macmillan.

CHAIR

Councillor M Macmillan, Convener, presided.

IN ATTENDANCE

A Russell, Director of Finance & Resources and D Marshall, Head of HR & Organisational Development and R Laouadi, Principal HR Adviser (Finance & Resources).

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraph I of part I of schedule 7A of the Local Government Scotland (Act) 1973.

1 **APPOINTMENT OF HEAD OF BUSINESS SERVICES - SHORT LEET**

There were submitted copies of the forms of application for the candidates for the post of Head of Business Services. The Board considered the applications in detail and agreed the shortleat of candidates who would be invited to attend the assessment centre on 19 June, 2015 and the interviews to be held on 22 June, 2015.

DECIDED: That the candidates as agreed be shortleated for attendance at the assessment centre on 19 June, 2015 and the interviews to be held at the meeting of this Board to be held on 22 June, 2015.

Minute of Meeting

Renfrewshire Appointment Board - Head of Public Protection

Date	Time	Venue
Tuesday, 16 June 2015	15:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors E Devine, Holmes, Lawson, J MacLaren, M MacLaren, M Macmillan and Williams.

CHAIR

Councillor M Macmillan, Convener, presided.

IN ATTENDANCE

S MacDougall, Director of Community Resources; and D Marshall, Head of HR & Organisational Development and R Laouadi, Principal HR Adviser (both Finance & Resources).

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraph I of part I of schedule 7A of the Local Government Scotland (Act) 1973.

1 **APPOINTMENT OF HEAD OF PUBLIC PROTECTION - SHORT LEET**

There were submitted copies of the forms of application for the candidates for the post of Head of Public Protection. The Board considered the applications in detail and agreed the shortleat of candidates who would be invited to attend the assessment centre on 19 June, 2015 and the interviews to be held on 23 June, 2015.

DECIDED: That the candidates as agreed be shortleated for attendance at the assessment centre on 19 June, 2015 and the interviews to be held at the meeting of this Board to be held on 23 June, 2015.

Minute of Meeting Regulatory Functions Board

Date	Time	Venue
Thursday, 18 June 2015	10:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors B Brown, E Devine, M Devine, Provost Hall, Councillors Hood and McEwan.

CHAIR

Councillor Hood, Convener, presided.

IN ATTENDANCE

D Campbell, Assistant Managing Solicitor (Licensing), E Currie, Committee Services Officer, K Whiteside, Licensing Officer (Paralegal) and G McIntosh, Civic Government Enforcement Officer (for items 5(a), 5(b) and 6 only) (all Finance & Resources).

APOLOGIES

Councillors M Brown, Audrey Doig and Mullin.

DECLARATIONS OF INTEREST

There were no declarations intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of items 1, 2, 3, 4, 5, 6, 7 and 8 as it was likely, in view of the nature of the business to be transacted that if members of the press and public were present there would be disclosure to them of exempt information as defined in paragraph 3 of part I of schedule 7A of the Local Government (Scotland) Act 1973.

1 GRANT OF PRIVATE HIRE CAR DRIVERS' LICENCES - PERSONAL APPEARANCES

There were submitted the undernoted applications for the grant of Private Hire Car Drivers' Licences. The applicants had been asked to appear personally for the first time together with Police Scotland who had submitted representations received outwith the statutory timescale to applications (a) and (b); an objection to application (c); and an objection received outwith the statutory timescale to application (d):-

(a) Muhammad Riaz, Flat 3/3, 59 Neilston Road, Paisley

Mr Riaz, the applicant, and his Solicitor, Mr Currie, were invited into the meeting together with Chief Inspector Nelson and Constable McLeod, on behalf of the Chief Constable who had submitted a representation received outwith the statutory timescale to the application. On hearing the reasons for the representation being received outwith the statutory timescale it was decided that the representation be taken into account when the application was being considered.

After consideration of all matters before the Board, the Board adjourned to allow members to consider this application. The meeting was reconvened and the Convener proposed that the application be granted for a period of one year. This was agreed unanimously.

DECIDED: That the application be granted for a period of one year.

(b) Thomas Southall, 3D Whitesbridge Avenue, Paisley

Mr Southall, the applicant, was invited into the meeting together with Chief Inspector Nelson and Constable McLeod, on behalf of the Chief Constable who had submitted a representation received outwith the statutory timescale to the application. On hearing the reasons for the representation being received outwith the statutory timescale it was decided that the representation be taken into account when the application was being considered.

After consideration of all matters before the Board, the Board adjourned to allow members to consider this application. The meeting was reconvened and the Convener proposed that the application be granted for a period of one year. This was agreed unanimously.

DECIDED: That the application be granted for a period of one year.

(c) William Harkins, 5 Claverhouse Place, Paisley

Mr Harkins, the applicant, was invited into the meeting together with Chief Inspector Nelson and Constable McLeod, on behalf of the Chief Constable who had submitted an objection to the application.

After consideration of all matters before the Board, the Board adjourned to allow members to consider this application. The meeting was reconvened and the Convener proposed that the application be granted for a period of one year. This was agreed unanimously.

DECIDED: That the application be granted for a period of one year.

(d) Abdul Sedeqey, Flat 13/5, 145 Shawhill Road, Glasgow

There was no appearance by or on behalf of Mr Sedeqey. Chief Inspector Nelson and Constable McLeod, on behalf of the Chief Constable who had submitted an objection received outwith the statutory timescale to the application, were invited into the meeting. The Convener proposed that the application be considered in Mr Sedeqey's absence and this was agreed unanimously.

On hearing the reasons for the objection being received outwith the statutory timescale it was decided that the objection be taken into account when the application was being considered. After consideration of all matters before the Board, the Convener proposed that the application be refused. This was agreed unanimously.

DECIDED: That the application be refused.

2 **RENEWAL OF PRIVATE HIRE CAR DRIVERS' LICENCES - PERSONAL APPEARANCES**

There were submitted the undernoted applications for renewal of Private Hire Car Drivers' Licences. The applicants had been asked to appear personally for the first time together with Police Scotland who had submitted representations to the applications:-

(a) Robert Reilly, 97 High Parksail, Erskine

Mr Reilly, the applicant, and his employer, Mr Mullen, were invited into the meeting together with Chief Inspector Nelson and Constable McLeod, on behalf of the Chief Constable who had submitted a representation to the application. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of two years. This was agreed unanimously.

DECIDED: That the application be granted for a period of two years.

(b) Michael Reidy, 14 Station Road, Neilston, Glasgow

Mr Reidy, the applicant, was invited into the meeting together with Chief Inspector Nelson and Constable McLeod, on behalf of the Chief Constable who had submitted a representation to the application. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of two years. This was agreed unanimously.

DECIDED: That the application be granted for a period of two years.

(c) Darren Farmer, 161A Ferguslie Park Avenue, Paisley

Mr Farmer, the applicant, was invited into the meeting together with Chief Inspector Nelson and Constable McLeod, on behalf of the Chief Constable who had submitted a representation to the application. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of two years. This was agreed unanimously.

DECIDED: That the application be granted for a period of two years.

(d) Peter Harvey, 71 St Annes Wynd, Erskine

Mr Harvey, the applicant, was invited into the meeting together with Chief Inspector Nelson and Constable McLeod, on behalf of the Chief Constable who had submitted a representation to the application. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of two years. This was agreed unanimously.

DECIDED: That the application be granted for a period of two years.

(e) John Beith, 45 Calside, Paisley

Mr Beith, the applicant, was invited into the meeting together with Chief Inspector Nelson and Constable McLeod, on behalf of the Chief Constable who had submitted a representation to the application. After consideration of all matters before the Board, the Board adjourned to allow members to consider this application. The meeting was reconvened and the Convener proposed that the application be granted for a period of two years. This was agreed unanimously.

DECIDED: That the application be granted for a period of two years.

3 **RENEWAL OF TAXI DRIVER'S LICENCE - PERSONAL APPEARANCE**

There was submitted the undernoted application for renewal of a Taxi Driver's Licence. The applicant had been asked to appear personally for the first time together with Police Scotland who had submitted a representation to the application:-

James Fleming, 117 Ravenscraig Drive, Priesthill, Glasgow

Mr Fleming, the applicant, was invited into the meeting together with Chief Inspector Nelson and Constable McLeod, on behalf of the Chief Constable who had submitted a representation to the application. After consideration of all matters before the Board, the Board adjourned to allow members to consider this application. The meeting was reconvened and the Convener proposed that consideration of the application be continued and that the applicant be invited to a future meeting of the Board. This was agreed unanimously.

DECIDED: That consideration of the application be continued and that the applicant be invited to a future meeting of the Board.

4 **RENEWAL OF PRIVATE HIRE CAR LICENCE AND RENEWAL OF PRIVATE HIRE CAR DRIVER'S LICENCE - PERSONAL APPEARANCE**

Under reference to item 6 of the Minute of the meeting of this Board held on 27 May, 2015 consideration was resumed of the undernoted application for renewal of a Private Hire Car Licence and there was submitted the undernoted application for renewal of a Private Hire Car Driver's Licence. The applicant had been asked to appear personally for the second time in connection with his application for renewal of his Private Hire Car Licence and for the first time in connection with his application for renewal of his Private Hire Car Driver's Licence together with Police Scotland who had submitted an objection received outwith the statutory timescale to the application for renewal of the Private Hire Car Licence and an objection to the application for renewal of the Private Hire Car Driver's Licence:-

Scott Johnstone, 21 York Way, Renfrew

Mr Johnstone, the applicant, was invited into the meeting together with Chief Inspector Nelson and Constable McLeod, on behalf of the Chief Constable who had submitted an objection received outwith the statutory timescale to Mr Johnstone's application for renewal of his Private Hire Car Licence and an objection to Mr Johnstone's application for renewal of his Private Hire Car Driver's Licence.

The Convener proposed that the Board consider Mr Johnstone's application for renewal of his Private Hire Car Licence in the first instance and this was agreed unanimously. On hearing the reasons for the objection being received outwith the statutory timescale it was decided that the objection be taken into account when the application was being considered.

The Convener proposed that the Board now also consider Mr Johnstone's application for renewal of his Private Hire Car Driver's Licence together with his application for renewal of his Private Hire Car Licence and that separate decisions would be reached. This was agreed unanimously.

After consideration of all matters before the Board, the Board adjourned to allow members to consider both applications. The meeting was reconvened and the Convener proposed that Mr Johnstone's application for renewal of his Private Hire Car Licence be refused. This was agreed unanimously. The Convener then proposed that Mr Johnstone's application for renewal of his Private Hire Car Driver's Licence be refused. This was agreed unanimously.

DECIDED:

(a) That Mr Johnstone's application for renewal of his Private Hire Car Licence be refused; and

(b) That Mr Johnstone's application for renewal of his Private Hire Car Driver's Licence be refused.

ADJOURNMENT

The meeting adjourned at 12.50 pm and reconvened at 1.30 pm.

5 **HEARINGS INTO POSSIBLE SUSPENSION OF PRIVATE HIRE CAR DRIVERS' LICENCES - PERSONAL APPEARANCES**

Under reference to item 13 of the Minute of the meeting of this Board held on 5 December, 2013 consideration was resumed of the possible suspension of Private Hire Car Driver's Licence (b) and the Board considered the possible suspension of Private Hire Car Driver's Licence (a). Licence holder (b) had been asked to appear personally for the second time and licence holder (a) for the first time together with Police Scotland:-

(a) Arthur Howison, 7 Horsewood Road, Bridge of Weir

Mr Howison, the licence holder, and his Solicitor, Mr Banks, were invited into the meeting together with Constable McLeod, on behalf of the Chief Constable. After consideration of all matters before the Board, the Convener proposed that consideration of the possible suspension of Mr Howison's Private Hire Car Driver's Licence be continued and that Mr Howison be invited to a future meeting of the Board. This was agreed unanimously.

DECIDED: That consideration of the possible suspension of Mr Howison's Private Hire Car Driver's Licence be continued and that Mr Howison be invited to a future meeting of the Board.

(b) Atif Akram, Flat 2/1, 26 Herriet Street, Pollokshields, Glasgow

Mr Akram, the licence holder, and his Solicitor, Mr Banks, were invited into the meeting together with Constable McLeod, on behalf of the Chief Constable. After consideration of all matters before the Board, the Assistant Managing Solicitor (Licensing) asked Mr Banks if he wished to address the Board on any penalties the Board might impose on his client's licence prior to any motions being made in relation the licence. Mr Banks then addressed the Board.

After consideration of all matters before the Board, the Board adjourned to allow members to consider this matter. The meeting was reconvened and the Convener proposed that Mr Akram's Private Hire Car Driver's Licence be suspended for a period of 14 days. This was agreed unanimously.

DECIDED: That Mr Akram's Private Hire Car Driver's Licence be suspended for a period of 14 days.

6 **HEARING INTO POSSIBLE SUSPENSION OF TAXI DRIVER'S LICENCE AND HEARING INTO POSSIBLE SUSPENSION OF TAXI LICENCE - PERSONAL APPEARANCE**

The Board considered the possible suspension of the undernoted Taxi Driver's Licence and Taxi Licence. The licence holder had been asked to appear personally for the first time together with Police Scotland:-

Thomas Grant, 175 Linthaugh Road, Glasgow

Mr Grant, the licence holder, and his Solicitor, Mr Banks, were invited into the meeting together with Constable McLeod, on behalf of the Chief Constable. The Assistant Managing Solicitor (Licensing) proposed that submissions on both matters be heard together and that separate decisions would be reached. This was agreed unanimously.

Mr Banks also agreed to this.

After consideration of all matters before the Board, the Board adjourned to allow members to consider these matters.

The meeting was reconvened and the Assistant Managing Solicitor (Licensing) asked Mr Banks if he wished to address the Board on any penalties the Board might impose on his client's licences prior to any motions being made in relation to the licences. Mr Banks then addressed the Board.

The Convener proposed that Mr Grant's Taxi Driver's Licence be suspended for a period of 14 days with immediate effect. This was agreed unanimously. The Convener further proposed that Mr Grant's Taxi Licence be not suspended. This was agreed unanimously.

DECIDED:

(a) That Mr Grant's Taxi Driver's Licence be suspended for a period of 14 days with immediate effect; and

(b) That Mr Grant's Taxi Licence be not suspended.

7 RENEWAL OF TAXI LICENCE - PERSONAL APPEARANCE

There was submitted the undernoted application for renewal of a Taxi Licence. The applicant had been asked to appear personally for the first time:-

Vincent Dobbins, 17 Stoneybrae, Potterhill, Paisley

Mr Dobbins, the applicant, was invited into the meeting. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of two years and that Mr Dobbins continue to be exempt from operating a wheelchair accessible vehicle. This was agreed unanimously.

DECIDED: That the application be granted for a period of two years and that Mr Dobbins continue to be exempt from operating a wheelchair accessible vehicle.

8 RENEWAL OF STREET TRADER'S LICENCE - PERSONAL APPEARANCE

There was submitted the undernoted application for renewal of a Street Trader's Licence. The applicant had been asked to appear personally for the first time:-

Applicant: Laura Stewart, 69 Lounsdale Drive, Paisley

Authorised Goods: hot and cold snacks, milk and confectionery

Trading from: Huntly Road and Watt Road, Hillington Industrial Estate – Monday to Friday - 6.00 am to 2.30 pm and Maxwell Street, Paisley – seven days per week – 9.00 pm to 4.00 am

There was no appearance by Ms Stewart. Mr Donaldson, her representative, was invited into the meeting and requested that the Board consider granting this licence for a period of three years. After consideration of all matters before the Board, the Board adjourned to allow members to consider this application.

The meeting was reconvened and the Convener proposed that the applicant continue to be allowed to be an exception to the Board's policy on trading hours and that the application be granted for a period of two years. This was agreed unanimously.

DECIDED: That the applicant continue to be allowed to be an exception to the Board's policy on trading hours and that the application be granted for a period of two years.

9 VARIATION OF PRIVATE HIRE CAR LICENCE

There was submitted the undernoted application for variation of a Private Hire Car Licence:-

Applicant: Charlene Elder, 26 High Barholm, Kilbarchan
Variation: to carry eight passengers

The Convener proposed that the policy which stated that "the MPV shall carry a maximum of 7 passengers" be not applied to Ms Elder's Private Hire Car Licence and that Ms Elder's vehicle be licensed to carry 8 passengers. This was agreed unanimously.

DECIDED: That the policy which stated that "the MPV shall carry a maximum of 7 passengers" be not applied to Ms Elder's Private Hire Car Licence and that Ms Elder's vehicle be licensed to carry 8 passengers.

Minute of Meeting

Renfrewshire Appointment Board - Head of Finance

Date	Time	Venue
Thursday, 18 June 2015	13:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Grady, Henry, Holmes, Lawson and Noon.

CHAIR

Councillor Holmes, Depute Convener, presided.

IN ATTENDANCE

A Russell, Director of Finance & Resources and C Donnelly, HR & Organisational Development Manager (Finance & Resources).

APOLOGIES

Councillors J MacLaren and M Macmillan.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraph 1 of part I of schedule 7A of the Local Government Scotland (Act) 1973.

1 HEAD OF FINANCE - SHORT LEET

There were submitted copies of the forms of application for the candidates for the post of Head of Finance. The Board considered the applications in detail and agreed the shortleet of candidates who would be invited to attend the assessment centre on 23 June, 2015 and the interviews to be held on 26 June, 2015.

DECIDED: That the candidates as agreed be shortleeted for attendance at the assessment centre on 23 June, 2015 and the interviews to be held at the meeting of this Board to be held on 26 June, 2015.

Minute of Meeting

Renfrewshire Appointment Board - Head of ICT

Date	Time	Venue
Thursday, 18 June 2015	15:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Grady, Henry, Holmes, M MacLaren and Noon.

CHAIR

Councillor Holmes, Depute Convener, presided.

IN ATTENDANCE

A Russell, Director of Finance & Resources and C Donnelly, HR & Organisational Development Manager (Finance & Resources).

APOLOGIES

Councillor M Macmillan.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraph I of part I of schedule 7A of the Local Government Scotland (Act) 1973.

1 APPOINTMENT OF HEAD OF ICT - SHORT LEET

There were submitted copies of the forms of application for the candidates for the post of Head of ICT. The Board considered the applications in detail and agreed the shortleets of candidates who would be invited to attend the assessment centre on 23 June, 2015 and the interviews to be held on 25 June, 2015.

DECIDED: That the candidates as agreed be shortleets for attendance at the assessment centre on 23 June, 2015 and the interviews to be held at the meeting of this Board to be held on 25 June, 2015.

Minute of Meeting

Renfrewshire Appointment Board - Head of Policy & Commissioning

Date	Time	Venue
Friday, 19 June 2015	13:30	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Grady, Henry, Holmes, Lawson, McCartin and M Macmillan.

CHAIR

Councillor M Macmillan, Convener, presided.

IN ATTENDANCE

S Black, Chief Executive and C Donnelly, HR & Organisational Development Manager (Finance & Resources).

APOLOGIES

Councillor McEwan.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraph 1 of part I of schedule 7A of the Local Government Scotland (Act) 1973.

1 **APPOINTMENT OF HEAD OF POLICY & COMMISSIONING - INTERVIEWS**

The Board interviewed candidates for the post of Head of Policy & Commissioning.

DECIDED: That D Amos be appointed Head of Policy & Commissioning.

Minute of Meeting

Renfrewshire Appointment Board - Head of Business Services

Date	Time	Venue
Monday, 22 June 2015	09:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Devine, Audrey Doig, Grady, Â Holmes, Lawson, Â J MacLaren and M Macmillan.

CHAIR

Councillor M Macmillan, Convener, presided.

IN ATTENDANCE

A Russell, Director of Finance & Resources and R Laouadi, Principal HR Adviser.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraph 1 of part I of schedule 7A of the Local Government Scotland (Act) 1973.

1 **APPOINTMENT OF HEAD OF BUSINESS SERVICES - INTERVIEWS**

The Board interviewed candidates for the post of Head of Business Services.

DECIDED: That R McGrath be appointed Head of Head of Business Services.

Minute of Meeting

Renfrewshire Appointment Board - Head of Public Protection

Date	Time	Venue
Tuesday, 23 June 2015	14:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors E Devine, Holmes, Lawson, J MacLaren, M Macmillan and Williams.

CHAIR

Councillor M Macmillan, Convener, presided.

IN ATTENDANCE

S MacDougall, Director of Community Resources and R Louaudi, Principal HR Adviser (Finance & Resources).

APOLOGIES

Councillor K MacLaren.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraph 1 of part I of schedule 7A of the Local Government Scotland (Act) 1973.

1 **APPOINTMENT OF HEAD OF PUBLIC PROTECTION - INTERVIEWS**

The Board interviewed candidates for the post of Head of Public Protection.

DECIDED: That O Reid be appointed Head of Public Protection.