



Renfrewshire Valuation Joint Board

Report to: Renfrewshire Valuation Joint Board

Meeting on: 22nd November 2019

Subject: Performance Report

Author: Assistant Assessor & Electoral Registration Officer

1.0 Introduction

This performance report covering the first six months of the rating year provides an update to the ongoing reporting of performance to the members and is intended to keep members informed of current performance and workload issues facing the Board.

2.0 Council Tax

The main work involved in Council Tax at the moment remains the addition of new houses to the Valuation List and the deletion of demolished houses. I include a summary of new additions to the Council Tax List for information.

2.1 Time taken to enter new houses into the Valuation (Council Tax) List

Period 1st April 2019 to 30th September 2019

Council Area	No. Added	Within 3 months	%age of total added	Between 3 and 6 months	%age of total added	Added within 6 months	More than 6 months	%age of total added
Renfrewshire	521	513	98.47%	7	1.34%	99.81%	1	0.19%
East Renfrewshire	164	157	95.73%	4	2.44%	98.17%	3	1.83%
Inverclyde	62	58	93.55%	1	1.61%	95.16%	3	4.84%
RVJB totals	747	728	97.46%	12	1.61%	99.07%	7	0.93%

The performance target of 95% within three months has been exceeded but unfortunately the performance target of 99.5% within 6 months has been narrowly missed by 0.43%. This can be explained by the loss of two members of the valuation team and the remaining members of the valuation section being heavily involved with the disposal of the 2017 Revaluation appeals.

In the period from 1st April 2019 to 30th September 2019, the average number of days taken to add a house was as follows:

Council Area	No. Added	Average No. of Days
Renfrewshire	521	22.29
East Renfrewshire	164	39.24
Inverclyde	62	34.90
RVJB Totals	747	27.06

This measure exceeds our internal target of 38 days.

2.2 Information on Deletions from the Council Tax List

The main reasons for deleting a property from the valuation list would be: where the property is demolished, where a house is now being used for Non-domestic purposes or where two or more houses are combined to form one house.

2.2.1 Number of Deletions from the Valuation (Council Tax) List between 1st April to 30th September during 2018 and 2019

Council Area	No. Deleted 2018	No. Deleted 2019
Renfrewshire	28	9
East Renfrewshire	6	19
Inverclyde	10	61
RVJB Total	44	89

3.0 Non-domestic Valuation

One of the main areas of work in non-domestic valuation is the maintenance of the Valuation Roll. The table below is a summary of the statutory amendments to the Valuation Roll over the last six months. These are new entries being added to the Roll, entries being deleted or properties that have been altered. Each of these amendments has been made after a member of staff has inspected the premises.

3.1 Time taken to make statutory amendments to the Valuation Roll (excluding appeal settlements and amendments to prescribed entries)

Period 1st April 2019 to 30th September 2019

Council Area	No. of Alt'ns	Within 3 months	%age of total added	Between 3 and 6 months	%age of total added	Added within 6 months	More than 6 months	%age of total added
Renfrewshire	154	138	89.61%	12	7.79%	97.40%	4	2.60%
East Renfrewshire	69	64	92.75%	4	5.80%	98.55%	1	1.45%
Inverclyde	63	62	98.41%	0	0.00%	98.41%	1	1.59%
RVJB totals	286	264	92.31%	16	5.59%	97.90%	6	2.10%

The above alterations to the Valuation Roll are value changes only and do not reflect alterations where overall value is unchanged, changes to occupancy details or other administrative changes.

The performance targets of 80% to be actioned within 3 months and 95% within 6 months have been exceeded.

4.0 General Conclusions

The performance levels detailed above are in line with our expectations.

5.0 Recommendations

- i. The Board note the contents of this report.

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1st November 2019

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