

To: Finance, Resources and Customer Service Policy Board

On: 30 March 2022

Report by: The Chief Executive and the Director of Environment and Infrastructure

Heading: Contract Award: Provision of an Operational Management System

1. Summary

- 1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to award a Services Contract for the Provision of an Operational Management System (RC-CPU-21-245) to Webaspx Limited.
 - 1.2 The recommendation to award a Call-Off Contract follows a procurement exercise conducted as a Further Competition under Lot 2b Environmental Planning under the Crown Commercial Services Data & Application Solutions Framework Agreement (ref: RM3821).
 - 1.3 A Contract Strategy was approved by the Head of Operations and Infrastructure on 6th January 2022.
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2. Recommendations

It is recommended that the Finance, Resources and Customer Services Policy Board:

- 2.1 Authorise the Head of Corporate Governance to award a Contract for the Provision of an Operational Management System to Webaspx Limited;
- 2.2 Note the initial service term of 3 years with the Council having the option to extend the service term for up to a further 2 years, subject to contract performance. The anticipated starting date is 20th April 2022. The actual starting date will be confirmed in the Council's Letter of Acceptance to Webaspx Limited.
- 2.3 Authorise the total contract value of up to £366,139 excluding VAT.
- 2.4 Note the award of this Contract is subject to the completion of the Crown Commercial Services Data & Application Solutions Order Form as indicated within the tender documentation.

3. Background

- 3.1 This procurement is for the appointment of a Supplier to provide a replacement software solution to facilitate the improved operational management of several services Environment and Infrastructure currently deliver including, but not limited to the following services;

- Waste management
- Street cleaning
- Winter maintenance
- Grass cutting
- Gully emptying

This software is replacing the Council's existing solution and is capable of modelling efficient routes and providing performance data for managers to review improvement delivery options of current services including vehicle routing, vehicle size and work schedules.

- 3.2 This procurement exercise has been tendered as a Further Competition under Crown Commercial Services Data & Application Solutions Framework Agreement (ref: RM3821) Lot 2b Environmental Planning.
- 3.3 Lot 2b of the Crown Commercial Services Data & Application Solutions Framework Agreement has fifteen suppliers currently registered on the Crown Commercial Services Contracts Finder Platform. All fifteen Suppliers were invited to participate in the Further Competition issued on 20th January 2022

with the tender documentation available for downloading from the Public Contract Scotland-Tender platform on this date.

- 3.4 By closing date set for return of electronic tenders of 12 noon on 4th February 2022, two Suppliers invited to tender submitted a response with thirteen failing to provide a response.
- 3.5 The two Suppliers completed the European Single Procurement Document (ESPD) when applying for a place on the Crown Commercial Services Framework Agreement (RM3821).
- 3.6 The two Supplier responses received were evaluated against the award criteria of 70% Quality and 30% Price as set out in the Further Competition. The Supplier responses received were evaluated by representatives from the following Council services: Environment & Infrastructure, the Corporate Procurement Unit, ICT, Cyber Security, Corporate Risk and Corporate Health and Safety.
- 3.7 The scores relative to the award criteria for each Supplier are noted below:

		Quality (70%)	Price (30%)	Total (100%)
1	Webaspx Limited	54.25	30.00	84.25
2	Bramble Hub Limited	38.88	15.00	53.88

- 3.8 The evaluation of Supplier responses received identified that the response by Webaspx Limited was the most economically advantageous to the Council.
- 3.9 Community Benefits were sought for this Contract and Webaspx Limited has committed to the following:

Community Benefit Description	No of People / Activity
Work Experience Placement for an individual 16+ years of age	3
Industry Awareness Events	1
Industry Skill Transfer to Schools	1
Business advice/support to an SME /Social Enterprise/ Voluntary organisation	3

Implications of the Report

1. **Financial** – The cost for this contract will be met through Environment & Infrastructures Operational & Infrastructure’s revenue budget
2. **HR & Organisational Development** – No TUPE implications.
3. **Community/Council Planning** –
 - Our Renfrewshire is fair - Tenderers were assessed within this procurement process in regard to their approach to ensuring fair working practices throughout their organisation and supply chain i.e. payment of the living wage, training, and development opportunities.
 - Creating a sustainable Renfrewshire for all to enjoy – Webaspx Limited has committed to deliver Community Benefits as detailed within section 3.9 of this report.
4. **Legal** - The procurement of this contract was carried out in accordance with the Crown Commercial Services Framework Agreement RM3821 Call-Off Award Procedure and the Council’s Standing Orders Relating to Contracts
5. **Property/Assets** - there are no property/assets implications of the report
6. **Information Technology** – Introduction of a new technology solution which has been assessed against, and meets, the technical and security standards required by the Council, and which will require integration with existing technologies to exploit existing master data sets.
7. **Equality & Human Rights**
 - (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals’ human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council’s website.

8. **Health & Safety** - Webaspx Limited's health and safety credentials were evaluated by Corporate Health and Safety and met the Council's minimum requirements regarding health and safety.
9. **Procurement** - The procurement procedure outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency, and modern Government
10. **Risk** – Webaspx Limited's insurances were evaluated by Corporate Risk and met the Council's minimum requirements regarding insurable risk.
11. **Privacy Impact** – a Data privacy impact assessment (DPIA) has been carried out for this procurement
12. **Cosla Policy Position** – No Cosla Policy Position implications have arisen or are anticipated.
13. **Climate Risk** – the Operational Management System will support the Council's climate objectives by increasing the volume and quality of recycling and reducing the climate impact of collecting and processing waste.

Author: Kerri-Anne Ben Ammar, Acting- Senior Procurement Specialist,
Corporate Procurement Unit, kerri-anne.benammar@renfrewshire.gov.uk